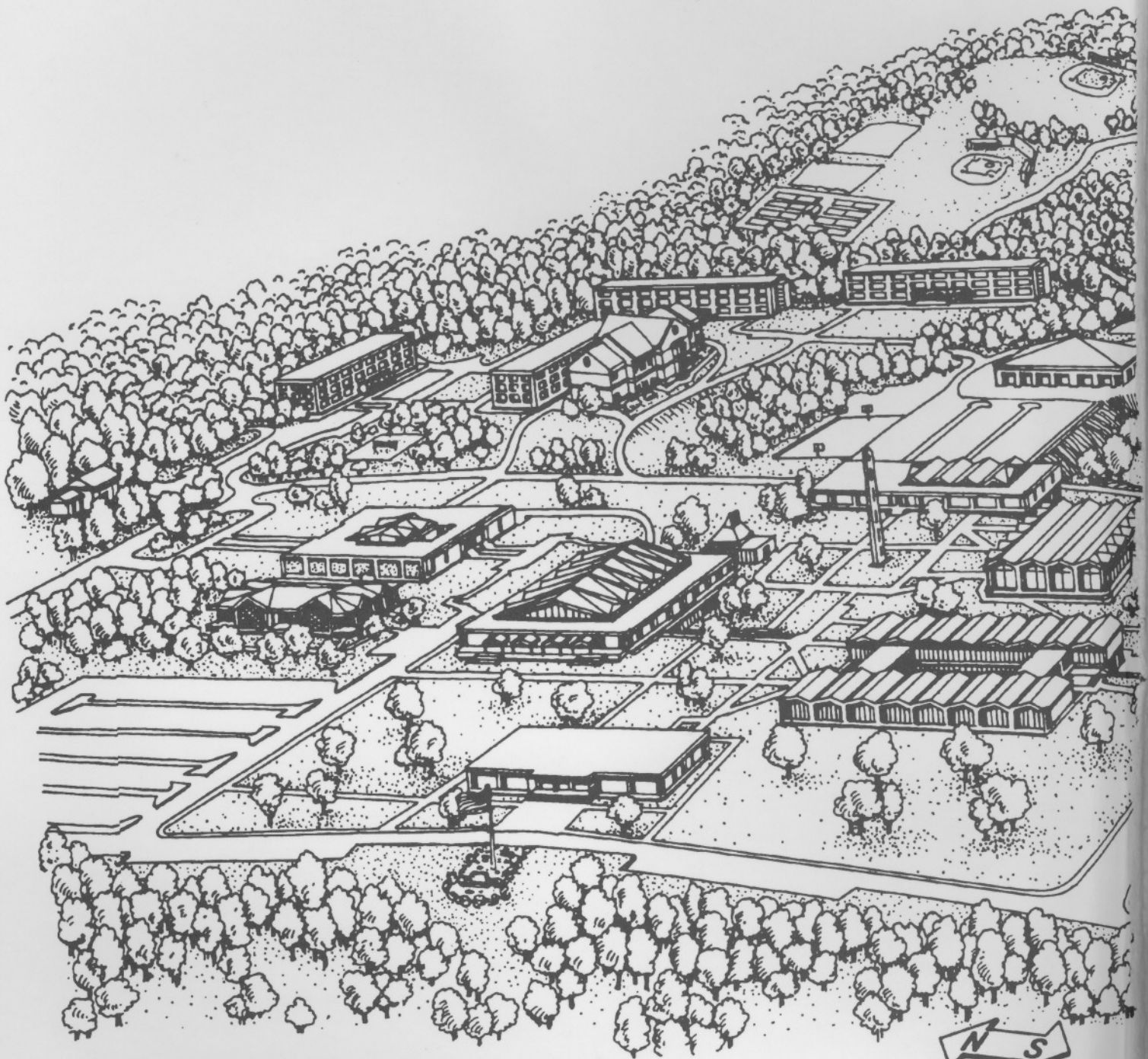


METHODIST COLLEGE

ACADEMIC CATALOGUE
1996-1997



Photograph on the front cover
was taken by the late
Mr. Richard Small
(1942-1996)

Director

Methodist College Fayetteville, North Carolina 28311-1420

METHODIST COLLEGE

ACADEMIC CATALOGUE

1996-97



Office of Academic Affairs
Methodist College
Fayetteville, North Carolina 28311-1420

General College Policy
President—Dr. Elton Hendricks (630-7012)

Academic Information
Vice-President for Academic Affairs—Dr. Ann
Assistant Dean for Academic Services—Mrs. Kimberly Dowd (630-4077)

Admissions Information
Director of Admissions—Mr. Rick Lowe (630-7027)
Director of Financial Aid—Ms. Bonnie Adamson (630-7189)

Athletic Information
Director of Athletics—Ms. Rita Wiggs (630-7182)

Career Planning and Placement
Director of Counseling and Career Placement—Mrs. Paula Miller (630-7279)

Development and Alumni Relations
Vice-President for Institutional Advance—Mr. Jay

Evening College Information
Director of the Evening College—Mr. Linda
Director of Evening College Admissions—Mr.

Financial Information
Vice-President for Business Affairs—Mr. Gene
Comptroller—Mr. Rick Robe (630-7012)

Records and Transcripts
Registrar—Mr. David Rice (630-7036)

Student Information and Housing
Vice-President for Student Life—Mr. Michael Sallee (630-7122)

Veteran Information
Director of Veteran Services—Mr. Frank J. Orms (630-7190)

Methodist College does not discriminate on the basis of age, race, sex, national or ethnic origin, religious denomination, or disability for admission, employment, or any other activity. The college is an equal opportunity institution. The United Methodist Church is an interdenominational organization with an emphasis on the Christian faith. The college is an interdenominational organization with an emphasis on the Christian faith. The college is an interdenominational organization with an emphasis on the Christian faith.

