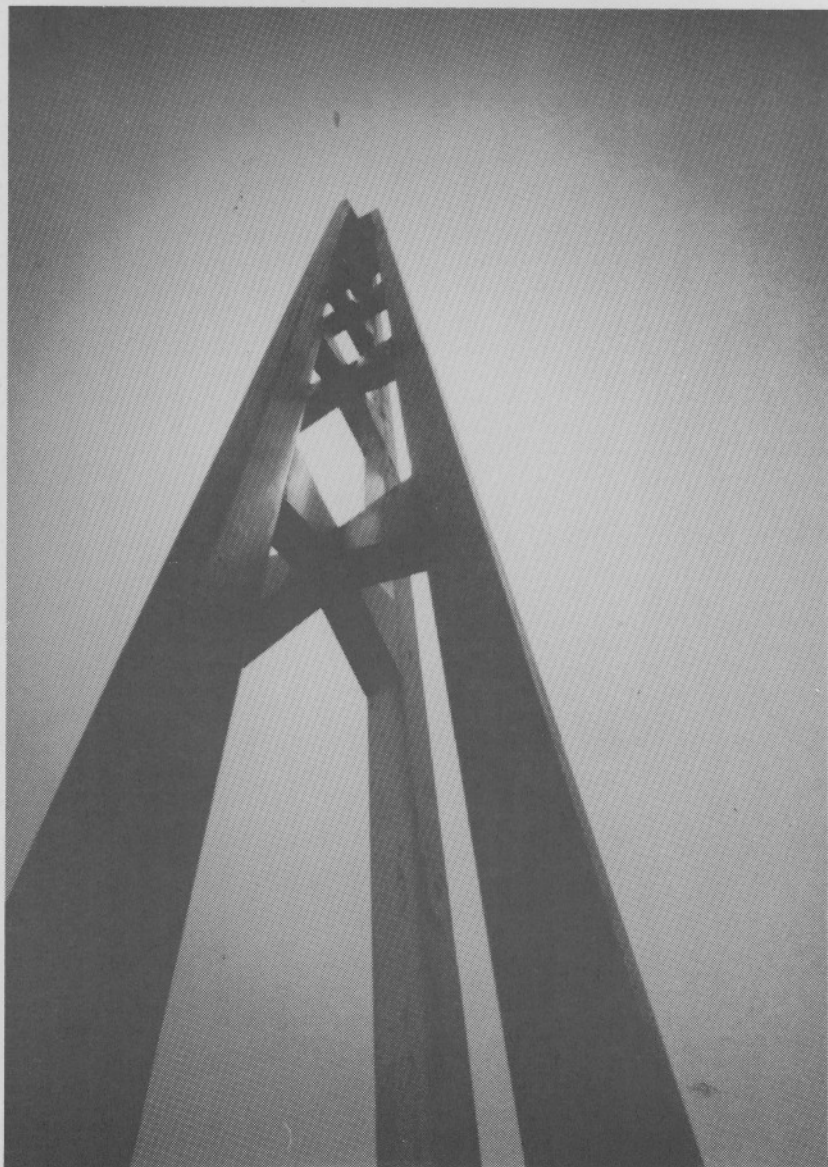
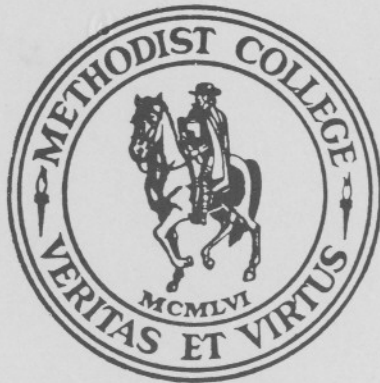


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**METHODIST COLLEGE
FAYETTEVILLE, NORTH CAROLINA**



**STUDENT HANDBOOK
1985-1986**



THE COLLEGE SEAL

The college seal was designed early in the life of Methodist College. The horse and rider in the center is a reproduction of a picture of Bishop Francis Asbury, the first Bishop of the Methodist Church in America and referred to as the "Prophet of the Long Road." The horse and rider are also symbolic of his successors, the early Circuit Riding Clergy, in their never-faltering efforts to carry the influence of the church into the frontiers of America. Education has from the beginning been a traditional consequence of the heritage of the early church.

The Latin words "Veritas et Virtus" mean truth and virtue. The pursuit of truth is the primary aim of education and this motto embodies the idea of joining together of education with the Christian virtues of faith, hope and love.

ACKNOWLEDGEMENT

THE 1985-1986 METHODIST COLLEGE STUDENT HANDBOOK IS PRODUCED BY THE STAFF OF THE OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS. WE TRULY BELIEVE THAT EDUCATION AT COLLEGE IS MUCH MORE THAN JUST WHAT YOU LEARN IN THE CLASSROOM. THIS HANDBOOK IS INTENDED TO ASSIST YOU IN THAT BROADER EDUCATION. THE STAFF OF THIS OFFICE HOPE THAT YOU FIND THE HANDBOOK TO CONTAIN A LARGE AMOUNT OF PERTINENT AND USEFUL INFORMATION WHICH ALLOWS YOU TO MAKE THIS YEAR THE MOST SUCCESSFUL IN YOUR COLLEGE CAREER. PLEASE FEEL FREE TO CALL ON US TO ASSIST YOU TO DEVELOP AS INDIVIDUALS AND AS MEMBERS OF THE METHODIST COLLEGE COMMUNITY.

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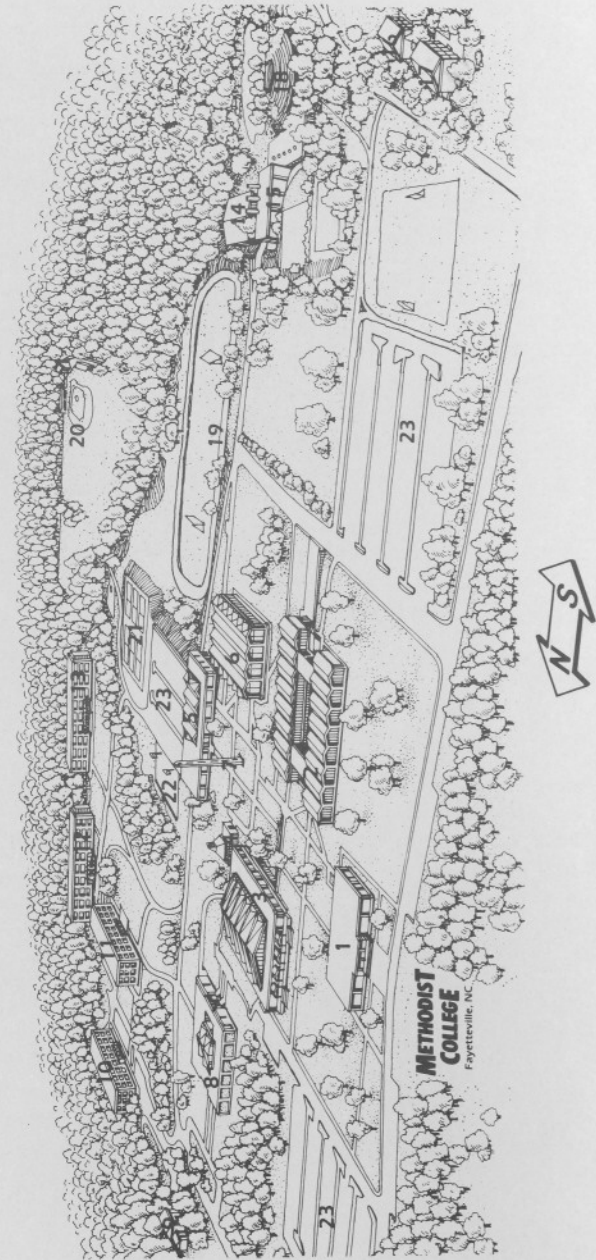
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KEY

- 1. Horner Administration Building
- 2. Trustees Classroom Building
- 3. Reeves Auditorium/Fine Arts Building
- 4. Hensdale Chapel
- 5. Student Union/Cafeteria
- 6. Davis Memorial Library
- 7. Yarborough Bell Tower
- 8. The Science Building

- 9. The President's Home
- 10. Weaver Hall
- 11. Garber Hall
- 12. Sanford Hall
- 13. Cumberland Hall
- 14. The Gymnasium
- 15. Buildings & Grounds Center
- 16. Infirmary

- 17. Faculty Apartments
- 18. O'Hanlon Memorial Amphitheatre
- 19. Methodist College Soccer Field
- 20. Shelley Baseball Field/Athletic Fields
- 21. Tennis Courts
- 22. Basketball/Volley Ball Courts
- 23. Parking





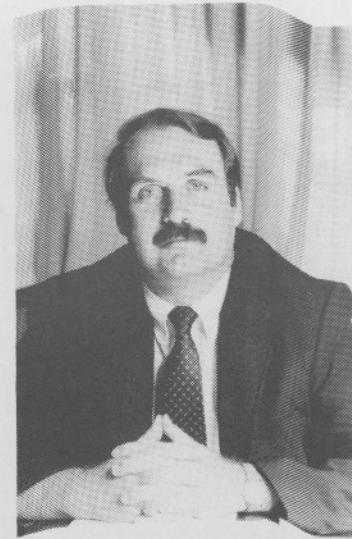
Dear Students:

It is always a pleasure to greet students entering or returning to Methodist College. This is a community of many people -- students, faculty, staff, administrators -- who live, study and work together. This process of sharing our lives together offers the opportunity for each of us to be better, wiser, stronger and more productive than we would be alone.

In order for the maximum benefit of our life together to be realized and for the truest sense of community to be achieved, there must be a commitment from all members to "make it work." We are committed to making Methodist College a good community for you. We need your help to make it a good place for everyone.

I look forward with pleasure to working, studying and growing with you.

Sincerely,
M. Elton Hendricks
President



Dear Methodist College Students:

It is a real pleasure to offer my greetings to you as you arrive on campus for the 1985-86 academic year at Methodist College. In many ways, I can identify with those of you who are coming to the campus for the first time. Since I have only been here since the first of June, I have experienced many of the feelings of newness which you might also be feeling. I must say, however, that the friendliness and helpfulness of the people here at Methodist will make your fears and feelings of newness go away very quickly.

Each of you has an opportunity to become involved in something wonderful here at Methodist this fall. Because of the many changes which are taking place at the college as a whole, and the Student Affairs Department especially, you may become involved in many programs and activities which will shape the lives of you and your fellow students for years to come. I encourage you to take advantage of as many opportunities as possible to become involved with the life of the college. You can make the difference.

The purpose of the Student Affairs Department at Methodist College is to provide opportunities for you to develop as a whole person while you are in college. This means that we will work to compliment the efforts of the faculty and academic administration to help you grow intellectually, socially, emotionally and spiritually in keeping with the Methodist tradition.

To do this we must provide opportunities for you to grow as an individual and member of the community in social and residential situations. We must also offer you opportunities to become prepared for the many situations which you will face in life by work with the many organizations who contribute to the governance of Methodist College and the enrichment of the Methodist College experience. I hope that you will help us to provide you with a quality learning environment in all aspects of your life here.

Yours truly,
Dennis E. Gregory
Vice President for
Student Affairs and
Dean of Students

CALENDAR FOR FALL 1985

August 18	Sunday	New freshmen and transfer students arrive
August 18	Sunday	Placement tests (commuter students)
August 19	Monday	Placement tests (resident students)
August 19-20	Monday-Tuesday	Orientation & faculty advising (freshmen and transfers)
August 20	Tuesday	Summer graduation exercises (to be attended by freshmen & transfers) - 2 p.m.
August 20	Tuesday	Continuing students arrive
August 21	Wednesday	Registration (all students)
August 22	Thursday	CLASSES BEGIN
August 23	Friday	Opening convocation at 10:00 a.m.
August 23	Friday	Drop/add period begins
August 29	Thursday	Last day to begin T-Th classes
August 30	Friday	Last day to begin MWF classes
September 2	Monday	Labor Day - (NO CLASSES)
September 3	Tuesday	CLASSES RESUME
September 13	Friday	Last day to drop a class without a grade
September 14	Friday	Last date to submit December, 1985 Intent to Graduate Form
October 9	Wednesday	Science 209-1/last day of classes
October 11	Friday	Science 209-1/final examination
October 11-13	Friday-Sunday	Homecoming and Parent's Weekend
October 14	Monday	Science 209-2/first day of classes
October 16	Wednesday	Science 209-1/final grades due
October 16	Wednesday	D/F list due by 3:00 p.m. (grade inventory)
October 23	Wednesday	Residence Halls close at 5:00 p.m.
October 24-25	Thursday-Friday	Fall vacation (NO CLASSES)
October 27	Sunday	Residence Halls reopen at 2:00 p.m.
October 28	Monday	CLASSES RESUME
October 29	Tuesday	Advisor packets distributed
October 30	Wednesday	Advisor/Advisee group meetings
Oct. 30-Nov. 8	Wednesday-Friday	Individual/Advisor conferences
November 6	Wednesday	Founder's Day
November 7	Thursday	Iterations "III"
November 8	Friday	Pre-registration conferences completed
November 19	Tuesday	Last day to drop a class with WP/WF
November 27	Wednesday	Accelerated class periods (40 minute classes: 8:00, 8:50, 9:40, 10:30, 11:20 a.m., 12:10 p.m.)
November 27	Wednesday	Residence Halls close at 5:00 p.m.
November 27-29	Wednesday-Friday	Thanksgiving holiday (NO CLASSES) Holiday begins at 1:00 p.m. Wed.
December 1	Sunday	Residence Halls open at 2:00 p.m.
December 2	Monday	CLASSES RESUME
December 4-5	Wednesday-Thurs.	Last day of class
December 6	Friday	Reading Day
December 7	Saturday	Final Examinations
December 9-12	Monday-Thursday	Final Examinations
December 13	Friday	Graduation 2:00 p.m.
December 13	Friday	Residence Halls close at 5:00 p.m.

