

METHODIST COLLEGE STUDENT HANDBOOK

I. GENERAL INFORMATION	1
Goals of Methodist College, Historical Statement, MCAA, College Seal	
II. GENERAL ACADEMIC INFORMATION	3
Graduation Requirements, Degree Program, An Academic Contract, Where to Get Advice, Class Attendance, Dropping and Adding a Course, Avoiding Flunk-Out, Grade Point Average, Academic Warning System, Repeating a Course Failed, Getting Into Class, Convocations, Smoking and Use of Food and Beverages, Classification of Students, How Students are Registered - Late Registration, Class Schedules, Normal Course Load, Class Meeting Times, President's List and Dean's List, Grading Policy, Grading System, Transcripts, Library	
III. FINANCIAL INFORMATION	12
Financial Aid, Comptroller, Insurance, Damage Deposit and Assessment, Fees, Tuition, Room and Board, Check Cashing	
IV. STUDENT SERVICES	14
Cafeteria, Book Store, Snack Bar, Post Office, Campus Mail, Student Union, Infirmary, Motor Vehicles	
V. STUDENT ACTIVITIES	21
Homecoming, Athletics and Intramurals, Campus Clubs and Organizations, Student Publications, Spring Festival, Student Union Board, Faith and Life Week, United Student Appeal	
VI. DORMITORIES	25
General Information, House Directories, Room Visitation Policy, Room Inspections, Guidelines for Women Resident Students, Guidelines for Men Resident Students	
VII. STUDENT GOVERNMENT ASSOCIATION	33
By-Laws of the Student Government Association of Methodist College	
VIII. METHODIST COLLEGE	
Alma Mater	Back Cover

Methodist College admits students of any race, sex, color, national and ethnic origin or any religious denomination to all the privileges, programs and activities generally made available to students at the college. Methodist College does not discriminate on the basis of race, sex, color, national or ethnic origin or religious denomination in the administration of its educational policies, scholarship and loan programs, athletics and all other college administered programs.

GENERAL PURPOSE

The purpose of the Student Handbook is to provide you with information about what is expected of each student enrolled in the College. The Student Handbook is not a bible; however it is well worth your time and effort to become well versed on certain portions of the handbook.

The General Academic Information section is an excellent guide which you may use in the pursuit of academic matters. The section does not answer all the questions, but it does point out the more common areas of concern in academics. Also, by consulting the information in this section one will know where to seek further assistance pertaining to academics.

Perhaps the next most important sections are those dealing with the dormitories and By-Laws of the Student Government Association. It is in these sections that rules and regulations of the Methodist College community are found. The By-Laws of the Student Government Association are all inclusive and each student is expected to abide by them. The Guidelines for the dormitories are not all inclusive; additional rules of conduct will be given the dormitory students by the Student Life Deans.

As is true in all societies not all college rules of conduct are spelled out. However, it is felt that those contained in the handbook serve as primary goals and objectives. Also, as true in all societies, *some* unstated rules are based upon social custom. We expect students to conduct themselves in a manner befitting young ladies and gentlemen in an intellectual world. Many times students away from home tend to forget from whence they came and adopt an attitude of "anything goes." Do not fall into this trap; conduct yourself here as you do at home. Make your college adventure one of excitement, challenge, and progress, but be ever mindful of your contemporaries.

GOALS OF METHODIST COLLEGE

The Board of Trustees has approved some goals and directions for Methodist College. The following are excerpts.

- A. **Methodist College** is an undergraduate, liberal arts, coeducational, residential, fully accredited, church-involved college owned by the North Carolina Conference of the United Methodist Church.
- B. **Academics.** Methodist College strongly supports the concept of a liberal arts education including the following:
 1. Students be given flexibility which is needed to keep pace with the changing world and choice to design their own academic program within the limits of a broad liberal arts education.
 2. The faculty must continue working towards a flexible curriculum keeping pace with a changing world.
- C. **Student Life.** That students be encouraged insofar as possible or practical to choose the quality of their campus life and make rules to govern themselves within these standards so long as these standards are reasonably compatible with the expectations for the other constituencies of the College—the alumni, parents, trustees, United Methodist Church, administration and faculty and the residents of Fayetteville.

If student activity falls below such standards and students make no effort to control themselves or to establish a reasonable quality of student life, then the administration will act. Certain minimal standards are expected of all students. The following are not intended to be a list of *all* college basic standards, but are intended to be representative of the minimal quality of student life which the College expects.

 1. Use and possession of alcohol by Methodist College students is strictly forbidden.
 2. Improper or illegal use of drugs or prescriptions is strictly forbidden.
 3. There will be no open dorms.
 4. There will be closing hours on women's dorms.
 5. All college activities will be chaperoned.
 6. Conduct befitting a lady or gentleman in today's world is expected of each student.
- D. **Interpretation.** There will not be total agreement on rules or standards. Rules should be fundamental and broad, leaving interpretations to be based upon time, place and individual circumstances.

Students appreciate a system leaving them a large measure of self-determination both in academic and social matters. On the other hand, parents and constituencies of Methodist College as well as students should know that when the quality of student life falls below acceptable standards the administration will act.

Students should know that "what is an acceptable standard" is a judgement. Methodist College must make this judgement if necessary, but we insist that students make it if possible.

Methodist College is willing to discuss and change the limits when the need arises. Ultimately, the limits must be compatible with a Methodist concept of life.

A HISTORICAL STATEMENT

Methodist College was chartered on November 1, 1956, as an institution dedicated to academic excellence and the Christian concept of life. The College is jointly sponsored by the North Carolina Conference of the United Methodist Church and the Methodist College Foundation of Fayetteville. Each has contributed to the capital development as well as the sustaining program.

In February of 1957, the college site of 600 acres was formally presented to the trustees by the foundation and in June of that year Dr. L. Stacy Weaver was elected as the first president of the College. Ground was broken for the first building in August of 1958. In February of 1960, the first seven students were accepted for admission. With four buildings completed, the first freshman class of 88 students was enrolled in September of that year. The formal opening service was conducted in the Student Union on September 19, 1960, with Bishop Paul N. Garber as the principal speaker.

In November, 1966, Methodist College received full accreditation by the Southern Association of Colleges and Schools. This accreditation was renewed in November, 1970.

Dr. L. Stacy Weaver was named president emeritus at his retirement on July 1, 1973. Dr. Richard W. Pearce, vice president and dean of Florida Southern College, then assumed the office of president. Under his leadership the College has continued its pursuit of high academic standards, rejuvenated student life opportunities and increased community and church involvement.

THE COLLEGE SEAL

The college seal was designed early in the life of Methodist College. The horse and rider in the center is a reproduction of a picture of Bishop Francis Asbury, the first Bishop of the Methodist Church in America and referred to as the "Prophet of the Long Road." It is also symbolic of his successors, the early Circuit Riding Clergy, in their never-faltering effort to carry the influence of the church into the frontiers of America. Education has from the beginning been a major emphasis of the Methodist Church; therefore, Methodist College is naturally a traditional consequence of its heritage. The Latin Words "Veritas et Virtus" means truth and virtue. The pursuit of truth is the primary aim of education and this motto introduces the idea of the joining together of education and the Christian virtues of faith, hope and love.

METHODIST COLLEGE ALUMNI ASSOCIATION

The Methodist College Alumni Association, established in 1966, now has over 3,000 members. Its membership is made up of all former students of the College who attended for at least one full year and are in good standing with the College.

The purpose of the organization is to help promote the general welfare of Methodist College and to encourage and stimulate the interest of former students in the College and in each other. The association contributes to the growth of the college through contacting prospective students and by monetary donations.

ACADEMIC GUIDE FOR STUDENTS

GRADUATION REQUIREMENTS:

1. Total of 128 s.h. G.P.A.* of 2.00 or better (a) at MC and (2) on total program, if some credits are transferred.
2. Academic major At least 9 s.h. must be done in residence at MC; "C" average required; no failing grade.
3. Academic minor At least 3 s.h. must be done in residence at MC; no failing grade.
4. General Education From 59-63 s.h. of work spread over the five academic divisions and 12 subject fields (see BASIC COURSE REQUIREMENTS in Academic Bulletin).

* To be explained below.

YOU ENROLL IN A DEGREE PROGRAM:

1. Whether you plan to stay in college only one year, or one semester, or whether you plan to transfer to another school later.
2. Methodist College must exercise academic responsibility for your program and for your academic welfare; it must act as the academic authority for your program. Therefore,
 - (a) If at any time you wish to take a course or courses at another institution, you must obtain authorization for such action. Go to the office of the REGISTRAR for this purpose.
 - (b) This is not an arbitrary use of authority by the college; it is designed to protect you against possible use of time and money that may not advance your Methodist College degree program. It also provides assurance that any course approved will be transferable for credit. The idea is NOT to prevent you from taking work elsewhere; only to insure that it will fit acceptably into your Methodist College program. It also allows you to attend the other college as a "transient" and not be required to fulfill all of its own student admission requirements.

THE ACADEMIC BULLETIN IS A "CONTRACT":

1. This the official statement of the College's academic program and requirements.
2. Every student has the right to elect to be governed by the requirements set forth in the bulletin in effect for the year in which Methodist College is entered or that one in effect during the year in which he/she graduates. But it is a complete "package deal." There can be no mixing of the requirements, or of programs.
3. Although the college exercises a supervisory and guidance responsibility on behalf of the student, the latter is, in final analysis, the one who is *fully responsible* for their program and for seeing that he/she is moving properly toward attainment of an academic goal. Every student should read carefully all academic requirements and other appropriate information in the bulletin. Ignorance cannot be an excuse.

WHERE TO GET ADVICE:

Academic Help: Every student is assigned a faculty advisor, who is ready to assist in the planning and oversight of the student's academic program. If

the entering freshman already knows what subject field will be the academic major, he/she is assigned (as often as possible) a faculty advisor from that department. If one does not know what subject field to use as the major he/she will be assigned at random. You may later request reassignment when choice of major is determined. Students entering the Teacher Education program in secondary school education will be assigned to an additional faculty advisor in that program, as well as having an advisor in the subject field of their academic major.

a. The faculty advisor:

- i. Reviews the student's academic program and MUST approve semester schedules prior to registration.
- ii. MUST approve any changes in the student advisee's program.
- iii. Advises student on academic problems of all kinds.
- iv. Can be of great help with personal problems.

CLASS ATTENDANCE:

1. The college policy on class attendance requirements is published in the Academic Bulletin. Read it carefully.
 - a. Requirements may vary from instructor to instructor, or from department to department.
 - b. Every instructor will furnish you at the beginning of the semester with a *written* statement of attendance requirements for class. This may be included as part of a course syllabus or outline, or it may be distributed as a separate item. If you don't have one for every class, ASK the instructor for a copy.
 - c. If you exceed the allowable number of absences in any class the instructor may recommend that you be dismissed from the class. This carries with it an automatic grade of "F."
2. If you are absent from a class or classes, always check with the instructor to find out what material was covered and missed by you, or what assignments were made, or what special assignments you may need to fulfill to make amends for your absence. Don't depend on fellow students for such information. They may have more problems than *you* do!
 - a. Remember, it is YOUR responsibility to seek out the instructor to explain absences, ask information, etc. The instructor is not obligated to seek you out.

DROPPING A COURSE:

1. If you think you should drop a course you should consult first with your faculty advisor. Then, if it still seems advisable, you must go to the Registrar's office and take formal "drop" action. There will be an extra charge for this.
 - a. You do NOT "drop" a course simply by ceasing to attend class meetings. In such circumstances you would be counted as "absent" from each class session missed and be subject to penalties when your absences exceed the allowable limits.
 - b. See the college's Academic Calendar (Academic Bulletin and on official bulletin board) for deadline dates for dropping courses without an automatic "WF" penalty.

ADDING A COURSE:

1. If, after registering you decide you should add a course, consult your faculty advisor, check the Academic Calendar for the last date students will be

permitted to enter any class, and see the Registrar.

- a. If the added course means you would be enrolled in more than 17 s.h. of academic courses you will need to get special permission for the overload (see Academic Bulletin) and pay additional tuition charges. There will also be a routine charge for "drop-add" action.
- b. If circumstances arise in which the college finds it necessary to change class assignments or make changes in your schedule (involving a "drop-add" situation) you will not be subject to any special charge for the change.

AVOIDING FLUNK-OUT:

1. Methodist College would not have admitted you as a student if we had been convinced you couldn't make the grade (literally!). If you apply yourself, it should be not unduly difficult to keep in good standing academically. We have tried to make it easier by establishing a graduated scale of requirements. As a freshman you would not have to perform at the level we expect of seniors, or even juniors or sophomores. You can gradually build up to that level as you adjust to college life and develop effective study habits. But, never forget that you are going to have to come up with an overall "C" average on your *total* college program, including freshman, sophomore, junior and senior years. So, if you dawdle along, just getting by with the *minimum* at each level, there will come a day of reckoning that may be disappointing--and it might come in your senior year. So, aim high and persevere. For your guidance, here are the levels you will have to attain in your grades for each successive year of your program (two semesters of a regular academic year are considered the 'year' for each class level: freshman, sophomore, junior and senior):

a. Freshmen	1.25 grade-point-average	(a low 'D' average)
b. Sophomores	1.50 grade-point average	(a mid 'D' average)
c. Juniors	1.75 grade-point-average	(a high 'D' average)
d. Seniors	2.00 grade-point-average	(a 'C' average)

These requirements are cumulative. We'll explain grade-point-averages below.

WHAT IS 'GRADE-POINT-AVERAGE'?