Methodist College is related by faith to the North Carolina Annual Conference, a constituent conference of the United Methodist Church. The college is an interdenominational organization with an emphasis on the Christian faith. The college is an interdenominational organization with an emphasis on the Christian faith.

Directions for Correspondence and Communication
Methodist College, Fayetteville, North Carolina 28311-1420

General College Policy

President—Dr. M. Elton Hendricks (630-7005)

Academic Information

Vice-President for Academic Affairs—Dr. Anthony J. DeLapa (630-7032)

Assistant Dean for Academic Services—Mrs. Kimberly Dowd (630-4077)

Admissions Information

Director of Admissions—Mr. Rick Lowe—(630-7027)

Director of Financial Aid—Ms. Bonnie Adamson (630-7189)

Athletic Information

Director of Athletics—Ms. Rita Wiggs (630-7182)

Career Planning and Placement

Director of Counseling and Career Placement—Mrs. Paula Miller (630-7279)

Development and Alumni Relations

Vice-President for Institutional Advance—Mr. Jay Dowd (630-7200)

Evening College Information

Director of the Evening College—Ms. Linda Gravitt (630-7074)

Director of Evening College Admissions—Mr. Frank J. Orians (630-7190)

Financial Information

Vice-President for Business Affairs—Mr. Gene Clayton (630-7011)

Comptroller—Mr. Rick Rode (630-7012)

Records and Transcripts

Registrar—Mr. David Rice (630-7036)

Student Information and Housing

Vice-President for Student Life—Mr. Michael Safley (630-7152)

Veteran Information

Director of Veteran Services—Mr. Frank J. Orians (630-7190)

Methodist College does not discriminate on the basis of age, race, sex, national or ethnic origin, religious denomination, or disabilities for otherwise qualified persons in the administration of its admission, educational policies, scholarships, loan programs, athletics, employment, or any other College-sponsored or advertised programs.

Methodist College is related by faith to the North Carolina Annual Conference, Southeastern Jurisdiction, The United Methodist Church. It is an independent corporation rather than an agency of the Conference and is responsible for its own debts and obligations.

This catalogue is not an irrevocable contract. All regulations, provisions, and information herein are subject to change as conditions dictate.

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ACADEMIC CALENDAR 1996-97

1996

August	16	Wednesday	Orientation for new faculty at 8:30 A.M.
August	17	Thursday	General faculty meeting at 9:00 A.M.
August	18	Sunday	New resident students arrive.
August	19	Monday	Orientation and faculty advising (new students)
August	19	Monday	Residence halls open for returning students 2:00 P.M.
August	20	Tuesday	Registration
August	21	Wednesday	Classes begin at 8:00 A.M.
August	27	Tuesday	Last day to add a class
September	3	Tuesday	Last day to drop a class without record
September	9	Monday	Opening convocation at 1:00 P.M.
September	13	Friday	Last day to submit intent-to-graduate forms for December
October	10	Thursday	Midterm
October	11	Friday	Midterm grades due to Registrar by 3:00 P.M.
October	14-15	Monday-Tuesday	Fall break (Day)
October	19	Saturday	Homecoming
October	21	Monday	Advisee group meeting at 11:00 A.M.
October	22-8	Tuesday-Friday	Individual advisee conferences
November	8	Friday	Pre-registration materials due to Registrar by noon
November	26	Tuesday	Residence halls close at 5:00 P.M.
November	27-1	Wednesday-Sunday	Thanksgiving holiday
December	1	Sunday	Residence halls open at 2:00 P.M.
December	2	Monday	Classes resume at 8:00 A.M.
December	3	Tuesday	Last day to drop class with WP or WF
December	3	Tuesday	Last day of class
December	4	Wednesday	Reading day
December	5-12	Thursday-Thursday	FINAL EXAMINATIONS
December	9	Monday	Day and evening senior grades due to Registrar by 9:00 A.M.
December	13	Friday	Graduation at 2:00 P.M.
December	13	Friday	Residence halls close at 5:00 P.M.
December	16	Monday	All grades due to Registrar by 10:00 A.M.

Evening College, 1996

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1997

January	12	Sunday	New resident students arrive 2:00 P.M.
January	13	Monday	Orientation and faculty advising for new students
January	13	Monday	Residence halls open 2:00 P.M. for returning students
January	14	Tuesday	Registration
January	15	Wednesday	Classes begin at 8:00 A.M.
January	21	Tuesday	Last day to add classes
January	28	Tuesday	Last day to drop a class without record
February	3	Monday	Opening Convocation at 11:00 A.M.
February	7	Friday	Last day to submit intent-to-graduate for May
March	7	Friday	Midterm point of semester
March	7	Friday	Midterm grades due to Registrar by 5:00 P.M.
March	7	Friday	Residence halls close at 5:00 P.M.
March	10-14	Monday-Friday	Spring vacation (no classes)
March	16	Sunday	Residence halls open at 2:00 P.M.
March	17	Monday	Classes resume at 8:00 A.M.
March	17	Monday	Advisee group meetings at 11:00 A.M.
March	18-1	Tuesday-Tuesday	Individual advisee conferences
March	28	Friday	Good Friday (no classes)
April	2	Wednesday	Pre-registration materials due to Registrar
April	25	Friday	Awards Day at 1:00 P.M.
April	29	Tuesday	Last day to drop a class with WP or WF
April	29	Tuesday	Last day of classes
April	30	Wednesday	Reading Day
May	1-8	Thursday/Thursday	FINAL EXAMINATIONS
May	5	Monday	Senior grades (Day and Evening) due to Registrar by 8:00 A.M.
May	11	Sunday	Baccalaureate service at 10:30 A.M.
May	11	Sunday	Graduation at 2:00 P.M.
May	11	Sunday	Residence halls close at 5:00 P.M.
May	12	Monday	All grades due to Registrar by 5:00 P.M.