CALENDAR FOR SPRING 1986

January 11	Saturday	Residence Halls open at 6:00 p.m.
January 12	Sunday	New Freshmen and transfer students arrive
January 12	Sunday	Placement tests (commuter students)
January 13	Monday	Placement tests (resident students)
January 13-14	Monday-Tuesday	Orientation and faculty advising (freshmen and transfers)
January 14	Tuesday	Continuing students arrive
January 15	Wednesday	Registration (all students)
January 16	Thursday	Classes begin
January 17	Friday	Opening Convocation 10:00 a.m.
January 17	Friday	Drop/add period begins
January 23	Thursday	Last day to begin T-Th classes
January 24	Friday	Last day to begin MWF classes
February 6	Thursday	Last day to drop class without grade
February 7	Friday	Last day to submit May, 1986 Intent to Graduate Form
February 26	Wednesday	Science 109-1/last day of class
February 28	Friday	Science 109-1/Final Examination
February 28	Friday	D/F list due 3:00 p.m. (Grade Inventory)
February 28	Friday	Residence Halls close at 5:00 p.m.
March 3-7	Monday-Friday	Spring Vacation (NO CLASSES)
March 9	Sunday	Residence Halls open at 2:00 p.m.
March 10	Monday	Classes resume
March 10	Monday	Science 109-2/First day of class
March 10	Monday	Science 109-1/Final grades due
March 11	Tuesday	Advisor packets distributed
March 12	Wednesday	Advisor/Advisee group meeting
March 12-21	Wednesday-Friday	Individual Advisor Conference
March 21	Friday	Pre-registration conference complete
March 28	Friday	Good Friday Chapel service 10:00 a.m.
March 31	Monday	Easter Monday (NO CLASSES)
April 1	Tuesday	Classes resume
April 11	Friday	Last day to drop course with grade of WP/WF
April 16	Wednesday	Awards Convocation at 10:00 a.m.
April 17	Thursday	Iterations "IV"
April 30	Wednesday	Last day of class for MWF classes
May 1	Thursday	Accelerated class periods (40-minute classes: 8:00, 8:50, 11:40, 12:30, 1:20, 2:10)
May 2	Friday	Last day of classes for T-Th classes
May 3	Saturday	Reading Day (NO CLASSES)
May 5-8	Monday-Thursday	Final Examinations
May 11	Sunday	Final Examinations
May 11	Sunday	Baccalaureate Service, 10:30 a.m.
May 11	Sunday	GRADUATION 2:00 p.m.
May 11	Sunday	Residence Halls close at 5:00 p.m.

CAMPUS OFFICES

The following is a list of the offices of the major administrative officers of the College. The persons who hold the positions noted have responsibility for the supervision of the overall operation of the college and can be of great assistance to you as you go about your life here at the College. Please feel free to consult these persons if you feel that you have a need for their services.

OFFICE OF THE PRESIDENT - Dr. M. Elton Hendricks - 101 Administration Building - Ext. 224 - The President is the chief executive officer of the College. As such, he is responsible for the overall operation of the College and is responsible for the coordination and planning of all of the functions with which the College involves itself. The President is responsible to the Board of Trustees and the North Carolina Annual Conference of the United Methodist Church.

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS - Dr. Lynn Sadler - Administration Building - Ext. 221 - The Vice President for Academic Affairs is the chief academic officer for the College. She has responsibility for all of the academic operations of the College including the faculty, the Office of the Registrar, the Computer Lab, the Office of Guidance and Placement, the Office of Institutional Support and the Office of Continuing Education. She reports to the President of the College.

OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS AND DEAN OF STUDENTS - Mr. Dennis E. Gregory - Student Affairs Office, Student Union Room 3 - Ext. 278 - The Vice President for Student Affairs is the chief student affairs officer of the College. He has responsibility for the student related non-academic operations of the College including Residence Life, Student Activities, the Student Government Association, the Campus Judicial System, counseling, Health Services, and the operation of the Student Union. He reports to the President of the College.

OFFICE OF THE VICE PRESIDENT FOR BUSINESS AFFAIRS - Mr. Roy A. Whitmire - Administration Building - Ext. 235 - The Vice-President for Business is the chief financial officer of the College. He has responsibility for all of the business operations of the College including the Office of the Comptroller, Financial Aid Office, food services, mail service, the snack bar, the bookstore, maintenance and physical plant, purchasing and budget development and management. He reports to the President of the College.

OFFICE OF THE VICE PRESIDENT FOR COMMUNITY/CHURCH RELATIONS - Mr. William Lowdermilk - Administration Building - Ext. 239 - The Vice President for Community/Church Relations is the chief public relations officer of the College. He has responsibility for the dissemination of information about the College to all of its external constituencies and friends with particular emphasis on the relationship of the College to the United Methodist Church. He is responsible for the operation of the program of summer camps and conferences, the Publications Office, the Office of the Chaplain of the College and the continued development of the high quality relationship with the North Carolina Annual Conference of the United Methodist Church. He reports to the President of the College.

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT - Mr. Gene Clayton - Administration Building - Ext. 275 - The Vice President for Development is responsible for the provision of financial support to the College. He seeks to gain support from individual friends of the College, corporations, foundations, the Church, and various governmental agencies in order that the College may remain financially strong and provide top quality programs to its students. He reports to the President of the College.

The following offices offer services upon which you may need to call during the academic year. The persons in these offices should be contacted to deal with specific matters which impact upon your academic and social progress.

Office of Admissions - Ms. Charlotte Coheley - Administration Building - Ext. 236

Office of the Athletic Director - Mr. Tom Austin - Classroom Building - Ext. 263

Office of the Chaplain - Dr. Ken Collins - Chaplain's Office, Student Union - Ext. 276.

Office of the Comptroller - Mr. William Morgan Jr. - Administration Building - Ext. 223.

Office of Financial Aid - Mrs. Donna Coons - Administration Building - Ext. 230

Office of the Registrar - Mr. Charles Lipe - Administration Building - Ext. 220

Office of the ROTC - Capt. Roland Baltimore - Classroom Building - Ext. 214

Office of Special Services - Mr. Paul Eaglin - Room 6, Student Union - Ext. 290

Faculty Offices - Each faculty member has an office on the campus in one of several locations. Students should make every effort to visit the faculty in their offices in order to discuss academic questions and to get to know these people outside of the classroom setting.

CAMPUS SERVICES

COUNSELING SERVICES

Personal Counseling - Professional staff members within the Student Affairs Department and the College Chaplain are available to provide personal counseling services to students as needed. The purpose of this service is to work with students on an individual basis to help them to achieve their academic and personal goals. To accomplish this, the Student Affairs Department carries on activities to help identify students experiencing problems; to work with them individually and in small groups in the residential environment; and to help build support systems on the campus to help students make satisfactory personal and academic adjustment to college life. Staff members may also refer students to professionals in the Fayetteville community for more intensive or specialized services. The student will be fully responsible for payment for external psychological or psychiatric services.

All personal counseling services are confidential between the student and the counselor. The limits of the confidential nature of the counseling relationship will only be extended if the counselor believes that the student may physically harm himself/herself or cause harm to another individual. In such situations, the counselor must inform the Vice President for Student Affairs. In the best interests of the student, the counselor may choose to involve other college officials if appropriate. Based on the recommendation of the counselor, the Vice President for Student Affairs may require the student to fulfill one or more of the following requirements:

- 1) Leave campus within twenty-four hours of the incident and be accompanied by a staff member until departure.
- 2) Inform his/her parents of the situation and make necessary transportation arrangements with them.
- 3) Choose whether to terminate enrollment or to seek re-instatement by setting up an appointment with a licensed clinical psychologist or psychiatrist for an evaluation. The written evaluation must indicate that the student is of no harm to himself/herself or others and can function in a college environment. The College may accept or reject the results of the psychological evaluation. If the evaluation is accepted by the College, re-instatement cannot occur sooner than 72 hours after the initial incident.

Career Counseling and Placement - The Guidance and Placement Office, located in room C-101 on the lower level of the Classroom Building provides a variety of services. Vocational preference testing is available as well as vocational guidance and information on various careers. CLEP testing provides an opportunity to receive college credit through examination. Information is available on tests for admission to graduate school. A library of graduate school catalogs is maintained.

As the student draws near the completion of his/her degree, he/she may develop a placement file including references at the Guidance and Placement Office so that copies may be sent to potential employers or graduate schools. This service is available to current students and alumni.

The Guidance and Placement Office is the contact point for employers who wish to advertise full-time or part-time jobs. Such notices are posted on the bulletin board outside of C-101. Information is also provided on resume preparation and job interview skills. On-campus job interviews are conducted from time to time. Special programs such as Career Days and Job Service Seminars are also sponsored by Guidance and Placement.

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Graduate or Professional Training - In addition to the career planning and placement services provided by the Office of Guidance and Placement, a special advisor has been assigned to assist students who wish post-baccalaureate education. Dr. Wayne Presler has been assigned the responsibility for fostering interest among undergraduates in the pursuit of graduate and professional training and for counseling students as to the availability of appropriate scholarships and fellowships. He may be contacted at extension 253 or in room 233 of the Classroom Building.

Academic Advising - Each student is assigned to an academic advisor upon matriculation. The role of the advisor includes the following:

- 1) To assist students in planning their course of study;
- 2) To answer questions regarding general college requirements;
- 3) To help in the academic registration process;
- 4) To listen and counsel when academic and personal problems arise;
- 5) To assist in making course changes (dropping and adding courses).

Freshmen are often assigned to advisors outside of their intended majors. Once a major is officially declared, the student is usually reassigned to a faculty member in the major department.

Each freshmen advisor is assigned a Peer Advisor (PA), an upperclass person who has been selected to assist in making the freshman year a successful one.

It is important for students to take advantage of the help their advisors can give. Students should check the office hours posted on the door of each advisor's office in order to plan their visits. Advisors invite students to visit them and get to know them in order to enhance the advisor's ability to provide good advice.

Special Services and Tutoring - Methodist College was awarded a grant in 1984 from the U.S. Department of Education to carry out a Special Program in Academic Services. The staff of the program has its offices (rooms five (5) and six (6) on the upper floor of the Student Union building, at the entrance of the snack bar/mail room.)

The Special Services Program has as its goal assistance to students in making the transition from high school to college. Participation in the program of academic support services is available to students who meet the criteria set forth in federal laws and regulations.

The program of services offered for the transition to college involves training in college study skills, note-taking and test-taking, counseling, tutoring services and career or academic major selection. Developmental course work is also presented by staff members. Your participation in the program is invited. Please stop by the office for further information.

HEALTH SERVICES - Health services are provided to students by the college through the services of a registered nurse who works for the college on a part time basis. Medical and other health problems should be referred to the nurse during regular office hours whenever possible. Emergency medical needs should be brought to the attention of residence hall staff for assistance. In addition to the provision of clinical services the nurse will provide presentations to students on a variety of

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wellness issues in order to assist students to maintain a high level of health and well being. Office hours will be posted in residence halls. In addition to the services provided by the College, Fayetteville has available to students two hospitals, several clinics and a number of private medical practitioners in a wide variety of specialties.

1. Special Medications

Individuals who take special medications for allergies, diabetes, etc., must notify the infirmary staff of the problem and the special medications immediately upon their arrival at Methodist College.

2. Medical Information for Instructors

Medical notes from the infirmary may be obtained by the student when the instructor deems it necessary, to explain class absence.

3. Billing for Medical Care

The regular infirmary fee taken from the activity fee entitles each student to the following:

- Bed and linen in the infirmary
- Infirmary equipment and utilities
- Service of nurse
- Regular medication (all except prescription drugs).

6. Accident or Illness Away from College While on College Matters

Any boarding student involved in an accident or illness occurring away from the College, while on College sponsored activities, should report the same to the infirmary immediately upon return to campus, to preserve the student's insurance rights.

5. Transporting Injured Students

Persons should not be transported to a doctor or hospital without the approval of the College nurse or other College official, except in emergencies. To do so may involve the student or students, as well as the College, in legal complications and may involve financial responsibility for the medical services. In the event of an emergency, notify one of the following immediately: the College nurse, Hall Director, R.A., Asst. Dean of Students for Residence Life or V.P. for Student Affairs.

6. Special Diets

Special diets may be prepared to meet the needs of students under medical direction, but are limited to the resources of the cafeteria. Notify nurse and cafeteria director.

LIBRARY SERVICES - Strategically located in the center of campus, Davis Memorial Library offers a variety of resources to serve the academic needs of the college. The library houses approximately 73,500 volumes, a music listening room with over 2,500 recordings, a micro-materials area of 6,900 microforms with self-service microform readers and printers, a computer center consisting of seven micro-computers with graphics and letter quality printers, and a periodicals reading room where over 450 periodicals and newspapers are shelved. The library also has special copying services, study rooms, typewriters, and interlibrary loan services. Bibliographic subject searches are provided at cost through a computer terminal located in the main library. Many data bases in the humanities, sciences and social sciences are available. Special instruction in library use is available through a one-hour credit course. A published handbook is distributed without charge during library orientation tours.