1. To enable us to average out grades on classes of varying credit (from 1 s.h. to 5 s.h. classes) we use a system of computation called the "grade-point-average (G.P.A.)." Methodist College has a four-point numerical scale assigned to grades:
 - a. An 'A' is worth 4 points (we call them 'quality points') for each semester-hour rating of a course (e.g., if you get an 'A' in a 3 s.h. course, you earn 12 quality points).
 - b. 'B' is worth 3 quality-points per semester-hour of credit.
 - c. 'C' is worth 2 quality-points per semester-hour of credit.
 - d. 'D' is worth 1 quality-point per semester-hour of credit.
Let's face it: an 'F' isn't worth anything!
2. How do you calculate your grade-point average? Easy:
 - a. Divide the number of semester-hours of academic work you have taken (the total of all of your courses, regardless of grades) into the number of quality-points you have earned. That's it.
For example, suppose you have as a freshman attempted 17 semester-hours each of the two semesters. This means a total of 34 semester-

hours attempted. That would involve you in about 12 courses or classes. Let's say that in those 12 classes you got *two* 'A's in 3 s.h. classes; you got *three* 'B's in 3 s.h. classes; you got *two* 'C's in 4 s.h. classes and *two* 'C's in 3 s.h. classes; you got *two* 'C's in 1 s.h. classes, and *one* 'D' in a 3 s.h. class.

Two As' in 3 s.h. classes = 24 q.p.

Three 'Bs' in 3 s.h. classes = 27 q.p.

Two 'Cs' in 4 s.h. classes = 16 q.p.

Two 'Cs' in 3 s.h. classes = 12 q.p.

Two 'Cs' in 1 s.h. classes = 4 q.p.

One 'D' in a 3 s.h. class = 3 q.p.

TOTAL 34 s.h. and 86 q.p.

86 divided by 34 = 2.20 + . Your G.P.A. is 2.20 + .

THE 'ACADEMIC WARNING SYSTEM':

1. For those who fail to attain the grade-point-average required of them at the completion of any given year (two regular semesters), Methodist College has a 'warning system.' Such students are given notice that their record is deficient and that they have one more year (two regular semesters) to bring it to the level required of them *at that time*. Failing this, the student must be dismissed (scholastic ineligibility to continue in college).
 - a. Being 'On Academic Warning' does NOT mean you have been dismissed. You have one year of probation. And there's always the summer session to be thrown in for good measure.
2. If you should ever have to be dismissed for 'scholastic ineligibility' (let's pray that never happens!) you may apply for readmission *after* being out of school for one regular semester ('regular semester' means a semester in the normal September-May academic year, not summer school). Readmission is not automatic, but your application would be given very special consideration.

REPEATING A COURSE FAILED:

1. Any failing grade you receive is going to pull down your grade-point-average. Methodist College tries to make it as easy as possible for you to redeem yourself. We have a policy of permitting a student to repeat a course that failed and using only the grade received on the *repeat* effort (the most recent grade received in any course always becomes the grade of record).
 - a. If a student wishes, he/she may repeat any course, regardless of grade received initially. However, he/she **MUST** be assigned the grade received on the most recent effort. If a student repeats a course in which the initial grade was 'D' and happens to fail the course on the repeat attempt, he/she is 'stuck' with the failing grade; you cannot "Decide to keep the D." There can be no choosing among grades.
2. An important point to remember is that, if you transfer academic credits to Methodist College from another institution, those grades transferred *cannot* change your grade-point-average on work done at Methodist College. You must still achieve a 2.0 or better average on *all* Methodist College courses taken. Of course, you must also have a 2.0 or better average on your *total* college record, as well. This includes grades transferred.
 - a. In other words, if you fail a course at Methodist College, you should repeat it at Methodist College, to improve your Methodist College record.

GETTING INTO CLASS:

1. When you have properly registered for any given semester and satisfied all financial obligations, you will be issued CLASS CARDS--one card for each of the courses you will be taking.
 - a. This card **MUST** be presented to the instructor at the **FIRST** meeting of the class you attend. It is your 'ticket of admission.' The instructor has been asked to refuse admission to class of all who do not have these cards. Don't be offended if he finds it necessary to send you back to the business office or the registrar if you do not have your class card.

ABOUT COLLEGE CONVOCATIONS:

1. Campus-wide convocations are held in Reeves Auditorium eight times during each semester (every two weeks). These convocations are an integral part of your total college education. They are planned to be educational, informative and entertaining. In addition, they provide the one opportunity for the college community to gather together for announcements, award of honors, student performances and faculty contributions. The college requires students to attend at least six out of the eight convocations per semester.
 - a. Attendance checks will be made. Those who fail to attend six such convocations will be required to fulfill a writing assignment or pay a monetary fine (\$5.00).
2. At the beginning of each academic year there will be a formal convocation with faculty and administration officers in academic regalia.
 - a. Watch and listen for announcements about special plans for convocation programs. You may be pleasantly surprised.

SMOKING, USE OF FOOD AND BEVERAGES:

1. Smoking and/or consumption of food or beverages is not permitted in classes or in college auditoriums. The college has sought to provide adequate and proper means for such activities. Smoking is permitted in hallways and lobbies of instructional buildings and the Fine Arts building, and coin-operated dispensers of refreshments are available in the basement of the classroom building. A specific area of the library has been reserved for smokers.
 - a. There are very logical reasons for these regulations: smoking has been officially ruled as dangerous to health (U.S. Surgeon General). Research has now shown that non-smokers can suffer the same health hazards as smokers if exposed to tobacco smoke. In group situations the non-smoker is at the mercy of the smoker unless the latter is considerate enough to refrain from this activity. Further, if the educational activity being carried on in a classroom is really serious and fulfilling its purpose, the use of the classroom for eating and drinking is not appropriate and creates unnecessary problems of hygiene and cleaning. Use of the classroom as a snack bar or refreshment center is not conducive to the most serious concentration on learning.

HOW STUDENTS ARE CLASSIFIED

Students at Methodist College are identified as FRESHMEN, SOPHOMORES, JUNIORS or SENIORS according to the number of semester-hours of academic work they have completed. The schedule is as follows:

FRESHMEN 0 through 30 s.h.
SOPHOMORES 31 through 62 s.h.
JUNIORS 63 through 94 s.h.
SENIORS 95 through 128 s.h. or more

HOW STUDENTS ARE REGISTERED—LATE REGISTRATION

Once each semester—usually a bit after the mid-semester point—students who are already in college and continuing their programs are provided a special day to register for courses for the next semester. No classes are conducted on the day of registration and the entire faculty and student body set up shop in the Student Union for registration procedures. Students are scheduled by classes and by alphabetical groups, to avoid long waiting lines. Prior to the day of registration each student must confer with the faculty advisor about the proposed schedule of courses for the following semester and have the advisor sign the schedule form. Continuing students who do not register on this occasion must wait until a later date to do so in the Registrar's Office and must be charged a late registration fee. They also run the risk of finding that specific classes they want or need have been closed because of full enrollments. College bulletin boards should be checked regularly for announcements of registration dates.

Any student, entering or returning, who fails to register prior to the first meeting of classes, and who registers late (within the calendar deadline set for final registration), not only is subject to a late registration fee but may be counted as "absent" for all class meetings held prior to entrance into the class. This matter is at the discretion of each instructor (see statement on "CLASS ATTENDANCE" elsewhere in this *Handbook*).

CLASS SCHEDULES

Each semester the Registrar will prepare and distribute to students via campus mailboxes, a copy of the official schedule of classes. This schedule will show the course number and title, the time and the place at which the class meets, the name of the instructor (if possible), and the academic credit-hour rating of the course. Students use this information in making out their own proposed individual schedules for the following semester in consultation with their faculty advisors.

The college, in adopting its official schedule of classes, fulfills all instructional obligations to students for which basic tuition is charged. If any student requests a course which is NOT on the official schedule, and if it is possible to make the arrangements for such course, the student is obligated for full additional tuition and fee charges for that course, even though he/she may have paid the basic tuition for the semester. It should be remembered that it is rarely possible for the college to provide a special course offering for the individual student. (See NORMAL COURSE LOAD statement below).

NORMAL COURSE LOAD

Because a student must acquire 128 semester-hours of academic credit to qualify for a Methodist College baccalaureate degree, an average course-load per

semester, for four regular academic years, would be 16 semester-hours. However, extensive educational studies have shown that the average student may handle up to 17 semester-hours of course requirements per semester with reasonable hope of success. If the student attempts more than this, the chances of earning academic distinction may lessen. The College does not wish to discourage the superior student, or the more mature student, and will permit an academic overload only if the student has shown by academic performance that he or she is capable of extra work. If a student has made the Dean's List (grade-point-average of 3.2 or better) in any semester, up to 18 s.h. of course work may be taken the following semester with the approval of the faculty advisor. Any student attempting 19 or more semester-hours must have the recommendation of his/her advisor and the approval of the Academic Dean. Any amount of work beyond 17 semester-hours undertaken must be subject to additional tuition charges (see section on BASIC EXPENSES in the Academic Bulletin).

Any student in the regular college program who registers for 12 or more semester-hours in any semester is classed as a "fulltime student" and is subject to all basic tuition and fee charges. These charges cover the academic program up to and including 17 s.h.

CLASS MEETING TIMES

Monday-Wednesday-Friday	Tuesday - Thursday
8:30 - 9:20	8:30 - 9:45
9:30 - 10:20	10:00 - 11:15
10:30 - 11:20	11:30 - 12:45
11:30 - 12:20	12:45 - 1:10 Lunch
12:20 - 1:10 Lunch	1:10 - 2:25
1:10 - 2:00	2:35 - 3:50
2:10 - 3:00	4:00 - 5:15
3:10 - 4:00	

PRESIDENT'S LIST AND DEAN'S LIST

Each semester a "President's List" is compiled of all students carrying a load of 15 s.h. or more who attain a grade-point-average of 4.00 on that course-load. The "Dean's List" includes all students with an academic load of 15 s.h. or more who have attained a grade-point-average of 3.2 or better on that course-load. Students with a course-load of less than 15 s.h. cannot be considered for these honors.

GRADING POLICY

Because the nature of academic courses naturally varies (some involve laboratory work; some involve mastery of skills as well as knowledge content; some give a major role to in-class discussion, others depend more extensively on the lecture, and because a great deal of emphasis is now being placed upon what is called "competency education") no single grading policy appropriate to all courses is possible. Each instructor establishes his own policy and is expected to make this information available to students at the initial class session of the semester. Many provide it in written form on course outlines, syllabi, etc. However, there is a uniform system at Methodist College which establishes the value of an "A" or a "B", etc. See "GRADING SYSTEM" below.

GRADING SYSTEM

The quality of academic work done at Methodist College is indicated by the following symbols (quality-point value of symbols shown where appropriate):

Symbol	Meaning	Quality Pts. Per S.H.
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing	1
F	Failed	0
P	Passed	0
IP*	In Progress	0
INC**	Incomplete	0
WP	Withdrew Passing	-
WF	Withdrew Failing	-

* A temporary grade which may be continued for one semester of additional work in the course. If not removed by a permanent grade at end of second semester it becomes an "F"! (Applicable only to English 101).

**A temporary grade which must be removed within one semester. Until its removal it must be valued as an "F" in g.p.a. computation.

NOTE: See also other items in this *Handbook* entitled 'THE ACADEMIC WARNING SYSTEM' and 'AVOIDING FLUNK-OUT'.

WHAT ABOUT TRANSCRIPTS?

A transcript is the official college record of your academic performance and credits earned. Instructors report student grades to the Registrar who records them and sends out grade reports when appropriate. If you get your degree and wish to enter graduate school, the transcript of your Methodist College record must be sent directly from our Registrar to the registrar of the graduate school. Or, you may wish to have a copy of your record sent to a prospective employer. If you wish to transfer to another college before completing your program here, a transcript must be sent to the admitting institution. You must request and authorize the Registrar to send out such reports. Go to the Registrar's Office and fill out required forms. The first copy of a transcript is sent out without charge. A fee of \$1.00 is charged for each subsequent copy of your record that you wish to have mailed to any recipient.

DAVIS MEMORIAL LIBRARY

The library is the heart of the college's intellectual life. A variety of materials in all subject area is available to serve the academic needs of students and faculty.

These resources include approximately 66,000 volumes of which 5,500 are general reference works and almost 6,000 bound periodicals; 404 periodical subscriptions; 14 North Carolina, out-of-state and foreign newspapers and several thousand pamphlets, including State and Federal government documents covering a wide range of subjects; 1,880 microfilm reels; 1,550 music scores; 1,800 recordings

of music and literature.

A Teaching Materials Center in the Classroom Building contains audio-visual equipment, filmstrips, tapes, records, etc. as well as a children's literature collection and teaching aids for the teacher education program.

Students are encouraged to read for pleasure and relaxation; for this purpose the book collection includes many fiction and nonfiction titles of general interest.

An open stack policy is in effect, meaning that all students may browse among books on the main floor and in the mezzanine area whenever the library is open. Books other than reference books and books on reserve are loaned for a two-week period. A fine rate of five cents per day is assessed for overdue books, and accounts must be settled each semester before a student can receive semester grades.

Hours of operation are as follows:

Monday-Thursday	8:00 a.m.-10:00 p.m.
Friday	8:00 a.m.-5:00 p.m.
Saturday	12:00 noon-4:00 p.m.
Sunday	5:00 p.m.-9:00 p.m.

Beyond its function as a center for study and research, the library is a focal point of student life and campus activities. The library staff assists the student in every possible way to achieve a balance in academic and campus life.

III

FINANCIAL AID

Scholarships and financial aid are awarded on an annual basis. All students must, therefore, submit financial aid applications for each year they expect to receive aid. All students must submit either the Parent's Confidential Statement of the Financial Aid Form. It is recommended that these forms be secured from the Financial Aid Office and submitted to College Scholarship Service by March 1 of each year. Renewal or continued financial aid will be contingent upon financial need and satisfactory academic and character performance during the previous semester.

The college maintains work-study employment programs for a number of qualified students.

Any student who wishes to be considered for campus employment under either of these programs should contact the Director of Financial Aid. Either the PCS or the FAF is required for both programs and it must be filed before consideration can be given.

The college reserves the right to apply any reimbursement against any unpaid balances currently due on the student's account.

