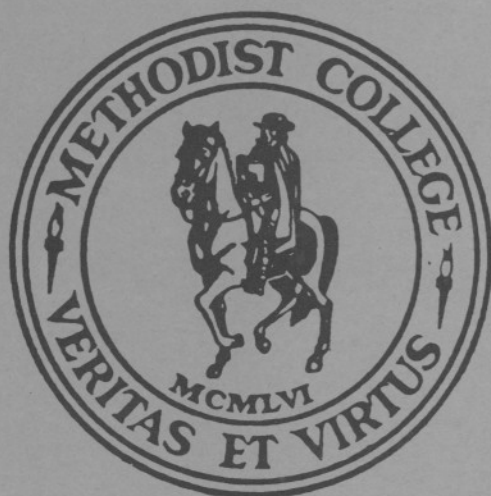


Methodist College

STUDENT HANDBOOK



1983-84



METHODIST COLLEGE

Fayetteville, North Carolina 28301

919-488-7110

Prepared by Student Life Department



THE COLLEGE SEAL

The college seal was designed early in the life of Methodist College. The horse and rider in the center is a reproduction of a picture of Bishop Francis Asbury, the first Bishop of the Methodist Church in America and referred to as the "Prophet of the Long Road." It is also symbolic of his successors, the early Circuit Riding Clergy, in their never-faltering effort to carry the influence of the church into the frontiers of America. Education has from the beginning been a traditional consequence of its heritage. The Latin Words "Veritas et Virtus" mean truth and virtue. The pursuit of truth is the primary aim of education and this motto introduces the idea of the joining together of education with the Christian virtues of faith, hope and love.

PURPOSE

We all know that things -- hats, glasses, even umbrellas -- get lost. People get lost too. The Student Life Office has developed this **Handbook** to help you find your way. You'll find it helpful during your first week on campus and on many occasions thereafter. In a way, this handbook is like a city map. You can't expect to remember every street in a new town; you have to depend upon a map, especially at first. We've designed it so that you'll know about opportunities for involvement on and off campus and so that you'll know those rules and guidelines which shape our college community.

College Bound Tips

Twenty Tips to Students Entering College

by Reverend Ron Moss, United Methodist Campus Minister, University of NC Greensboro; David Joyce, Campus Minister Pfeiffer College; Douglas Fox, United Methodist Campus Minister in Winston-Salem.

1. In college, independence is forced on you. You'll have to choose what groups to join and whom to associate with.
2. More than half of the college experience is non-academic. The academic stuff is the easiest.
3. Living in dorms will give you close proximity with "interesting" people. Be tolerant.
4. You will get lonely unless you seek out others.
5. Getting to know yourself in a new environment may be hard.
6. You'll be able to choose all your habits and lifestyle at college.
7. Risk. Grow.
8. Make a commitment to your school.
9. Don't let money keep you from the school you want to attend. Schools want you. They'll help you. Ask for help.
10. Make the place where you live your space. It will become your home.
11. You can change roommates.
12. Choose the major you want. Don't let parents/peers/society, pressure you. Decide what you want.
13. In regards to degree track requirements of courses to take, or teachers to avoid, "never trust what others tell you." Check and re-check everything. Be responsible for you!
14. Expect yourself to be an adult.
15. Don't plan out your life track too rigidly. You may fall in love, change majors, etc.
16. If church and religion have been important to you in the past, don't cut yourself off now. Participate in ministries on campus and in local churches.
17. Nothing to do? Bored? You are to blame. Get involved.
18. Be willing to stand up for yourself. Confront and deal with conflict.
19. Use the campus services; counseling, career placement, library, gym...
20. College is about **education**. No one school or major is "better" than others. The education you get is what is important.

HOUSING

Dormitories

Dormitory guidelines are periodically revised and updated by the House Council under the direction of the Deans of Students and Women and the House Directors. All guidelines must be in keeping with college policy and SGA regulations. Violations of dormitory guidelines may be handled by the appropriate Judicial Board or the student Deans. Methodist College retains the right and responsibility for maintenance, heating, air conditioning, selection of house mothers, providing basic dormitory furniture, placement of students, and enforcement of college policy.

The payment of room fees does not constitute a lease-lessee contract. While the student is in residence in a dorm, the occupancy of that dormitory room is the use of a college facility. This usage does not give the same latitude as does a lessee-lessee rental contract.

The residence halls will be closed during Thanksgiving, Christmas, Fall and Spring holidays as will the cafeteria. All students must plan to be at home or have other accommodations during these holiday periods.

Students must leave within twenty-four hours after their last final exam unless they are a part of the graduation exercises or are granted special permission by the Dean of Students to remain in the dorms an extended time.

Resident Counselors

Chosen for their interest, academic standing and wholesome maturity, Resident Counselors are upperclass students who form a link between you and the administration. The core of this relationship and program is you. Your Resident Counselors are available to answer your questions concerning curriculum, social affairs, athletics, dorm rules, etc.

Application for counselor positions are accepted through the appropriate Dean's Office. In order to be considered, applicants must meet the following minimum requirements:

- a. Junior or senior status.
- b. A grade point average of 2.0 or higher.
- c. Letter of recommendation from two faculty or staff members.
- d. Recommendation of the House Director.

General Information

Moving In/Out of the Dormitory. Room assignments are made on a semester basis by the appropriate Dean. Students who desire to keep a room from one semester to the next must make reservations prior to the end of the current semester. Those who make advance reservations may leave their personal belongings in the room between the fall and spring semester. The following specific rules must apply:

1. No one is permitted to move into any dormitory without the prior approval of the appropriate Dean.
2. Each dorm resident must go through check-in procedures before moving in.
 - a. Present the House Director approval of the appropriate Dean.
 - b. Possess a valid current resident student I.D. card.
 - c. Pay key and mattress cover deposit.
 - d. Pay a dormitory activity fee.
3. All rooms must be cleared and cleaned at the end of the spring semester.
4. Personal property left at the end of the semester or upon leaving college will be considered abandoned and disposed of unless prior arrangements have been made through the appropriate Dean.
5. Students who vacate a dormitory during a semester must notify the appropriate Dean prior to their departure.

Fire Evacuation Procedures, etc.

These rules must be strictly observed at the sound of the alarm:

1. Wear coat and shoes.
2. Turn off lights (unless nighttime).
3. Close windows.
4. Leave room; close all doors.
5. If you are in an area other than your own when the alarm rings, stay there, borrow the necessary articles, and leave the building with the group in that area and join your own group at their appointed station.
6. Walk quickly - do not run - to the designated stairway and exit.
7. Maintain complete silence during entire evacuation.
8. Proceed to the designated station. Remain silent so that roll can be checked quickly.
9. Remain in your group until an official gives the "all clear."
10. Proceed quietly into the building and return to your own area/room immediately.

Securing Valuables. Students must keep their rooms locked at all times. **The college is not responsible for loss of personal items.** Roommates are urged to cooperate. An engraver is available through the Dean of Student Office for use in marking your valuables. **You are strongly encouraged to mark your personal items.** Any lost or misplaced item must be reported to the Dean of Students office.

College Insurance. College insurance does not cover your personal effects. The college assumes no liability for the security of your effects and urges all students to secure their rooms at all times and to provide themselves with insurance to cover any possible loss.

Pets. For health reasons, no pets are to be kept in college dormitories. The only exception is an aquarium.

Electrical Appliances. No electrical appliances other than a radio, television, phonograph, hair dryer, fan, razor, or lamp may be attached to any dormitory electrical outlet. Cooking equipment may not be kept or used in dormitory.

Extension cords or other temporary type multiple receptacles or outlets are strictly forbidden.

Quiet Hours. Students are expected to maintain reasonable quiet in the halls at all times but especially during the following periods:

	Morning	Evening
Mon.-Thurs. -	Until 12 noon	after 7:30 p.m.
Fri.-Sat. -	Until 12 noon	after 1:00 a.m.
Sun. -	Until 12 noon	after 12:00 p.m.

T.V.'s radios, and record players operated in the dormitory during quiet hours must be played low enough not to disturb neighboring students.

Other Residency Stipulations

Any student in the regular college program who registers for 12 or more semester hours in any semester is a fulltime student. All fulltime, unmarried students are required to reside in the residence halls and take their meals in the college cafeteria or live with their parents. Dormitory students must carry a 12 semester hour course load at all times.

Linen Rental Service. Based upon studies of health and sanitary standards in the residence halls throughout the country, it is accepted that the interest of the students and the college can be served best through a **LINEN RENTAL SERVICE.** There are several rental services in the Fayetteville area if you decide not to provide your own linens.

The College highly recommends this service to you, although it is not mandatory. Participation in the program can mean better living and housekeeping conditions for all residence hall students.

Damage Deposit. Methodist College requires each dorm resident to post a \$50.00 damage deposit. This deposit is held in escrow to cover damage charged to you or your room. A student billed for any damages to college property or to a dorm room will have that amount deducted from the damage deposit and further will be required to immediately reimburse the deposit to \$50.00 to continue to stay in the dorm. Any damages so assessed may be appealed to the Dean of Students.

The deposit remains with the Business Office throughout a student's career at Methodist College. It is refunded only when a student permanently leaves the college (graduation, transfer, etc.) and the appropriate Dean certifies that there are no damages to the room or college property.