The Teaching Materials Center, a branch of the main library, houses a separate collection of audio-visual materials and equipment as well as a children's literature collection and teaching aids for the

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teacher education program. The main library contains a number of special collections including a collection of materials related to General Lafayette, a collection on North Carolina history, fiction by North Carolina authors such as Thomas Wolfe, a rare Bible collection, and letters by several famous southern historical figures.

Your library card is required to check out books and to use equipment. Hours of operation are as follows:

Monday-Thursday	7:45 a.m.-10:00 p.m.
Friday	7:45 a.m.-5:00 p.m.
Saturday	12:00 noon-4:00 p.m.
Sunday	5:00 p.m.-9:00 p.m.

CAMPUS FACILITIES - The facilities of the College are used extensively by a wide variety of individuals from the campus community and from a wide variety of outside agencies. These services listed below are provided for your convenience.

Campus Calendar - The campus calendar is kept in the office of Mr. Lowdermilk, the Vice President for Community/Church Relations. When scheduling meetings, special events and projects, check this calendar to avoid conflicts.

Scheduling Campus Facilities - Reservation forms for campus facilities are kept in Mr. Lowdermilk's office. These forms must be completed for a facility to be reserved. If a public address system or special lighting is required, the form should be completed one week prior to the event.

Church and Civic Organizations - The Methodist College campus is the site of many church and civic programs. As many as a thousand visitors may be on campus in a given day. Some small groups will use the residence halls and college cafeteria. Student participation and cooperation are necessary for the College to provide this service. The student body is informed about those groups and events through the Student Government Association and Student Affairs Office.

The College has made special arrangements with certain civic organizations that encourage student attendance at their performances at no charge. (An I.D. is required). Included in this list of organizations are the following: The Fayetteville Symphony, the Fayetteville Symphonic Band, The Community Concert Series, The Dance Theatre of Fayetteville, The N.C. Symphony and the British Brass Band. The dates and times of these events are listed in the cultural calendar prepared by the Director of Public Information and Publications and will be listed in a calendar of all campus events prepared by the Assistant Dean of Students for Student Activities. If there is a question about the specific event being among those to which students do have to pay an admission charge, please call Mr. Lowdermilk.

MAINTENANCE SERVICES - The Maintenance Department of Methodist College operates in order to work with students to make day-to-day activities as comfortable as possible. To do this cooperation by students is imperative. Prompt reporting of maintenance needs to your R.A. or residence hall director will make this possible. Any problem of heating, air-conditioning or lighting in your area of residence should be reported. Because of the pride we take in our campus buildings and grounds your assistance is greatly appreciated.

STUDENT INFORMATION SERVICES - Methodist College makes a sincere effort to keep students' hometowns advised of any and all accomplishments students enjoy while at Methodist College. Additionally, news of awards, achievements, elected offices, etc., are sent to regional papers and radio/television stations. In order for the Publications Department to provide accurate information

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on these releases to media, each student must complete a Student Information Form upon registration and continue to update the form each semester. These forms are mailed to each incoming student and additional forms are available from the Publications Department. Once complete, forms are kept on file in the Publications Department but are available to students upon request.

FOOD SERVICES

Cafeteria

Students, members of the staff and faculty, their families and visitors are extended the privilege of food service during those days when the cafeteria is in operation.

Hours of operation:

Weekdays: Breakfast	7:15-8:15
Lunch	11:30-1:15
Dinner	5:00-6:15
Weekends: Brunch	10:45-1:00
Dinner	5:00-5:45

Board charges will not be refunded except in case of withdrawal by a student who has paid board in advance beyond the week of withdrawal.

Appropriate clothing (including street shoes) must be worn in the cafeteria at all times.

Each student is expected to carry his/her own tray to the dishwashing area.

An unlimited seconds program can be run effectively only when (1) student I.D.'s are checked at the door; (2) all non-boarding students who enter the dining room are charged the full meal price; (3) no food or dishes are carried from the dining room. If you have complaints or questions about the food service, please address these directly to the on-campus Food Service Director.

Snack Bar

The Snack Bar, located in the Student Union, is open from 10:00 a.m. to 2:00 p.m. Monday through Friday. The hours are subject to change.

"A la Carte" services are available in the Snack Bar. A full line of sandwiches are available as are French fries, cold drinks, ice cream, candies, crackers and other items.

POSTAL SERVICES

United States Post Office (Methodist College Branch)

Postal service windows will be open for sales and general delivery from 9:00 a.m. to 4:00 p.m. Monday through Friday. Post office boxes are assigned to each student.

The schedule of mail delivery and dispatch for the Methodist College Branch is daily except weekends and holidays. Delivery is approximately 9:00 a.m. and dispatch is 4:00 p.m.

Please mail packages at the branch office. Mail chute and exterior dispatch boxes are located at the Student Union, Administration Building.

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Campus Mail

The primary means of communication to all members of the Methodist College community is through campus mail. Every student, both resident and commuter, is assigned a mailbox at the Student Union during registration.

*It is the responsibility of each student to check his/her mailboxes each day, preferably in the afternoon.

Bookstore Services

The Bookstore is located in the North end of the Student Union. **All sales are cash.**

During orientation and registration periods, the store will maintain a schedule of sale hours to provide ample opportunity for all students to purchase textbooks, supplies, and other items essential for study and personal comfort. Regular hours of sale, which are subject to revision, are 8:00 a.m. to 4:00 p.m. Monday through Friday.

FINANCIAL AID SERVICES - All students requesting financial aid must apply for such aid each school year they intend to receive an award. Applications may be obtained from the Financial Aid Office. Methodist College requires either the Family Financial Statement (FFS) of the American College Testing Service (ACT) or the Financial Aid Form (FAF) of the College Scholarship Service (CSS). It is recommended that one of these be submitted to ACT or CSS by May 1 of each year.

The financial need of the student is defined as the difference between the resources of the student and parents and the cost of attending Methodist College. The need analysis provides the basis upon which an applicant's need is determined. All information concerning the student's financial situation and the family's circumstances is held in complete confidence by the Financial Aid Office and is not a part of the student's general file with Methodist College.

Continuing or transfer students applying for financial assistance (institutional, state or Title IV funds) will be evaluated at the end of each semester to determine if they have met the institution's Standards of Satisfactory Academic Progress for Financial Aid. These standards are published in the Financial Aid Information booklet which is available on request from the Financial Aid Office. All students expecting to receive financial assistance are encouraged to become familiar with these standards.

It is strongly recommended that students apply for aid as soon as income tax forms are completed in the Spring for the following Fall and Spring semesters. Financial aid is awarded on a first come basis.

THE STUDENT UNION - The Student Union building is the center for all of the out of class non-academic activities for students at the College. Here the Student Affairs Department, the Student Government Association and S.A.M. present a wide variety of activities and events to fill social needs and non-academic hours. In addition to food services and meeting rooms which are located at the lower level, the Union has available the college bookstore, mail services, the snack bar, a large screen TV for student viewing, video games and other amusements, additional meeting rooms, a lounge area and an open programming space which is available for student use. The Union is the building in which dances, concerts, coffee house type entertainment and other programs are held. Hours of operation will be posted in the Union.

CLUBS AND ORGANIZATIONS

Methodist College offers a wide variety of clubs, organizations and other activities for its students. The Student Activities Office is interested in working with students to develop new organizations to meet perceived student needs. If you and fellow students wish to organize any activity, please come by to talk with us. The Student Activities Office will also work with currently existing organizations to strengthen their programs and provide training for group leaders. Clubs and organizations currently in existence on the campus are:

STUDENT GOVERNMENT ASSOCIATION - The Student Government Association is the governing body for all student activities on the campus. Membership in the Association is automatic for all Methodist College students by virtue of attendance at the College. The SGA sponsors many activities and functions and has a major voice in the governance and operation of the College. The Student Senate and the campus judicial courts are parts of the operations of the SGA.

ALPHA XI DELTA FRATERNITY - A women's social fraternity chartered on the campus of Methodist College in the spring of 1974. The Zeta Mu Chapter offers a bond of sisterhood and lifelong friendship to its members, along with an opportunity for leadership training and service to the needs of the campus community.

PI KAPPA PHI FRATERNITY - A national men's social fraternity founded on the campus during the spring of 1974. Pi Kappa Phi members strive for common loyalty, seek high standards of scholarship and uphold the traditions of the College.

LAMBDA CHI ALPHA FRATERNITY - A national men's social fraternity founded on the campus during the spring of 1974. Lambda Chi Alpha encourages high standards of intellectual, moral and social development among its members.

ETHOS - An organization composed of those students active in sociological areas. Annually Ethos sponsors a field day for underprivileged children and a spring outing for residents of local rest homes.

ECONOMICS AND BUSINESS CLUB - An organization providing leadership training in the field of economics and business. Membership in this club is open to all students of the College.

ART CLUB - An organization started for the purpose of promoting art related activities. It aids in organizing art displays on a professional level as well as a student level.

CHEERLEADERS - Methodist College Cheerleaders are a coed athletic team, supporting all other athletic teams on the College campus and cheering during soccer season and basketball season. Currently, the Methodist College Cheerleaders are the DIAC Collegiate Cheerleading Champions for 1985 -- a title they also held in 1984. Tryouts are open to the college community as are all athletic team tryouts.

BLACK STUDENT MOVEMENT - An organization to acquaint students with the cultural heritage, past, present and future of black Americans. The BSM offers assistance to community organizations working for the good of underprivileged Blacks and other minorities.

GREEN AND GOLD MASQUE KEYS - A club composed of students sharing an interest in drama. The Masque Keys produce two performances each year, one during the Fall semester and the other during the Spring.

HISTORY AND POLITICAL SCIENCE CLUB - A club composed of majors and minors in the two disciplines which engages speakers for addresses concerning subjects of interest to the club and conducts field trips to various historical and legislative areas.

CLUBS AND ORGANIZATIONS

KOINONIA - A religious group representing and open to all students, with major emphasis in sharing, fellowship and service to the College community. The group sponsors the regular Sunday morning worship service held in Hensdale Chapel, meditations, weekly Bible study, and fellowship breakfasts in addition to a Faith in Life Week.

COMMUTERS CLUB - An organization of day students providing liaison between day students and other portions of the Methodist College community and promoting the interests of day students on the campus.

STUDENT EDUCATION ASSOCIATION - An organization composed of students majoring or minoring in education.

METHODIST COLLEGE SINGERS - A group of young men and women interested in music. An annual tour is conducted to various cities along the seaboard. The chorus has performed at Disney World, the National Cathedral and other points of interest.

HANDBELL CHOIR - A group of men and women who perform music with English handbells, often accompanying the Methodist College Singers.

METHODIST COLLEGE STAGE BAND - A performing arts group which conducts at least two concerts each year. The group plays all types of instrumental music.

PEP BAND - A group composed of members of the stage and symphonic bands for the purpose of playing at basketball games. Open to students with the permission of the director.

FAYETTEVILLE SYMPHONY ORCHESTRA - The Fayetteville Symphony rehearses and performs at Methodist College and is open to students with demonstrated competence.

NORTH CAROLINA STUDENT LEGISLATURE - The North Carolina Student Legislature is an organization sponsored on all North Carolina college and university campuses. This organization studies and debates topics of public interest and legislation which will be introduced and debated in the State Legislature. Once per year representatives from colleges and universities around the state meet in Raleigh to debate these issues in a statewide format. Membership is open to any Methodist College student.

OMICRON DELTA KAPPA - ODK is a national honor society formed to recognize those students who take an important and active part in the life of the institutions of higher education which they attend. Members are selected annually at each institution.

SHAKERS AND MOVERS - SAM is an organization formed in the spring of 1985 to enhance the student activities program of Methodist College. SAM plans the social, cultural, recreational and educational programs which are funded by the student activity fee paid by each student. Membership is open to any student who wishes to participate in the planning of student activities.

FELLOWSHIP OF CHRISTIAN ATHLETES - An athletic ministry whose purpose is "To present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church." To accomplish this FCA uses athletics as its platform and athletes and coaches as its role models and spokespersons.

BETA BETA BETA - The Tau Beta chapter which was founded on the Methodist College campus in 1982 seeks to fulfill the three objectives of the Society. These include the promotion of scholarship in the biological sciences, the promotion of the dissemination of biological knowledge, and the en-

CLUBS AND ORGANIZATIONS

couragement of research. There are two types of membership. The requirements for active membership are the completion of three semesters of Biology with a G.P.A. in Biology of 3.0. Associate membership is based upon an interest in the biological sciences.

STUDENT NATS - The purposes of this organization are to broaden student's horizons on the subjects of singing and their future activities of singing, to allow students an opportunity for the organized exchange of ideas outside the applied studio, to bring together voice students and others interested in voice from other colleges and universities for the exchange of ideas and information outside their normal college campus activities, and to provide students the opportunity to benefit from particular expertise of voice faculty from other institutions. Membership is open to all Methodist College students.

LEADERSHIP ASSOCIATION - This organization is composed of the presidents of all student organizations on the campus. Its purpose is to provide a forum through which student leaders may coordinate the student activities of the College and gain skills which will allow them to be better managers of their own club or organization.

ROTC - ROTC students gain practical experience by leading people, managing money and equipment, and making things happen. This can place them far ahead of other college graduates competing for jobs leading to top management positions. Students interested in joining Army ROTC should visit the Professor of Military Science (PMS) (CPT Baltimore) during the registration period. The ROTC program can then be integrated with the standard registration procedures. Students interested in the two-year program should contact the PMS early in their sophomore year to determine their eligibility.

STUDENT PUBLICATIONS - There are three student publications on which students may work. These include the following:

SMALL TALK is the Methodist College campus newspaper, distributed bimonthly to the students and faculty at no cost. An eight-page broad sheet publication, **SMALL TALK** has won thirteen consecutive national awards of First Class Honors Rating from the Associated Collegiate Press.