All students who wish to receive financial aid must apply for a Basic Educational Opportunity Grant. Applications are available from the Financial Aid Office.

COMPTROLLER

The Comptroller is the financial manager of the college. To him falls the responsibility of collecting all bills due and payable to the college. The Comptroller supervises the overall operation of the Business Office, the maintenance section and all custodial work.

All fees and charges for the semester (Spring and Fall) are payable in advance at the Business Office. **All financial obligations for the semester must be satisfied by the end of the first day of classes.** Registration is not completed until all bills are settled. Transcripts or other statements of work completed will not be released by the Registrar until all charges at the Business Office have been satisfactorily cleared.

STUDENT ACCIDENT AND SICKNESS INSURANCE

The Executive Committee of the Board of Trustees has authorized the installation of a student accident and sickness insurance program which provides appropriate coverage in these areas. Each student enrolled will be billed for the premium (\$14.50) to provide protection during the academic year. The plan provides protection 24 hours per day during the term of policy. Students are covered on and off the campus, at home, or while traveling between home and college, as well as during interim vacation periods. Students are also protected up to 48 hours for actual travel time while enroute between home and college prior to the opening and closing of the regular academic term.

This insurance supplements the services of the college student health program. The plan provides up to \$1,000 to cover cost of medical treatment, as the result of accidental bodily injury sustained in each separate accident. Furthermore, this group policy has an accidental death benefit of \$1,000 plus dismemberment schedule up to \$1,000.

If a student requires hospitalization because of sickness, the actual expenses of the treatment shall be paid according to the following benefits:

1. Room and Board not to exceed 30 days, daily rate up to \$15.00.
2. Miscellaneous hospital expenses, including ambulance service, up to \$150.00.

3. Surgeons' fees for operations due to illness from \$5.00 to \$200.00 according to surgical schedule.
4. Physicians' fees \$3.00 per visit, one visit per day, for sickness not requiring surgical operations, while confined as hospital inpatient, maximum of \$90.00.

DAMAGE DEPOSIT

Methodist College requires that upon enrolling in the college each resident must pay a \$25 damage deposit. This deposit is held in escrow to cover damage charged to that student. If a student is billed for any damages he/she is required to immediately pay whatever amount is necessary to maintain the damage deposit at the \$25 level.

This deposit remains in the Business Office throughout a student's career at Methodist College. It is refunded only when a student PERMANENTLY leaves the college (graduation, transfer, etc.) and the House Director certifies that there are no damages to the room.

DAMAGE ASSESSMENTS

The college cannot absorb the costs of unwarranted damages and vandalism that occur in the dorms through the school year. Therefore, every student is held responsible for his or her room. Any damages that occur to the room will be charged to its occupants. UNLESS they can prove another person to have been the cause. "WIND" cannot be accepted as an excuse for not paying for a broken window.

Likewise, students are held responsible for the care of the area of the dormitory in which they live. Damage to the halls, restrooms, or lobbies will be charged to the perpetrator or pro-rated among the hall's residents. Otherwise, the repair costs will be pro-rated among the occupants of that area of that dormitory.

FEES, TUITION, ROOM AND BOARD

The cost of Fees, Tuition, Room and Board are as shown in the catalog. **All such costs are due and payable prior to the end of the first day of classes.**

All students are encouraged to make necessary financial arrangements prior to arriving for the first day of classes. Class cards will not be issued nor will you be allowed in class until all financial matters are properly dispensed with.

Those students (resident) desiring private rooms can expect to pay additional monies for that privilege. Normally the cost of a private room runs about an additional 25%.

CHECK CASHING POLICY

Third party and personal checks may be cashed either in the Book Store, Snack Bar or Business Office. A maximum amount of \$25 is established per check. Proper identification i.e. Methodist College I.D. Card, drivers license, social security card or some other positive means of identification must be shown prior to the check being cashed.

Approximately one month to three weeks before the end of the semester personal and third party checks will cease being cashed. This action is necessary to allow all checks time to clear the banks. A small charge will be assessed those students writing checks with non-sufficient funds in their accounts. Repeated offenses will result in the withdrawal of check cashing privileges.

IV

STUDENT SERVICES

COLLEGE CAFETERIA

Students, members of the staff and faculty, their families and visitors are extended the privilege of food service during those days on which the cafeteria operates. Student prices are applicable to all persons except for Sunday lunches when persons other than students enrolled at Methodist College will be charged \$2.00 per plate, tax included.

Breakfast	7:30 a.m. - 8:30 a.m.
Lunch	11:30 a.m. - 1:15 p.m.
Dinner	4:45 p.m. - 6:00 p.m.

SATURDAY AND SUNDAYS

Breakfast	9:00 a.m. - 9:30 a.m.
Lunch	12:00 noon - 1:00 p.m.
Dinner	5:00 p.m. - 6:00 p.m.

The cafeteria will be closed on college holidays and vacation periods.

The following prices plus state sales tax will be charged eligible participants other than resident students.

Breakfast	\$1.10
Lunch	\$1.60
Dinner	\$1.80
Steak night	\$2.75
Sunday Lunch	\$2.00

(Prices subject to change)

The cafeteria does not have "a la carte" service.

Board charges will not be refunded except in cases withdrawal by a student who has paid board in advance beyond the date of withdrawal.

Shoes must be worn in the cafeteria at all times.

BOOK STORE

The Book Store is located in the north end of the Student Union.

All sales are cash. Regular hours of sale, which are subject to revision, are as follows:

Monday through Friday
8:00 a.m. to 5:00 p.m.
Saturday
8:00 a.m. to 12:00 noon

During orientation and registration periods, the store will maintain a schedule of sale hours to provide ample opportunity for all students to purchase textbooks, supplies, and other items essential for study and personal comfort.

SNACK BAR

The Snack Bar is located in the north wing of the Student Union and is the entrance way to the Book Store. The hours of operation are the same as those of the Book Store.

"A La Carte" services are available in the Snack Bar. A full line of sandwiches are available as are french fries, cold drinks, ice cream, candies, gum, crackers and other items. While the snack bar is open to 5:00 p.m. daily, the grill closes at 3:30 p.m. Monday through Friday during the semester. The Snack Bar is open in the summer months during the first two summer sessions and on a limited basis during the third summer session. The Snack Bar is also open from 8:00 a.m. - 12:00 p.m. Saturday.

UNITED STATES POST OFFICE (Methodist College Branch)

Postal service windows will be open for sales and general delivery from 9:00 a.m. to 4:00 p.m. Monday through Friday, and 9:00 a.m. to 12:00 noon on Saturday. Post office boxes are assigned to each student.

The schedule of mail delivery and dispatch for the Methodist College Branch is daily (except Sundays and holidays, no service). Delivery approximately 9:00 a.m. Dispatch at 4:30 p.m.

Please mail packages at the branch office. The mail chute and exterior dispatch boxes are located at the Student Union, Administration Building, and dormitories for the convenience of college personnel. Letters may be dispatched daily, except Sunday, until 4:30 p.m. by depositing them in the exterior boxes.

CAMPUS MAIL

The primary means of communication to all members of the Methodist College community is through Campus Mail. Each student, both dormitory and commuter, is assigned a mailbox in the Student Union. The assignment of these mailboxes takes place during registration.

Frequently what appears to be JUNK mail is found in the Campus Mailboxes. It is strongly advised that when this occurs that you do not discard all items, as there might very well be IMPORTANT information mixed up with the alleged junk mail.

IT IS THE RESPONSIBILITY OF EACH STUDENT TO CHECK THEIR MAILBOXES EACH DAY, PREFERABLY IN THE AFTERNOON.

STUDENT UNION

Next to the dormitories, the Student Union is the resident student's home away from home. The Student Union is the center of student activity and is open from 8:00 a.m. through 8:00 p.m. Monday through Friday, 9:00 a.m. through 8:00 p.m. Saturday and 12:00 p.m. through 8:00 p.m. Sunday. A student worker or the Union Director are on duty to supervise student conduct and assist all students in any matter pertaining to entertainment or student activity.

Located in the Student Union Building are the Offices of the Dean of Students/Men and Women, the Athletic Director, the Union Director, the Student Government Association Executive Committee and the SGA Senate. Also, found in

IV

STUDENT SERVICES

COLLEGE CAFETERIA

Students, members of the staff and faculty, their families and visitors are extended the privilege of food service during those days on which the cafeteria operates. Student prices are applicable to all persons except for Sunday lunches when persons other than students enrolled at Methodist College will be charged \$2.00 per plate, tax included.

Breakfast	7:30 a.m. - 8:30 a.m.
Lunch	11:30 a.m. - 1:15 p.m.
Dinner	4:45 p.m. - 6:00 p.m.

SATURDAY AND SUNDAYS

Breakfast	9:00 a.m. - 9:30 a.m.
Lunch	12:00 noon - 1:00 p.m.
Dinner	5:00 p.m. - 6:00 p.m.

The cafeteria will be closed on college holidays and vacation periods.

The following prices plus state sales tax will be charged eligible participants other than resident students.

Breakfast	\$1.10
Lunch	\$1.60
Dinner	\$1.80
Steak night	\$2.75
Sunday Lunch	\$2.00

(Prices subject to change)

The cafeteria does not have "a la carte" service.

Board charges will not be refunded except in cases withdrawal by a student who has paid board in advance beyond the date of withdrawal.

Shoes must be worn in the cafeteria at all times.

BOOK STORE

The Book Store is located in the north end of the Student Union.

All sales are cash. Regular hours of sale, which are subject to revision, are as follows:

Monday through Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 12:00 noon

During orientation and registration periods, the store will maintain a schedule of sale hours to provide ample opportunity for all students to purchase textbooks, supplies, and other items essential for study and personal comfort.

SNACK BAR

The Snack Bar is located in the north wing of the Student Union and is the entrance way to the Book Store. The hours of operation are the same as those of the Book Store.

"A La Carte" services are available in the Snack Bar. A full line of sandwiches are available as are french fries, cold drinks, ice cream, candies, gum, crackers and other items. While the snack bar is open to 5:00 p.m. daily, the grill closes at 3:30 p.m. Monday through Friday during the semester. The Snack Bar is open in the summer months during the first two summer sessions and on a limited basis during the third summer session. The Snack Bar is also open from 8:00 a.m. - 12:00 p.m. Saturday.

UNITED STATES POST OFFICE (Methodist College Branch)

Postal service windows will be open for sales and general delivery from 9:00 a.m. to 4:00 p.m. Monday through Friday, and 9:00 a.m. to 12:00 noon on Saturday. Post office boxes are assigned to each student.

The schedule of mail delivery and dispatch for the Methodist College Branch is daily (except Sundays and holidays, no service). Delivery approximately 9:00 a.m. Dispatch at 4:30 p.m.

Please mail packages at the branch office. The mail chute and exterior dispatch boxes are located at the Student Union, Administration Building, and dormitories for the convenience of college personnel. Letters may be dispatched daily, except Sunday, until 4:30 p.m. by depositing them in the exterior boxes.

CAMPUS MAIL

The primary means of communication to all members of the Methodist College community is through Campus Mail. Each student, both dormitory and commuter, is assigned a mailbox in the Student Union. The assignment of these mailboxes takes place during registration.

Frequently what appears to be JUNK mail is found in the Campus Mailboxes. It is strongly advised that when this occurs that you do not discard all items, as there might very well be IMPORTANT information mixed up with the alleged junk mail.

IT IS THE RESPONSIBILITY OF EACH STUDENT TO CHECK THEIR MAILBOXES EACH DAY, PREFERABLY IN THE AFTERNOON.

STUDENT UNION

Next to the dormitories, the Student Union is the resident student's home away from home. The Student Union is the center of student activity and is open from 8:00 a.m. through 8:00 p.m. Monday through Friday, 9:00 a.m. through 8:00 p.m. Saturday and 12:00 p.m. through 8:00 p.m. Sunday. A student worker or the Union Director are on duty to supervise student conduct and assist all students in any matter pertaining to entertainment or student activity.

Located in the Student Union Building are the Offices of the Dean of Students/Men and Women, the Athletic Director, the Union Director, the Student Government Association Executive Committee and the SGA Senate. Also, found in

the Union are the Book Store, the Snack Bar, the Student Mailboxes, the Post Office and a game room.

The game room is the most heavily used portion of the Union and is frequently the most abused. Contained in the game room is a pool table, ping pong table, pin ball machines and fooseball table. Money is required to play all of the games, with the exception of ping pong and there only a deposit for the ball is required which is returned when the ball is returned in a playable condition. Due to the heavy use of the game room and frequent abuse of the equipment it has become necessary to adopt some rules for the game room. They are as follow:

RULES OF THE GAME ROOM

1. Both doors of the game room will be kept open fully at all times during normal operating hours.
2. No vile or profane language will be tolerated in the game room.
3. No paper or other foreign objects will be used as a means of preventing the balls of the fooseball table or pool table from returning to the ball rack.
4. Hands will not be used as a means of preventing the balls of the fooseball or pool tables from returning to the ball rack.
5. The pin ball machine will not be tampered with in any manner. This includes placing matchbooks or other objects under the legs of the pin ball machine.
6. There will be no sitting on the pin ball machine.
7. Pool balls will not be removed from the pool table and placed in the fooseball table.
8. Pool cues will not be slammed or beaten upon the table or floor.
9. Chalk for the pool cues will not be thrown to the floor and destroyed.
10. Ping pong paddles will not be slammed on the table and broken.

"The violation of any of the above will result in proper disciplinary action."

The above rules are displayed in the game room, and it is expected that all students will abide by them.

The Director of the Student Union is responsible for the operation of the Union. Student workers in the Union are, in the Director's absence, in charge and will be afforded the same respect as shown the Director. It is suggested that should a student be requested by either the Director or a worker to correct his/her conduct it be done rapidly.

It is expected that all students conduct themselves in a courteous manner while in the Union being ever mindful of their contemporaries.