Damage Assessments

The college cannot absorb the cost of unwarranted damages and vandalism that occur in the dorms through the school year. Therefore, every student is held responsible for his or her room. Any damages that occur to the room will be charged to its occupants, unless they can prove another person to have been the cause. "Wind cannot be accepted as an excuse for not paying for a broken window."

Likewise, students are held responsible for the care of the area of the dormitory in which they live. Damage to the halls, restrooms or lobbies will be charged to the perpetrator or in cases where the perpetrator(s) cannot be identified, the repair costs will be pro-rated among the occupants of that hall or area of the dormitory.

You are required to conduct yourself as an adult and respect college property. College furniture must not be removed from the dormitories. If you damage or break anything you will be charged for the cost of repairing or replacing the item.

The following is a partial list of the cost of replacing or repairing some of the items in the dormitory; labor is additional at the rate of \$10.00 per man hour:

Bed Repair (minor)	\$ 14.00
Blind repair	16.00
Blind replacement	30.00
Ceiling repair	at cost
Chair repair	25.00
Curtain repair (at cost)	replacement - 20.00
Desk repair	12.00
Door glass replacement	110.00
Door repair	20.00
Door replacement	115.00
Floor damage	at cost
Hardware replacement	14.00
Light fixture repair	13.00
Light fixture replacement	30.00
Lock repair	15.00
Lock replacement	30.00
Mattress replacement	110.00
Mirror replacement	30.00
Room cleaning	30.00
Screen repair	15.00
Screen replacement	25.00
Wardrobe repair	(at cost)
Wardrobe replacement	(at cost)
Window glass replacement	30.00
Paint per gallon	13.00

Keys. Each student will be issued one (1) room key and a mattress cover. A deposit totalling \$10.00 is required for both. The deposit remains with the Business Office throughout a student's career at Methodist College. Residents are required to turn in their room keys at the end of each semester. When an occupant leaves the campus permanently without turning in the key, a charge of \$10.00 is rendered for replacement of the tumbler.

Guests. The following rate schedule for overnight guests is provided:

Guest occupying a room with student host	\$2.50
Guest occupying room (double)	4.25
Guest occupying a private room	8.00
Athletic teams, etc. (double)	4.25
Set of Linen per issue (2 sheets, 2 towels, 1 wc, 1 pc)	3.50

The House Directors are to collect fees from individual guests and maintain a ledger noting each transaction. All money is to be deposited in the Business Office. Fees from groups will be collected by the group coordinator and sponsor. The dorm account will be credited for the appropriate sums collected.

Guests staying in the dormitories must have a host who is a dormitory resident. Arrangements for guests are made with the House Director. Upon arrival, guests are checked in and sign the guest register. Guests must abide by the same rules as the host. **The host or hostess is responsible for the conduct of his/her guests.**

Private Telephones. Students desiring a private telephone for their dormitory room may make arrangements by calling the local telephone company and requesting telephone service. This is not a school service and the securing of a telephone, charges for it, etc. is purely a private transaction between the individual student and the phone company.

Security. Personal and property security is the concern and responsibility of every member of the college community at all times. It is recognized, however, that added security measures may be necessary for dormitory residents, therefore, the following measures have been implemented and apply to the residence halls, residents, and visitors.

1. The residence halls are locked at 12:00 midnight Sunday through Thursday and at 1:00 a.m. on Friday and Saturday. The halls open at 7:00 a.m. daily. After closing hours no one but the dorm security guard or the house director may open the doors to admit residents. Entrance to the dorms after closing hours is through doors equipped with special combination locks. The end doors may not be used at all after the night locks are set by the House Director of closing.

2. Dorm guard hours:

Weekdays	12:00 midnight - 5:00 a.m.
Weekends	1:00 a.m. - 6 a.m.

A dorm guard assumes duty in the area after locking the doors. He performs periodic safety checks and brings all emergencies to the immediate attention of the house director. He is not authorized to use the intercom to page residents after closing hours.

3. Locator/sign out system.

When a dormitory resident leaves campus overnight or for a weekend, he/she must leave a written note with the house director, stating an address and telephone number at which he/she can be reached in case of an emergency.

4. Dormitory office.

The dormitory office is open 24 hours. Office workers to answer phone calls and/or relay messages are on duty:

Sunday-Thursday: 7:00 p.m.*-12 midnight
Friday-Saturday: 7:00 p.m.*-1:00 a.m.

NOTE: During Open House the office is staffed at all times. *Starting hours are subject to change.

Dormitory Office Telephones. Incoming calls for residents have to be limited to brief messages. No collect calls will be accepted.

Intercom. The system may be used only by college staff members or office workers.

Restricted Areas. The immediate proximity of women's residence halls, i.e. - areas under windows or between buildings and retaining walls and steps at the east and west end doors - are restricted areas for members of the opposite sex at all times.

After closing hours, the sidewalks in front of the dorms are "off limits" and the front patio may only be entered to escort a resident to the door.

Male visitors are restricted from the dormitory office at all times and from dormitory kitchens unless accompanied by a resident.

Women visitors may not enter the men's halls unless they are accompanied by a resident at all times, nor may male visitors enter the women's dorms without a resident.

Room Changes. Room changes are permitted only when such requests are made through the appropriate dean during the first ten days of a semester. There is a \$5.00 charge for any move permitted after the first ten days.

Room Visitation Policy

Methodist College does not permit students to have visitors of the opposite sex present in their dormitory rooms. Violation of this policy is a suspendable offense. The only exceptions to this policy are as follows:

1. On occasions males may assist women students in taking heavy luggage to or from the female student's dormitory room. Permission must be obtained from the house director prior to the male student's going on the hall. (Females are not permitted to visit male student's dormitory rooms to help them pack or unpack their belongings.

2. During authorized and announced "open hours," dormitory rooms are open for visitation.

Open House

An open house policy was approved by the Methodist College Board of Trustees for the purpose of providing a social outlet for those students who remain on campus during weekends.

Open House is a **planned social event by the entire dorm population**. It is an occasion when the dormitory residents may invite others to visit. The atmosphere of the event should be one of receptivity and hospitality. The open house period is to be conducted in a manner which is consistent with the philosophy and goals of the college. These are stated in various college publications.

The following minimum guidelines are to be followed during open house:

A. Conduct befitting a lady or gentleman in today's world is expected of each student.

B. All guests will be signed in and out on the dormitory guest register.

C. The host or hostess is responsible for the conduct of his guest and must accompany the guest at all times while in the dormitory.

D. When a member of the opposite sex is present in a room, the door must be opened fully.

E. Rooms must be well lighted.

Room Check and Room Search Policy

1. A dorm resident pays for the privilege of use of a college facility - the dorm room and associated common areas - stairs, halls, reception room, etc. Dormitory room fees are **not a rental and do not create a landlord/tenant relationship**, only a privilege to use the area under college supervision.

2. The college has the right to check any and all college facilities, including dormitory rooms, for:

- a. Sanitation needs
- b. Maintenance requirements
- c. Safety requirements
- d. Regular room checks

During a room check, a dorm officer and college official will open the door and step inside. They will observe only the condition of the room, unless there is an obvious sanitation, maintenance or safety need which must be attended immediately. In addition, any obvious violations of college policy will be dealt with through the Dean of Students' office or the Dorm Court. Methodist College considers all its students responsible persons who understand and accept college regulations by choosing to enroll at Methodist College. **The use of a dorm room and its contents are considered private by the college, subject only to room checks and searches.** College policy violations, sanitation, maintenance and safety requirements will be brought to the dorm students' attention prior to any action unless an emergency exists. Should any student fail to respond to a request to enter a room in order to perform normal maintenance, safety and sanitation requirements within 72 hours after notification is placed in the student's mail box, the college reserves the right to enter; to move the student's possessions as necessary; to perform the normal maintenance, safety and sanitation requirements, **and** the student will be summoned to appear before the Dean to explain the student's apparent insubordination and lack of courtesy. Should the explanation be insufficient, the Dean may assess a proper penalty.

The use of a dorm room is a trust placed in the student.

The college will act with utmost regret and deep disappointment when a student vandalizes, destroys or otherwise abuses the room. In those cases, the college will assess

the cost of repairs to the student and also such personal corrective measures as necessary.

3. For protection of students personal property and personal rights - no dorm room or fraternity/sorority suite may be searched unless:

A. The search is led by one or more of the following persons.

President of the college
Dean of Students
Dean of Women

The president of the dorm. In the absence of the dorm president, the authority to lead a room search may be exercised in the following order:

Dorm Vice-President
Dorm Secretary
Dorm Treasurer

B. Every search must be witnessed by the student whose room is being searched if possible and, in addition to that student, by at least one other student or college official or employee.

C. No search shall be made unless:

1) It is obvious that a violation of the college policy is in progress.

2) A search warrant, based upon reasonable cause, has been properly issued (See 2.04 General Provisions of the S.G.A.)

D. The college has the right to enter and search any room after the time expires for students to vacate their room privilege at the end of the Spring Summer term or at the end of the Fall term if the student has not preregistered, filed a room request and maintained a damage deposit.