TAPESTRY is the creative arts/literary magazine published annually at Methodist College and distributed free to the student body in September. The best of student prose, poetry, graphics and artwork is selected for publication in **TAPESTRY**.

CARILLON is the yearbook published as an annual pictorial record of Methodist College student life and distributed to students free in October. Each student enrolled full-time both semesters is entitled to a yearbook at no charge. Any student who is enrolled full-time for only one semester must pay an additional cost of \$7.50 to purchase a yearbook. Any **CARILLON** not picked up within thirty (30) days of the initial distribution becomes the property of Methodist College.

The Publications Center is located in the Student Union building in Room 2. Students wishing to participate on any publication staff are invited to make application with the Coordinator of College Publications in the Publications Center.

ALPHA PSI OMEGA - This organization is intended to stimulate dramatic activities at Methodist College, to secure for the College all of the advantages and mutual helpfulness provided by a large national honorary fraternity, and by electing students to membership, serve as a reward for their efforts in participating in the plays staged by the college. All Methodist College students who participate in a specified number of plays are eligible for membership.

CLUBS AND ORGANIZATIONS

SIGMA OMEGA CHI - The purpose of this organization is to promote the betterment of humankind through the study of sociology, social work, and sociological research. Membership is open to junior and senior sociology majors with certain academic qualifications.

PSI CHI - The national honor society in psychology is intended to encourage, stimulate and maintain scholarship in students of psychology. Membership is open to majors or minors in psychology.

RESIDENCE HALL ASSOCIATIONS - Each residence hall has an elected governing council which is responsible for working with the Vice President for Student Affairs and other college officials to continue to improve the life in Methodist College residence halls. These groups also sponsor a variety of activities, provide input towards changes in residential life regulations of the College and generally work towards the development of the residential experience at Methodist College.

CIVIC ORGANIZATIONS - Several community organizations welcome and encourage student membership. Among these groups are the Fayetteville Chess Club, The Cape Fear Amateur Radio Society and the Piedmont Mineral and Gem Society.

ATHLETICS AND INTRAMURALS - Many opportunities for participation in recreational, intramural, and intercollegiate activities are available for men and women. Methodist College is a member of the Dixie Intercollegiate Athletic Conference (DIAC) and National Collegiate Athletic Association (NCAA) Division III. Both the conference and NCAA regulations prohibit athletic scholarships. The College fields the following intercollegiate teams:

Cross Country	Soccer
Basketball	Track
Baseball	Golf
Tennis	

Methodist College is also a member of the Women's Division of NCAA. The Women Monarchs participate in the following intercollegiate sports:

Soccer	Cross Country
Volleyball	Golf
Basketball	Tennis
Fast Pitch Softball	Track
Cheerleading	

Methodist College's Intramural Program offers a broad range of activities conducted throughout the school year. Every enrolled student is eligible to participate in all intramural activities. These include:

Football	Soccer
Basketball	Volleyball
Softball	Badminton
Horseshoes	Tennis
Wrestling	Golf
Ping Pong	Foosball
Indoor Soccer	

RESIDENCE HALL LIVING

GENERAL INFORMATION - A great deal of research has been completed which indicates that the residential experience, or lack thereof, has a great deal of impact on college students, both during the time in college and afterwards. Much of this research indicates the value of a developmental and enjoyable residence hall experience. One of the major purposes of the Student Affairs Department, through the Office of Residence Life, is to aid you in making your time at Methodist a valuable and developmental experience. As a result, it is the policy of the college that all students must live in College operated residence facilities unless they are local residents. This is done in order to provide a common learning experience for as many Methodist College students as is possible. All requests for waivers of this policy must be directed in writing to the Vice President for Student Affairs each year.

Below are listed a number of services and guidelines which are intended to improve the quality of life for resident students and to make the residential experience a valuable one for all persons. The primary purpose of the residence life program at Methodist is to develop a community within each hall and to provide each resident with a variety of opportunities for personal growth and learning.

To help achieve these goals we have **Hall Directors** and **Resident Advisors** in each residence hall. These persons are employed by the College and are available to provide information, counseling, and programming for residents. These persons have been trained to deal with emergency situations, to protect individual and institutional rights through the enforcement of all College policies and to assume the administrative responsibilities of a residence hall. Their goal is to develop living environments which will promote close interpersonal relationships, individual growth and learning, and a strong sense of community responsibility and identity.

You are encouraged to become an active, contributing member of your residence hall "community." You can do this by helping your neighbors to develop a hall theme and motto, by joining a hall intramural team, by attending community meetings, by assisting in enforcing quiet hours, and by attending programs and activities sponsored by your hall government and residence hall staff members.

Methodist College retains the right and responsibility for maintenance, heating, air conditioning, selection of hall staff, providing basic residence hall furniture, student housing assignment and enforcement of College policies. The payment of room fees does not constitute a lessee-lessor contract. While the student is a resident at the College, the occupancy of the residence hall room is considered as the use of a College facility. This usage does not give the same latitude as does a lessee-lessor rental contract.

The residence halls, as well as the cafeteria, will be closed during Thanksgiving, Christmas, Fall and Spring holidays. All students should plan to be at home or have other accommodations during these holiday periods. Students must leave the campus within twenty-four hours after their last final examination at the end of each semester unless they are part of graduation exercises or are granted special permission by the Vice President for Student Affairs or his designee.

All students in the regular College program who register for twelve or more semester hours in any semester are considered to be full-time students. All full-time unmarried students who do not live with their parents are required to reside in College residence halls and take their meals in the College cafeteria. Students living in the residence halls must carry a minimum of twelve semester hours at all times. Students may request to be allowed to live off campus in very limited situations. These requests must be made in writing to the Vice President for Student Affairs or the Assistant Dean of Students for Residence Life and normally must be made at least one month prior to the particular semester under consideration. Permission to live off campus is assigned for periods of no longer than one calendar year and must be renewed if it is to be continued.

RESIDENCE HALL LIVING

Housing of Out-of-State and International Students During Holidays - The College does not assume any financial or supervisory responsibility for out-of-state or international students during periods when it is closed. The College will assist students in finding affordable accommodations at motels in the Fayetteville area, or help students pair up and make reservations. If needed the College will provide transportation for these students to their accommodations at the beginning of a holiday and from their accommodations at the end.

In order to ensure the availability of funds for off-campus housing during College holidays, an international student who resides in a residence hall is required to deposit \$250.00 with the College for use in making reservations and paying for rented accommodations. Any unused portion of the deposit will be returned following the termination of the student's enrollment at Methodist College.

RESIDENCE HALL SERVICES - The College offers a wide variety of services to its students who live in College residence facilities. These services are intended to assist students in their every day activities and to help create a quiet, comfortable and safe atmosphere for study, sleeping, and mature socialization.

Staff Services - The College has employed and trained a number of student and professional staff who are responsible for the operation and management of the residence halls. These individuals are there to serve you and to make your life more pleasant. They have a multi-faceted role which includes duties as information sources, counselors, programmers and persons responsible for the College disciplinary system.

Telephone Services - Any student who wishes to have a telephone in his or her residence hall room may do so. In order to have a telephone installed the student must contact Carolina Telephone at the Westwood Shopping Center in Fayetteville or at 864-9011. Payment for telephone services is the responsibility of the individual student in whose name the phone is installed. Joint installation and payment should be carefully considered prior to such agreements.

Fire Protection - The College has installed fire alarm systems in each residence hall for the protection of resident students. Fire extinguishers and smoke alarms are also available on each hall. The College is served by the Fayetteville Fire Department which has a station located on Rosehill Road as well as in other locations around the city. It is a serious violation of College standards and state laws for students to tamper with fire protection equipment. Any student convicted of such violations will be expelled from the College.

Security Services - Methodist College employs security officers who patrol the campus twenty-four hours per day. These officers have as their main purpose the protection of the lives and property of Methodist College students and the physical property of the College. The College also receives service from the Fayetteville City Police Department and the North Carolina State Police. The security of the persons and property of individuals on the campus is everyone's responsibility. Lock your residence hall door when you leave the room, even just to go next door to visit a friend. Don't walk alone at night. Park your car in well lighted areas. Report any suspicious activity to College officials.

Vending Machines - Vending machines for soft drinks and snacks are available in each residence hall and in various other locations around the campus. Refunds for money lost in vending machines may be received by completion of a vending machine form in the Student Affairs Office. Refunds will then be placed in your campus mail box.

Laundry Services - Washing machines and driers are available in each residence hall. These machines are owned, operated and maintained by a private individual on behalf of the College. Washer service costs \$.50 per load and dryer service costs \$.25 per load. Refund for these machines will be processed in the same manner as noted above by the Student Affairs Office.

RESIDENCE HALL LIVING

Office and Intercom Services - Each residence hall has an office which is operated by hall staff and student workers during various hours of the day. Office operating hours will be posted in each hall. Each hall also has an intercom system which may be used for paging individuals in certain circumstances, for making announcements for students and in emergency situations. Vandalism to intercom speakers in halls is considered as a serious offense and may result in suspension from the College.



RESIDENCE HALL GUIDELINES

The following guidelines contain information relevant to residence hall living. All students are expected to comply with all policies and procedures outlined below and resident students will sign a housing agreement form when they check in. Failure to comply with these regulations or to sign a housing agreement may result in revocation of housing privileges and/or disciplinary action. Methodist College reserves the right to change these guidelines, with notice, at any time.

1. RESIDENCE HALL VISITATION POLICY

Each residence hall at the College is reserved for either male or female residents. The rights of these students to privacy and quiet enjoyment of their residence hall room is of foremost importance. As a result, visitation of student rooms by members of the opposite sex is limited to specified time periods and is regulated by policies established by the Student Government Association and the administration of the College. Hours of visitation, and regulations regarding this process, will be posted in each residence hall. Questions regarding these policies and visitation times should be made to the Residence Life Office. Lack of knowledge of policies or appropriate visitation hours will not be considered an appropriate excuse for violation. Violation of visitation regulations will result in disciplinary action.

2. DAMAGE DEPOSITS AND ASSESSMENTS

Methodist College requires that a damage deposit of \$50.00 be posted by every resident student of the College. This deposit is held in escrow to cover the costs charged for damage to the student's room or public areas of the residence halls. A student who is billed for damages will have that amount deducted from the damage deposit and will also be required to immediately reimburse the deposit to the \$50.00 level in order to continue as a resident student. Students who are charged for damages or cleaning fees at the end of a semester as they check out of their rooms will also have these fees charged to the damage deposit. Reimbursement must be paid before the student will be allowed to enroll as a resident student for the following semester. Damage charges in excess of \$50.00 must be paid immediately as noted for other payments above. Any assessments may be appealed to the Assistant Dean of Students for Residence Life and ultimately to the Vice President for Student Affairs.

The damage deposit noted above remains with the Business Office of the College throughout the student's career at Methodist College. It is refunded only when a student permanently leaves the college (graduation, transfer, etc.) and the Assistant Dean of Students for Residence Life certifies that there are no damages to the room or other College property for which the student is responsible.

The College will not absorb the costs of damages and vandalism which occur in the residence halls during the academic year. Therefore, every student is responsible for his or her residence hall room. Damages which occur to the room will be charged to the occupants unless they can prove that another person has been the cause. Students are also held responsible for the public areas of the halls in which they live. Damages to the halls, restrooms, lobbies and other public areas will be charged to the individual(s) responsible where they can be identified. In cases in which the perpetrator can not be identified the costs for repair will be pro-rated among the residents of the hall/building.

The Maintenance Department of the College has developed a list of the cost of repairs which are typically necessary in residence halls. Copies of this list are available from the Office of Residence Life. Damages not included on the list will be billed at the estimated cost to the College for such repairs. Labor charges of \$10.00 per man hour will also be charged.

4. RESIDENCE HALL OCCUPANCY

Room assignments are made by the Office of the Vice President for Student Affairs on a one semester basis. New students must pay a fee of \$50.00 on July 1 of the year in which they will enroll or within seven days after notification of acceptance after July 1. Returning students must make reservations in the Spring semester of each year for the following academic year. A specific reservation plan and schedule will be announced by the Office of the Vice President for Student Affairs during the year. Reservation of rooms for the Spring semester will take place during the fall semester for all students. A specific reservation plan will be announced by the Office of the Vice President for Student Affairs during the semester. Only students who make advance reservations will be allowed to leave belongings in residence hall rooms during the Christmas break.

Students checking out of a residence hall during a semester or at the end of a semester must do so properly with the residence hall director. At that time a staff member will determine the condition of the room, assess any damage or cleaning fees if necessary, and make other arrangements for the students withdrawal from the hall. All rooms must be cleaned prior to check out. A fee of \$15.00 per student will be assessed for students who fail to clean their room properly prior to check out. A cleaning fee of \$10.00 per student will be assessed for students in the women's halls who fail to clean joint bathrooms prior to check out.

5. ROOM CHANGES

Room changes are permitted during the fourth week of the fall semester and at one other time during the semester (dates to be posted in each residence hall at the beginning of each semester). Spring semester, room changes may be made during the fourth week of the semester. In an emergency situation changes may be made with the permission of the Assistant Dean of Students for Residence Life. **Room changes must be authorized by the Hall Director PRIOR to any move.** Change forms will be available from Hall Directors.

A. Room Change Periods for 1985-86 (for requests and moves)

Fall semester:	September 9-13	6:30 p.m. to 8:00 p.m.
	October 21-25	6:30 p.m. to 8:00 p.m.
Spring Semester:	February 3-7	6:30 p.m. to 8:00 p.m.