Evening College, 1997

Spring Term I—January 6-February 27, 1997

Spring Term II—March 10-May 1, 1997

Summer School, 1997

Day Term I—May 19-June 6, 1997

Day Term II—June 16-July 11, 1997 (July 4—no classes)

Day Term III—July 15-August 11, 1997

Evening Term IV—May 26-July 18, 1997

INTRODUCTION TO THE COLLEGE

Mission Statement

Methodist College, historically supported by the North Carolina Annual Conference of the United Methodist Church, owes its origin and values to the life and teachings of Jesus Christ. The college is committed to an ecumenical spirit, respects diversity, and recognizes the dignity and worth of all human beings. The purpose of Methodist College is to develop responsible members of society by providing an education which is firmly grounded in the liberal arts tradition, committed to nurturing moral values and ethical decision making, and designed to prepare students for a variety of careers. Methodist College affirms the importance of intellectual values and ethical principles such as truth, virtue, justice, and love. The college community seeks to develop whole persons who will contribute substantially and creatively to the professions and to civic life. The college's programs are based on the conviction that a liberally educated person is sensitive to the needs and rights of others. Therefore, Methodist College provides opportunities for spiritual, academic, and social growth, to the end that students may acquire enlightened minds and responsible spirits, as well as a continuing thirst for knowledge.

Accreditation

Methodist College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; telephone number 404-679-4501) to award baccalaureate and associate degrees.

The college is also a member of the North Carolina Association of Colleges and Universities, the North Carolina Association of Independent Colleges and Universities, and the North Carolina Association for Colleges of Teacher Education. It is approved by the Division of Certification and Standards of the North Carolina Department of Public Instruction for the preparation of public school teachers and by the University Senate of the United Methodist General Board of Education for the undergraduate training of ministers and Christian education workers.

Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs to offer the following business degrees: the Bachelor of Arts (B.A.) in Business Administration, Accounting, and Finance/Economics; the Bachelor of Science (B.S.) in Business Administration, Accounting, and Finance/Economics; the Associate of Arts (A.A.) with a subject concentration in Accounting, Business Administration, and Finance/Economics.

The Business Administration major with a concentration in Professional Tennis Management (PTM) is accredited by the United States Professional Tennis Association (USPTA).

The college, accredited by the National Council for Accreditation of Teacher Education (NCATE), Southern Association of Colleges and Schools, and the North Carolina Department of Public Instruction, provides courses of study for the following teaching licenses: Elementary Education (K-6); Middle Grades Education (6-9) concentrations: language arts, mathematics, social studies, science; Secondary Education (9-12): English, mathematics, biology, history; Special Subjects (K-12): art, French, Spanish, music, physical education, specific learning disabilities.

Methodist College was awarded provisional accreditation for its Physician Assistant Program by The Commission on Accreditation of Allied Health Education Programs in April, 1996.

Founding

Methodist College was founded by the people of Cumberland County and the North Carolina Conference of the United Methodist Church in 1956 for the purpose of Christian higher education and the extension of the influence of science, art, and Christian culture. The college seal portrays the "Prophet of the Long Road," Francis Asbury, who was the first bishop of the Methodist Church in America, and also symbolizes his successors, the early Circuit Riding Clergy. The motto is *Veritas et Virtus*, "Truth and Virtue." While the college is deeply committed to the United Methodist Church, its function is to provide a liberal arts education for all.

Location and Facilities

The college is located in Fayetteville, North Carolina (a 1986 All-America city), part of the Carolina Sandhills region in the heart of golfing country and two hours from the coast. Designed by Stevens and Wilkinson of Atlanta, the award-winning campus has grown from three buildings at its opening in 1960 to its present seventeen. It consists of six-hundred acres, primarily in undeveloped woodland, including Cape Fear River frontage. Part is given over to a nature trail that is visited by many school children and garden clubs each year. A fitness trail, established with a grant from Wells Fargo, also circles the campus. Classes are held principally in the Trustees'/Classroom Building, the Science Building, and Reeves Auditorium/Fine Arts Building (a community center for the arts). Other campus facilities include the March F. Riddle Center, six residence halls, the Berns Student Center, the Horner Administration Building, the O'Hanlon Amphitheater, tennis courts, an outdoor track, a driving range, putting greens, a golf course, and baseball and soccer fields. The Yarborough Bell Tower, located in the central mall of the campus, provides amplification for the carillon. The illuminated cross on the top of this ninety-five-foot structure is symbolic of our religious origin. Hensdale Chapel, located in the central mall, features a vaulted ceiling with an interior of red oak. A Schantz pipe organ enhances worship services and provides an excellent instrument for recitals. The Mallett-Rogers House, the oldest house in Cumberland County, was donated to the campus by the Florence Rogers Foundation, which also assisted with its on-campus conversion to an art gallery. Computing facilities available to students include the Business/Education Computer Laboratory, the Computer-Assisted Composition Laboratory, and the Computer Science Laboratory.