4. If two students jointly share a dorm room, both students will be held responsible jointly for any violation of college policy occurring in that room. All room occupants are jointly and individually responsible for all guests, all actions, and all substances in that room. It is no defense to answer that your roommate brought in, possessed, used or performed the violation. You are an accessory to that fact by condoning it. You must be able to show complete ignorance of the fact or you are liable.

If your roommate insists on violating college policy, you must either get a new room or ask him/her to move.

5. Automobile Search - A student's Personal Automobile or Motor Vehicle operated on the campus may be searched based upon guidelines set forth by the SGA in searching a dormitory room.

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association at Methodist College includes every student in its membership. The SGA is student self-government run by the students. Every student is a "citizen" of the association and is subject to the SGA constitution, by-laws and regulations. The governing body consists of three branches: executive, legislative, and judicial.

STUDENT PUBLICATIONS

sMall Talk is the campus newspaper. It is distributed bi-weekly, free to the students. **Tapstry** is the literary magazine published once a year. The best of student prose and poetry is selected and published in this magazine. **Carillon** is the yearbook published as the annual pictorial record of campus life.

Every student who is paying an activity fee both semesters is entitled to a yearbook. Any student who pays an activity fee for only one semester must pay an additional fee by February 1 to receive a yearbook. Any yearbook not picked up within 30 days of the initial distribution becomes the property of Methodist College.

The Publications Center is located in the Student Union. Students wishing to join any publications staff are invited to stop by and make application with the Coordinator of College Publications.

COLLEGE SOCIAL HIGHLIGHTS

HOMECOMING

The second weekend in October of each year is designated as "Homecoming Weekend." During the week a varied array of social events is planned for the campus including dances, theatrical productions, the annual bonfire, a picnic, a Homecoming parade, soccer game, the alumni banquet and the dance on Saturday.

FAITH IN LIFE WEEK

Faith in Life Week is a unique Religious Experience featuring noted speakers, music and movies sponsored by Koinonia.

CAMPUS ORGANIZATIONS

Groups desiring to form a club must file the organization's constitution with the S.G.A. Each club must renew its status annually by reporting the time and place of meetings, the name of its faculty advisor, and the names of its officers to the S.G.A.

Before scheduling events and meetings, organizations are requested to check the college calendar in the Dean of Students Office, and, if necessary, complete a facility reservation form in the Vice-President's office in the Horner Administration Building. Fayetteville community clubs meeting regularly on campus are open to Methodist College students: the Cape Fear Radio Relay Society, Chess Club, and Piedmont Gem and Mineral Society. For information contact the Dean of Students.

USE OF COLLEGE FACILITIES

The use of all college facilities must be scheduled through the proper offices, by your club or organization. To schedule the various facilities contact these offices:

Reeves Auditorium, Cafeteria, Private Dining Rooms -- Vice President

Classrooms, Science Lecture Hall -- Dean of Academic Affairs

Student Union, Dormitories -- Dean of Students

Athletic Fields and Gymnasium -- Athletic Director

Greek Council

An organization composed of the presidents of the Greek Letter Fraternities on campus.

Alpha Xi Delta Fraternity

A national women's social fraternity chartered on the campus of Methodist College in the spring of 1974. The Zeta Mu Chapter offers a bond of sisterhood and lifelong friendship to its members, along with an opportunity for leadership training and service to the needs of the campus community.

Pi Kappa Phi Fraternity

A national men's social fraternity founded on the campus during the spring of 1974. Pi Kappa Phi members strive for common loyalty. High standards of scholarship and to uphold the traditions of the college.

Lambda Chi Alpha Fraternity

A national men's social fraternity founded on the campus during the spring of 1974. Lambda Chi Alpha encourages high standards of intellectual, moral and social development among its members.

Ethos

An organization composed of those students active in sociological areas. Annually Ethos sponsors a field day for underprivileged children and a spring outing for residents of local rest homes.

Economics and Business Club

An organization providing leadership training in the field of economics and business. Membership in this club is open to all students of the College.

Art Club

An organization established for the purpose of promoting art related activities. It aids in organizing art displays both on a professional level as well as on a student level.

Cheerleaders

A team of men and women dedicated to lending support to all athletic events at Methodist College.

Black Student Movement

An organization to acquaint students with the cultural heritage, past, present, and future of Black Americans. The BSM offers assistance to community organizations working for the good of underprivileged Blacks and other minorities.

Green and Gold Masque Keys

A club composed of students sharing an interest in drama. The Masque Keys produce two performances each year, one during the fall semester and the other during the spring.

History and Political Science Club

A club composed of majors and minors in the two disciplines which engages speakers for addresses concerning subjects of interest to the club and conducts field trips to various historical and legislative areas.

Koinonia

A religious life group representing and open to all students with major emphasis in sharing, fellowship and service to the college community. The group sponsors the regular Sunday morning worship service held in Hensdale Chapel, weekly study periods, and fellowship breakfasts in addition to a Faith in Life Week.

Commuters Club

An organization of day students providing liaison between day students and other portions of the Methodist College community and promoting the interests of day students on the campus.

Student Education Association

An organization composed of students majoring or minoring in education.

Methodist College Singers

A group of young men and women interested in music. An annual tour is conducted to various cities along the seaboard. The chorus has performed at Disney World, the National Cathedral and other points of interest.

Handbell Choir

A group of men and women who perform music with English handbells, often accompanying the Methodist College Singers.

Methodist College Stage Band

A performing arts group that conducts at least two concerts each year. Composed of members of the stage band. The group plays all types of music.

Pep Band

A group composed of members of the stage and symphonic bands for the purpose of playing for basketball games. Open to students with the permission of the director.

Fayetteville Symphony Orchestra

FSO rehearses and performs at Methodist College and is open to MC students with demonstrated competence.

Athletics and Intramurals

Many opportunities for participation in recreational, intramural, and intercollegiate activities are available for men and women.

Methodist College is a member of the Dixie Intercollegiate Athletic Conference (DIAC) and National Collegiate Athletic Association,

(NCAA) Division III. The College fields the following intercollegiate teams:

Cross Country	Soccer
Basketball	Track
Baseball	Golf
Tennis	

Both the Conference and NCAA regulations prohibit athletic scholarships.

Methodist College is also a member of the Women's Division of NCAA. The women Monarchs participate in the following intercollegiate sports:

Volleyball	Tennis
Basketball	Softball
Track	Cheerleading

Methodist College's Intramural Program offers a broad range of activities conducted throughout the entire school year. Every enrolled student shall be eligible to participate in all intramural activities.

These activities include:

Football	Soccer
Basketball	Volleyball
Softball	Badminton
Horseshoes	Tennis
Wrestling	Golf
Ping Pong	Foosball
Indoor Soccer	

METHODIST COLLEGE CLUBS AND ORGANIZATIONS

ORGANIZATION

I. Campus Government and Leadership

- SGA
- Judiciary
- Association of Men Residents
 - Cumberland
 - Sanford
- Association of Women Residents
 - Garber
 - Weaver
- ROTC
- * Omicron Delta Kappa

II. Student Publications

- Carillon
- Small Talk
- Tapestry

III. Social, Recreational, and Entertainment

- Student Union
- Greek Council
- Alpha Xi Delta
- Interfraternity Council
- Lambda Chi Alpha
- Pi Kappa Phi

IV. Intramurals, Sports and Pep Clubs

- Mens Intramurals
- Women's Intramurals
- Cheerleaders

V. Religious, Service and Professional

- * Alpha Chi
- Black Student Movement
- Business and Economics
- Commuters Club
- Ethos
- Koinonia
- * Psi Chi
- * Pi Gamma Mu
- Political Science
- * Beta Beta Beta
- Student Education Association

VI. Creative and Performing Arts

- Art Club
- Methodist College Singers
- Methodist College Handbell Choir
- Stage Band
- Pep Band
- * Alpha Psi Omega
- Green and Gold Masque Keys

ADVISOR

- Dean Perkins
- Dean Perkins
- Dean Perkins
- Mrs. Bacon
- Dean Perkins
- Dean Downing
- Mrs. Vickers
- Mrs. Jones
- Capt. Baltimore
- Dr. Cavano

- Ms. Sykes
- Ms. Sykes
- Dr. Christian

- Dean Perkins
- Dean Downing
- Mrs. Porter
- Dean Perkins
- Dr. Preslar
- Mr. Reardon

- Mr. Sykes
- Mr. Sykes
- Ms. Sykes

- Mr. Rogers
- Rev. Dennis Adams
- Dr. Gautam
- Mrs. Downing
- Dr. Still
- Rev. Dennis Adams
- Dr. Jaeger
- Mr. Pulliam
- Dr. Tobler
- Dr. Folsom
- Mrs. Matthews

- Miss Foti and Miss Singletary
- Mr. Porter
- Mr. Porter
- Mr. Rogers
- Mr. Rogers

- Dr.
- Dr.

*Denotes honorary membership

STUDENT SERVICES

Student Union

Along with the dormitories, the Student Union is every student's home away from home. The Student Union is the center of student activity and is open from 8:00 a.m. through 5:00 p.m. Monday through Friday. It is open only for scheduled events during evenings and weekends.

You will find no formal rules for your conduct in the Student Union. You are expected to follow the rules of common courtesy, good judgment and gentlemanly or ladylike behavior.

Granted, this is a place to relax — the privilege does not include public display of affection, awkward lounging positions, abuse of furniture, or other behavior not in good taste or offensive to others.