Residents will be allowed one authorized room change without charge during the academic year. Any additional authorized room changes will result in a \$15.00 charge, payable before the change, to process the change.

B. Room Change Procedure - The student requesting a room change must first consult with the hall director of the residence hall in which he or she is currently living. At this point the hall director will give a complete explanation of the procedure which must be followed in order to complete an authorized room change. After the explanation of the procedure by the hall director it is the responsibility of the student to complete the necessary forms and return the completed forms to the hall director. All room changes must be approved by a hall director or the Assistant Dean of Students for Residence Life.

C. Unauthorized or Illegal Room Changes - Unauthorized or illegal room changes are defined as those room changes which occur without proper authorization from the hall director. **(NOTE: An illegal room change may occur during established room change periods if proper procedures are not followed by the student).** Students who make an unauthorized or illegal room change will be assessed a \$25.00 fine and judicial action will be taken. Furthermore, the student will be responsible for any damages found in the room where the unauthorized or illegal room change took place. In the event of an illegal or unauthorized

room change, the student(s) will move back into original assignments until proper authorization can be obtained.

6. FIRE EVACUATION PROCEDURES

Fire evacuation procedures will be posted in each hall. In case of fire please follow these procedures and the directions of residence hall and security staff. One or more fire drills may be held in each residence hall during the year. These drills will be announced in advance. Failure to evacuate the building or follow the directions of staff during a fire drill will result in disciplinary action.

7. QUIET HOURS

The quiet enjoyment of a residence hall room and the opportunity to study there in peace and quiet are the minimum which students should be able to expect of a college. In order to provide this opportunity the College has determined that a number of hours each day must be set aside as quiet hours for the residence halls. As such, the following periods will be observed as quiet hours during which no loud music or other disturbances will be tolerated. Judicial action will be taken against violators.

Monday-Thursday	until 12 noon and after 7:30 p.m.
Friday and Saturday	until 12 noon and after 1:00 a.m.
Sunday until 12 noon	and after midnight

Students are expected to maintain reasonable quiet at all times.

8. APPLIANCES AND FIRE HAZARDS

No electrical appliances other than refrigerators, radios, televisions, stereos, hair dryers, fans, razors, and lamps may be attached to residence hall electrical outlets. Cooking equipment may be used only in designated areas of the halls. Extension cords, or other temporary type multiple receptacles or outlets are strictly prohibited. Any questions should be directed to residence hall staff members.

9. PETS

For health reasons, no pets are to be kept in the College residence halls. The only exception is fish.

10. INSURANCE

College insurance does not cover the loss or damage of your personal property. The College assumes no liability for the security of your property and encourages students to secure their rooms at all times and to provide themselves with insurance to cover possible loss.

11. ATHLETIC ACTIVITIES

Athletic activities are prohibited in the residence halls at all times. Violators face possible judicial action and temporary confiscation of equipment, etc.

12. BICYCLES

Bicycles may be stored only in designated areas within the residence halls. They should not be secured in hallways or stairs where they may limit or prohibit entrance or exit of the halls.

13. FURNITURE

Hall or room furniture is not to be removed or disassembled without authorization from the hall director. Furniture assigned to a specific room must remain there. Mattresses may not be removed from the beds except for cleaning purposes. Unauthorized use of College furniture (i.e. lobby furniture) or disassembling of College furniture is not permitted.

RESIDENCE HALL GUIDELINES

14. ROOM DECORATIONS

Residence hall rooms may be decorated in ways which meet the guidelines which are available from the Residence Life Office. They must not be decorated in a manner which is destructive of property, hazardous to the physical well-being of resident students or guests, or in violation of good taste as determined by residence hall staff. Students are not to nail, tack or glue items to the walls or woodwork; masking tape may be used for this purpose. **Nothing should be fixed or taped to the ceiling.** Objects should not be placed in a way which will prevent or hinder access to or from the room or within the room.

15. ROOM INSPECTIONS

There will be regular inspections of residence hall rooms by hall staff to assure safety and cleanliness. Students whose room fails to pass inspection will be required to put their rooms in clean, orderly, and safe fashion within twenty-four hours. Failure to do so will be cause for judicial action. (See policy on room entry and search on pages (40-41).



CODE OF CONDUCT

INTRODUCTION - Every society, from the beginning of communal man to the present, has set a code of standards for the behavior of its members. Sociologists tell us that this is necessary for any society to succeed and prosper. This is no less true of a college community than for a more complicated society such as that around us in the larger world. Recent history has shown us the problems which occur when members of a society fail to adhere to these basic concepts. The Methodist College community has developed a set of standards, up to which its members must live, and has designed a code of conduct which is the basis for the operational life of the community. The section which follows describes this code. Because the Methodist College community, like the world around it, is constantly evolving, this code is subject to change. Persons who feel that change is needed should involve themselves actively in the process of change through positive informal and formal channels. Disagreement with this code is not a reason for failing to abide by the restrictions within. By enrolling at Methodist College you have agreed to a contract with the College and adherence to this code is a part of the contract. Methodist College reserves the right to interpret the code through the student judicial system and administrative action.

ACADEMIC INTEGRITY - This means that cheating, plagiarism, and lying to achieve academic advantage are strictly prohibited. No person may use the work of another as his/her own. Academic integrity is the cornerstone of the life of any institution of higher education. As a result, persons found guilty of the violations noted below may be suspended or expelled from the College.

Cheating - Dishonesty of any kind on any examination or quiz, including the illegal possession of examinations, possession of notes in class during the conduct of an examination or quiz, obtaining information during an examination or quiz from any source, assisting another to cheat by any means, alteration of grade records, and illegal presence in an office where any aforementioned activities may be carried out are prohibited.

Plagiarism - "To steal or pass off as one's own without crediting the sources; to commit literary theft; to present as new and original an idea or product derived from an existing source."¹

Plagiarism is usually copying or borrowing word-for-word from another author without placing the words copied in quotation marks and identifying the source; borrowing the ideas, arrangement or patterns of information used by another and presenting them as original; and collaborating with or permitting someone else to write one's paper or portions of it.

Academic Dishonesty - This is lying for academic gain. This may include provision of false excuses for class absence or submission of academic material as well as other situations in which students provide false information which is intended to improve or maintain their academic situation.

DRUGS - The possession, use or sale of illegal drugs, stimulants, hallucinogens, depressants, or any other illegal substance as well as the improper use of prescription drugs is prohibited. Violation may lead to suspension or expulsion from the College and may result in referral to local law enforcement agencies for action. The Methodist College definition of possession of drugs includes the presence of such substances on the student's person, among the property owned by the student or among such College property as is being used by the student.

ALCOHOLIC BEVERAGES - The possession or use of alcoholic beverages by Methodist College students or their guests is prohibited. Violation may result in a written warning. Repeated violations, noise, disorderly conduct related to alcohol use, destruction to property related to alcohol use or acts of violence related to alcohol use may result in suspension from the College.

¹ Webster's New Third International Dictionary

CODE OF CONDUCT

ARSON - Tampering with fire alarm systems or intentionally lighting a fire in College buildings is prohibited and will be handled in accordance with the ordinances and penalties of the City of Fayetteville and the Code of North Carolina. Students in violation will also be subject to suspension or expulsion from the College.

ASSAULT - Members of the Methodist College community believe that an assault on a fellow member of the College community, or on anyone else present on the campus, is a very serious violation of the law and the other persons' rights. As a result, malicious assault, physical abuse or verbal harassment of any person on the campus is prohibited. Such assaults may result in disciplinary probation, suspension or expulsion from the College and may also include referral to law enforcement agencies.

THEFT - Any person found guilty of theft of College or other private property on campus will be subject to suspension or expulsion from the College.

DISORDERLY CONDUCT - Methodist College students are expected to act in an orderly and responsible manner. Therefore, students who are involved in such actions as physical restriction, coercion, or intimidation of any person on campus; participation in or encouragement of any effort to disrupt any class or other college function; defiance or belligerence toward any College staff member including students acting in a supervisory capacity will be considered in violation of this standard. Such violations may result in penalties ranging from a written warning to suspension from the College depending upon the seriousness of the particular incident.

VANDALISM - Malicious destruction of public or private property on campus may result in required payment for damages, monetary fines, disciplinary probation, or suspension from the College.

POSSESSION OF WEAPONS - Possession or use of any firearms or explosives including pellet guns, air guns, firecrackers, noisemakers and smoke devices as well as the possession of any other dangerous weapon on the campus is prohibited. Violation may result in disciplinary probation, suspension or expulsion from the College.

CONVICTION IN A COURT OF LAW - Students who are convicted of violations of local ordinances, North Carolina law or federal law may be subject to disciplinary action by the College.

CAMPUS BUILDINGS AND FACILITY ACCESSIBILITY - Normally, all non-residential campus buildings and facilities are closed for usage after normal operating hours 8:00 a.m.-5:00 p.m., Monday through Friday. This does not include 1) any supervised building or facility with approved and posted operational hours after 5:00 p.m. and on weekends, 2) activities and functions sponsored by College recognized organizations or approved groups which have prior permission, and 3) any College classes which may meet after 5:00 p.m. during the week.

Students with a specific need to utilize campus facilities after normal operating hours must have prior written permission from the Student Affairs Department. Any individuals who are found to be in or around College facilities without authorization may be subject to disciplinary action.

KEYS - Possession or use of an unauthorized College key is prohibited. Unauthorized duplication of College keys is prohibited. Violations of these regulations will result in disciplinary action and may result in suspension from the College.

VISITATION REGULATIONS - As noted earlier, the College has established regulations regarding visitation between male and female students in College residence halls. These regulations and the hours of allowed visitation will be posted in each residence hall. Violation of these regulations may

CODE OF CONDUCT

result in loss of visitation privileges, monetary fines, disciplinary probation, removal of campus housing rights and ultimately suspension from the College.

SMOKING AND OTHER USE OF TOBACCO PRODUCTS - The use of tobacco products is offensive to many persons and much research has linked such use to a number of illnesses and medical conditions. As a result, students should use common courtesy to members of the College community when they choose to use such products. Improper disposal of the residue of such products will be considered as vandalism and will subject the violator to disciplinary action.

RESPONSIBILITY FOR ONE'S ACTIONS - Every student is responsible for his or her actions at all times. Being under the influence of alcohol or other drugs is no excuse for improper action, and in fact makes the violation more serious. Students are also responsible for the actions of their off-campus guests.

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CODE OF CONDUCT

ARSON - Tampering with fire alarm systems or intentionally lighting a fire in College buildings is prohibited and will be handled in accordance with the ordinances and penalties of the City of Fayetteville and the Code of North Carolina. Students in violation will also be subject to suspension or expulsion from the College.

ASSAULT - Members of the Methodist College community believe that an assault on a fellow member of the College community, or on anyone else present on the campus, is a very serious violation of the law and the other persons' rights. As a result, malicious assault, physical abuse or verbal harassment of any person on the campus is prohibited. Such assaults may result in disciplinary probation, suspension or expulsion from the College and may also include referral to law enforcement agencies.

THEFT - Any person found guilty of theft of College or other private property on campus will be subject to suspension or expulsion from the College.

DISORDERLY CONDUCT - Methodist College students are expected to act in an orderly and responsible manner. Therefore, students who are involved in such actions as physical restriction, coercion, or intimidation of any person on campus; participation in or encouragement of any effort to disrupt any class or other college function; defiance or belligerence toward any College staff member including students acting in a supervisory capacity will be considered in violation of this standard. Such violations may result in penalties ranging from a written warning to suspension from the College depending upon the seriousness of the particular incident.

VANDALISM - Malicious destruction of public or private property on campus may result in required payment for damages, monetary fines, disciplinary probation, or suspension from the College.

POSSESSION OF WEAPONS - Possession or use of any firearms or explosives including pellet guns, air guns, firecrackers, noisemakers and smoke devices as well as the possession of any other dangerous weapon on the campus is prohibited. Violation may result in disciplinary probation, suspension or expulsion from the College.

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CODE OF CONDUCT

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CAMPUS JUDICIAL SYSTEM

DESCRIPTION AND RATIONALE

As a result of the code of conduct described above there is a need for the establishment of a system whereby accused violations may be adjudicated. The system described below has been developed to involve students as directly and fully as possible in the operation of this system so that they may learn by participation in this process. It has also been established in order that students accused of violations might also gain a more positive outlook on the College and system by a program of judgement by their peers. Finally, the system has been established to assure that students accused of violations of college standards are given all of the process to which they are due and that they have the opportunity to observe the fairness of that process.

ACADEMIC VIOLATIONS - The search for knowledge and the passing of knowledge to new generations are the avowed goals of colleges and universities around the world. Such goals cannot be achieved unless the men and women who participate in their achievement are honorable persons with a common desire for the highest level of academic integrity. As a result a system used to determine if violations of academic integrity have taken place and to provide appropriate action for those who violate the trust placed in them must be developed. The system described below is a response by the Methodist College community to that need.

NON-ACADEMIC VIOLATIONS - While violations of the trust placed in members of an academic community must be considered as the most serious violation which may take place on a college or university campus, violations of the rights and privileges of those who gather to learn must also be considered as very serious. Any group, and particularly one gathered to learn, must have a set of behavior standards to which its members must adhere. Violations of these non-academic standards must also be dealt with as violations of trust and violations of the need for mutual dependence in a community of learning. Thus, the same system will be used to evaluate non-academic violations as is used for academic violations.