HEALTH SERVICES

INTRODUCTION

The college maintains an infirmary where registered nurses are on duty. The services of a physician will be made available to students requiring medical attention. The physician's fee and cost of prescription are paid by the student.

1. Rules and Regulations

A. Clinic Hours

Monday through Friday (8:00 a.m. - 4:00 p.m.)

Saturday and Sunday and Weekends after 4:00 p.m. (Nurse on call)

Please observe these hours. In the event of a student illness or injury at a time other than regular clinic hours, a nurse will be "on call". A schedule for nurse "on call" will be posted in all dormitories, cafeteria, infirmary and college switchboard.

B. Health Blanks

Each student must have a physical examination sheet filled out by the family physician (not a relative). This must be on file in the infirmary.

C. Reporting illness

1. Dormitory Students

- a. in case of illness student reports to infirmary during clinic hours.
- b. illness during the night should be reported to the House Director. She will contact the nurse on call.
- c. Emergency situations are handled at any time, day or night.

2. Off-Campus Student (day students)

- a. Where illness interferes with class attendance, the students should present a note from parent or family doctor to the infirmary nurse.

3. Special Medications

- a. Individuals who take special medications for allergies, diabetes, etc., must notify the infirmary staff of the problem and the special medications.

D. Medical Information for Instructors

- a. Medical note from the infirmary may be obtained by the student when the instructor deems it necessary, to explain class absence. Medical notes for dormitory students will be sent to class instructors only when the student sees the doctor or nurse before the class is missed.

E. Accident Plan

1. Read carefully your insurance brochure covering accidents and illness.
2. Claims for insurance should be made in the infirmary with the nurse.

F. Billing for Medical Care

1. The regular infirmary fee taken from your activity fee entitles each student to the following:
 - a. Bed and linen in the infirmary
 - b. Infirmary equipment and utilities
 - c. Service of nurse
 - d. Regular medication (all except prescription drugs)
2. The student receiving special medication or medical care will be billed.

NOTE: If you receive a bill from Cape Fear Valley Hospital or Highsmith Rainey Hospital, contact the infirmary.

G. Accidents or Illness Away from School

1. Any boarding student involved in accident or illness while away from

the college should report the same to infirmary upon return to campus.

2. Important Notice

No person should be removed from campus for transport to the doctor or hospital without the approval of the college nurse in charge or other college official. To do so many involve the student, or students, as well as the college, in legal difficulties and may involve the students in financial responsibility for the medical services. In the event of an emergency notify one of the following immediately: The college nurse, Director of Student Union, Dean of Women, Dean of Men, or Academic Dean. Do not remove any sick person unless one of the above college officials approves such action.

MOTOR VEHICLE REGULATIONS

Every motor vehicle operated on college property at any time (other than by visitors) must be registered with the Office of the Comptroller. Such registration must be done at the beginning of the year or prior to the time the vehicle is operated on the campus. A \$5.00 fine will be charged for late registration.

DISPLAY OF PERMIT: Identification stickers are issued. These are to be displayed on the right side of the rear bumper. Any other display of the sticker makes the registration invalid.

ELIGIBILITY FOR VEHICLE OPERATION: Any student may operate a motor vehicle on the campus once it has been properly registered with the Business Office. All motor vehicles (including motorcycles and minibikes) must be registered. Students planning to have a motor vehicle on campus for only a short period can obtain a temporary parking permit from the Business Office.

The operation of motor vehicles is a privilege granted to students. It may be revoked for cause.

STUDENTS WHO RECEIVE FOUR (4) TRAFFIC CITATIONS IN ANY SEMESTER WILL HAVE THEIR PRIVILEGE TO OPERATE A VEHICLE SUSPENDED: moving violations such as speeding or reckless driving, are subject to disciplinary action by Student Deans or student courts. In either case, no refund of the registration fee will be made.

PARKING REGULATIONS: Vehicles are to be parked so that the registration sticker is easily visible from the street.

Parking is permitted -- ONLY IN MARKED PARKING PLACES -- except for following areas:

1. Any parking spaces marked RESERVED or numbered.
2. THE SMALL LOT AT THE SOUTH END OF THE CLASSROOM BUILDING. THIS LOT IS RESERVED.
3. The loading dock lot beside the Fine Arts Building.
4. The small parking lot between the Cafeteria and the Library. This lot is reserved for employees.
5. The street leading from the Cafeteria to the Gymnasium and the Boiler Plant.
6. No parking is permitted along any curb painted YELLOW.
7. 15 minute parking is permitted along any curb painted WHITE.

PROOF OF OWNERSHIP: Each student who applies for registration of a vehicle must provide proof that the vehicle is owned by himself or his parent or guardian, proof of liability insurance (as required by North Carolina law), a valid driver's license, and proof of registration. Falsifying such information shall result in the

immediate suspension of the privilege to operate a vehicle on campus and further disciplinary action by the Dean of Students.

OTHER REGULATIONS: The motor vehicle laws of North Carolina and college ordinances are in effect on college property. The speed limit is twenty (20) miles per hour.

A fine of one dollar (\$1.00) for the first violation, and two dollars (\$2.00) for each succeeding violation is normally assessed the student and is to be paid in the Office of the Comptroller. Moving violations are much more severe and may result in social restriction, loss of privileges to operate a motor vehicle on campus, or suspension from college.

Pedestrians have the right-of-way on the campus at all times.

Methodist College does not, nor does any of its employees, assume any responsibility for loss from theft or damage to vehicles parked in college parking areas.

Any accident involving a motor vehicle on college property shall be reported to a security officer or to student life area personnel within twenty-four (24) hours.

WHEN NEW LICENSE PLATES ARE OBTAINED IN JANUARY OF EACH YEAR, STUDENTS MUST NOTIFY THE BUSINESS OFFICE OF THEIR NEW LICENSE NUMBER.

ATHLETICS AND INTRAMURALS

Many opportunities for participation in recreational, intramural, and intercollegiate activities are available for men and women.

The men's athletic program at Methodist College is a member of the Dixie Intercollegiate Athletic Conference and National Collegiate Athletic Association, Division III and fields teams in the following sports:

Cross Country	Soccer
Basketball	Junior Varsity Basketball
Baseball	Track
Tennis	Golf

Both the Conference and NCAA regulations prohibit scholarships due to athletic ability.

The women's athletic program at Methodist College is a member of the North Carolina Association of Intercollegiate Athletics for Women and the National Association of Intercollegiate Athletics for Women. The women Monarchs participate in the following sports:

Volleyball	Tennis
Basketball	Softball
Track	

If you have athletic ability in any of the activities listed or you would like to make Methodist College your first try at athletics, you are invited to try out for any of the intercollegiate sports. If you are not interested in becoming a player for the athletic program, then please support your teams by being a loyal spectator.

Methodist College's Intramural Program offers a broad range of activities conducted throughout the entire school year. The purpose of the intramural program is to promote and foster the aims and ideals of intramural activities among the students and to abide by the principles of sportsmanship, honesty, and fair play.

Each enrolled student shall be eligible to participate in all intramural activities.

These activities include:

football	soccer
basketball	volleyball
softball	golf
horse shoes	cross country
tennis	badminton
wrestling	

Trophies are given to each member of the championships teams and to the individual winners as well. An outstanding intramural athlete is chosen each year.

V STUDENT ACTIVITIES

HOMEcomings

The second weekend in October of each year has been designated HOMECOMING Weekend. However the festivities of HOMECOMING begin on Monday and run through Saturday. There is some activity occurring each night ranging from a Fashion Show sponsored by a women's dormitory to the Bon-Fire Street Dance on Friday night. A complete schedule of events is published two weeks prior to the HOMECOMING Week.

The weekend is aimed toward attracting Alumni back to our campus and demonstrating to them the talents of certain athletic and cultural groups on campus. Saturday is the BIG DAY with a Sidewalk Chalk Art Contest, a noon picnic, being entertained by the Methodist College Stage Bank, the Chorus and the Handbell Choir throughout the picnic. These activities are followed by the traditional soccer game.

Immediately following the soccer game the Methodist College Alumni Association conducts the Johnson C. Murray Memorial Basketball game to which there is an admissions charge. The proceeds of this game go to the Athletic Department. The competing teams for the game are composed of members of the Alumni Association.

The culmination of HOMECOMING is either a concert or a dance on Saturday night. The format may change on an annual basis, but please be assured that the quality of entertainment will be high.

CAMPUS FRATERNITIES AND ORGANIZATIONS

There are four fraternities and eighteen organizations at Methodist College. One of the fraternities is scholastic in nature and therefore does not actively seek members through a "RUSH WEEK" or open solicitation. All other fraternities and organizations are open to the general student body and a student may become a part of any by request and/or invitation.

By belonging to a fraternity or organization a student becomes involved in total campus life. Personal enrichment and satisfaction can be found in becoming a member of any of the many fraternities or organizations. There is no limit as to how many organizations a student may belong, only the student can tell through understanding their individual needs and wants and time available. All students are encouraged to become a part of any of the organizations.

Alpha Xi Delta Fraternity: A national women's fraternity chartered on the campus of Methodist College in the spring of 1974. The Zeta Mu Chapter offers a bond of sisterhood and lifelong friendship to its members, along with an opportunity for leadership training and service to the needs of the campus community.

Pi Kappa Phi Fraternity: A men's fraternity founded on the campus during the spring of 1974. Pi Kappa Phi members strive for common loyalty, high standards of scholarship and to uphold the traditions of the college.

Lambda Chi Alpha Fraternity: A men's fraternity founded on the campus during the spring of 1974. Lambda Chi encourages high standards of intellectual, moral and social development among its members.

The Art Club: An organization established for the purpose of promoting art related activities. It aids in organizing art displays both on a professional level as well as on a student level.

The Cheerleaders: A group of women dedicated to lending support to all athletic

events at Methodist College. Its members are selected by a panel of impartial judges based on cheerleading abilities.

Economics and Business Club: An active club that is open to all members of the college community. Its membership provides some of the most active events of the college year.

Ethos (Sociology): An organization composed of those students active in sociological areas. Annually Ethos sponsors a field day for underprivileged children and a spring outing for residents of local rest homes.

Fellowship of Christian Athletes: Founded during the academic year 1975-76 the club is composed of anyone desiring to promote Christianity in athletic endeavors.

Greek Council: The composition of this body is limited to the president's of the Greek letter fraternities on campus.

Green and Gold Masque Keys: Composed of students sharing an interest in drama. The Masque Keys produce two performances each year, one during the fall semester and the other in the spring.

History and Political Science: Composed of majors and minors of the two disciplines the club seeks companionship and friendship through socialization. Also, the club engages speakers for addresses concerning subjects of interest to the club and conducts field trips to various historical and legislative events.

Koinonia: The ecumenical Christian campus group with membership open to all members of the college community. Major emphasis is placed on sharing, fellowship and service to the college community. The group also sponsors the regular Sunday morning worship service held in Hensdale Chapel.

P.E. Majors Club: Composed of those students majoring in Physical Education. Its goals are to promote fellowship through athletics to its members.

Methodist College Chorus: A group of young men and women who are members of the college chorus. An annual tour is conducted to various sites along the eastern seaboard. The chorus has performed at Disney World, the National Cathedral and other points of interest.

Methodist College Stage Band: A performing arts group that conducts at least two concerts each year. Composed of members of the stage band the group plays all types of music.

Methodist College Wind Ensemble: The ensemble performs traditional and contemporary concert band literature as well as some orchestral transcriptions. Membership is open to all interested students without audition.

Monarch Club: Composed of those students earning a varsity letter in a sport. Its goals are to actively support all athletic events.

Riding Club: Members are those persons interested in riding. It meets once a week for riding lessons and/or trail rides.

Science Club: Membership is open to all members of the college community. The purpose of the club is to stimulate interest in various scientific and mathematical fields.

Spanish Club: Stresses activities that are related to the Spanish majors. Also, promotes school spirit through fund raising drives.

Student Education Association: Composed of students majoring or minoring in education.

Women's Athletic Association: Sponsors activities and an intramural program for the women of the college. Its purpose is to develop qualities of leadership, to promote interest in women's athletics and to provide wholesome activities for the female student.

Before scheduling events and meetings, the presidents of the various organizations are requested to check the college calendar in Mr. Turner's office and complete the facility reservation form in Mr. Lowdermilk's office.

STUDENT PUBLICATIONS

SMALL TALK is the campus newspaper. It is published biweekly. "Tapestry" is the literary magazine published once a year. The very best of student prose and poetry is selected and published in this magazine. The "Carillon" is the yearbook published as the annual pictorial record of campus life.

These media are produced by students primarily for the benefit of the college community. They serve as vehicles for dissemination of information, and they provide outlets for student creativity, dialogue, discussion, expression of opinion, and challenge.

SPRING FESTIVAL

Unlike Homecoming, Spring Festival is for the students with only their entertainment needs as the central focus. It is a time for unwinding from the rigors of the long winter. The activities of Spring Festival range from a picnic to the annual Miss Methodist College Pageant. Spring Festival draws to close with a dance held on Saturday night.

STUDENT UNION BOARD

The Student Union Board is charged with the responsibility of planning, programming and implementing all entertainment for the student body. The Board is composed of seven standing committees, chaired and manned by volunteer students.

The Director of the Student Union works in close conjunction with the Union Board in all their planning. However, the Union Director does not plan, program nor implement any entertainment without the approval of the Union Board. The Union Board and the Director of the Union prepare all entertainment governed by the Student Activity fees made available through the number of full time students enrolled. Both the Union Board and the Union Director attempt to provide quality entertainment within the limits of the budget.

It is through the Student Union Board that monthly movies, Coffee Houses, dances and concerts, recreation and publication of coming events occur. Of note the past two years has been the increase of quality movies and the popularity of the Coffee House program. All students are urged to become involved in the Union Board activities. If you are interested in seeing entertainment upgraded, contact the Union Director and he will put you in touch with the Chairperson of the Union Board.