Located in the Student Union Building are the offices of the Dean of Students, the Dean of Women, Director of Publications, Intramurals Director, the Student Government Association, the Student Union Board, and the Campus Minister. Also found in the Union are the Bookstore, the Snack Bar, the student mailboxes, the Post Office, a game room and conference rooms.

The game room is provided for your enjoyment. Located there are electronic games, pinball machines, and a foosball table as well as the big screen TV. Rules for the game room are posted.

Snack Bar

The Snack Bar is located in the Student Union

"A la Carte" services are available in the Snack Bar. A full line of sandwiches are available as are French fries, cold drinks, ice cream, candies, crackers and other items.

Hours: 10-2 M-F

United States Post Office (Methodist College Branch)

Postal service windows will be open for sales and general delivery from 9:00 a.m. to 4:00 p.m. Monday through Friday. Post office boxes are assigned to each student.

The schedule of mail delivery and dispatch for the Methodist College Branch is daily except weekends and holidays. Delivery is approximately 9:00 a.m. and dispatch is 4:00 p.m.

Please mail packages at the branch office. Mail chute and exterior dispatch boxes are located at the Student Union, Administration Building.

Campus Mail

The primary means of communication to all members of the Methodist College community is through campus mail. Every student, both dormitory and commuter, is assigned a mailbox in the Student Union during registration.

*It is the responsibility of each student to check his/her mailboxes each day, preferably in the afternoon.

Bookstore

The Bookstore is located in the North end of the Student Union. All sales are cash.

During orientation and registration periods, the store will maintain a schedule of sale hours to provide ample opportunity for all students to purchase textbooks, supplies, and other items essential for study and personal comfort. Regular hours of sale, which are subject to revision, are 8:00 a.m. to 4:00 p.m. Monday through Friday.

Davis Memorial Library

The library is the heart of the college's intellectual life. A variety of materials in all subject areas is available to serve the academic needs of students and faculty.

These resources include approximately 66,000 volumes of which 5,500 are general reference works and almost 7,500 bound periodicals; 437 periodical subscriptions; North Carolina, out-of-state and foreign newspapers and several thousand pamphlets, including state and federal government documents covering a wide range of subjects; 2,700 microfilm reels; 1,675 music scores; recordings of music and literature.

A Teaching Materials Center in the Classroom Building contains audio-visual equipment, filmstrips, tapes, records, etc., as well as a children's literature collection

and teaching aids for the teacher education program.

An open stack policy is in effect meaning that all students may browse among books on the main floor and in the mezzanine area whenever that library is open. Books other than reference and reserve books are loaned for a specified period. A fine of ten cents per day is assessed for overdue books. Accounts must be settled each semester before a student can receive grades.

Hours of operation:

Monday-Thursday	7:45 a.m.-10:00 p.m.
Friday	7:45 a.m.-5:00 p.m.
Saturday	12:00 noon-4:00 p.m.
Sunday	5:00 p.m.-9:00 p.m.

College Cafeteria

Students, members of the staff and faculty, their families and visitors are extended the privilege of food service during those days when the cafeteria is in operation.

Hours of operation:

Weekdays: Breakfast	7:15-8:15
Lunch	11:30-1:15
Dinner	5:00-6:15

Weekends: Brunch	10:45-1:00
Dinner	5:00-5:45

Board charges will not be refunded except in case of withdrawal by a student who has paid board in advance beyond the week of withdrawal.

Appropriate clothing including street shoes must be worn in the cafeteria at all times.

Each student is expected to carry his/her own tray to the dishwashing area.

An unlimited seconds program can be run effectively only when (1) student I.D.'s are checked at the door; (2) all non-boarding students who enter the dining room are charged the full meal price; (3) no food or dishes are carried from the dining room. If you have complaints or questions about the food service, please address these directly to the on-campus Food Service Director.

Health Services

The college maintains an infirmary in Weaver Dorm with a registered nurse on

duty.
Infirmary Hours: Mon-Fri 8:00-12:00

Each student must have a physical examination sheet completed by the family physician. This must be on file in the infirmary.

If an emergency exists, the college will provide transportation to a physician, clinic, or hospital.

Reporting Illness

1. Dormitory Students

In case of illness students should report to infirmary during infirmary hours. Illness during the night should be reported to the House Director. Emergency situations are handled at any time, day or night.

2. Off-Campus Students (Commuters)

Where illness involves excessive cuts, the student should present a note from parent or family doctor to the infirmary nurse.

3. Special Medications

Individuals who take special medications for allergies, diabetes, etc., must notify the infirmary staff of the problem and the special medications immediately upon their arrival at Methodist College.

4. Medical Information for Instructors

Medical notes from the infirmary may be obtained by the student when the instructor deems it necessary, to explain class absence.

5. Billing For Medical Care

The regular infirmary fee taken from the activity fee entitles each student to the following:

- Bed and linen in the infirmary
- Infirmary equipment and utilities
- Service of nurse
- Regular medication (all except prescription drugs).

6. Accident or Illness Away from College While on College Matters

Any boarding student involved in an accident or illness occurring away from the College, while on college sponsored activities, should report the same to the infirmary im-

mediately upon return to campus, to preserve the student's insurance rights.

7. Transporting Injured Students

Persons should not be transported to a doctor or hospital without the approval of the college nurse or other college official, except in emergencies. To do so may involve the student or students, as well as the college, in legal complications and may involve financial responsibility for the medical services. In the event of an emergency, notify one of the following immediately: the college nurse, House Director, Dean of Students, Dean of Women, or Academic Dean.

Special Diets

Special diets may be prepared to meet the needs of students under medical direction, but limited to resources of the cafeteria. Notify nurse and cafeteria director.

Guidance and Placement Service

Methodist College maintains a Guidance and Placement Office with its services available to all graduating seniors and alumni. This office is located in the Classroom Building, room 101. All services are offered without charge. The Director is available for counseling all students about career choices and job opportunities.

All students are urged to visit the Guidance and Placement Office when they become seniors to assemble a dossier of academic records and recommendations to supplement applications for positions. This creates a permanent file for future reference or other potential employers. Additional materials may be added at any future date to keep the dossier current.

The Placement Office maintains information on positions available for students and arranges job interviews with representatives from school systems, business firms, and government agencies. Information about part-time and summer employment is also provided.

Student I.D. Cards

I.D. Cards are issued once each year during fall registration. Cost of the card is three dollars (\$3.00). Validation stickers are issued for the spring semester.

These cards are essential for checking out books from the library, getting a check cashed at the Business Office, etc. They also grant you free admission to some functions held here at the College, such as performances of the Community Concert Series and the Fayetteville Symphony. Boarding students must present their I.D. cards for cafeteria services.

Cards are to be shown immediately upon request by an official of the college. I.D. cards are not transferable.

If you lose your I.D. card or have it stolen, immediately report the loss to the Office of Student Affairs. A replacement card can be obtained from the Student Affairs Office for a fee of \$5.00.

ACADEMICS

Graduation Requirements

Total of 128 s.h. - G.P.A. of 2.00 or better (a) at MC and (b) on total programs, if some credits are transferred.

Academic Major - At least 9 s.h. must be done in residence at MC; "C" average required; no failing grade.

Academic Minor - At least 3 s.h. must be done in residence at MC; no failing grade.

General Education - From 56-58 s.h. work spread over the five academic divisions and 12 subject fields (see Basic Course Requirements in Academic Bulletin).

How Students Are Classified

Students at Methodist College are identified as Freshmen, Sophomores, Juniors or Seniors according to the number of semester-hours of academic work they have completed. The schedule is as follows:

Freshmen	0-30 s.h.
Sophomores	31-62 s.h.
Juniors	63-94 s.h.
Seniors	95-128 s.h.

Courses from Other Colleges

If at any time you wish to take a course or courses at another institution, you must obtain authorization for such action. Go to the office of the Registrar for this purpose. This is not an arbitrary use of authority by the college; it is designed to protect you against possible use of time and money that may not advance your Methodist College degree

program. It also provides assurance that any course approved will be transferable for credit. The idea is not to prevent you from taking work elsewhere; only to insure that it will fit acceptably into your Methodist College program. It also allows you to attend the other college as a "transient" and not be required to fulfill all of its own student admission requirements.

Academic Bulletin

The Academic Bulletin is the official statement of the college's academic program and requirements.

Every student has the right to elect to be governed by the requirements set forth in the bulletin in effect for the year in which Methodist college is entered or that one in effect during the year in which he/she graduates. But it is a complete "package deal." There can be no mixing of the requirements or of programs.

Although the college exercises a supervisory and guidance responsibility on behalf of the student, the latter is the one who is fully responsible for his/her program and for seeing that he/she is moving properly toward attainment of an academic goal. Every student should read carefully all academic requirements and other appropriate information in the bulletin. Ignorance cannot be an excuse.

The Faculty Advisor:

Reviews the student's academic program and must approve semester schedules prior to registration

Must approve any changes in the student advisee's program.

Advises the student on academic problems of all kinds. Can be of great help with personal problems.

Class Meeting Times

Monday-Wednesday	Tuesday-Thursday
Friday	
8:00-8:50	8:00-9:15
9:00-9:50	9:30-10:45
11:00-11:50	11:00-12:15
12:00-12:50	
1:00-1:50	12:30-1:45
2:00-2:50	2:00-3:15

*Students must be careful to schedule a lunch break.