The Davis Memorial Library provides a variety of information resources and services. The facility houses over 72,000 book volumes and 570 current journal and newspaper subscriptions. Computer-based resources include the online card catalog, a variety of CD-ROM based products (including Proquest and MLA), and a telecommunications workstation which connects students to library catalogs elsewhere in the country. The music collection contains 2,600 recordings.

The facility seats up to two hundred and seventy people. There are also six individual study or typing rooms, and a group study/conference room. Services and equipment available to students include interlibrary loan, reference assistance, library tours and classes, a photocopier, microform reader/printers, and a variety of music-listening equipment.

The Special Collections room houses books, documents, letters, and other materials relating to General Lafayette, for whom Fayetteville was named. There is also an extensive Bible collection donated by the Reverend Mr. Allen C. Lee, memorabilia of Carolina College, and the archives of the United Methodist Women of the North Carolina Conference.

The Teaching Materials Center, a branch of the main library, is located in the Trustees'/Classroom Building. It houses a 6,200 item-collection of children's literature, school textbooks, and teaching aids that are used primarily for the Teacher Education Program. In addition, there are over 10,000 audiovisual and non-print items.

Academics

The academic area has the following seven divisions: Business and Economics, Education and Physical Education, Fine Arts, Humanities, Medical Science, Sciences, and Social Sciences.

Excellent teaching, professional development, and research are expected of faculty. The Head of the Art Department has had a work purchased by a leading Japanese bank. Several faculty have won places in National Endowment for the Humanities Summer Seminars and Institutes for College Teachers. Science faculty and students frequently receive National Science Foundation and other summer research awards. A recent graduate won a research grant from the national Foreign Language Honorary, Phi Sigma Iota. The annual Southern Writers' Symposium brings to campus contemporary authors as well as scholars from across the country. The college held the first state-wide conference in North Carolina on educational computing.

Methodist is committed to both tradition and flexibility. Proud to be in the mold of the higher educational institution that originated in America during the Colonial Period and persists into the 1990's, it realizes the demands placed on graduates by today's world and aims to combine the liberal arts base and spirit with career orientation and adaptability. Recent additions to the curriculum reflect this dual vision: Business Administration with concentrations in Health Care Administration, Professional Golf Management, and Professional Tennis Management; Arts/Management; Communications/Mass Media; Physical Education; Sports Management; Sports Medicine; Criminal Justice; Liberal Arts; and Writing. Many alumni pursue graduate or professional school programs before entering the work force. Divinity School is a frequent choice, too.

Among the Outcomes Assessment activities on-going and in progress at Methodist are Writing, Speaking, and Critical Thinking Across the Curriculum and emphasis on values and on life-long learning.

Diversity of the Student Body

A coeducational, four-year, liberal arts college, Methodist is nonetheless unusual in the great diversity of its student population, which includes not only traditional residential students, but commuters of all ages, a large Evening College contingent, soldiers from Fort Bragg, airmen from Pope Air Force Base, senior citizens, minorities, and international students. It has a cooperative program with the Defense Language Institute and, with three other campuses, is a member of the North Carolina Southeastern Consortium for International Education. To meet the needs of its unusual student body, the college holds two complete graduation ceremonies a year, all with three unusual features: a ceremony in which the graduates receive their baccalaureate hoods from persons they designate, the presentation of flags given by graduating international students, and an honor cordon formed by faculty, through which the graduates march.

Religious Life

The college offers a well-balanced Religious Life Program coordinated by the Campus Minister, who also advises Koinonia, the umbrella organization for all student religious activities (e.g., weekly worship services; Bible studies; fellowship meals; the Christmas Moravian Love Feast; Thanksgiving, Maundy Thursday, and Easter Sunrise Services; and Faith-in-Life Week). The Fellowship of Christian Athletes brings resource persons to campus, presents programs in area churches, and participates in service projects in the local community.

Athletics

A primary goal of the Department of Athletics is to provide positive enriching programs that compliment and reinforce the educational pursuits and academic success of student-athletes. We subscribe to the NCAA Division III philosophy statement, particularly relating to fair play and amateur athletics competition. The safety and physical well being of all student-athletes is primary in every aspect of the program. The College strives to provide fair and equitable programs for men and women.

The athletic programs also assist in the recruitment and retention of students. Additionally, Methodist College encourages and promotes good sportsmanship by our spectators and our student-athletes.

The Athletic Program at Methodist consists of eighteen NCAA Division III sports and cheerleading. The college mascot is the Monarch lion, teams are called the Monarchs, and the school colors are dark green and gold. Many of the teams participate each year in their respective NCAA tournaments and produce both All-Americans and Academic All-Americans. In 1995-96, the women's golf team won its sixth consecutive National Championship. In 1996, the men's golf team won its sixth NCAA Division III National Championship.

in seven years. Methodist has won the Dixie Intercollegiate Athletic Conference Presidents' Cup, which signifies overall athletic excellence, for the last five of six years. The baseball team was the Division III national runner-up in 1995, and the men's and women's soccer teams also were national runner-ups in the fall of 1995.

ADMISSIONS POLICY

Methodist College admits academically qualified students of any age, race, sex, national or ethnic origin, or religious faith. Candidates applying for admission are accepted as either freshmen, transfers, re-admitted students, special (non-admitted) students, or visiting students.

Application Process:

The Regular Academic (Day) Program

- 1—Submit a completed regular, day application-for-admission form.
- 2—Include an application fee of \$25.00 (non-refundable).
- 3—Forward official copies of all appropriate academic credentials be forwarded to the Admissions Office.
- 4—Forward a copy of immunization records (North Carolina State Law).
- 5—Arrange an interview with the Admissions Office (optional but recommended for all applicants).