FAITH AND LIFE WEEK

Each spring Koinonia hosts a religious life week on campus. Generally a minister is invited to the campus to be the guest speaker. During the week the minister resides in the dormitories and is available for consultation by the students. The effort is to have the minister become a part of the campus life through association with your problems and concerns. A most successful event which upgrades the religious life of the campus.

UNITED STUDENT APPEAL

Perhaps the most distinguished activity on campus is the work and effort of the United Student Appeal. Annually, the students of Methodist College conduct a fund raising drive in an effort to promote the image that College students are not all uncaring or devoted to acts of mischief.

The United Student Appeal (USA) began in 1974 with the thought being that if every college student throughout this great land contributed a quarter a great deal of money could be raised for a charitable purpose. Since that time many attempts have been made to interest universities and colleges across the U.S.A. to join in this worthwhile effort. Quite honestly this effort has failed.

However, the students of Methodist College have not failed nor has their interest waned in this program. For in 1975 the students conducted a Run-A-Thon from the campus to the State Capitol in Raleigh, a distance of some sixty miles. Over \$600.00 was raised and given to the National Health Agencies. In 1976, in observance of the nation's bicentennial, the students elected to conduct a Run-A-Thon to the capitol in Washington, D.C. a distance of some 350 miles. The run was held and WE MADE IT. Plans for future activities of this group are now being formulated. The feeling is that rather than going national in scope that the USA should become more closely aligned with a local charity. THE USA CARES, DO YOU?

VI

DORMITORIES

Dormitory guidelines are periodically revised and updated by the joint House Council under the advisorship of the Dean of Students and Men, Dean of Women and the House Directors. All rules have to be keeping with College policy and SGA rules and regulations. Violations of dormitory rules are handled by the individual Judicial Boards.

The college reserves the prerogative of changing dormitory room assignments for any student residing in a dormitory. The payment of room fees does not constitute a leasee-leasor contract; while the student is in residence the occupancy of a dormitory room is a use of a college facility. This usage does not give the same latitude as does a leasee-leasor rental contract.

House Directories

Garber and Weaver Halls

	Weaver	Garber
House Director	Mrs. Huldah Jones	Mrs. Mildred Stanton
TELEPHONES (Area Code 919)		
House Director	488-7612	488-7575
Dormitory	488-6301	488-0020
1st Floor pay phone	488-9834	
2nd Floor pay phone	488-9842	488-9995
3rd Floor pay phone	488-9895	488-9867
Parlor	488-9928	

Cumberland and Sanford Halls

	Cumberland	Sanford
House Director:	Mrs. Ada Bacon	Mrs. Mary Lou Nash
TELEPHONES (Area Code 919)		
House Director	488-8496	488-2735
Dormitory	488-0315	488-6275
1st Floor pay phone	488-9813	488-9841
2nd Floor pay phone	488-9969	488-9833
3rd Floor pay phone	488-9802	488-9898

ROOM VISITATION POLICY

Methodist College does NOT permit students to have visitors of the opposite sex present in their dormitory rooms. Violation of this policy is a suspendable offense. The ONLY exceptions to this policy are as follows:

1. On occasions males may assist women students in taking heavy luggage to or from the female student's dormitory room. Permission must be obtained from the House Director prior to the male student's going on the hall.

(Females are not needed, or permitted to visit, male student's dormitory rooms to help them pack or unpack their belongings.)

2. During the authorized and announced open house periods, dormitory rooms are open for visitation. Room doors must remain open at all times during the open house.

**CONSTITUTION
of the
ASSOCIATION OF WOMEN RESIDENTS OF METHODIST COLLEGE**

Preamble

We, the women resident students of Methodist College, realizing tradition can no longer set the policies and practices of the dormitories, do hereby declare ourselves an association able to make and enforce our own laws. We believe that through self-government, the members of such a group may grow in character and power; and desiring to assume this responsibility individually and collectively, have organized ourselves into an Association.

**Article I
Name and Membership**

- Section 1.** The Association shall be known as the Association of Women Resident Students of Methodist College.
- Section 2.** All women registered in the college and living in either of the women's resident halls are members of the Association and shall have all the rights and privileges accorded as such.
- Section 3.** Each women's dormitory shall conduct its business independently of each other and shall be subject to the By-Laws and Provisions of the Methodist College Student Government Association.

**Article II
Purpose**

- Section 1.** To help promote self-responsibility and unity within the student body.
- Section 2.** To carry out such college regulations as come under their jurisdiction.
- Section 3.** To form an official body for giving expression to the opinions of this group of college women in matters of general interest with the authority established by the following constitution.
- Section 4.** To establish a governing body to insure the rights and privileges to each member as an individual.
- Section 5.** To act as a liaison between the women dormitory students, the administration, and the Student Government Association.

**Article III
Officers and Qualifications**

- Section 1.** The President, Vice-President, Secretary and Treasurer shall be known as the Executive Council. The Executive Council, Social Chairman and Assistant Social Chairman shall be elected in the spring for the following school year.
- Section 2.** The House Manager and Fire Captain, since they may be Freshman, are elected in the Fall, shortly after classes start.
- Section 3.** The Judicial Board Chairman and Secretary are appointed in the Spring, as decided by the respective President in conjunction with the House Council.
- Section 4.** Four Judicial Board Members are either elected or appointed in the Spring, as decided by the respective House Council.
- Section 5.** Two alternates, since they may be freshman, are elected or appointed in the Fall.
- Section 6.** The Prosecuting Attorney is appointed by the Student Government Association Attorney General.
- Section 7.** The Defense Council shall be appointed by the Student Government

Association Defense Attorney within two months after inception of the fall semester.

Section 8. The Hall Counselors receive a college stipend and are appointed by the Dean of Women.

Section 9. A Senator to the Student Government Association Senate whose qualifications shall be those stated in the By-laws of that Association.

Section 10. All the above listed officers shall be the House Council.

**Article IV
Nominations and Elections**

Section 1. A Nominations Committee of five non-returning residents of the dorm shall be appointed by the President. The President shall also appoint a chairman, who shall be a senior.

Section 2. This Committee shall collect names of nominees for the various elective dormitory officers.

Section 3. The Nominations Committee shall give notice to the dormitory residents on (1) week prior to its meeting that candidates are to be elected.

Section 4. The list of nominees shall be posted three (3) days in advance.

Section 5. The election shall take place within the first two weeks of April.

Section 6. A simple majority shall constitute election. If there is a tie, (3 votes difference), a run-off will take place within 24 hours.

Section 7. The newly-elected officers will take office one week after elections.

Section 8. Candidates for any office as well as for Hall Counselor must be rising Sophomores or higher and must meet their academic class requirements as outlined in the college catalogue. Exceptions are candidates for House Manager, Fire Captain and Judicial Board alternate if these offices are filled by freshmen.

Section 9. An office vacated at the end of a semester shall be filled within two weeks after the semester break.

Section 10. Any vacancy occurring within the semester shall be filled by an interim officer appointed by the President in conjunction with the House Council with exception of the Presidency.

**Article V
Duties of the Officers**

Section 1. House President

- a. To call or cancel and to preside at all House meetings and meetings of the Executive Council.
- b. To officially represent her respective dormitory.
- c. To supervise dormitory officers elected by the dorm.
- d. To coordinate all dormitory elections.
- e. To coordinate Freshman orientation in her respective dormitory.

Section 2. Vice-President

- a. To execute the office of President in the President's absence and to assume the office of President in case of the said officer's resignation.
- b. To publicize all dormitory activities and keep them posted.

Section 3. Secretary

- a. To record and keep files of minutes of each House meeting.
- b. To keep record of room assignments and keep it up to date and posted.
- c. To keep check on all mail in the dorm's box in the classroom building.
- d. Reviewing "sign out" cards for any violations and renewing them when filled.

Section 4. Treasurer

- a. To keep an accurate record of all receipts and expenditures incurred by that dormitory and to submit the same on demand by any member of that dormitory.

- b. To issue all refunds for expenditures incurred upon any member of that dormitory for materials for use by that dormitory.
- c. To keep a sufficient amount of change on hand at all times.

Section 5. Social Chairman

- a. To supervise and arrange all social functions of the dormitory.
- b. To supervise and arrange all fund raising projects of the dorm.

Section 6. Assistant Social Chairman

- a. To coordinate any activities assigned to her by the Social Chairman.
- b. To assist the Social Chairman in planning all activities for the dormitory.

Section 7. House Manager

- a. To insure the general physical welfare of the dorm.
- b. To report all machine failings to the manger of the Student Store.

Section 8. Fire Captain

- a. To prepare all dorm residents in case of fire by having at least two fire drills a semester.
- b. The Fire Captain shall appoint Fire Lieutenants, at least one on each floor, to assist her in all evacuation procededures.
- c. In the event of fire, she must direct the alert and the evacuation of the dormitory.

Section 9. Senator

- a. To represent her dormitory in the Student Government Association By-laws and Provisions.

**Article VI
Judicial Board**

Section 1. Judiciary power shall be vested in the Judicial Board.

Section 2. The Judicial Board shall consist of six (6) members with one appointed chariman and one appointed secretary; two alternate members who should attend all meetings but vote only when taking the place of an absent regular member: and the Prosecuting Attorney who is a member on the staff of the S.G.A. Attorney General. The Chairperson, Secretary, two alternates and the Prosecuting Attorney shall all be non-voting members.

Section 3. No justice shall serve concurrently on more than one judicial board.

Section 4. Summons must be served on a defendant by the Prosecuting Attorney at least 24 hours before her trial is due.

Section 5. Procedure for all trials within the Association shall be governed by **Robert's Rules of Order.**

**Article VII
Removal from Office**

Section 1. Removal from office shall be effective with the presentation of a petition requesting that officers removal and shall consist of no less than one third signatures of that dormitory. At that time, an open trial will be held in order for that officer to offer her defense. Decision shall be reached by a dorm vote, and shall require a three-fourths vote of all residents for removal.

Section 2. In case of vacancy, a special election shall be held within two weeks of the vacancy.

**Article VIII
Amendments**

Section 1. Any member of the Association may present a proposal for an amendment and shall be considered with no less than one fourth of the signatures of the women residents.

Section 2. The proposed amendment will be posed for one week prior to a meeting of the Association to debate and vote on the proposal. It shall become effective with a two-thirds vote of members present.

**Article IX
Ratification**

Section 1. This Constitution shall become effective with a majority vote of the members in attendance for this ratification meeting and approval by the S.G.A. Senate.

The women residence halls are locked at 12:00 midnight Sunday through Thursday, and at 1:00 a.m. on Friday and Saturday. The halls open at 7:00 a.m. daily. After closing hours **no one** but the night watchman or the House Director may open the doors to let residents in. The end doors may not be used at all after the night locks are set by the House Director at 7:00 p.m. during summer months, at 5:00 p.m. during winter months.

CURFEW	Freshmen	Sophomores	Juniors	Seniors
Sunday-Thursday	Midnight	Midnight	Midnight	1:00 a.m.
Friday and Saturday	1:00 a.m	1:30 a.m.	2:00 a.m.	None*
Lates per week (1:00 a.m.)	1	2	3	
Specials*** per week	1	2	3	4

(No "grace period" for 1:00 a.m. curfews and beyond)

*Seniors on self-regulating hours on weekends have to sign the list in the office for the night watchman to let them in. If there is a change to an "overnight" or "weekend", it has to be made with the house director by 10:30 a.m. the next day to keep the sign-out card current.

SPECIAL permission to come in after regular hours is reserved for non-school-connected, **off-campus events such as performances at the county auditorium, games or plays at other institutions, or other activities that do not necessitate over-night stays.

Procedures: If you leave before the office worker goes off, sign the SPECIAL list in the office.

If you are off campus, you must contact the office worker **by midnight** to put your name on the list. The only other persons

authorized to put your name on the list are a Hall Counselor or the House Director (before 11:00 p.m.).

If you leave after the office is closed, sign the SPECIAL list **with exact time-out**. The list will be posted by the office worker at the ONLY EXIT DOOR adjacent to the office.

To avoid complications later, check out on a SPECIAL if you are not certain about your time of return. Remember you may return by your curfew or "late" time without prior notice, and the **office worker** will mark and initial the change on your card and the list.

Failing to close the exit door tightly or violating any of these regulations will result in Judicial Board action.

IF COLLEGE-SPONSORED EVENTS ON CAMPUS extend beyond a student's curfew she is expected to return to the dorm 15 minutes after it ends. Students attending the event have to sign the list in the office against which they will be checked in by the office worker or the night guard.

House Directors are authorized to grant individual permissions in special cases.

SPECIAL HOURS for home-coming week, spring festival week, exam week, etc. are arranged by the Dean of Women upon request from the Joint House Council or S.G.A.

NOTE:

After 11:00 p.m. the House Directors' number may be called in emergencies only!!! These lines must stay open.

QUIET HOURS - Strictly enforced;

Regardless of class, all students are expected to maintain reasonable quiet on the halls at the following times:

	Morning	Evening
Monday-Thursday	until 12:00 noon	7:30 - 10:00 p.m. after 11:00 p.m.
Friday and Saturday	until 12:00 noon	after 1:00 a.m.
Sunday	until 12:00 noon	after 12:00 p.m.

TVs, radios and record players operated in the rooms during Quiet Hours must be kept low enough so as not to disturb other students. The same rule applies to the TV in the lounge. Be considerate! No piano playing in the lounge after 11:00 p.m.

MALE VISITORS

The Women's Residence lounges are open to men on the following schedule:

Sunday-Thursday	7:00 a.m.-12:00 midnight
Friday and Saturday	7:00 a.m. - 1:00 a.m.

Only men who are calling for, waiting for or being accompanied by a resident are permitted in the lounges.

Men are restricted to the lounges, parlors, men's rest rooms and in Weaver Hall, to back patio. There are two exceptions to the rule:

1. During authorized open-house periods, men may visit their hostesses'

rooms. They are obligated to sign in and out at the dormitory office and must be accompanied by their hostesses.