JUDICIAL SYSTEM OPERATION

Introduction - The campus judicial system consists of two student courts which serve as hearing bodies for alleged violations, administrative staff members who may hear cases in lieu of the courts at student request, and two senior administrators to whom appeals are submitted. Alleged violations may be reported to the Student Affairs Department for action by any member of the College community. The staff of the Student Affairs Department has the responsibility for coordination of the system in cooperation with the Student Government Association which has been given the responsibility for the establishment of the student courts.

When an alleged violation occurs a written report regarding the circumstances surrounding the violation will be submitted to the Assistant Dean of Students for Residence Life. The Dean shall determine the appropriate court to which the violation should be submitted for adjudication and will notify the accused student of the accusation and their rights regarding the disposition of the case. The student will be given the opportunity to discuss the case with the Dean and to read the report which has been submitted. If the student does not choose to admit guilt to the violation or to have an administrative hearing the case will be referred to the appropriate court for action.

Hearing Bodies - Cases presented to the judicial system may be heard by the following hearing bodies:

- 1) **The Community Court** - The Community Court consists of a Chief Judge and six Associate Judges who are appointed by student representatives. Cases will be heard by a hearing body of three judges which may include the Chief Judge. The Community Court may hear cases for which a penalty of less than suspension from the College will be given. The Assistant Dean of Students for Residence Life may determine which cases meet this requirement. The Communi-

CAMPUS JUDICIAL SYSTEM

ty Court may assign any of the full range of sanctions available except suspension or expulsion from the College upon finding of guilt. Decisions of the Community Court may be appealed to the High Court.

- 2) **The High Court** - The High Court consists of a Chief Justice and six Associate Justices who are either elected by the student body or appointed by its representatives. Cases will be heard by a body consisting of four Associate Justices and the Chief Justice. The High Court may hear cases which are appealed to it from the Community Court and cases which involve violations for which a penalty of suspension or expulsion from the College may be given upon a finding of guilt. The High Court has the authority to assign the full range of sanctions for violations. The High Court may reject the request for an appeal from the Community Court if three (3) of the five (5) Justices considering an appeal believe that there are insufficient grounds for the appeal.
- 3) **Administrative Hearings** - Students may choose to have an alleged violation heard in an administrative hearing in lieu of a hearing by one of the courts. These cases will be heard by the Assistant Dean of Students for Residence Life. Hearings will be informal in nature. The Dean may call whomever she feels appropriate to provide information at the hearing. The Dean may assign the full range of sanctions available for any case which she hears in administrative hearing. Decisions of Administrative Hearings may be appealed to the Vice President for Student Affairs.

Appeals - Cases which are heard by any of the hearing bodies may be appealed. These appeal procedures are outlined below. **All appeals must be in writing and must be submitted to the appropriate person no later than two (2) business days after a decision by the hearing body or first appeal source.** Appeals to the High Court should be submitted to the Assistant Dean of Students for Residence Life.

- 1) **Vice President for Student Affairs** - Decisions of the High Court and Administrative Hearings as well as appeals which are rejected by the High Court may be appealed to the Vice President for Student Affairs. **The Vice President for Student Affairs is the final appeal in all cases except those in which suspension or expulsion from the College is the penalty which has been assigned.** The Vice President may assign any of the full range sanctions available.
- 2) **President of the College** - Decisions of the Vice President for Student Affairs may be appealed to the President of the College in cases in which suspension or expulsion from the College is the penalty assigned. The President of the College is the final appeal in such cases. The President may assign any sanction which he sees fit.
- 3) **Conditions of Appeal** - Findings of the hearing bodies and sanctions may be appealed if one or more of the following circumstances exist, a) there is new evidence, b) the hearing body exhibited prejudice or other unfair treatment to the student, and/or c) the decision does not relate appropriately to the charges.
- 4) **Other Appeals** - In cases in which staff members of the Student Affairs Department or other members of the community who are directly associated with a particular judicial case believe that the student judicial system has improperly dealt with that case they may lodge an appeal with the appropriate hearing body or appeal source. These appeals will be heard according to the same process as described earlier.

CAMPUS JUDICIAL SYSTEM

Sanctions - The following are sanctions which may result when a finding of guilt for a violation of the Code of Conduct or residence hall guidelines has been made by one of the judicial bodies. These penalties are not absolutes, and may be amended to benefit students in particular situations.

- 1) **Written Warning** - A Written Warning is a statement given to a student to indicate that a violation has occurred and to indicate that future improper behavior will result in more severe sanctions. Such warnings will be placed in a student's active disciplinary file for the year in which the violation takes place but will not become part of the permanent record of the student.
- 2) **Residence Hall Probation** - Residence Hall Probation is a sanction which creates a period of time during which the involved student will be made aware of the seriousness of his or her violations of College standards and be provided with opportunities to gain a better understanding of the need to become positively involved with student developmental activities. The minimum period of time during which a student may be placed on Residence Hall Probation is two weeks. Violations by the student during the probation period will result in a minimum penalty of Disciplinary Probation. During the probation period the student will:
 - a) Meet with a member of the staff of the Student Affairs Department;
 - b) Attend a one session workshop to discuss the Code of Conduct of the College; and
 - c) Contribute five hours of service to the residence hall government of his or her hall in some project designated by the hall President.
- 3) **Disciplinary Probation** - Disciplinary Probation is a sanction which is designed as a time of growth and learning for the individual - a time of establishing priorities and learning to make responsible decisions. Additional counseling services are available for students on Disciplinary Probation who need help with special problems. The minimum period of time during which a student may be placed on Disciplinary Probation is one month. Students found guilty of any violation while on Disciplinary Probation are subject to Suspension from the College. During the period of the probation the student will:
 - a) Meet with a member of the Student Affairs Department on a regular basis;
 - b) Attend a series of mandatory Disciplinary Probation workshops as directed by staff members of the Student Affairs Department; and
 - c) Notify his or her parents of the probation, or allow College staff to do so, unless the student can demonstrate that he or she provides over one half of his or her own financial support for College expenses. The parents should then be asked to contact the Vice President for Student Affairs to discuss the situation.

At the discretion of the hearing body the student may also be required to comply with the following:

- a) Lose all motor vehicle privileges;
- b) Contribute five hours of work per week, as directed by a member of the Student Affairs Department staff, to the betterment of the College community;
- c) Be excluded from participation in any intercollegiate athletic events;
- d) Be excluded from participation in College sponsored clubs and organizations;
- e) Be excluded from participation in the residence hall visitation program;
- f) Not miss any regular scheduled class sessions without **prior written permission** from the Assistant Dean of Students and the instructor;
- g) Not be allowed to participate in graduation exercises and/or have transcripts withheld during the period of the probation; and
- h) Be referred to a professional counselor or physician, at his or her own expense, for evaluation and/or treatment.

CAMPUS JUDICIAL SYSTEM

- 4) **Removal from the Residence Halls** - A student may be removed from residence hall living. This means that a student would be allowed to attend classes and complete all academic requirements but would not be allowed to live or visit in the halls or to participate in other non-academic activities. Such students would forfeit all housing fees. Such students would be allowed to live off campus but housing arrangements must be approved in advance of off-campus residence by the Student Affairs Department. The minimum length of removal from the residence hall will be the remainder of the semester, and the length of time will be determined by the hearing body.
- 5) **Suspension** - Suspension means that the student is dropped from the college. The minimum length of a suspension is the remainder of the current semester. The hearing body may determine any longer suspension which they feel is in the best interests of the student and the College. The student may apply for readmission after a specified period of time and may return if his or her application is approved by the Director of Admissions and the Vice President for Student Affairs. During the period of the suspension the student is not to return to campus without prior written permission of the Vice President for Student Affairs. The student forfeits all fees paid.
- 6) **Expulsion** - The student is required to leave the College and is not allowed to return at any time. The student forfeits all fees paid except board fees paid in advance.
- 7) **Temporary Suspension** - If the Vice President for Student Affairs determines that the behavior of an individual is dangerous to the welfare of persons and/or property in the College community and that immediate removal from the campus is necessary, the Vice President or his designee will implement a Temporary Suspension. A student who is temporarily suspended must leave the campus immediately and will not be allowed to return until the date and time of a scheduled hearing before the High Court. This hearing will be scheduled within five business days after the notification of the temporary suspension. Returning to campus prior to the date and time of the hearing without prior written permission of the Vice President for Student Affairs **will** result in an arrest for trespassing. Students will be allowed to make up any missed class work if a decision other than suspension or expulsion from the College is reached.
- 8) **Withdrawal** - A student may choose to withdraw from the College rather than face possible disciplinary action. If a student withdraws from the College he/she is eligible to apply for readmission for the next academic semester. The application must be approved by the Director of Admissions and the Vice President for Student Affairs. No reason for the withdrawal will be placed on the student's record. A student must complete all appropriate withdrawal procedures properly or they will lose all fees and be given grades of "F" in all classes.

ACADEMIC AFFAIRS

Release Of Information

Access to student records is regulated by the Family Educational Rights and Privacy Act (PL 93-380), designed to protect the privacy of the student's records. Methodist College complies fully with this act.

Local policy explains the procedures to be used by the College for compliance. Copies of the policy statement can be found in the following offices: President, Vice President for Student Affairs, Vice President for Academic Affairs, Registrar and Admissions.

Methodist College categorizes the following information as Directory Information, released in the best interests of students, as determined by the College:

Name, address, telephone number, date and place of birth, parents' name, major field of study, participation in officially recognized activities and sports, most recent previous educational institution attended by the student, weight and height of members of athletic teams, dates and attendance at Methodist and degrees and awards received.

Under FERPA, students have the right to withhold disclosure of any or all of the Directory Information. Requests for non-disclosure must be filed annually with the Registrar if withholding Directory Information is desired. Methodist College assumes that failure on the part of the student to file such a request indicates approval for disclosure.

Registration

The time for registration is designated in the academic calendar. Students will not be permitted to attend any class until they have completed registration.

Students will not be permitted to register after the date designated in the academic calendar as the last day permitted to enter classes. A penalty of \$10.00 is imposed when fees are paid on or after the date designated for "classes begin" in the academic calendar.

Student Responsibility

Every student at Methodist College is admitted to a degree program normally completed in four academic years. The College provides counseling resources, and every student has a faculty advisor to assist in planning his/her program. However, each student is responsible for all materials and information included in the catalogue of Methodist College and for the satisfaction of all College requirements. Students should consult their advisors before making changes in their academic program.

Course Load

The student's normal course load is 12 to 18 semester hours. Students who make the Dean's List in the previous semester or have a total of grade point average of 3.20 or higher can register for 19 semester hours with the approval of the faculty advisor. All students must have the approval of the Vice President for Academic Affairs or Registrar for 20 or more semester hours. An additional fee per semester hour will be charged for each academic semester hour over 18.

Withdrawal from the College

A student withdrawing from the College must follow the College procedures for withdrawal. The withdrawal is initiated by the Vice President for Student Affairs, and the student must be cleared by the Business Office, the Registrar, and the Vice President for Academic Affairs.

ACADEMIC AFFAIRS

Classification of Students

1. FULL-TIME STUDENTS: those enrolled in any semester (or two terms of the continuing education program for 12 or more semester hours.)
2. PART-TIME STUDENTS: those enrolled for fewer than 12 semester hours per semester
3. SPECIAL STUDENTS: those not enrolled in an academic program but admitted by the College for specific courses.
4. CLASS STANDINGS: students are classified according to the following semester hours completed:

Freshman	0-30 s.h.
Sophomores	31-62 s.h.
Juniors	63-94 s.h.
Seniors	95-124 s.h.

Residential students whose academic load drops below 12 semester hours are not eligible for continued residence unless authorized by the Vice President for Student Affairs.

Attendance Policy

Methodist College considers that each enrolled student is obligated to attend all classes promptly and that, in turn, each faculty member is obligated to meet all classes and to start and end them promptly.

Missing classes can seriously jeopardize a student's academic standing. The students must make up all work missed whether or not an absence is justified. Copies of all correspondence related to absences will be retained in the student's permanent files.

Methodist College considers monitoring of student progress an obligation. Accordingly, faculty will record all student absences, marking them justified or not justified, as appropriate.

Faculty will distribute copies of the College Attendance Policy, along with syllabi, to all students in their classes.

After a student has been absent for three consecutive classes, the instructor will send the student's name to the Vice President for Student Affairs for an investigation of the absences. The faculty member submitting the absences, the advisor, the Vice President for Academic Affairs, and the Registrar will be notified of the results of the investigation.

Faculty members will send warnings (with copies to the advisor, the Vice President for Student Affairs, the Vice President for Academic Affairs, and the Registrar) to students who have missed five fifty-minute classes or three seventy-five minute classes.

If a student misses 15% of the course (eleven fifty-minute classes or eight seventy-five minute classes) or approximately four weeks of class, the instructor will submit a request for dismissal of the student to the Vice President for Academic Affairs, with copies to the student, the advisor, the Vice President for Student Affairs, and the Registrar. The dismissal will stand unless the student applies for appeal to the Academic Standards Committee, which, upon hearing the case, will make recommendations to the Vice President for Academic Affairs. In making the final determination of dismissal from the class and the subsequent failure of the class, the Academic Standards Committee and the Vice President for Academic Affairs will take into account whether the absences are justified or not justified.

When a formal explanation for student absences (e.g. from a doctor or another Methodist College faculty member or administrator) is not provided, the instructor will determine whether absences are justified or not justified.

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For those classes that do not meet the pattern of three fifty-minute or two seventy-five minute sessions per week (e.g., those with laboratories, applied music classes), the instructors will provide an addendum to the Attendance Policy stating how attendance for those classes will mesh with the established policy.