The official Methodist College "Retention/Persistence" rates required by The Student Right To Know Act, 1990 are: 1991 Freshmen Cohort remaining: 30%; 1992 Freshmen Cohort remaining: 40%; 1993 Freshmen Cohort remaining: 56%;

Freshmen

Students applying for admission as freshmen must be graduates of accredited secondary schools or hold a General Education Diploma (GED). They must have 16 units of high school credit, including four units of English. It is also recommended that applicants have two units of mathematics, two units of science, and two units of history. The areas considered when reviewing freshman applicant credentials include course curriculum (grades 9-12), standardized test scores (ACT or SAT), grade point average (grades 9-12), and class rank. All prospective student files are reviewed on an individual basis, and extracurricular achievements and recommendations are considered. It is the policy of Methodist College to admit those students who, in the professional judgment of the Admissions Staff and the college faculty, appear to be prepared academically for success at the college. This judgment involves a careful weighing of all criteria listed above. Students holding a High School Equivalency Diploma or GED are required to submit official copies of the High School Equivalency transcript or GED test results. They must also provide standardized test scores (SAT or ACT) unless they have reached their twenty-first birthday by the date of enrollment.

Transfers

Applicants seeking admission as transfer students must fulfill the following requirements. They must have official copies of all High School transcripts, High School Equivalency transcript, or GED test results, and post-secondary transcripts forwarded to the Admissions Office. They must show overall academic success at all former institutions. Standardized Test Scores (SAT or ACT) must also be provided unless students have reached their twenty-first birthday by the date of enrollment. All transfer student applicants must be eligible to return to the last post-secondary institution attended. **All transfer students must successfully complete the English Placement Examination before registering for classes.**

Re-admitted Students

Students applying for re-admission to the college must be given clearance by the Methodist College Business Office, Office of the Registrar, and Office of Student Life before being considered for re-admission.

Special (Non-admitted) Students

Special (non-admitted) students are allowed to register for a maximum of twelve semester hours of course work before being required to meet all admission requirements. Students entering the college under this plan are placed on limited approval pending completion of admission requirements. Financial Aid and/or other Third Party Tuition Assistance programs are not available to students under this program. Upon completion of this program, students desiring to continue their education must make application for, and be admitted to, the College, as specified elsewhere in this catalogue.

Visiting Students

Applicants seeking admission as visiting students must have a letter of permission from their current colleges forwarded to the Admissions Office. Those seeking teacher licensure must provide an official copy of their transcript from the institution where they received their baccalaureate degree.

Early Admittance Policy

Philosophy: High school seniors who possess outstanding academic potential (minimum SAT: 1000, GPA: 3.2, and class rank: upper 20%) and who would benefit by attending Methodist College in the day program, may do so under the following circumstances:

- 1—High school students may attend Methodist College on a space-available basis. The schedule of courses to be taken must be approved by the Office of Academic Affairs.
- 2—Interested students must submit an application as a special student to the Office of Admissions.
- 3—The applicant must be recommended by his/her guidance counselor. Home schooled students must present documentation approving their schooling from the appropriate state or local agency as well as a transcript of courses taken.
- 4—Students will be charged on a per hour basis as documented in the *Methodist College Catalogue*.

International Students

- 1—Submit a signed and completed international application with the required (US) \$75.00 application fee (Canadian Citizens need only submit the \$25.00 application fee.).
- 2—Submit an official transcript(s) of all secondary and post-secondary institution(s) attended, with certified English translations, accompanied by two letters of recommendation from teachers or college professors.
- 3—Forward all immunization records.
- 4—Include a certified Affidavit of Support and a Certified Bank Statement, which must be on file at the college.
- 5—Must complete a signed statement of understanding concerning the requirements Methodist College International Students on an I-20.
- 6—Submit an official copy of either the Scholastic Aptitude Test (SAT), or American College Testing Program (ACT), or Test of English as a Foreign Language (TOEFL).
- 7—Verify with evidence that student has purchased United States major medical/accident insurance (Canadian Students are exempted from this requirement).

Note: Upon receipt of all required information, the Admissions Office will review each student's file and admit those students deemed academically prepared for success at the college.

Issuance of the I-20

- 1—The student must be officially accepted to Methodist College.
- 2—The Methodist College Business Office will determine the amount of money to be on deposit before an I-20 can be issued. This deposit will be considered the first payment toward tuition.

Credits for Transfer Students

The Registrar is responsible for determining the acceptability of academic credit from other institutions into Methodist College. In determining the transferability of academic credit, the following minimum guidelines will be followed, with the understanding that Methodist College is at no time under any obligation, legal or otherwise, to accept the academic credits of any institution, except where provided for in reciprocal contractual agreements among colleges. Credit will be awarded only in areas that fall within the regular curricular offerings of the institution and must be appropriately related to the student's current educational goals.