2. On occasion men may assist women residents with extra-heavy luggage. Clearance must be obtained from the House Director at all times. No man is permitted on the halls during the absence of the House Director at all times. No man is permitted on the halls during the absence of the House Director from the dormitory. The presence of a man on a hall should be announced either by intercom or by the accompanying resident before entering the hall in question in order to avoid inconveniencing other residents.

You and your date should practice discretion and good taste in the lounges, for the lounges are public rooms for the use of all residents. They are frequently visited by prospective students and their parents and other college guests and sponsors.

RESTRICTED AREAS

The Women's Residence Halls and *their immediate proximity* are to be considered a restricted area for male students at any time *not designated as a visiting period i.e. 12:00 p.m.* The *side and back areas of Weaver Hall* are "off limits" to men at all times.

Male visitors are *not* allowed in the dormitory offices at any time.

Male visitors are allowed in dormitory kitchens if accompanied by their hostess.

NOTE:

Since dormitory offices are seldom staffed before 4:00 p.m., it is wise to contact the resident you wish to see before your arrival. There also are public telephones in both parlors, and phone numbers of the floors are posted.

HOURS IN LOBBIES OF MEN'S RESIDENCE HALLS

Sunday-Thursday	7:00 a.m.-12:00 midnight
Friday and Saturday	7:00 a.m.-1:00 a.m.

Women visitors are restricted to the lobbies, the rest rooms, and the House Directors' apartments, during the hours listed above. During authorized open-house observances the same rules apply as in women's dorms -- in reverse, naturally.

SIGN OUT

Sign-out cards are kept in the metal racks on the walls of the dorm offices. At the beginning of the semester each student receives a card according to class. **She** is responsible to turn the card in to the dormitory secretary as soon as it is completely filled and obtain a new one.

THE BLACK SQUARE of the card has to be turned up when leaving the Fayetteville area.

THE RED SQUARE has to show when leaving the dorm for local events.

And student leaving the dorm

- a) after 7:30 p.m.
- b) for an OVERNIGHT*
- c) for a WEEKEND** or
- d) leaving Fayetteville during the day

has to fill in the departure time and expected return with correct date in the spaces provided. To give information beyond departure and return time on the card itself is optional. However, for your own protection and in order that you can be reached in emergencies, you **must** leave pertinent information in a sealed envelope behind your card. Only the Dean of Women or the House Director may open it in case of

emergency. This information should contain everything that would facilitate finding you in a hurry, such as destination, hosts or hotel, phone numbers, car make and license, escort, etc. Naturally you may leave this information on the card itself.

*AN OVERNIGHT refers to any week night from Monday through Thursday spent away from campus. OVERNIGHTS are unlimited for all students except freshmen who have to spend their first ten (10) days on campus as part of their orientation and who need parental permission. **Reminder.** An OVERNIGHT is just that and may not be taken to by-pass curfews! Violators are subject to prosecution. The earliest return is at the opening of the dorm at 7:00 AM. If the student however, changes her mind after having checked out on an overnight, she may return to the dorm by her curfew or LATE without prior notice. The office worker will verify the change.

**A WEEKEND runs from Friday after classes to curfew on Sunday or, if so specified on the card, to the student's first class on Monday. WEEKENDS are unlimited except for the first weekend for freshmen.

For a LATE (1:00 A.M.) the proper column on the card has to be marked. Taking a LATE is the smart thing to do if in doubt about the time of return. It may be marked off and initialed by the office worker if the student returns by her regular curfew.

COMING IN LATE: If for any reason, a student finds it impossible to reach the dormitory by her scheduled time of return, she **in person**, must call the House Director, possibly before her stated time of return. If no call is received within one hour of this time, the student's family will be notified that she is missing from the campus. Upon her return, or at the latest by noon of the following day, the student is honor bound to report herself to a member of the Judicial Board to let the Board judge the validity of her excuse.

LEAVING FOR VACATION OR AT THE END OF SCHOOL: Every student **must** sign out. At such times she is expected to vacate the building no later than one hour after the official closing of the college.

ROOM INSPECTIONS

Dormitory rooms will be inspected at least weekly, to preserve cleanliness, fire and safety standards as well as to determine maintenance needs. All students are expected to cooperate fully to insure cleanliness, sanitation, and economy in the operation of the college.

Additionally dormitory rooms may be inspected and/or searched subject to the provisions of 2.04 of the General Provisions of the Student Government Association of Methodist College. Also, the Deans of Men and Women, plus certain other college administrators in the pursuit of their duties may enter any dormitory room. Normal procedure will be for the dean or the administrator to knock before entering.

VII

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association at Methodist College is the largest organization on campus, as it includes each and every student in its membership. The SGA is student self-government that is run by the students for the students.

The governing body consists of three branches: Executive, Legislative, and Judicial. Each student is a "citizen" of the association and is subject to the by-laws and regulations of the SGA Constitution.

Its purpose is to unify, protect, and defend the rights and liberties of all its members within the guidelines of college policy, and to provide constructive student-life activities with the best interests of the students in mind.

BY-LAWS OF THE STUDENT GOVERNMENT

ASSOCIATION OF METHODIST COLLEGE

We, the students of Methodist College, have faith in the ability of students to govern themselves in accord with and subject only to the policies of the President and Board of Trustees of Methodist College, do establish these By-Laws to promote the general welfare of the student body and the college.

ARTICLE I NAME

The name of this organization shall be the Student Government Association of Methodist College.

ARTICLE II PURPOSE AND PRIVILEGES

Section 1. In order to insure the privileges, rights and responsibilities of the students of Methodist College, this organization shall serve as the supreme executive, legislative and judicial instrument for directing student life and providing democratic student government in all phases of student activities, being subject only to the policies of the President and the Board of Trustees.

Section 2. The Association shall make no law abridging the freedom of speech, of the academic inquiry, or of the press; or the right of students peaceably to assembly and petition the Government for a redress of grievances.

Section 3. The right of the students to be secure in their person, residence, papers, and effects against unreasonable searches and seizures shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath of affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

Section 4. No student shall be held to answer for an infamous crime, unless on a presentment or indictment by the judiciary; nor shall any student be subject for the same offense to be twice put in jeopardy once acquitted; nor shall he be compelled in any case to be a witness against himself, nor be deprived of the rights, privileges or responsibilities of a college student without due process of law.

Section 5. The enumeration in these By-Laws of certain rights shall not be construed to deny or disparage others retained by the students.

Section 6. The powers not delegated to the Executive, Legislative, or Judicial

organs of this Association by these By-Laws, nor prohibited by it to said organs, are reserved to the Association. The right of the Association to review any action taken by its subsidiary organization shall not be denied.

ARTICLE III MEMBERSHIP

Section 1. All full-time undergraduate students matriculated and registered in Methodist College shall be members of the Student Government Association.

Section 2. All members, in order to insure to all of them rights and benefits resulting from membership, shall fulfill in good faith the obligation assumed by them in accordance with these By-Laws.

ARTICLE IV EXECUTIVE OFFICERS AND QUALIFICATIONS

Section 1. There shall be created four executive officers of the Association:

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer

Section 2. Qualifications

- a. The candidate for office shall have at least a 2.0 cumulative average.
- b. The President and Vice-President shall attained at least junior academic class status, no later than the beginning of the first full semester in which he serves, and who has attended this college for two (2) semesters prior to his term in office.
- c. The Secretary and Treasurer shall have attained at least sophomore academic class status no later than the beginning of the first semester in the year in which he serves, and who has attended this college for two (2) semesters prior to his term of office.

Section 3. The officers shall be elected by the members of the Student Government Association at the annual spring election and shall assume office for the year on the last Wednesday in the month of April.

Section 4. Vacancies

- a. In the event of a vacancy in the office of President, the Vice-President shall assume said office.
- b. In the event of a vacancy in an office other than that of President, the Senate shall elect an interim officer. A new officer shall be elected by the Association at the next scheduled election.

Section 5. Special Duties of the Executive Officers

- a. President
 1. The President shall report to the Association at least once a semester on the state of the Association.
 2. The President shall act as special advisor to the Freshman class until the freshman class election for Senators.
- b. The Vice-President shall act as the presiding officer of the Senate. He shall be a non-voting member except in case of a tie.
- c. Treasurer
 1. The Treasurer shall prepare, in cooperation with the Senate Finance Committee, the budget of the Association to be approved by the Senate.
 2. The Treasurer shall publish a semi-annual report of the income and expenditures of the Association and the Senate.

ARTICLE V MEETINGS OF THE ASSOCIATION

Section 1. There shall be at least one regular meeting of the Association a semester.

Section 2. Special meetings of the Association shall be called by the Executive Council or by a majority vote of the Senate.

Section 3. A quorum of the Association shall consist of a simple majority of the Association.

ARTICLE VI THE EXECUTIVE COUNCIL

Section. 1 The Executive Council shall consist of the four executive officers of the Association.

Section 2. The Executive Council shall function as the executive branch of the Association and shall execute the decisions of the Senate.

Section 3. The President of the Association shall have appointive and proclamative powers as provided by these By-Laws and by the Senate; and shall possess such powers as may be necessary and proper to enforce the statutes of the Association and to carry out the functions of his office.

Section 4. Any member of the executive council shall have the authority to appropriate funds to be drawn from the special expense account. Final approval shall lie with the Dean of Students.

ARTICLE VII THE SENATE

Section 1. The Senate shall function as the legislative body of the Association.

- a. The Senate shall determine whether or not the general welfare of the student body as a whole is affected by an issue.
- b. The Senate shall have the responsibility to take whatever action is necessary and proper to insure and protect the general welfare and the interest of the student body.

Section 2. Apportionment

- a. There shall be one Senator elected by and from each residence hall.
- b. There shall be four Senators elected by and from the Day Student population.
- c. There shall be four Senators-at-Large elected from the entire student body.

Section 3. Every bill which shall have passed the Senate, shall before it becomes law, be presented to the President of the Association; if he approves he shall sign it, but if not he shall return it with the objections to the Senate, who shall enter his objections at large on their records, and proceed to reconsider it. If after such reconsideration three-fourths ($\frac{3}{4}$) of the members of the Senate shall agree to pass the bill, it shall become a law. If any bill shall not be returned by the President within ten days after it shall have been presented to him, the same shall become law.

Section 4. The Senate shall charter all other student organizations, and grant all student organization privileges.

Section 5. All candidates and members of the Senate shall be in good academic standing with the college.

Section 6. Officers

- a. The Senate shall elect, by majority vote, a President Pro-Tempore and a Clerk from its membership.
- b. The Senate duties of the Vice-President of the Association shall be:
 1. To sign and deliver all bills passed by the Senate to the Secretary of the Senate for presentation to the President of the Association.
 2. To, upon inception of a new Senate membership, said Vice-President shall, in accordance with the Senate faculty advisor, draw up an agenda for the upcoming semester specifying the day, time and place of Senate meetings and give this list to the Clerk.
- c. The Vice-President of the Association in concurrence with the President of the Association shall appoint with a simple majority of the Senate, a Parliamentarian of the Student Government Association whose duties shall be:
 1. To be the Student Government Association Senate Parliamentarian and as such subject to all pertinent Articles in the By-Laws of the Student Government Association of Methodist College.
 2. To assist the Vice President of the Association and the President Pro-Tempore during all meetings of the Senate.
 3. To act as advisor to the Elections Committee.
 4. To act as the expert on all matters of parliamentary procedure before the Senate and the Student Government Association.
- d. The duties of the President Pro-Tempore shall be:
 1. To assume the Senatorial duties of the Vice President of the Association in the event of his absence or inability to perform his duties.
 2. To follow up on all legislation of the Senate and report to the Senate as to the acceptance or rejection of said legislation.
 3. To insure that an article concerning the work which has been transpiring in the Senate is included in each article of the school newspaper and S.G.A. newsletter either by the writing of the article himself or by his direct supervision to see that such articles are written.
- e. The Duties of the Clerk shall be:
 1. To prepare and distribute copies of the minutes to all senators, administrative officers and other interested students.
 2. To keep accurate attendance records of all Senate meetings and to notify the President Pro-Tempore of the Senate when an individual member of the Senate has exceeded his limit of absences.
 3. To obtain the grade-point averages of the Senators at the beginning of the fall and Spring semesters and to present this information to the Vice president of the Association for appropriate action.
 4. To notify the executive officer of the impeachment proceedings against any member of the Senate and the results of the proceedings in the case of impeachment.
 5. To notify the individual Senator of his recall in the event of his recall.
 6. To post all information and voting records (excluding closed session) on the Senate Bulletin Board
- f. There shall be appointed by the Vice President of the Association, with a simple majority of the Senate, a Secretary whose duties shall be:
 1. To take all notes and correspondence during the Senate meetings and to help the Clerk assemble minutes and help perform any other duty prescribed by the office.
 2. The Secretary shall be selected from outside the senate membership.

Section 7. The non-voting members of the Senate shall be:

- a. A representative of the High Court.
- b. A designated member of the Executive Council.
- c. The Public Defender or a designated member of his staff.

Section 8. Senate Finance Committee

- a. There shall be within the Senate, a Finance Committee, composed of three Senators chosen by the Vice President of the Association and the President of Pro-Tempore of the Senate, who shall act as chairman of the committee.
- b. The purpose of this committee shall be to prepare, in cooperation with the S.G.A. Treasurer, the budget of the Association.
- c. It shall be the responsibility of the Finance Committee to present to the Senate the budget for final approval.
- d. It shall further be the responsibility of the Finance Committee to periodically review any transactions dealing with the S.G.A. special expense account in intervals not to exceed one month. Subsequent to review of the Finance Committee, results of that review will be published to the Senate monthly.