Absences that result from official extracurricular activities such as intercollegiate sports are treated as justified absences but are counted in the maximum absences allowed per course.

Refund Policies

A. General

If a student officially withdraws from Methodist College for any reason during the first fourteen (14) calendar days from the day classes are scheduled to begin in the fall and spring semesters, he/she will be eligible for a prorated refund as follows:

Date of Withdrawal	Amount of Refund
1-7 days, including first class day	75% of tuition and fees*
8-14 days, including first class day	50% of tuition and fees*

After 14 days, no refunds will be made except in case of tuition paid in advance beyond the current semester or board (meals) paid in advance beyond the week in which withdrawal becomes effective. No refunds will be made after the first scheduled day of classes in the summer or evening programs.

CAC Laboratory

The Computer-Assisted Composition (CAC) Laboratory at Methodist is equipped with ten IBM PC's (each with 256 K) and NEC printers. Every freshman student takes English 90 or English 101 in the laboratory. He or she learns to write on the computer, composing drafts directly onto the machine, making changes at will, moving text, and inserting new sentences and paragraphs wherever they are needed. Students submit draft after draft until their professors call for the final revision. The emphasis on making changes and on editing and revising his/her text prior to "publication" makes each student a more serious -- and a more nearly professional--writer. Once students leave English 90 and 101, they can continue to use the laboratory to do homework or to compose all their papers, as they wish. The CAC Lab is open from eight in the morning until nine at night on most weekdays. Several other courses are also taught in the CAC Lab, including Advanced Composition, Journalism, and even Accounting. All students and faculty members are invited to use the facility whenever a microcomputer becomes available.

Special Students

Special Students are reminded that their Admissions Files must be completed prior to preregistration for their second semester at Methodist College. If SAT scores or transcripts necessary to full acceptance into the institution have not been entered in the student's file, he/she cannot preregister for the next semester.

Transcripts

A transcript is the official college record of your academic performance and credits earned. You must request and authorize the Registrar to send out such reports. Go to the Registrar's Office and fill out required forms. The first copy of a transcript is sent out without charge. A fee of \$2.00 is charged for each subsequent copy of your record.

*Fees include all charges other than tuition.

ACADEMIC AFFAIRS

Class Schedules

Each semester the Registrar prepares a schedule of classes for the following semester. This schedule is distributed to students by their faculty advisors during pre-registration, to be used by students in making out their individual schedules in consultation with their advisors.

Convocations

Convocations are a viable part of the college education program. They emphasize (1) Communication; (2) Intellectual stimulation; (3) Performance of student groups and (4) Recognition of honors and achievements.

There will be a minimum of four convocations a semester - additional convocations will be held if an appropriate subject is available and the Convocations committee chooses. One convocation will be given each month.

The Convocation Committee encourages any input from faculty, staff, students and organizations that will maintain our commitment to timely events.

Many other cultural events will be held on campus during the year, including dance recitals, music recitals, drama productions, concerts, lectures, etc. All students will be encouraged to enrich their college experience by attending as many of these cultural presentations as possible. The city/county community will be invited to attend all convocations.

VEHICLE REGULATIONS

College Responsibility - Methodist College does not, nor does any of its employees, assume any responsibility for loss from theft or damage to vehicles parked in College parking areas. The College urges automobile owners to acquire adequate insurance to cover such losses.

Registration Requirements - Every motor vehicle operated on College property (other than by visitors) must be registered with the Business Office. Registration must be done at the beginning of the year or prior to the time the vehicle is operated on the campus. A fee of five dollars (\$5.00) will be charged for registration. A fine of five dollars (\$5.00) will be charged for late registration.

Eligibility for Vehicle Operation - Any student may operate a motor vehicle on campus once it has been properly registered with the Business Office. All motor vehicles (including motorcycles, mopeds and minibikes) must be registered. Students planning on having a motor vehicle on campus for only a short time can obtain a temporary permit from the Business Office.

Each student who applies for registration of a motor vehicle must provide proof that the vehicle is owned by himself or his parents or guardian, proof of liability insurance (as required by North Carolina law), a valid driver's license, and proof of registration. Falsifying such information shall result in immediate suspension of the privilege to operate a vehicle on campus and further disciplinary action.

Identification stickers are issued upon registration. These are to be displayed on the **right side of the rear bumper**. Any other display of the sticker makes the registration invalid. Stickers are not transferable.

Parking Regulations - The following parking regulations must be followed by all vehicles. Violations will result in fines, towing and/or immobilization of the vehicle.

- 1) Vehicles are to be parked so that the registration sticker is easily visible from the street.
- 2) Parking is permitted in marked parking spaces - except in the following areas:
 - a) Any parking spaces marked reserved or which are numbered.
 - b) The small lot at the south end of the Classroom Building is reserved for faculty.
 - c) The loading dock beside the Fine Arts Building.
 - d) The small parking lot between the Student Union and the Library is reserved for employees.
 - e) The street leading from the Student Union to the Gymnasium and Boiler Plant is a fire lane and must not be blocked by parked cars.
 - f) Any area where the curb is painted yellow.
- 3) Any accident involving a motor vehicle on College property shall be reported to a security officer or to a member of the Student Affairs Department staff immediately.
- 4) When new license plates are obtained each year, students must notify the Business Office of their new license number, if changed.
- 5) The motor vehicle laws of North Carolina and College regulations are in effect on College property.
- 6) The maximum speed limit on campus is twenty (20) miles per hour.
- 7) Speed bumps have been placed in a variety of locations around the campus. Care should be

VEHICLE REGULATIONS

taken at all times to pass over these very slowly. This will allow students to avoid damage to vehicles. The College takes no responsibility for damage to vehicles due to improper driving over speed bumps.

Traffic Violations - The operation of a motor vehicle on the Methodist College campus is a privilege granted to students. It may be revoked for cause. Students who receive four (4) traffic citations in one semester will have the privilege to operate a vehicle suspended.

Moving violations such as speeding or reckless driving are subject to disciplinary action within the campus judicial system. In any case of suspension of driving privileges the registration fee will not be refunded.

Fines will be paid to the Business Office. Appeals should also be lodged in writing with the Business Office.

The fine for the first violation will be two (2) dollars. The fine for the second violation will be four (4) dollars. The fine for the third, and further, violations will be eight (8) dollars per citation.

Abandoned vehicles will be towed from campus at the owners expense. An abandoned vehicle will be defined as one which is left parked in an improper parking area for seventy-two (72) hours or more or a vehicle which is left in any campus parking lot during times in which the College is not in session without prior notification to the Business Office.

STUDENT RIGHTS AND RESPONSIBILITIES

INTRODUCTION - The College has chosen, within the contractual setting in which it operates in relation with its students, to establish a number of procedures which are intended to extend to students a number of rights and privileges. Along with these, however, go a corresponding set of responsibilities. The College also recognizes that it too is bound by the provisions of this contractual relationship and that it has certain rights, privileges and responsibilities as a result. Many of the rights, privileges and responsibilities for students and the College are described above, in the SGA Constitution, in the College Catalogue and in other College publications. Students having questions in this regard should consult those documents and College officials for clarification. Listed below are a number of items which provide specific reference to rights and responsibilities.

ROOM ENTRY AND SEARCH PROCEDURE

Definitions - The following definitions regard student residence hall rooms:

- 1) **Room Entry** - A room entry involves the physical presence of a person (other than the residents of the room) for reasons of official business of the College.
- 2) **Room Inspection** - An inspection involves a visual examination of furniture and other materials which are in plain view. Opening the closet, desk or dresser drawers may be part of an inspection as long as the belongings in these areas are not disturbed. Any illegal items or items which violate the College Code of Conduct or residence hall regulations may be confiscated and/or turned in to law enforcement officials.
- 3) **Room Search** - A search involves a close physical examination of all areas, materials and persons in the room and may involve going through an individual's personal belongings (i.e. suitcases, boxes, contents of desks and dressers, clothing, pockets, etc.) Any illegal items or items which violate the College Code of Conduct or residence hall regulations may be confiscated and/or turned in to law enforcement officials.

Room Inspections - There are several reasons for room entry and/or inspection. These are:

- 1) **Periodic Check of Conditions of Furniture and Maintenance** (Routine Room Inspection)
 - a) Methodist College reserves the right to make periodic entry into and inspection of any residence hall room for reasons of establishing that College property within the room has not been abused or destroyed and that clean, sanitary and safe conditions exist in the room.
 - b) Such inspections will be announced at least twenty-four (24) hours in advance and all room residents should be present if possible. If residents are not present a pass key will be used to enter the room.
- 2) **Residence Hall Closings** - Each residence hall room will be inspected by the residence hall staff at the beginning of every vacation period.
- 3) **Emergency Situations** - Room entry may be made when an emergency situation exists.
 - a) Examples of emergency situations are evidence of a fire in the room, good reason to believe that a theft or unlawful entry is in progress. Other emergency situations may be determined by the Residence Hall Director or other appropriate College official.
 - b) In most cases such conditions should be readily observable so that there would be little reason for much inspection of the room.

STUDENT RIGHTS AND RESPONSIBILITIES

- c) Except for situations of extreme emergency, the person entering the room will knock on the door, identify himself or herself, and enter the room with a pass key if necessary.
- 4) **Violation of Civil Law or College and Residence Hall Regulations** - If there are reasonable grounds to believe a violation of regulations or laws will take place, is taking place, or has taken place in the room, entry into and inspection of the room is acceptable.
 - a) If a staff member enters a room and makes a cursory inspection, thus obtaining reasonable cause for a search he or she may 1) ask the occupants to leave the room and stay with a staff member while a warrant for search is being obtained and 2) may seal the room to prevent destruction of evidence.
 - b) Except in instances of extreme emergency, the person entering the room will knock on the door, identify himself or herself, and enter the room with a pass key if necessary if the residents do not answer immediately.

Room Search - Methodist College reserves the right to search any student's room at any time for any purpose which is "a reasonable exercise of the College's duty to maintain discipline in an 'educational atmosphere.' However, the authority to conduct such a search may not be transferred to civil authorities. Civil authorities must conform to the standards of the Fourth Amendment"²

- 1) Before a search takes place the staff member must secure a warrant for search by stating his or her "reason to believe" that a search is necessary to a residence hall director or his/her supervisor who may issue a warrant. The warrant should specify the place to be searched, reason for the search, residents of the room, and materials for which the room is being searched.
- 2) There are several reasons for a search. These include:
 - a) **Violation of Civil Law or College and Residence Hall Regulations** - In these cases, if a student or professional residence hall staff member has reasonable cause to believe that a violation of civil law or College and residence hall regulations has taken place or is taking place, he/she may seek authorization to search a residence hall room. Some examples of situations which may be deemed as reasonable cause are:
 - i) If a staff member received information from a reliable source that illegal articles (i.e. guns, drugs, explosive devices, etc.) are present in a specific student's room;
 - ii) if a staff member smells the odor of burned marijuana in the hall and a subsequent inspection reveals that the odor comes from a specific room;
 - iii) If a staff member, upon entering the room for inspection or other purposes, sees illegal items in plain sight in the room.
 - b) **Emergencies** - In cases that constitute an immediate threat to life or property (for example: possible fire, theft, assault, explosive devices, etc.) a room search may take place. In cases in which this type of reasonable cause exists a search warrant is not necessary.
 - c) **Additional Reasons** - There are always situations for which policy is not adequate. In these cases permission for a room search will be at the discretion of a residence hall director or other senior staff member of the Student Affairs Department. Reasonable and prudent judgement would be the guidelines in these situations.

²Young, Parker D. and Gehring, Donald D. *The College Student and the Courts*, College Administration Publications, Inc., Asheville, N.C., 1973, p. 33.

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- 3) There must always be at least two staff members present during a room search. At least one of these should be a senior staff member (Head R.A. or Hall Director).
- 4) When a search takes place it should be as complete as possible and may include the physical search of room occupants. Staff members should be as courteous as possible and leave the room in the same condition as when the search began.
- 5) If occupants of the room give oral permission for a search no warrant is necessary. Consent must be given by all room residents. A consent to search form will then be signed by the residents.
- 6) Any illegal materials or other materials which violate College or residence hall regulations may be seized and used as evidence in a campus hearing even if they are not the materials for which the warrant was issued.
- 7) Residents of the room need not be present for a room search to take place. Efforts will be made, however, to assure that the residents are informed that a search has taken place, and that the reasons for the search are stated in writing.
- 8) The above statements dealing with the search for a student's room are also applicable to student vehicles, and other areas used by the student such as lockers or other storage areas. These statements are also true of areas such as offices used by student organizations.

PUBLIC DEFENDERS

Any student who is accused of a violation of the Methodist College Code of Conduct which may result in a hearing before the High Court has the right to be advised by a Public Defender. These offenses which may result in a penalty of Disciplinary Probation, Suspension, or Expulsion from the College on finding of guilt are serious enough that special care must be taken to assure that the student has help to investigate the alleged offense and help advise him/her in the preparation of his/her own defense. Public Defenders are students who are chosen by the Student Government Association who are willing to serve in this capacity. Their duties will be to investigate charges, talk to witnesses, study physical evidence if necessary, and to help the student to prepare his/her defense in any way possible. He/she could then act as the student's advisor in the High Court hearing and **would not** act as the student's spokesperson.

The Public Defender will have access to any and all evidence, etc. which may be used against his/her advisee. It would also be the responsibility of the defender to make the Student Affairs Office aware of any evidence or witnesses which will be used in the defense of his or her advisee.

The use of the services of the Public Defender is entirely voluntary on the part of the accused student; **HOWEVER, THE STUDENT IS STRONGLY ADVISED TO CONTACT A DEFENDER PRIOR TO THE HEARING.** Public defenders may be secured by contacting any S.G.A. officer or the Student Affairs Office.