Computing the G.P.A.

To calculate a grade point average, (GPA), divide the total number of quality points accumulated by the total number of hours attempted. In figuring GPA, do not include in the hours total courses in which a "P" grade is awarded.

Academic Help

Every student is assigned a faculty advisor, who is ready to assist in the planning and oversight of the student's academic program. If the entering freshman already knows what subject field will be the academic major, he/she is assigned (as often as possible), a faculty advisor from that department. If one does not know what subject field to use as a major, he/she will be assigned at random. You may later request reassignment when choice of major is determined. Students entering the Teacher Education program in secondary school education will be assigned to an additional advisor in that program, as well as having an advisor in the subject field of their academic major.

Grading System

The quality of academic work done at Methodist College is indicated by the following symbols (quality point value of symbols shown where appropriate):

Symbol	Meaning	Quality Pts./S.H.
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing	1
F	Failed	0
P	Passed	0
INC*	Incomplete	0
WP	Withdrew	-
	Passing	
WF	Withdrew	-
	Failing	
W	Withdrew	-

*A temporary grade which must be removed within one semester. Until its removal, it must be valued as an "F" in G.P.A. computation.

Normal Course Load

Because a student must acquire 128 semester hours of academic credits to qualify for a Methodist College baccalaureate degree, an average course-load

per semester for four regular academic years would be 16 semester hours. However, extensive educational studies have shown that the average student may handle up to 17 semester hours of course hours of course requirements per semester with reasonable hope of success. If the students attempt more than this, the chances of earning academic distinction may lessen. The college does not wish to discourage the superior student or the more mature student, and will permit an academic overload if the student has shown by academic performance that he or she is capable of extra work. If a student has made the Dean's List (grade-point average of 3.2 or better) in any semester, up to 18 s.h. of course work may be taken the following semester with the approval of the faculty advisor. Any student attempting 19 or more semester hours must have the recommendation of his/her advisor and the approval of the Academic Dean. Any amount of work beyond 17 semester hours undertaken must be subject to additional tuition charges. (See section in Basic expenses in the Academic Bulletin.)

Class Attendance

The following statement of policy and the procedures to implement class attendance have been adopted by the faculty:

A. Regular class attendance is a student obligation, and the student is responsible for all the work, including tests, laboratories and written work, of all class meetings. No right or privilege exists which permits a student to be absent from any given number of class meetings.

Instructors will keep attendance records in all classes. If a student misses three consecutive class meetings the instructor will make such report to the Student Dean. If a student has excessive absences to the extent to which dismissal from the course appears to be the appropriate action, the instructor will make such recommendation to the Academic Dean and will so notify the student. The Dean will make the final disposition.

B. Procedures

1. The attendance policy of each instructor as it applies to his various classes is to be set forth in writing and distributed to class members at the beginning of the semester. No policy shall provide for unlimited absences.

2. The instructor will report the total number of absences of each student at the end of the semester, using grade sheets supplied by the Registrar.

3. When an instructor reports to the Academic Dean the continuous absence of any student for a period of one week or more, the Academic Dean may request the appropriate Student Dean to investigate. If the investigation provides information of a significant nature, the Academic Dean will advise the instructor.

4. The authority to excuse students from classes in cases of public request, college-sponsored activities or family emergencies may be delegated to the Dean of Students. This privilege does not apply, however, to any student who has missed the equivalent of six sessions of a regular three semester-hour class which meets three days a week, or four sessions of a three semester-hour class which meets two days per week. If the student loses the privilege of being excused by the appropriate dean, the decision to excuse that student from class lies with the appropriate instructor.

PRESIDENT'S AND DEAN'S LISTS

Each semester a President's List is compiled of all students completing a load of 15 s.h. or more who attain a grade point average of 4.00 on that course load. The Dean's List includes all students with an academic load of 15 s.h. or more who have attained a grade point average of 3.2 or better on that course load.

TRANSCRIPTS

A transcript is the official college record of your academic performance and credits earned. You must request and authorize the Registrar to send out such reports. Go to the Registrar's Office and fill out required forms. The first copy of a transcript is sent out without charge. A fee of \$2.00 is charged for each subsequent copy of your record.

CLASS SCHEDULES

Each semester the Registrar will prepare and distribute to students via campus mailboxes, a copy of the official schedule of classes. This schedule will show the course number and title, the time and the place at which the class meets, the name of the instructor (if possible), and the academic

credit-hour rating of the course. Students use this information in making out their own proposed individual schedules for the following semester in consultation with their faculty advisors.

The college, in adopting its official schedule of classes, fulfills all instructional obligations to students for which basic tuition is charged. If any student requests a course which is not on the official schedule, and if it is possible to make the arrangements for each course, the student is obligated for full additional tuition and fee charges for that course, even though he/she may have paid the basic tuition for the semester. It should be remembered that it is rarely possible for the college to provide a special course offering for the individual student.

FORMS OF ACADEMIC PROBATION

You may not start right out as a freshman and get a "C" or better average on all your courses, but we expect you to improve steadily. We will watch your progress and if you are headed for trouble, we will step in and try to help.

We base all probation on any deficit in quality-points shown by the student's record. First, at any time the student's academic records falls below the required "C" average (expressed in terms of a 2.00 grade point average) that student will be placed on Academic Probation. However, if the student's quality-point deficit reaches certain figures, he/she may at any time be placed on Strict Academic Probation. The quality-point deficit is related to the number of semester hours of academic work attempted. The student will be placed on Strict Academic Probation if:

1. After attempting 12-15 s.h. of work he/she has a quality-point deficit of 15 or more.
2. After attempting 16 to 30 s.h. of work he/she has a quality-point deficit of 21 or more.
3. After attempting 31 to 46 s.h. of work he/she has a quality-point deficit of 18 or more.
4. After attempting 47 to 62 s.h. of work he/she has a quality-point deficit of 15 or more.
5. After attempting 63 to 78 s.h. of work he/she has a quality-point deficit of 10 or more.
6. After attempting 79 to 94 s.h. of work he/she has a quality-point deficit of 5 or more.

7. After attempting 95 to 110 s.h. of work he/she has a quality-point deficit of 1 or more.

What happens when the student is placed on Strict Academic Probation? The student then must conform to the following requirements:

1. Repeat all grades of "F" in required courses as soon as scheduling permits.
2. Repeat all grades of "D" where advisable.
3. Be ineligible for intercollegiate sports and activities, positions of campus leadership, and participation in non-credit fine arts or liberal arts programs other than as a spectator.
4. Report regularly to a special faculty advisor who will supervise students on strict academic probation.
5. Strive to reduce substantially his/her quality point deficit.
6. Attempt maximum of 14 s.h. per semester. This total includes both repeat and new courses.

Failure to comply with any of the above five requirements may result in immediate suspension. If a student is suspended twice for academic reasons the second suspension shall constitute dismissal and the student shall be permanently ineligible to return to Methodist College.

REPEATING A COURSE FAILED

If a student wishes, he/she may repeat any course, regardless of grade received initially. However, he/she must be assigned the grade received on the most recent effort. If a student repeats a course in which the initial grade was "D" and fails the course on the repeat attempt, he/she receives the failing grade; you cannot decide to keep the "D."

DROPPING A COURSE

If you think you should drop a course, you should consult first with your faculty advisor. Then, if it still seems advisable, you must go to the Registrar's Office and take formal drop action. There will be an extra charge for this. See the college's Academic Calendar for deadline dates for dropping courses without an automatic "WF" penalty.

ADDING A COURSE

If after registering you decide you should add a course, consult your faculty advisor, check the Academic Calendar for the last

date students will be permitted to enter any class, and see the Registrar.

If circumstances arise in which the college finds it necessary to change class assignments or make changes in your schedule (involving a drop-add situation), you will not be subject to any special charge for the change.

REGISTRATION

Once each semester - usually a bit after the mid-semester point - students who are already in college and continuing their programs are provided an opportunity to register for the next semester. The entire faculty and student body set up shop in the Student Union for registration procedures. Students are scheduled by classes and by alphabetical groups, to avoid long waiting lines. Prior to registration each student must confer with the faculty advisor about the proposed schedule of courses for the following semester and have the advisor sign the schedule form. Continuing students who do not register on this occasion must wait until a later date to do so in the Registrar's Office and must be charged a late registration fee. They also run the risk of finding that specific classes they want or need have been closed because of full enrollments. College bulletin boards should be checked regularly for announcements of registration dates.

Any student entering or returning, who fails to register prior to the first meeting of classes, and who registers late (within the calendar deadline set for final registration), not only is subject to a late registration fee but may be counted as absent for all class meetings held prior to entrance into the class. This matter is at the direction of each instructor.

VEHICLE REGULATIONS

College Responsibility

Methodist College does not, nor does any of its employees, assume any responsibility for loss from theft or damage to vehicles parked in college parking areas. The College urges automobile owners to acquire adequate insurance to cover such losses.

Registration Requirements

Every motor vehicle operated on college property (other than by visitors) must be registered with the Business Office. Registration must be done at the beginning of the year or prior to the time the vehicle is operated on the campus. A \$5 fine will be charged for late registration.