Section 9. The Awards Committee

- a. There shall be within the Senate an Awards Committee composed of four Senators chosen by the President of the Senate. The Chairman of which shall be the senior most Senator.
- b. The purpose of this committee shall be to select the persons thought to be the most valuable seniors from the respective year's graduating class, and to present their findings to the Senate. The number of persons chosen, the type of awards to be presented, and the qualifications to be considered, shall be left to the discretion of this committee.
- c. It shall be the responsibility of the Awards Committee to meet as many times as necessary until a majority of the committee under Article VII, Section 9, subsection (b) have been fulfilled. At the next scheduled meeting of the Senate, the committee shall present its report of all findings to the Senate Body and these shall be discussed and voted upon by said body in closed session.

Section 10. The Constitution Committee

- a. There shall be within the Senate a Constitution Committee composed of two members of the general S.G.A. all of whom shall be recommended by the Chairperson to the Vice President of the Association for appointment and ratified by the Senate Body. The Chairperson shall be the Parliamentarian of the S.G.A. The S.G.A. Archivist shall be considered a non-voting member of this committee.
- b. The purpose of this committee shall be: to initiate legislation concerning constitutional revisions; to serve as an advisory board available to any Senator sponsoring constitutional legislation; to make a ruling in conflicting situations between Robert's Rules of Order and the house rules established by the Senate.
- c. It shall be the responsibility of the Constitution Committee to consult with the President of the S.G.A., the Vice President of the Association and the Chief Justice of the High Court to obtain informal interpretations and implications of any constitutional revisions whether the committee is initiating legislation or acting in an advisory capacity.

Section 11. Meetings

- a. The Senate shall hold one regular meeting every two weeks. Special meetings may be called as specified in these By-Laws.
- b. A three-fourths ($\frac{3}{4}$) majority of the voting members of the Senate shall be

necessary to constitute a quorum.

Section 12. No member shall be absent from meetings without valid reason, which shall be determined by the President Pro-Tempore of the Senate.

- a. Any Senator having two (2) consecutive non-valid absences shall constitute a mandatory recall vote to be required.
- b. Any Senator having three (3) consecutive non-valid absences shall automatically be recalled by the Senate.
- c. Any Senator having four (4) non-consecutive non-valid absences shall be automatically recalled by the Senate.
- d. Any member of the Senate who is tardy for two (2) consecutive meetings without a valid excuse shall be charged with a non-valid absence. Tardy shall be defined as being fifteen minutes after the designated time of the meeting.
- e. Any absence not communicated to the President Pro-Tempore prior to the meeting may be considered a non-valid absence.

Section 13. Any person or group of persons shall have the right to appear before the Senate to present matters of student government concern when under the sponsorship of a Senate member.

ARTICLE VIII JUDICIARY

Section 1. The judicial power of the Association shall be vested in the Judicial System, which shall consist of a High Court and such inferior courts as the Senate may from time to time establish.

Section 2. The High Court

- a. The High Court of the Association shall consist of nine (9) justices, which shall be appointed by the President of the Association with the concurrence of the State. A Chief Justice and Clerk shall be elected by the Association as a whole from two or more candidates for each office who are approved by the simple majority of the Senate. In the event that no one runs for said offices, the Vice President of the association, in concurrence with the President of the Association, shall have the power to appoint said offices with the approval of the Senate.
- b. The High Court shall have original jurisdiction over cases involving both men and women students, commuting students and resident students, and those instances involving the general welfare and the interest of the students as a whole.
- c. The High Court shall have original jurisdiction over cases involving interpretation of the By-Laws of General Provisions of the Association and cases involving possible suspension or dismissal.
- d. The High Court shall have appellate jurisdiction over such inferior courts as may be established by the Senate.
- e. The High Court shall, by request of any member of the Association, interpret the By-Laws and General Provisions.
- f. The right of appeal to the Student-Faculty Judicial Committee shall not be denied.

Section 3. The Lower Courts

- a. There shall be the Men's Judicial Courts and the Women's Judicial Courts, the composition of which shall be determined by the respective units.
- b. There shall be a Women's Inter-Dormitory Court of Appeals, the composition of which shall be determined by the respective units.

Section 4. The Student-Faculty Judicial Committee

- a. There shall be a Student-Faculty Judicial Committee of nine (9) members that shall be appointed by the President of the College, and the Dean of Students who shall be chairman, without voting privileges except to break a tie vote, and four student members which will consist of members of the Junior and Senior classes, as elected by the Senate.
- b. Seven (7) members of the committee shall be necessary to constitute a quorum.
- c. The decisions of the Student-Faculty Committee shall be final unless set aside by the President of the college.

Section 5. The Attorney General

- a. There shall be an Attorney General who shall be from the Junior or Senior academic class appointed by the President of the Association within ten (10) days following the installation of officers in the spring, and approved by the Senate.
- b. The Attorney General shall have the power to appoint as many students as he feels necessary to serve with him on his staff.
- c. The Attorney General and his staff shall be directly responsible to the Executive Council.
- d. The Attorney General and his staff acting as representatives of the Association, shall be in charge of investigating, indicting and prosecuting all cases coming before the Judicial Courts in any offense against Methodist College and/or the Student Government Association. Each staff member shall be responsible for all cases within his own jurisdiction, his jurisdiction being the court to which he was appointed.

Section 6. The Public Defender

- a. There shall be a Public Defender who shall be at least an academic Junior, the first semester of his term of office. He shall be appointed by the President of the Association and approved by the Senate.
- b. The Public Defender shall have the power to appoint as many students as he feels necessary to serve him on his staff.
- c. The Public Defender shall have the power to appoint as many students as he feels necessary to serve him on his staff.
- d. The Office of the Public Defender and/or any part of his staff shall act as defense for any defendant(s) that are brought before the S.G.A.'s Judicial Courts in any offense against Methodist College and/or the Student Government Association with the affirmed approval of the defendant(s).
- e. The Office of the Public Defender and its appointees shall be autonomous.

ARTICLE IX SPECIAL COUNCILS OF THE ASSOCIATION

Section 1. The President's Advisory Board

- a. There shall be four (4) advisors to be appointed by the President with Senate approval to act as consultants on student body policies.
- b. The four (4) advisors shall be appointed so that two (2) advisors shall be day students and two (2) shall be dorm students.
- c. These advisors shall have the authority to consult with any number of their respective interest groups so as to best present their attitudes and activities.

Section 2. The North Carolina Student Legislature Council

- a. There shall be a North Carolina Student Legislature Council whose duty it shall be to represent Methodist College as a member of the North Carolina

Student Legislature.

- b. This council shall be funded by the Student Government Association.
- c. Composition and other authority shall be left to the discretion of the council, whose authority is autonomous.

Section 3. The External Affairs Council.

- a. There shall be an External Affairs Council composed of five (5) persons, one of which shall be the Chairman, appointed by the President of the Association. The remaining shall be chosen by a committee composed of the Director or Assistant Director of Public Relations, S.G.A. President, and the Chairman of the External Affairs Council.
- b. This council will work with the Public Relations Department and the Admissions Office by aiding in the area of student recruitment and raising the prestige of the college community.
- c. The first meeting shall be held immediately following the choosing of members. Other meetings may be called at the discretion of the chairman or from the request of its members.

Section 4. The Entertainment Committee

- a. There shall be an Entertainment Committee composed of the Vice President shall preside as chairman.
- c. All money allotted for entertainment shall be at the disposal of the committee.
- d. The Entertainment Committee shall schedule and procure all entertainment sponsored by the Association.
- e. Decisions regarding entertainment sponsored by the Association shall be arrived at through a majority consent of the Entertainment Committee.

Section 5. The Academic Affairs Committee

- a. There shall be an Academic Affairs Committee composed of the Chairman, appointed by the President of the Association, and seven (7) students, representing each of the seven Areas of study, to be selected by the Chairman.
- b. The committee shall be responsible for dealing with matters of student concern in academic-related areas of the college community, and through the chairman have a direct influence in official academic policy-making procedures.
- c. The Committee shall be funded by the Student Government Association.

ARTICLE X FRATERNAL ORGANIZATIONS

Section 1. Fraternal Organizations

- a. Commensurate with high moral and academic goals, fraternal organizations of national affiliation shall be permitted on campus, contingent upon the Student Government Association's approval of each organization's proposed Charter and By-Laws.
- b. The fraternity organization's Charter and By-Laws shall stand approved without regard to the organization's status as either Colony or Chapter.

ARTICLE XI THE STANDING COMMITTEES OF THE ASSOCIATION

Section 1. There shall be the following standing committees: Publicity, Elections, Chapel-Assembly, Concert-Lecture, and Archivist.

Section 2. The President of the Association shall appoint the chairman of said committee, who shall determine the membership.

ARTICLE XII

The rules contained in the most current edition of ROBERT'S RULES OF ORDER shall govern the Association and the Senate in all cases to which they are not inconsistent with the By-Laws or Provisions of the Association.

ARTICLE XIII IMPEACHMENT AND REMOVAL FROM OFFICE

Section 1. Impeachment

- a. Any member of the Senate may initiate impeachment proceedings against any executive officer of the Association, Senator or Presidential appointee.
- b. Two-thirds (2/3) of the voting membership of the Senate shall approve impeachment proceedings.
- c. There shall be a lapse of one week between impeachment and removal from office proceedings.

Section 2. Removal from Office

- a. Upon completion of impeachment proceedings, the Senate of the Association shall consider all aspects of the case.
- b. A vote of three-fourths (3/4) of all voting members of the Senate shall constitute conviction and removal from office.
- c. In removal from office proceedings the Senate shall be presided over by the Chief Justice of the High Court.
- d. In the event of impeachment proceedings against the Chief Justice the Senate shall be presided over by a justice elected by the High Court.

ARTICLE XIV AMENDMENTS

Section 1. Amendments to the By-Laws shall be presented to the Senate.

Section 2. After the lapse of at least one week, two-thirds (2/3) of the voting membership of the Senate present shall constitute approval of the amendments.

Section 3. Upon petition by one-fourth (1/4) of the members of the Association, the Senate shall refer issues to the Association, which shall be incorporated into the By-Laws upon a two-thirds (2/3) vote of those members of the Association voting.

ARTICLE XV RATIFICATION

Section 1. These By-Laws shall become effective immediately after it has been approved by a simple majority of the Association voting and with the consent of the President of the College.

Section 2. The former legislative and judicial system and rules pertaining there-to shall remain in effect until they can be practically phased out, a period not to exceed one semester.

STUDENT GOVERNMENT ASSOCIATION JUDICIAL SYSTEM AND APPEALS PROCEDURE

A student who has violated campus regulations and has been so charged by proper college officials shall have the following rights:

- (1) The right of a hearing before the S.G.A. Judicial system or the right of a hearing before the student deans for disciplinary action.
- (2) If the student selects to go before the S.G.A. Judicial system and is unhappy with the verdict or disciplinary action, he has the right of appeal

to the Student-Faculty Judicial Board.

- (3) If the student is still not satisfied with the verdict or disciplinary action of the Student-Faculty Judicial Appeals Board, then he is entitled to a final appeal to the President of the College.

The college administration has the same routes of appeal as the student. The President has the final decision in the second appeal.

STUDENT-FACULTY APPEALS BOARD PROCEDURE

S.G.A. GENERAL PROVISION 2.18

"The right of appeal to a higher court shall not be denied but must be initiated by either the defendant or the plaintiff within five (5) days following the verdict of the initial court."

The Dean of Students serves as chairman of this appeals board. He will notify all members of the appeals board as well as the defendant, the plaintiff, the public defender, the attorney general, and the chief justice in writing as to the date and time of the appeals hearing. Transcripts of the lower trial will be made available only to members of the appeals board for their study and discussion. The chief justice, public defender, and attorney general will be requested to speak briefly in regards to their interest in the preceding lower trial. Members of the appeals board will be permitted to ask questions during these brief reports.

The deliberation of the appeals board shall be held in closed session with the verdict disciplinary action to be delivered to the interested parties.

Procedure for Appeal to the President of the College

An appeal to the President must be made in writing within two (2) days of the verdict of the Student-Faculty Judicial Appeals Board. The President will base the appeal upon the transcripts of the S.G.A. Judicial hearing and the Student-Faculty Appeals Board hearing.

Any party to the appeal may request permission from the President to have additional persons in attendance at the appeals hearing. The President of the coe will decide which persons will attend the hearing. A student may carry further appeal to the federal or state courts.

GENERAL PROVISIONS OF THE STUDENT GOVERNMENT ASSOCIATION OF METHODIST COLLEGE

- 1.0 Acts of the S.G.A. Senate
1.01 Defined punishments shall be as follows:
Social Restrictions shall be defined as the restricting of a student from one or more of the following activities for a period of time determined by the court.
a. from all varsity sports
b. from all intramural sports
c. from membership in any clubs
d. from operating motorized vehicles on campus
e. from all social functions (non-academic)
1.01-2 Official reprimand shall be defined as a written statement by the Dean of Students and the Chief Justice to the parents or guardians stating the circumstances of violation.
1.01-3 Suspension shall be defined as the exclusion from Methodist College for a period of time determined by the Court.
1.04-4 Dismissal shall be defined as the disenrollment from Methodist

College.