- A. A maximum of 62 semester hours of course work will be accepted from two-year post secondary institutions.
- B. A maximum of 62 semester hours of credit may be awarded from non-traditional learning sources. A maximum of 45 semester hours of credit can be earned through the College Level Examination Program (CLEP) General Examinations, CLEP Subject Examinations, College Board Advanced Placement Examinations, the ACT Proficiency Examination Program (PEP), DANTES Subject Standardized Tests (DSST's), USAFI Subject Standardized Tests (USST's), and USAFI End-Of-Course Examinations. Within the 62 semester hour limit, credit may also be awarded for military training courses, Army Military Occupational Specialities (MOS's), Navy Ratings, Coast Guard Ratings, Marine Corps (MOS's), and Air Force Specialty Codes (AFSC's). Credit will be awarded in accordance with the recommendations stated in the ACE Guide.
- C. A maximum of 95 semester hours of course work, from all sources, will be accepted as transfer credit by Methodist College.
- D. Formal evaluations of all transfer credit will be provided for current students who have earned a minimum of six semester hours with a grade point average of 2.0 or higher at Methodist College. Academic credit from post-secondary institutions will be evaluated as follows:

A course with a grade of C- or higher will be accepted without regard to the date when the course was earned so long as the institution awarding the grade was accredited by a regional accrediting agency at the time the grade was earned if Methodist College has an equivalent course or the course is applicable as general elective credit toward a Methodist College degree program. Course grades of less than C- will not be accepted. Courses taken on an audit or pass/fail basis will not be accepted.

- E. Credit awarded based on transfer evaluations will be recorded at the completion of the fall and spring semesters, and the completion of all summer terms.

FINANCES

Basic Expenses for Academic Year 1996-1997 (Excluding the Physician Assistant Program—Didactic and Clinical Years)

To obtain the per-semester figures, divide by two:

	Commuting Student	Residential Student	
Tuition	\$10,550.00	\$10,550.00	(An alternate Meal Plan will be
Board	----	\$2,325.00	available at registration)
Room Rent	----	\$1,875.00	*(includes local telephone service)
	-----	-----	(double occupancy in Cumberland,
TOTALS	\$10,550.00	\$14,750.00	Sanford, Weaver, and Garber)
*New Residence Hall (additional fee)		\$200.00	
*Honors Hall (additional fee)		\$400.00	

(The Physician Assistant Program—Didactic and Clinical Years)

	Commuting Student	Residential Student	
Tuition	\$17,000.00	\$17,000.00	(An alternate Meal Plan will be
Board	----	\$2,325.00	available at registration)
Room Rent	----	\$1,875.00	*(includes local telephone service)
	-----	-----	(double occupancy in Cumberland,
TOTALS	\$17,000.00	\$21,200.00	Sanford, Weaver, and Garber)
Less Physician Assistant Loan	\$4,500.00	\$4,500.00	
	-----	-----	
TOTAL with PA Loan	\$12,500.00	\$16,700.00	
*New Residence Hall (additional fee)		\$200.00	
*Honors Hall (additional fee)		\$400.00	

Physician Assistant Fees for the Didactic and Clinical Years

The 1996-97 annual tuition for the Physician Assistant Program (didactic and clinical rotation years) is \$17,000 (\$7,500 each for the Fall and Spring Terms; \$2,000 for the Summer Term).

Every Physician Assistant student is eligible for a \$4,500 loan per year during the didactic and clinical rotation years. If after graduation the student serves as a Physician Assistant in a medically underserved area as defined by Methodist College, the principal and interest of the loan will be forgiven at the rate of one-third of the loan amount for each year of such service.

If the graduate serves in an area that is not designated by Methodist College as medically underserved, the loan must be repaid over a period not to exceed five years. If a student does not complete the program or fails to qualify as a certified Physician Assistant within three years of graduation, the entire loan balance will be forgiven.

The loan does not accrue interest during the period prior to graduation. Beginning at graduation, the total loan amount will accrue interest at the rate of 12% per annum.

Additional Expenses for the Physician Assistant Program

Major additional costs for the physician assistant program will include the purchase of medical textbooks, (for the didactic and clinical years), medical equipment, (such as a **quality** stethoscope, otoscope, ophthalmoscope, sphygmomanometer, lab coats, patches, name tags etc.) and medical malpractice insurance. These additional costs will be in the range of \$1,700 to \$2,000.

Fees:

Tuition per s.h. in excess of 18 s.h. or below 9 s.h. (Does not apply to PA professional program.)	\$350.00
(Fee is not charged if overload is caused by enrollment in a music ensemble)	
Tuition per s.h. for a student in the Regular Academic Program who enrolls in Evening College courses	115.00
Tuition per s.h. for a student in the Evening College	115.00
Tuition per s.h. for Summer School	115.00
Student entertainment fee for Day College students (per semester)	15.00
Directed study	215.00 per s.h. in addition to regular tuition fee
Independent study	110.00 per s.h. in addition to regular tuition fee
Auditing a course	80.00
Graduation fee	75.00
Late charge for filing the Intent-to-Graduate form	55.00
Course challenge fee or CLEP Testing fee	100.00
Credit awarded for challenging a course	200.00
Golf and tennis laboratory fees (per semester).	Golf—175.00; Tennis—125.00
Summer internships (e.g., PGM, PTM)	225.00
ROTC summer camp credit.	110.00
Transcripts—first copy free; subsequent price per copy	5.00
Applied music lessons (music majors and minors)	
one half-hour lesson per week	130.00
two half-hour lessons per week	230.00
three or more half-hour lessons per week	290.00
(Non-music majors)	
one half-hour lesson per week	275.00
two half hour-lessons per week	450.00
Late registration for class	100.00
Application fee	25.00
International application fee	75.00
Student reservation fee for commuter student (non-refundable).	100.00
Student reservation fee for resident student (non-refundable).	200.00
Student activity fee for Evening College students	40.00
(includes Reeves Auditorium cultural events, admission to events in the PAC, use of the PAC and student body elections)	
Key, mattress, and damage deposit (residential students only)	100.00
Private room fee (per semester, if available).	465.00
Residential hall dues (per semester).	10.00
Student insurance (per year) optional for commuting students	115.00
Health Center Physician Assistant fee per visit.	15.00
Auto registration (per year).	65.00

In order to meet changing economic conditions, the Board of Trustees reserves the right to revise charges as conditions demand; but no changes will be made during a semester.