Eligibility for Vehicle Operation

Any student may operate a motor vehicle on campus once it has been properly registered with the Business Office. All motor vehicles (including motorcycles and minibikes) must be registered. Students planning to have a motor vehicle on campus for only a short period of time can obtain a temporary parking permit from the Business Office.

Each student who applies for registration of a vehicle must provide proof that the vehicle is owned by himself or his parent or guardian, proof of liability insurance (as required by North Carolina law), a valid driver's license, and proof of registration. Falsifying such information shall result in the immediate suspension of the privilege to operate a vehicle on campus and further disciplinary action.

Identification stickers are issued, upon registration. These are to be displayed on the right side of the rear bumper. Any other display of the sticker makes the registration invalid.

Parking Regulations

1. Vehicles are to be parked so that the registration sticker is easily visible from the street.
2. Parking is permitted in marked parking places - except for the following areas:
 - a. Any parking spaces marked reserved or numbered.
 - b. The small lot at the south end of the Classroom Building is reserved for faculty.
 - c. The loading dock beside the Fine Arts Building.
 - d. The small parking lot between the Cafeteria and the Library is reserved for employees.
 - e. The street leading from the Cafeteria to the Gymnasium and the Boiler Plant is a fire lane and must not be blocked by parked cars.
 - f. Any area where the curbs are painted yellow.

3. Any accident involving a motor vehicle on college property shall be reported to a security officer or to a student Dean immediately.

4. When new license plates are obtained in January of each year, students must notify the Business Office of their new license number, if changed.

5. The motor vehicle laws of North Carolina and college ordinances are in effect on college property.

Traffic Violations

The operation of motor vehicles is a privilege granted to students. It may be revoked for cause. Students who receive four (4) traffic citations in any semester will have their privilege to operate a vehicle suspended.

Moving violations such as speeding or reckless driving are subject to disciplinary action by the Student Deans or student courts. In either case, no refund of the auto registration fee will be made.

Fines: All fines are to be paid to the Business Office.

First Violations: \$2; second violation: \$4; 3rd & thereafter \$8 per citation.

FINANCIAL MATTERS

Financial Aid

Scholarships and financial aid are available and are awarded to students on an annual basis. All students must, therefore, submit financial aid applications for each year they expect to receive aid. Students must submit either the Family Financial Statement or the Financial Aid Form. We recommend that these forms be submitted to the appropriate need analysis service by May 1 of each year. Renewal of continued financial aid will be contingent upon financial need and satisfactory academic and character performance during the previous semester.

The college maintains work-study employment programs for qualified students. In order to be eligible for work-study, a student must have a demonstrated financial need as well as needed work skills. Applications are available from the Financial Aid Office.

A final cumulative grade point average of 2.0 (C average) is required for graduation. Students whose grade point average is less than 2.0 are continued on academic probation or strict academic probation depending on the level of grade point deficiency.

For Financial Aid Purposes, a student whose academic performance is below the minimum standards for two consecutive semesters, or the equivalent thereof as a part time student is not making satisfactory progress and is ineligible for financial aid. The academic records of financial aid applicants are reviewed at the end of each semester (fall, spring, summer) to determine eligibility for financial aid.

The following cumulative grade point averages have been established for as minimum standards:

Hours Attempted or Transferred	G.P.A
1-16	0.60
17-32	1.00
33-46	1.25
47-64	1.46
65-96	1.65
97-106	1.75
112 or more	1.90

Fees, Tuition, Room and Board

The cost of fees, tuition, room and board are as shown in the catalog. All such costs are due and payable prior to the end of the first day of classes. All students are encouraged to make necessary financial arrangements prior to arriving for the first day of classes. Class cards will not be issued nor will you be allowed in class until all financial matters are properly arranged. Transcripts or grades will not be released by the Registrar until all charges at the Business Office have been satisfactorily cleared.

Private Rooms in Dorms

Those students (resident) desiring private rooms can request one at an additional cost of 50 percent above the double occupancy rate.

Reimbursements

The College reserves the right to apply any reimbursement against any unpaid balance currently due.

Check-Cashing Policy

Personal checks may be cashed in the Business Office with approval of the Comptroller. Personal checks may be cashed in either the Bookstore (for the amount of purchase only) or in the Business Office (not exceeding \$25). The Methodist College I.D. card must be shown prior to the check being cashed.

Approximately three weeks before the end of any semester personal checks will not be cashed. This is necessary to allow all checks time to clear the banks. A \$10 charge will be assessed those students writing a check with insufficient funds in their account. A second incident during one semester will result in the denial of check-cashing privileges and disciplinary action.

Student Accident And Sickness Insurance

The College requires all students to participate in a group accident and sickness insurance program. Each student enrolled will be billed for the annual premium to provide protection during the academic year. The plan provides protection 24 hours per day during the term of policy. Students are covered on and off the campus, at home, or while traveling between home and college, as well as during interim vacation periods. Students are also protected up to 48 hours for actual travel time while enroute between home and college prior to the opening and closing of the regular academic term.

This insurance supplements the services of the college student's health program. The plan provides up to \$1,000 to cover cost of medical treatment, as the result of accidental bodily injury sustained in each separate accident. Furthermore, this group policy has an accidental death benefit of \$1,000 plus dismemberment scheduled up to \$1,000.

If a student requires hospitalization because of sickness, the actual expenses of the treatment shall be paid according to the following benefits.

1. Room and board not to exceed 30 days, daily rate up to \$15.
2. Miscellaneous hospital expenses, up to \$150.
3. Surgeon's fees for operations due to illness from \$5 to \$22 according to surgical schedule.
4. Physician's fees \$3 per visit, one visit,

one visit per day, for sickness not requiring surgical operations, while confined as a hospital inpatient, maximum of \$90.

ACADEMIC INTEGRITY

AN HONOR SYSTEM

Underlying the life of the College are certain basic assumptions: that all members of the community on campus are here in good faith to learn and to teach; that the atmosphere is one of respect and confidence in which teaching and learning can be pursued without distraction; that common standards of morality and ethics in academic and personal affairs are accepted by the faculty; and that all members of the College community are equally responsible for maintaining the moral, ethical, and intellectual soundness of the institution.

The proper embodiment of these assumptions is a total system in which each member of the College community is able to depend upon the honor of the other. You may expect that your professor's presentations will be as objective and as comprehensive as possible; you may expect administrators to be open and direct in their dealings with you and the faculty; and you will be expected to be a person whose word can be trusted and whose actions can be respected.

What Is Plagiarism? Cheating?

Methodist College assumes the basic honesty of its students. However, for the protection of the rights and interests of all it is felt that a specific definition of cheating and plagiarism (both prohibited at Methodist College through actions of students, faculty and trustees) should be provided for guidance. The following definitions have been approved.

Cheating

Dishonesty of any kind on any kind of examination or quiz, including the illegal possession of examinations; possession of crib notes in class during the conduct of an examination or quiz; obtaining information during an examination or quiz from any source; assisting another to cheat by any means; alteration of grade records; illegal entry or illegal presence in an office where any of the aforementioned activities may be carried out.

Plagiarism

"To steal and pass off as one's own without crediting the sources; to commit literary theft to present as new and original an idea or product derived from an existing source." — Webster's New Third International Dictionary.

Literary theft usually occurs in four situations: (1) copying or borrowing word-for-word from another author and presenting it as your own work (i.e., without both placing the words copied in quotation marks and identifying the source); copying from a book, magazine, pamphlet, periodical or another's paper without quoting and identifying the source; (2) borrowing the ideas, arrangement or patterns of information used by another and presenting them as your own — even though presented in your own words and phrasing (i.e., using another's outline or organization; paraphrasing, rewriting and even rearranging words used, without giving credit either in the text or in footnotes); (3) collaborating with or permitting someone else to write your paper or portions of it, or making corrections in it; (4) committing any of the actions cited in Item 1, above, with respect to examination.

METHODIST COLLEGE CODE OF CONDUCT

The motto of Methodist College is Veritas et Virtus, Truth and Virtue. We take seriously our commitment to both truth and virtue. We perceive the dissemination of truth and the continuing search for truth to be the purpose of this college. We provide a setting where each student is free to pursue his/her own search for truth. In so doing, we will assist students in developing their greatest potential.

Virtue provides the environment for the search for truth. Honesty is necessary in this pursuit. Therefore, we will not tolerate plagiarism. No person may use the work of another while claiming it to be his/her own. In addition, we take a stand against those substances and activities which are detrimental to the development of each person's potential.

Minimal standards include:

1. Academic integrity. No person may use the work of another as his/her own.

Cheating is not tolerated.

2. Use and possession of alcohol by Methodist College students is not allowed.
3. Improper or illegal use of drugs or prescriptions is not allowed.
4. College activities will be chaperoned.
5. Coeducational dormitory housing is not permitted; scheduled visitation is allowed.
6. Closing hours will be enforced for women's dormitories.
7. Conduct befitting a lady or gentleman is expected of each student.

Methodist College provides full knowledge of both rules and expectations to all prospective students. With this knowledge, students who choose to attend Methodist College have made a definitive choice to commit themselves to these standards.

ALCOHOL AND DRUGS

As a church-founded and related school, Methodist College seeks to uphold certain basic standards of behavior. We realize that not all persons accept these standards, but the college expects all students to respect them while they attend Methodist College.