DEMONSTRATION AND PEACEFUL ASSEMBLY

Methodist College as an educational institution believes that the right of expression and inquiry is essential to both the pursuit and dissemination of knowledge and truth and must be guarded, protected and preserved. Members of the College community, both individually and collectively, are therefore encouraged to express their views through the normal channels of communication. The College also recognizes the right of the individual to express his/her views by demonstrating peacefully and constructively for concepts and beliefs he/she wishes to make known.

STUDENT RIGHTS AND RESPONSIBILITIES

The College also has an obligation to protect the rights and freedom of individuals who do not wish to participate in a demonstration, and do not wish to have their educational and employment pursuits interrupted. The college is also obligated to protect its property and to prevent interference with scheduled activities of students, faculty and staff of the College and any person who may be our guest on the campus. Methodist College will also uphold local, state and federal laws and will attempt to inform students, staff and faculty of such laws and other regulations.

To meet these obligations the following regulations/definitions have been established as reasonable guidelines for the public display of concern and opinions:

Definitions - The following definitions apply to the policy stated below:

- 1) **Demonstration or Peaceful Assembly** - A demonstration or peaceful assembly will be considered to be a public manifestation of welcome, approval, protest or condemnation through a mass meeting, procession or picketing. Exhibitions commonly associated with approved social or athletic events are not usually within the purview of this definition and the supporting regulations.
- 2) **Unlawful Assembly** - An unlawful assembly is considered to be the meeting together of three or more persons, to the disturbance of the public peace, and with the intention of cooperating in the execution of some unlawful private enterprise.³

Regulations - The following regulations will govern the policy stated below:

- 1) The demonstration is to be registered with the Assistant Dean of Students for Student Activities at least forty-eight (48) hours in advance. Registration is in no way to be used as a means of restricting freedom of speech, but is a means of providing for appropriate utilization of space.
- 2) At the time of the registration, the registrant is informed regarding reasonable demonstration activities, including location of areas, and length of time for the completion of the demonstration activity.
- 3) Demonstrations may not block vehicle or pedestrian traffic and should not occur in the vicinity of classes in session, Davis Library, or inside of any building except the gymnasium.
- 4) The number of pickets may be limited by reasonable consideration of space in the proposed demonstration areas. Students are to be informed at the time of registration of such limits.
- 5) The right of expression is not to be confused with license to incite violence or to use indecent language, because these are beyond legal and reasonable espousal of any cause for which demonstrations are conducted. These activities may not occur.
- 6) Individuals participating in an unauthorized demonstration such as an assembly of students in a "sit-in" or "lie-in" in a restricted building or area, shall disband within the time stipulated when directed to do so by the Vice President for Student Affairs or his designee.
- 7) If a disturbance from observers begins to develop, the demonstrators are expected to refrain from altercations with observers.
- 8) Observers are expected to maintain a reasonable distance from themselves and demonstrators at all times.

³Blacks Law Dictionary, Fifth Edition, West Publishing Company, 1979, P. 1377

STUDENT RIGHTS AND RESPONSIBILITIES

- 9) Observers may not obstruct legitimate demonstrations by physically blocking the path, by physically blocking other observers, throwing objects, or in any way acting to limit the right to free expression.
- 10) Both demonstrators and observers are expected to follow directions of the security officers and other College officials and student staff members.

The Assistant Dean of Students for Student Activities shall submit to the Vice President for Student Affairs a summary of the directions given to the applicant(s) for demonstrations in advance and inform the Vice President for Business Affairs so that he may inform the campus security officers of the proposed demonstration. The Vice President for Student Affairs may assign one or more members of his staff to observe the demonstration. A complete report will be made concerning the activity.

Penalties

Methodist College students or personnel involved in an unregistered demonstration which becomes disruptive or is otherwise in violation of Methodist College policies will be asked by the Vice President for Student Affairs or his designee to disperse and comply with policy within a specified time. Failure to respond positively to such a request may result in arrest and/or disciplinary action by the College and up to and including dismissal.

GRADE APPEALS

Appeals involving evaluation or credit in a course should be directed to the faculty member who taught the course. In cases where the student feels that the problem has not been resolved he/she may appeal to the Academic Standards Committee of the College. The Academic Standards Committee is chaired by the Assistant Academic Dean, Dr. Ted Jaeger. The Committee then makes a recommendation on the matter to the Vice President for Academic Affairs. The decision of the Vice President for Academic Affairs may be appealed ultimately to the President of the College. Except in unusual circumstances, the student must appeal within six (6) weeks after notification of the grade.

NONDISCRIMINATION/GRIEVANCE STATEMENT

Methodist College admits students of any race, color, national and ethnic origin or any religious denomination to all of the privileges, programs and activities generally made available to students at the College. Methodist College does not discriminate on the basis of race, color, national or ethnic origin or religious denomination in administration of its educational policies, scholarships and loan programs, athletics and all other college administered programs.

The College policy on non-discrimination also applies to employment and admission of qualified handicapped individuals. No handicapped individual will be discriminated against on the basis of his/her handicap as covered under Section 504 of the Rehabilitation Act of 1973.

Any student, employee, or job applicant who has a complaint or grievance in regard to his/her rights under Title IX of the Educational Amendments of 1972 or Section 504 should contact the following:

Mr. William Lowdermilk
Vice President for Community/Church Relations
Horner Administration Building
Methodist College
Fayetteville, North Carolina, 28301
(919) 488-7110

FACTS ABOUT FAYETTEVILLE

Shopping in Fayetteville

Shopping facilities are plentiful in the Fayetteville area. There are department stores and specialty shops located in the downtown areas.

There are attractive shopping centers conveniently located in and around Fayetteville. Cross Creek Mall, located at the intersection of 401 Bypass and Morganton Road; Eutaw Village and King Shopping Center located on Bragg Boulevard; Talleywood Shopping Center and Fayetteville Mall, located on Raeford Road; Bordeaux Shopping Center, located at the intersection of Owen Drive and Village Drive; and Westwood Shopping Center, located at the intersection of Morganton Road and McPherson Church Road. Each shopping center offers every kind of store imaginable: department stores, boutiques, shoe stores, banks, theaters and restaurants, just to name a few.

In addition to these large shopping complexes, there are several smaller retail clusters scattered throughout the region.

CLIMATE:

Mean annual temperature, 61.5 degrees. Mean monthly temperature, January 42.9 degrees; July 79.6 degrees. Mean annual rainfall 47 inches.

RELIGION:

Over 200 houses of worship representing most major faiths and denominations

LIBRARY:

Cumberland County Public Library; nine branches, bookmobile; more than 170,000 volumes.

RECREATION:

Planned and supervised year-round programs for all ages by both city and county recreation and parks department; tennis, bowling, archery, boating, skating, golf, miniature golf. Fifty-three public and private golf courses within an hour's drive. Three public lakes. Diverse entertainment attractions, sports events at Cumberland County Memorial Auditorium and Arena. Over twenty theaters.

TRANSPORTATION:

Air: Fayetteville Municipal Airport passenger and freight service by Piedmont, American and Sunbird Airlines; Charter and general aviation.

Rail: Amtrak passenger schedules to New York and Florida.

Highway: Interstate 95; U.S. routes 13, 301, 401; state routes 24, 53, 59, 87, 210. Three interstate bus lines.

HEALTH CARE:

Two general hospitals; Veterans Administration Hospital; Womack Army Hospital for military personnel and their dependents, Fort Bragg, Cumberland County Health Department, nursing and rest homes. Physicians and surgeons, 200; dentists, over 60 (includes Veterans Administration Hospital, Fort Bragg and Pope Air Force Base).

COMMUNICATIONS:

Newspapers: one morning, one evening, Monday through Friday; combined Saturday and Sunday.

Television: local stations - Channel 40, Channel 62, cable TV (All major networks, one educational channel); good reception with standard antenna, Channels 4, 5, 6 and 11. Radio; several local stations, good reception of other area stations.

FACTS ABOUT FAYETTEVILLE

CULTURE AND THE ARTS:

Fayetteville Art Guild, Fayetteville Little Theater, Fayetteville Art Museum, Fayetteville Symphony, Civic Music Association, Friends of the Library; various offerings at Methodist College, Fayetteville State University, Fort Bragg and Pope Air Force Base.

ECONOMY:

Based on military, manufacturing and processing industries, distribution, government, and agriculture.

Banks

Branch Banking & Trust Co.	Raleigh Road	488-6895
First Citizen Bank & Trust Co.	3604 Ramsey Street	488-9190
First Union National Bank	200 Green Street	483-8171
North Carolina National Bank	3722 Ramsey Street	864-2020
Peoples Bank & Trust Company	211 West Rowan Street	868-5141
Southern National Bank	300 Rowan Street	483-3131
United Carolina Bank	316 Green Street	483-1121
United National Bank	137 Gillespie Street	483-1131
Wachovia Bank & Trust Company	225 Green Street	323-0510

FAYETTEVILLE AREA CHURCHES

St. Luke AME Zion Church
522 Hillsboro Rd.

Evans Metropolitan
AME Zion Church
301 N. Cool Spring St.

Hood Memorial
AME Zion Church
Rosehill Road

Calvary Assembly Church
2512 Ft. Bragg Road

Baha's Faith
315 Cadmium Ct.

Eureka Baptist Church
Eureka Ave.

First Baptist Church
302 Moore St.

Snyder Memorial
Baptist Church
Westmont Drive

College Lakes Baptist Church
4704 Ramsey St.

Eastwood Free Will
Baptist Church
126 Eastwood Ave.

First Pentecostal
Free Will Baptist Church
1123 Turnpike Rd.

Calvary Baptist Church
1943 Palmalee Drive

Cedar Falls Baptist Church
6181 Ramsey St.

Gethsemane Baptist Church
4300 Blanton Rd.

New Hope Baptist Church
3675 Rosehill Road

Shaw Heights Mission Center
1112 Tammy Rd.

Walstone Memorial Baptist Church
260 Walstone Rd.

Archangel Michael
Antiochene Maronite
Catholic Church
806 Aresnal Ave.

St. Elizabeth Ann Seton
Catholic Church
Andrews Rd.

Christian & Missionary
Alliance Church
2306 Ft. Bragg Rd.

First Church of Christ-Scientist
1380 Pamalee Dr.

North Ramsey Church of God
124 Circle Ct.

Holy Trinity Episcopal Church
1601 Raeford Rd.

St. John's Episcopal Church
240 Green St.

Fayetteville Friends Meeting
223 Hillside Ave.

Calvary Fellowship Church
902 Veda Rd.

Saints Constantine &
Helen Greek Orthodox Church
614 Oakridge Ave.

New Galliee Church of God
in Christ Jesus
5118 Craft Rd.

Masjid Muhammad
430 Gillespie St.

Jehovah's Witness Kingdom Hall
707 School Rd.

FAYETTEVILLE AREA CHURCHES

Lutheran Church-Ms-Our Redeemer
1605 Van Buren Ave.

Mt. Hebrew AME Zion Church
US 40 N

Gardners United Methodist Church
4555 Rosehill Rd.

Hay Street
United Methodist Church
Hay Street

Haymount United Methodist Church
1700 Ft. Bragg Rd.

Johnson Memorial
United Methodist Church
306 McArthur Rd.

St. Andrews
United Methodist Church
5804 Raleigh Rd.

Church of the Nazarene
1900 Ft. Bragg Rd.

Northwood Temple
Pentecostal Holiness Church
4200 Ramsey St.

First Presbyterian Church
Located Downtown
Near Market Square

Haymount Presbyterian Church
2760 Rosehill Rd.

Abney Chapel
Seventh Day Adventist Church
330 Old Wilmington Rd.

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METHODIST COLLEGE ALMA MATER

LOIS JANET LAMBIE

Hail to thee, our al - ma Ma - ter! Raise we now our hearts to thee,
 Sing - ing forth our high - est prais - es, Pledg - ing our deep loy - al - ty
 Green shall grow thy fields of learn - ing, Gold shall glow thy torch of truth,
 Meth - od - ist Col - lege, God go with thee Now and thru e - ter - ni - ty

Dr. John O. Tobler and the Student-Faculty Committee worked on this project for a year. Miss Lois Lamble, a friend of the college and teacher at Seventy-First High School, wrote words and music.

“Hail to thee, our Alma Mater!
 Raise we now our Hearts to thee
 Singing forth our highest praises,
 Pledging our deep loyalty.
 Green shall grow thy fields of learning;
 Gold shall glow thy torch of truth.
 METHODIST COLLEGE, God go with thee
 Now and through eternity.”

TELEPHONE DIRECTORY

RESIDENCE HALL TELEPHONES

CUMBERLAND HALL

CAMPUS EXTENSION	218
OFFICE	488-0315
HALL DIRECTOR	488-8496
SECOND FLOOR	488-9813
THIRD FLOOR	488-9850

GARBER HALL

CAMPUS EXTENSION	210
OFFICE	488-0020
HALL DIRECTOR	488-7575
SECOND FLOOR	488-9834
THIRD FLOOR	488-9969

SANFORD HALL

CAMPUS EXTENSION	215
OFFICE	488-6275
HALL DIRECTOR	488-2735
FIRST FLOOR	488-9841
SECOND FLOOR	488-9848
THIRD FLOOR	488-9852

WEAVER HALL

CAMPUS EXTENSION	216
OFFICE	488-6301
HALL DIRECTOR	488-7612
SECOND FLOOR	488-9928
THIRD FLOOR	822-9485

INFIRMARY

488-3501