Senior Citizens (65 and older) may obtain full tuition remission for up to 18 s.h. per semester, but they are subject to all admission requirements of Methodist College.

Policy on Combining Regular Day Program and Evening College

Evening College tuition is charged separately and is not waived by the fact that a person is a full-time day student.

Methodist College Regular Day Program and Evening College are recognized as two completely separate units. A student who qualifies as a full-time day student (12 or more s.h.) will be charged the full-time day tuition. If the student elects to enroll in additional courses in the Evening College, that student will be assessed an additional \$115 per s.h. for the evening courses.

A student enrolled in at least 9 but less than 12 s.h. in the regular day program, may enroll in additional semester hours in the Evening College to total between 12 and 18 s.h. as a total load and will be assessed the full-time day tuition. Any hours in excess of 18 hours in the Evening College will be assessed at the rate of \$115 per semester.

A student enrolled in less than 9 s.h. in the regular day program and additional semester hours in the Evening College will be assessed \$350 per s.h. for the day courses, and \$115 per s.h. for the evening courses.

The application fee is non-refundable. Reservation fees must be paid within thirty days of notification of tentative acceptance. The \$100.00 (commuter) or \$200.00 (residential hall) reservation fee is applied to the student's first semester account. These fees are necessary to insure confirmation of schedule and/or room assignment. The deposit is non-refundable. Students are advised to send payment in the form of a check or money order made payable to Methodist College to: Office of Admissions, Methodist College, 5400 Ramsey Street, Fayetteville, NC 28311-1420.

Financial Aid

Methodist College offers a variety of institutional financial aid based on academic excellence, need, and other considerations. The amount of institutional money, to include Endowed Scholarships, an individual student can be awarded varies, however a cap has been established. This cap is set at \$7,000 for residential (on campus) students and \$5,500 for commuting (off-campus) students per academic year for a maximum of five years or ten semesters. However, some institutional scholarships are awarded for a maximum of four years or eight semesters. Institutional scholarships are awarded to full-time Day students only. The college also participates in all of the Federal Title IV financial aid programs (grants, loans, and work study), all of the available state financial aid programs (North Carolina Legislative Tuition Grant and North Carolina Contractual Grant), and those programs available from the Board of Higher Education and Ministry of the United Methodist Church (scholarships and loans). The Federal Title IV financial aid eligibility is five years or ten semesters.

To insure maximum consideration for ALL types of financial assistance, the applicant must be in the process of receiving his/her first bachelor's degree, enrolled in at least 12 s.h. in the Day program, and must have completed the Free Application for Federal Student Aid (FAFSA). For students enrolled in the Evening College program, the Federal Pell Grant, Federal Stafford Loan, and the North Carolina Legislative Tuition Grant are the only types of financial aid available. The priority deadline, to be considered for the maximum financial aid possible, is March 15 prior to the academic year of attendance (i.e., a student planning to attend in August of 1996 the deadline would be March 15, 1996).

Financial aid scholarships and various grants are not available to students enrolled in less than 12 semester hours. If a student initially has 12 s.h. or more but drops below 12 s.h. before the end of the semester, that student will be ineligible for any financial aid and the scholarship(s) previously awarded will be revoked. Scholarship/grant amounts vary for Day students residing on campus as compared to Day students commuting and will increase or decrease accordingly if the student's Day/Dorm status changes within the semester or the academic year. For details regarding Methodist College's refund and withdrawal policies and how financial aid would be affected, please refer to the refund and withdrawal policies in this catalogue.

Veteran Benefits

This institution is approved by the North Carolina State Approving Agency for the enrollment of persons eligible for education assistance benefits from the U. S. Department of Veterans Affairs (DVA). Entitled veterans, participants in the Montgomery G. I. Bill contributory program, active duty military in voluntary education programs, drilling National Guard, drilling Reservists, and eligible spouses and offspring who have applied, met all admissions criteria, been fully accepted, and actively matriculated may be certified to the U. S. DVA Regional Office as enrolled and in pursuit of an approved program of Education.

For information about monetary benefits contact the U.S. Department of Veterans Affairs Regional Office in Winston-Salem, NC 1 (800) 827-1000. For information about the available programs at this institution contact the Campus Director of Veteran Services (630-7174).

Payment/Billing/Interest Policy

1—It is the policy of Methodist College that all previous semester charges must be paid before registering for another semester. The college offers three (3) methods of payment for a new semester as specified below:

a—All tuition, room, board and fees for the semester (less any pending financial aid and loans) are **payable on or before the first day of class.**

b—A ten-payment plan is offered through Eduserv Technologies, Inc. that begins June 1 of each year and requires 10 equal monthly installments with no interest charge on the payments and a \$45 enrollment fee.

c—A minimum of one-third (1/3) of the balance (after pending financial aid and loans are deducted) **must be paid on or before the first day of class**, and the remaining two-thirds is to be paid over the following two months in equal installments, as specified on the promissory note. **Payments not received within 2 weeks of the required due date indicated on the promissory note will result in the student's immediate dismissal from the college, unless other acceptable payment arrangements have been made with the Business Office.** Interest will be charged on unpaid installment payments, as well as on financial aid and loans that are still unprocessed and therefore unposted to the students' account after the following dates:

Day Program:

Fall Semester	November 1	Summer Semester—Term I	August 1
Spring Semester	April 1	Summer Semester—Term II	September 1
		Summer Semester—Term III	October 1

Evening Program:

Fall Term I	November 1	Spring-Term I	April 1
Fall Term II	January 1	Spring Term II	June 1
		Summer Term	August 1

Interest is charged at a rate of 1.5% per month (18% APR) on the average daily balance owed, at the end of each month following the appropriate date above.