It is against college policy to possess alcoholic beverages. Anyone found with alcohol in his possession will be subject to disciplinary action.

Possession or use of any kind of illegal narcotics is absolutely prohibited on the part of Methodist College students. Please notice that the words "on campus" are not included in these policies. Proof of possession or use will render a student immediately liable to suspension for the College.

SMOKING, USE OF FOOD AND BEVERAGES IN CLASSROOM AND OTHER BUILDINGS

Smoking and/or consumption of food or beverages is not permitted in classes or in college auditoriums. Smoking is permitted in hallways and lobbies of instructional buildings and the Fine Arts building. Coin-operated dispensers of refreshments are available in the basement of the classroom

building. A specific area of the library has been reserved for smokers.

COURTEOUS STUDENT CONDUCT

Methodist College students are expected to be respectful to each other, all faculty members and college officials. Students should comply promptly with a reasonable request of a faculty member or college official. Abusive or obscene language in any disagreement is a violation of college regulations.

RELEASE OF INFORMATION

Students have certain rights regarding the confidentiality of records, in accordance with the Family Educational Rights and Privacy Act of 1974. A basic statement for the release of directory information is outlined in the Methodist College Academic Bulletin. Copies of the statement can be found in the following offices: President, Dean of Students, Academic Dean, Registrar and Admissions.

The intent of the Family Educational Rights and Privacy Act of 1974 is to provide assurances that 1) a student's personal files will not be released to third parties without legitimate educational interest and, 2) access to records is provided for students with the right to review the records.

POLICIES OF METHODIST COLLEGE

Adopted by the Board of Trustees.

1. Methodist College is an undergraduate, liberal arts, coeducational, residential, fully accredited, church-involved college owned by the North Carolina Conference of the United Methodist Church.

2. Methodist College strongly supports the concept of a liberal arts education including the following.

a. Students should be given flexibility which is needed to keep pace with the changing world and choice to design their own academic program within the limits of a broad liberal arts education.

b. The faculty must continue working toward curriculum keeping pace with a changing world.

3. Students should be encouraged insofar as

possible or practical to choose the quality of their campus life and make rules governing themselves within these standards so long as these standards are reasonably compatible with the expectations for the other constituencies of the College - the alumni, parents, trustees, United Methodist Church, administration and faculty and the residents of Fayetteville.

If student activity falls below such standards and students make no effort to control themselves or to establish a reasonable quality of student life, then the administration will act. Certain minimal standards are expected of all students. The following are not intended to be a list of all college basic standards, but are intended to be representative of the minimal quality of student life which the College expects.

- a. Plagiarism.
- b. Use and possession of alcohol by Methodist College students is strictly forbidden.
- c. Improper or illegal use of drugs or prescriptions is strictly forbidden.
- d. There will be no open dorms.
- e. There will be closing hours on dorms.
- f. All college activities will be chaperoned.
- g. Conduct befitting a lady or gentleman in today's world is expected of each student.

It is understood that there will not be total agreement on rules and standards. Rules should be fundamental and broad, leaving interpretations to be based upon time, place and individual circumstances. Students should know that "what is an acceptable standard" is a judgment. Methodist College must make this judgment if necessary, but students should make it.

Methodist College is willing to discuss and change the limits when the need arises. Ultimately, the limits must be compatible with a Methodist concept of life.

A person out of harmony with the College goals will be given every opportunity to understand and make adjustments to the College philosophy. Continuing deviation in behavior and attitude will not be tolerated.

When a student makes application for entrance to Methodist College, that student agrees that the College reserves the right to exclude the student at any time his or her conduct or academic standing is regarded by the College as undesirable. A student registering at Methodist College is expected to know the College's goals, purposes and rules.

CONVOCATIONS

Convocations will be a viable part of the college education program. They will still emphasize (1) Communication; (2) Intellectual stimulation; (3) Performance of student groups and (4) Recognition of honors and achievements.

Attendance will be on a voluntary basis.

There will be a minimum of four convocations a semester - additional convocations

will be held if an appropriate subject is available and the Convocations committee chooses. One convocation will be given each month. During all convocations, all campus activities will cease so that students, faculty and administration may attend.

The Convocation Committee encourages any input from faculty, staff, students and organizations that will maintain our commitment to timely events.

Many other cultural events will be held on campus during the year, including dance recitals, music recitals, drama productions, concerts, lectures, etc. All students will be encouraged to enrich their college experience by attending as many of these cultural presentations as possible. The city/county community will be invited to attend all convocations.

FACTS ABOUT FAYETTEVILLE

Shopping in Fayetteville

Shopping facilities are plentiful in the Fayetteville area. There are department stores and specialty shops located in the downtown area.

There are attractive shopping centers conveniently located in and around Fayetteville. Cross Creek Mall, located at the intersection of 401 ByPass and Morganton Road; Eutaw Village and King Shopping Center located on Bragg Boulevard; Tallywood Shopping Center and Fayetteville Mall, located on Raeford Road; Bordeaux Shopping Center, located at the intersection of Owen Drive and Village Drive; and Westwood Shopping Center, located at the intersection of Morganton Road and McPherson Church Road. Each shopping center offers every kind of store imaginable: department stores, boutiques, shoe stores, banks, theaters, and restaurants, just to name a few.

In addition to these large shopping complexes, there are several smaller retail clusters scattered throughout the region.

CLIMATE:

Mean annual temperature, 61.5 degrees. Mean monthly temperature, January 42.9 degrees; July 79.6 degrees. Mean annual rainfall 47 inches.

RELIGION:

Over 200 houses of worship representing most major faiths and denominations.

LIBRARY:

Cumberland County Public Library; nine branches, bookmobile; more than 170,000 volumes.

RECREATION:

Planned and supervised year-round programs for all ages by both city and county recreation and parks department: tennis, bowling, archery, boating, skating, golf, miniature golf. Fifty-three public and private golf courses within an hour's drive. Three public lakes. Diverse transient and entertainment attractions, sports events, at Cumberland County Memorial Auditorium and Arena. Over twenty theaters.

TRANSPORTATION:

Air: Fayetteville Municipal Airport passenger and freight service by Piedmont Airlines and Sunbird Airlines; Charter and general aviation.

Rail: Amtrak passenger schedules to New York and Florida.

Highway: Interstate 95; U.S. routes 13, 301, 401; state routes 24, 53, 59, 87, 210. Three interstate bus lines.

HEALTH CARE:

Two general hospitals; Veterans Administration Hospital; Womack Army Hospital for military personnel and their dependents, Fort Bragg; Cumberland County Health Department, nursing and rest homes. Physicians and surgeons, 200; dentists, over 60 (includes Veterans Administration Hospital, Fort Bragg and Pope Air Force Base).

COMMUNICATIONS:

Newspapers: one morning, one evening, Monday through Saturday; combined Sunday. Television: local station - Channel 40, cable TV (All major networks, one educational channel); good reception with standard antenna, Channels 4, 5, 6, and 11. Radio: several local stations, good reception of other area stations.

CULTURE AND THE ARTS:

Fayetteville Art Guild, Fayetteville Little Theater, Fayetteville Art Museum, Fayetteville Symphony, Civic Music Association, Friends of the Library; various offerings at Methodist College, Fayetteville State University, Fort Bragg, and Pope Air Force Base.

ECONOMY:

Based on military, manufacturing and processing industries, distribution, government, and agriculture.

BANKS

Branch Banking & Trust Co.	Raleigh Road	488-6895
First Citizens Bank & Trust Co.	3604 Ramsey Street	488-9190
First Union National Bank	200 Green Street	483-8171
North Carolina National Bank	3722 Ramsey Street	864-2020
Peoples Bank & Trust Company	211 West Rowan Street	868-5141
Southern National Bank	300 Rowan Street	483-3131
United Carolina Bank	316 Green Street	483-1121
United National Bank	137 Gillespie Street	483-1131
Wachovia Bank & Trust Company	225 Green Street	323-0510

FAYETTEVILLE AREA CHURCHES

St. Luke AME Zion Church
522 Hillsboro Rd.

Evans Metropolitan
AME Zion Church
301 N. Cool Spring St.

Hood Memorial
AME Zion Church
Rose Hill Road

Highway Church of the Lord Jesus
227 Pennsylvania Ave.

Calvary Assembly Church
2512 Ft. Bragg Road

Baha'i Faith
315 Cadmium Ct.

Eureka Baptist Church
Eureka Ave.

First Baptist Church
302 Moore St.

Snyder Memorial
Baptist Church
Westmont Drive

College Lakes Baptist Church
4704 Ramsey St.

Eastwood Free Will
Baptist Church
126 Eastwood Ave.

First Pentecostal
Free Will Baptist Church
1123 Turnpike Rd.

Calvary Baptist Church
1943 Palmalee Drive

Cedar Falls Baptist Church
6181 Ramsey St.

Gethsemane Baptist Church
4300 Blanton Rd.

New Hope Baptist Church
3675 Rose Hill Road

Shaw Heights Mission Center
1112 Tammy Rd.

Walstone Memorial Baptist Church
260 Walstone Rd.

Archangel Michael
Antiochene Maronite
Catholic Church
806 Arsenal Ave.