- 1.02 An act on Restricted Areas on Campus:
1.02-1 All campus buildings or parts of campus buildings are restricted areas after closing hours to all unauthorized students.
1.02-2 Any student convicted of being in a restricted area shall be given a minimum of social restriction and may receive a maximum of recommendation for dismissal.
1.03 An act of Hazing
1.03-1 Hazing shall be defined as the willful intent of the invasion of a student's privacy to the effect of inflicting mental or physical harm on the student's person or property.
1.03-2 The act of aiding or abetting any student in hazing is prohibited.
1.03-3 Any student convicted of hazing or aiding or abetting hazing shall be given a minimum of social restriction and may receive a maximum of recommendation for dismissal.
1.04 An Act on Cheating
1.04-1 Cheating shall be defined as the willful use of academic information with the intent to take as one's own the ideas and writing of another or the deceitful use of notes and material to obtain some advantage or gain.
1.04-2 The aiding or abetting of cheating by any students is prohibited.
1.04-3 The right of any instructor to handle the situation shall be recognized.
1.04-4 Any student convicted of cheating or aiding or abetting cheating shall be given a minimum of a zero on that particular work and an official reprimand and may receive a maximum of recommendation for dismissal.
1.05 An Act on Stealing:
1.05-1 Stealing shall be defined as the willful removal of property belonging to a student of Methodist College without the consent of the party.
1.05-2 The aiding or abetting of stealing by any student is prohibited.
1.05-3 Any student convicted of stealing or aiding or abetting stealing shall be given a minimum penalty of making full reimbursement and recommendation for dismissal.
1.06 An Act on Vandalism:
1.06-1 Vandalism shall be defined as the willful destruction of property.
1.06-2 Any student convicted of vandalism or aiding or abetting vandalism shall be given a minimum penalty of making full reimbursement and an official reprimand, and a maximum of recommendation for dismissal.
1.07 An Act on Disruption of the Peace
1.07-1 Disruption of the peace shall be defined as the willful infringement upon the rights of another student.
1.07-2 Any student convicted of disruption of the peace shall be given a minimum of social restriction and may receive a maximum of recommendation for suspension.
1.08 An Act on Possession of Alcoholic Beverages:
1.08-1 Possession of alcoholic beverages shall be defined as the possession of alcoholic beverages on the Methodist College campus.
1.08-2 Any student convicted of possession of alcoholic beverages or aiding, abetting or is an accessory to the fact of possessing alcoholic beverages shall be given a minimum of social restriction and may receive a maximum of recommendation for suspension.
1.09 An Act on Indecent Behavior:

- 1.09-1 Indecent behavior shall be defined as behaving in a lewd manner on campus.
- 1.09-2 Any student convicted of indecent behavior or aiding or abetting indecent behavior shall receive a minimum of social restriction and may receive a maximum of recommendation for dismissal.
- 1.10 An Act on Student Responsibility:
- 1.10-1 Responsibility shall be defined as the ability to answer for one's conduct.
- 1.10-2 Each student of Methodist College shall be held responsible for his or her own action.
- 1.10-3 Each student shall be held responsible for any guest he or she may have on campus.
- 1.11 An Act of Perjury:
- 1.11-1 Perjury shall be defined as the willful giving of false testimony in regard to a matter or things material to the issue or the point of inquiry with intent to deceive.
- 1.11-2 Any student convicted of perjury shall be given a minimum of social restriction and may receive a maximum of recommendation for dismissal.
- 1.12 An Act on Contempt:
- 1.12-1 Contempt shall be defined as the willful act of showing disrespect for the authority or dignity of a court as by disobedience or unruliness or failure to answer a subpoena or indictment.
- 1.12-2 Any student convicted of contempt shall receive a minimum of social restriction and may receive a maximum of recommendation for dismissal.
- 1.13 An Act on Violation of Court Sentence:
- 1.13-1 Any student found guilty of violation of a court sentence shall be given a minimum of recommendation for suspension and may receive a maximum of recommendation for dismissal.
- 2.0 The Judiciary:
- 2.01 The High Court may by two-thirds (2/3) vote of its membership expel any member of the court when that member fails to discharge his duties properly. Upon such action they shall file a formal report with the President of the Association and Senate.
- 2.02 If it is proven to the satisfaction of a majority of the members of the court that a Chief Justice has listened to or discussed the facts of the pending case, this Justice or Chief Justice shall be removed from said case unless he resigns.
- 2.03 It shall be the duty of each Justice to remain on campus until after the last examination in each semester.
- 2.04 During any search and/or seizure the Dean conducting the search must have a warrant and the officer issuing the warrant must, if at all possible, accompany the Dean during the search. Warrants for the purpose of search and/or seizure shall be obtained, signed, and time and date of issuance shall be stated on the warrant from the chairman of any one of the courts of the Student Government Association, or from the President of any one of the four dorms on campus. or from the House Director of the dorm being searched, or from the President of the college respectively.
- Students whose rooms are being searched have the right to be present during said search. If the student is unable to be present, then the aforementioned issuing officer shall represent the students' interests.

- The officer issuing the aforementioned warrant shall do so only upon receipt of either a written or oral affirmation of "reasonable cause" from the Dean to whom the warrant is being issued. The aforementioned warrant shall have a time life of 24 hours. All persons having the right to distribute said warrants shall receive the same from the Attorney General of the S.G.A. no later than 24 hours from the beginning of the academic year.
- 2.05 All requests for indictments shall be made through the office of the Attorney General.
- 2.05-1 The Statute of Limitations on any violation(s) of Methodist College rules and regulations shall be four(4) months.
- 2.06 No member of the court shall sit on a case involving himself, his roommate, or his kinsmen.
- 2.07 In questions of interpretation involving the By-Laws of the General Provisions of the Association, the High Court shall hold an open hearing with all interested persons being heard. The decision shall be submitted in writing to the Secretary of the Association, the Parliamentarian of the Association, and the Clerk of the Senate.
- 2.08 The High Court shall meet within two regular academic days after an indictment. The defense shall be allowed the right to request a postponement of a trial for a period not to exceed ten (10) academic days for the purpose of preparing a case.
- 2.09 The Chief Justice will notify the Dean of Students or other authorities of all decisions within twenty-four (24) hours.
- 2.10 The Courts shall have the power to examine documents, to call witnesses, and make rules necessary and proper for the transaction of its business.
- 2.11 The defendant shall have the right to be represented by counsel, the Public Defender or his representative, or any other Methodist College Student.
- 2.12 All judicial records shall be open to the attorneys of both parties for the purpose of preparing a case.
- 2.13 The chairman of the court shall issue subpoenas to persons requested by either party, so that witnesses may be procured.
- 2.14 Proceedings of the courts of Methodist College may be opened at the request of the Plaintiff and/or Defendant upon consent of the Chairman of the court.
- 2.15 Deliberations of the Court shall remain private.
- 2.16 A three-fourths (3/4) majority vote for conviction shall be required by all courts and judicial committees.
- 2.17 The right of appeal to the high court shall not be denied but must be initiated by either the defendant or the plaintiff within five (5) days following the verdict of the initial court.
- 2.18 The following oath shall be administered to all testifying witnesses: "I AFFIRM THAT THE FOLLOWING TESTIMONY IS THE TRUTH AS I KNOW IT TO BE."
- 3.0 Filing for Candidacy:
- 3.01 The student shall be notified of the period for filing for candidacy at least one week prior to said period.
- 3.02 The period for filing for candidacy shall be three days in duration and shall be scheduled during the last academic week in March.
- 3.03 After the last day of the period for filing for candidacy, the candidates shall have two (2) days to hand in a petition, supporting their candidacy, with no less than fifty (50) signatures for S.G.A.

- Executive offices and twenty-five (25) signatures for Senate seats. Signatures for Senate candidates shall come from the constituents in the areas from which they are filing. These petitions shall be turned in to the Chairman of the Elections Committee.
- 3.04 At the time the candidate picks up his petition, he should be given a copy of a letter outlining the rules and regulations he must follow.
- 3.05 No person shall file as a candidate for more than one office.
- 3.06 Any person running as a write-in candidate for any office must meet said qualifications for that office and shall follow all rules as stated in 4.0 of the General Provisions.
- 4.0 Election Campaigning:
- 4.01 Each candidate shall be directly responsible for all phases of his campaign. Discretion shall be used, especially in the design of posters.
- 4.02 Signs shall not be placed in the Administration Building, Davis Memorial Library, and Hensdale Chapel. There shall be no signs on any glass windows other than the Student Union. Signs placed any place other than a Building must be approved by the Elections Committee.
- 4.03 No more than two signs per candidate per building shall be allowed, and no sign shall be larger than 2' x 3'.
- 4.04 In the future, the number of signs and places for them may be changed upon the decision of the Dean of Students.
- 4.05 Signs will be posted with masking tape only and shall not be placed on any door.
- 4.06 Signs are to be put up and taken down by the respective candidate or those authorized by the candidates.
- 4.07 The Election Committee shall post two signs, in conspicuous locations, at least seventy-two (72) hours prior to the election, which shall list the names of all candidates who have filed for, and who shall have been found qualified for, a vacant office. The signs shall also denote the exact time and dates of the election, and the location of the polling places.
- 4.08 The Elections Committee shall have the right to remove all posters not meeting established requirements. Removed posters will be placed in the S.G.A. office for pickup by the candidates.
- 4.09 Campaigning activities shall begin the day after the period for filing for candidacy ends and shall close immediately after the ballot boxes close. All signs and displays shall be removed within twenty-four (24) hours after closing of the ballot boxes.
- 4.10 No campaigning or loitering within fifteen (15) feet of the polls shall be permitted.
- 4.11 Violation of any of these aforementioned regulations shall be heard by the S.G.A. Elections Committee. A serious violation will be grounds to eliminate the person as a candidate.
- 4.12 The members of the Elections Committee shall serve as election judges with the power to rule on any question of the elections. Their interpretation of the General Provisions and By-Laws shall be final, except the persons with standing shall have the right to appeal any decision to the High Court.
- 5.0 Elections:
- 5.01 There shall only be three elections held per year for all offices. These shall consist of the annual all-college elections, the election of senators-at-large in the Fall (and to fill any vacancies existing on that day), and an election held the first Friday in February to fill all vacancies occurring since the fall.

- 5.02 The Annual All College Election:
- 5.02-1 All candidates for Executive offices and Senate seats, except for two senators-at-large to be elected in the fall, shall be elected at this time.
- 5.02-2 The Spring elections for the Student Government Association Executive and Legislative officers will be held on a date in the month of April to be set by the Student Government Association Senate in their first session in the month of March.
- 5.02-3 In the general election there shall be not more than:
- two (2) candidates for each of the four (4) Executive offices.
 - two (2) candidates for each Senate seat from each of the respective dormitories.
 - eight (8) candidates for the four (4) Senate seats from the Day Student population.
 - four (4) candidates for the two (2) Senator-at-Large seats to be elected in the Fall election.
- 5.02-4 If more than the number of candidates specified in 5.02-3 file candidacy, then there shall be a primary election to be held two (2) days prior to the General Election.
- 5.03 Freshman Class Elections:
- 5.03-1 The Candidates for the Senate seats from the Freshman class shall be presented on a date 2 days preceding the primary elections in the Student Union at a time designated by the Senate.
- 5.03-2 The primary Freshman class election shall be held on a date to be set by the Senate in its first meeting following the opening of the academic year.
- 5.03-3 The general Freshman class election shall be held on the Wednesday following the primary election with all students voting.
- 5.04 Election Procedure:
- 5.04-1 A margin of three (3) or less votes shall be considered a tie in the general election; in a re-election the candidate receiving a plurality shall be considered the winner.
- 5.04-2 A write-in candidate must have at least one vote over the number of names needed on a petition for the particular office in order to win.
- 5.04-3 A vote of a simple majority of the Association shall be necessary to validate an election, when forty-eight (48) hours notice is not given. However, if forty-eight (48) hours notice is not given to the student body, a simple majority of the Association will not be necessary.
- 5.04-4 A tabulation of the final vote count shall be recorded and posted after each election.
- 5.04-5 Any student has the right to contest any election and order a recount provided he does so within seven (7) days after the election. After seven (7) days, if uncontested, the ballots and petitions from that election may be destroyed.
- 6.0 Oath of Office:
- 6.01 Before the officers enter on the execution of their office, they shall take the following oath:
 "I do solemnly affirm that I will faithfully execute the duties of the Office of _____ of the Student Government Association, and will to the best of my ability, preserve, protect, and defend the By-Laws of the Student Government Association of Methodist College."
 This oath shall be administered by the incumbent Chief Justice of the High Court.
- 7.0 Committee on Student's Rights and Interest:

- 7.01 This Committee will be held responsible for answering all questions relevant to Methodist College pertaining to the general welfare and interest of the student body concerning student rights.
- 7.02 "All questions" in 7.01 shall be construed to mean any possible violation of the "Model Code of Student's Rights, Responsibilities, and Conduct" that has been brought to the attention of the committee by any member of the Student Government Association. At this time the committee shall have the responsibility and the power to investigate the question to the fullest extent, after which, the committee shall submit a written report stating their findings and recommendations to the Student-Faculty Judicial Committee for appropriate action.
- 7.03 The Committee shall have the privileges of referring to the office of Public Defender and Attorney General any campus, neighborhood, local, state, or national organization or government in order to aid their findings toward solutions of possible violations that are brought before the Committee.
- 7.04 Members of the committee shall be as follows: Public Defender who shall act as Chairman and co-ordinator, the S.G.A. Academic Affairs Committee Chairman, and three (3) senators, two (2) who will be elected at large by the Senate and one (1) chosen by the Vice President of the Association to act as liason between the Senate and the Committee.
- 7.05 The committee shall inform the members of the Student Government Association through all available means of the proper channels through which to express their opinions and concerns. When thought necessary by the committee, a public hearing shall be held.
- 7.06 The committee shall come under the direct cognizance of the Student Government Association Senate.

METHODIST COLLEGE ALMA MATER

LOIS JANET LAMBIE

Hail to thee, our al - ma Ma - ter! Raise we now our hearts to thee,

Sing - ing forth our high - est prais - es, Pledg - ing our deep loy - al - ty

Green shall grow thy fields of learn - ing; Gold shall glow thy torch of truth,

Meth - od - ist Col - lege, God go with thee Now and thru e - ter - ni - ty

Methodist College students adopted this song and the Board of Trustees approved it in 1967 as the official "Alma Mater".

Dr. John O. Tobler and the Student-Faculty Committee worked on this project for a year. Miss Lois Lambie, a friend of the college and teacher at Seventy-First High School, wrote words and music.

"Hail to thee, our Alma Mater!
Raise we now our Hearts to thee
Singing forth our highest praises,
Pledging our deep loyalty.
Green shall grow thy fields of learning;
Gold shall glow thy torch of truth.
METHODIST COLLEGE, God go with thee
Now and through eternity."