St. Elizabeth Ann Seton
Catholic Church
Andrews Rd.

Christian & Missionary
Alliance Church
2306 Ft. Bragg Rd.

First Church of Christ-Scientist
1380 Palmalee Dr.

North Ramsey Church of God
124 Circle Ct.

Holy Trinity Episcopal Church
1601 Raeford Rd.

St. John's Episcopal Church
240 Green St.

Fayetteville Friends Meeting
223 Hillside Ave.

Calvary Fellowship Church
902 Veda Rd.

Saints Constantine &
Helen Greek Orthodox Church
614 Oakridge Ave.

New Galilee Church of God
in Christ Jesus
5118 Craft Rd.

Masjid Muhammad
430 Gillespie St.

Jehovah's Witness Kingdom Hall
707 School Rd.

Lutheran Church-Ms-Our Redeemer
1605 Van Buren Ave.

Mt. Hebrew AME Zion Church
US 40 N

Gardners United Methodist Church
4555 Rose Hill Rd.

Hay Street
United Methodist Church
Hay St.

Haymount United Methodist Church
1700 Ft. Bragg Rd.

Johnson Memorial
United Methodist Church
306 McArthur Rd.

St. Andrews
United Methodist Church
5804 Raleigh Rd.

Church of the Nazarene
1900 Ft. Bragg Rd.

Northwood Temple
Pentecostal Holiness Church
4200 Ramsey St.

First Presbyterian Church
Located Downtown
Near Market Square

Haymount Presbyterian Church
2760 Rose Hill Rd.

Abney Chapel
Seventh Day Adventist Church
330 Old Wilmington Rd.

COLLEGE DIRECTORY

**Mailing Address: Methodist College
Fayetteville, N.C. 29301**

Telephone Number: (919) 488-7110 For All Faculty and Administration

Office	Name	Location	Ext.
President		Administration Bldg.	224
Vice President	William P. Lowdermilk	Administration Bldg.	239
Academic Dean	Fred E. Clark	Administration Bldg.	221
Dean of Students	Robert Perkins	Student Union Bldg.	278
Dean of Women	Jane Downing	Student Union Bldg.	272
Business Manager	Roy A. Whitmire	Administration Bldg.	235
Comptroller	William G. Morgan	Administration Bldg.	234
Athletic Director	Gene Clayton	Classroom Bldg.	261
Registrar		Administration Bldg.	220
Director of Publications	Gwen Sykes	Student Union Bldg.	246
Campus Minister	Dennis Adams	Student Union Bldg.	276
Librarian	Norma C. Womack	Davis Memorial Library	227
Director of Admissions	Charlotte Cohely	Administration Bldg.	236
Director of Financial Aid	Donna Coons	Administration Bldg.	231
Director of Alumni Affairs	Pat Clayton	Administration Bldg.	237
Director of ROTC	Capt. R. Baltimore	Classroom Bldg.	214
Director of Guidance and Placement	John Sill	Classroom Bldg.	254
Faculty Secretary	Earleen Bass	Classroom Bldg.	253
Teaching Materials Center	Connie Marlowe	Classroom Bldg.	262
President, SGA	Kenneth Hall	Student Union Bldg.	274
Nurse	Sandra S. Combs	Infirmary	488-3501
Director of Food Service	Anthony Holmes	Cafeteria	488-2104

1983-84 ACADEMIC CALENDAR

Fall 1983

August 23	Tuesday	Dorms open for House Directors
August 25	Wednesday	RA's and Dorm officers arrive.
August 27	Saturday	Orientation of new students begins.
August 30	Tuesday	Registration of new students.
August 31	Wednesday	Registration of continuing students.
September 1	Thursday	Classes begin.
September 2	Friday	Drop-Add begins.
September 8-9	Thurs./Fri.	Last day to begin classes held - Tues., Thurs., Mon., Wed., Fri., respectively.
September 23	Friday	Last day to drop classes without a grade.
October 15	Saturday	Homecoming.
October 21	Friday	Final exams for Science 109.
October 24	Monday	New classes begin for Science 109.
October 24	Monday	Grade inventory - D's and F's due 3:00 p.m.
October 26-30	Wed./Sun.	Fall break begins at 5:00 p.m. on October 26.
November 16-17	Wed./Thurs.	Pre-Registration for Spring 1984, 2-5:00 p.m.
November 22-27	Tues./Sun.	Thanksgiving holidays begin on November 22 at 5:00 p.m.
December 15	Thursday	Reading Day.
December 16-22	Fri./Thurs.	Final examinations.
December 22	Thursday	Graduation exercises. 2:00 p.m.

1983-84 ACADEMIC CALENDAR

Spring 1984

January 14	Saturday	Registration for all students.
January 16	Monday	Classes begin.
January 17	Tuesday	Drop-Add begins.
January 24-25	Tues./Wed.	Last day to begin classes held - Tues., Thurs., Mon., Wed., Fri., respectively.
February 7-8	Tues./Wed.	Last day to drop classes without a grade.
March 5	Monday	Final exams for Science 109.
March 6	Tuesday	Grade inventory - D's and F's due 3:00 p.m.
March 7	Wednesday	New classes begin for Science 109.
March 9-18	Fri./Sun.	Spring holidays begin on March 9 at 5:00 p.m.
March 19	Monday	Classes resume.
April 11-12	Wed./Thurs.	Pre-Registration for Fall 1984, 2-5:00 p.m.
April 27	Friday	Reading Day.
April 30-May 4	Mon./Fri.	Final examinations.
May 6	Sunday	Graduation exercises. 2:00 p.m.

Evening College

Term I - January 16-March 9

Term II - March 10-May 4

Summer School 1984

Term I May 7-June 1

Term II June 12-July 2

Term III July 9-August 17

Summer Evening College

Term I May 7-July 3

(June 1-10 Break)

Term II July 5-August 22

Evening College

Term I - September 6-October 28

Term II - October 29-December 22 (No classes November 23-24)

SCHEDULE OF HOMECOMING EVENTS

'New York, New York'
Homecoming 1983 Schedule
October 14, 15, 16

CALENDAR OF EVENTS

FRIDAY, OCTOBER 14

- 10:00 a.m. "The Big Apple" Spirit Convocation - Student Union
3:00 p.m. "Forrest Hills Monarch Style" - Homecoming Tennis Tournament - Methodist Courts
7:00 p.m. "Welcome to New York" Reception for soccer team, cheerleaders, and parents - Sanford Dorm lobby
8:30 p.m. "Radio City Rockettes" - Bonfire/Pep Rally - Outdoor basketball courts
9:30 p.m. "Studio 54" - Casual Dance - Student Union

SATURDAY, OCTOBER 15

- 10:00-12:00 "On the Sidewalks of New York" - displays, games, chalk drawing, MC Stage Band, MC Chorus, Sidewalk Art Show -Around Yarborough Belltower
11:30-1:00 "Central Park Cookout" - Davis Library patio
1:00 "Ticker Tape Parade" - Pre-game festivities, presentation parade, performances by high school bands
2:00 "Cosmos Bound" - Soccer game pitting the Methodist Monarchs against the Christopher-Newport Captains. Homecoming Queen 1983 will be crowned at halftime of the game.
4:00 "Cosmos Revisited" - The third annual Alumni Bowl, featuring an All-Star group of former Monarch soccer players against the current Methodist intramural soccer champions.
7:00 "Manhattan Transfer" - Reception for Reunion classes 1968, 1973, 1978 -Alumni Dining Rooms
7:30 "Dinner at 21" - MCAA Banquet - Alumni Dining Rooms -Recognition of all former Stacy Weaver Award recipients
8:30 "New York, New York" - Homecoming Dance featuring The Voltage Brothers, drawing for "I Love New York" trip for two, presentations of 1983 Homecoming MVP, recognition of all former Homecoming MVP's, Special tables for alumni.

SUNDAY, OCTOBER 16

- 11:00 a.m. Alumni Worship Service - Hensdale Chapel
12:00 noon "Forrest Hills Monarch Style" - Homecoming Tennis Tournament continues -Methodist College courts

Free Babysitting available: Saturday, October 15
1:00 p.m.-12:00 midnight

* * * *

"I Love New York" trip for two includes round-trip flight, accommodations at the New York Hilton for two nights and three days, and a choice of a variety of entertainments. Everyone purchasing a ticket to the Homecoming Dance (\$1.00) is eligible for the drawing. You must be present to win.

METHODIST COLLEGE ALMA MATER

LOIS JANET LAMBIE

Hail to thee, our al - ma Ma - ter! Raise we now our hearts to thee.

Sing - ing forth our high - est prais - es, Pledg - ing our deep loy - al - ty

Green shall grow thy fields of learn - ing, Gold shall glow thy torch of truth,

Method - ist Col - lege, God go with thee Now and thru e - ter - ni - ty

Dr. John O. Tobler and the Student-Faculty Committee worked on this project for a year. Miss Lois Lambie, a friend of the college and teacher at Seventy-First High School, wrote words and music.

"Hail to thee, our Alma Mater!
Raise we now our Hearts to thee
Singing forth our highest praises.
Pledging our deep loyalty.
Green shall grow thy fields of learning;
Gold shall glow thy torch of truth.
METHODIST COLLEGE, God go with thee
Now and through eternity."