Other charges that are incurred during a semester, such as book charges, library fines, traffic citations, etc. are given a payment period before interest is charged. Interest is not charged on these items until the end of the month in which the charges were billed. The student is responsible for payment of any additional charges separately from any required installment payments, and these balances must be completely paid off before the end of the semester.

2—Official transcripts or other statements of work completed will not be released until ALL charges have been cleared.

3—Statements are sent to parents and/or students monthly during the semester as required.

4—If statements are to be mailed to any address other than the home address, the Business Office must be notified in advance.

5—Deduction of financial assistance:

a—Scholarship and Grant monies awarded to the student are deducted from the student's account after the Financial Aid Department has received the signed Financial Aid Award Letter from the student and validated the award to the Business Office. Awards are made on an annual basis, but are posted to each student's account (if fully processed) at the beginning of each semester. Loan monies are posted to students' accounts after receipt from the lending institution by electronic funds transfer or, if in check form, after endorsement by the student or parent. The North Carolina Legislative Tuition Grant (NCLTG), North Carolina Contractual Scholarship and Military Tuition Assistance (MTA) monies are not credited to student accounts until these funds are received by the school. **Students that have not completed their financial aid processing before the end of the fourth week of classes will be subject to dismissal, unless acceptable arrangements have been made with the Financial Aid Office.**

b—Monies from financial assistance awarded by agencies or individuals other than Methodist College are credited to the student's account after a copy of such awards is provided to the Director of Financial Aid, and the award is validated to the Business Office.

6—Students who drop/add classes that will change full-time or part-time status MUST inform the Business Office. The students' charges and financial aid can be affected by a change of status.

7—No student who has an outstanding financial balance may participate in graduation ceremonies.

Refunding of Excess Financial Aid Policy

Students with excess federal financial aid (credit balances) after all appropriate semester charges have been assessed will be able to pick up their refund checks at the Business Office on the appropriate date(s) below. Do not call the Business Office to schedule a refund unless the credit is created after the applicable date(s) below. Refund checks not picked up within two weeks of issuance will be mailed to the student's home address.

1—The scheduled pick-up dates for Non-First-Time Stafford Loan Borrowers with credit balances are:

Fall 96 / Evening Students—August 30, 1996

Fall 96 / Day Students—September 17, 1996

Spring 97 / Evening Students—January 24, 1997

Spring 97 / Day Students—February 11, 1997

Summer 97 / Day Students (Term I)—June 11, 1997

Summer 97 / Day Students (Term II)—July 7, 1997

Summer 97 / Day Students (Term III)—August 5, 1997

Summer 97/Evening Students—June 18, 1997

2—The scheduled pick-up dates for First-Time Stafford Loan Borrowers with credit balances are:

Fall 96 / Evening Students—September 24, 1996

Fall 96/Day Students—October 3, 1996

Spring 97/Evening Students—February 18, 1997

Spring 97/Day Students—February 27, 1997

3—The North Carolina Legislative Tuition Grant, the North Carolina Contractual Scholarship and Military Tuition Assistance monies for Term I are not received by the college until mid-semester. Therefore, students eligible for refunds created by these funds will pick up their refunds on these dates:

Fall 96 / Day & Evening Students—October 8, 1996

Spring 97 / Day & Evening Students—March 10, 1997

4—The scheduled pick-up dates for all recipients of Military Tuition Assistance for Term II with credit balances are:

Fall 96 / Evening Students—December 9, 1996

Spring 97 / Evening Students—May 8, 1997

Students who drop classes and fall below 12 semester hours will be subject to partial or full loss of their financial aid.

COLLEGE LIFE AND REGULATIONS

This catalogue is supplemented by other official documents and publications, such as the *Student Handbook*, *The Faculty Manual*, and the official minutes of academic committees.

Release of Information

Access to student records is regulated by the **Family Educational Rights and Privacy Act** (20 U. S. C. 1232), FERPA, designed to protect the privacy of the student's records. Methodist College complies fully with this act and categorizes the following as **directory information** to be released in the best interests of the student as determined by the college: name, address, telephone number, date and place of birth, parents' names, major field of study, participation in officially recognized activities and sports, most recent previous educational institution attended, weight and height of members of athletic teams, dates of attendance at Methodist, and degrees and awards received. Under the terms of FERPA, students have the right to withhold disclosure of any or all directory information **by filing, annually, non-disclosure requests with the Registrar**. Methodist College assumes that the absence of such a request indicates student approval of disclosure.

Any student who is currently enrolled at Methodist College or who has been previously enrolled has the right to review and request the amendment and/or correction of any and all records pertaining to him/her maintained by the college. The institutional policy statement concerning these and other privacy rights is the **Methodist College Student Educational Records Privacy Policy (MCSERPP)**, to be found in the Office of the Registrar in Horner Administration Building and in the *Student Handbook*. Students retain the right to file a complaint with the United States Department of Education alleging a failure of Methodist College to abide by the provisions of FERPA and the enabling regulations.

The college catalogue constitutes annual notification to students currently in attendance, as well as to the parents of those students, of their rights under FERPA and MCSERPP.

Students desiring to make changes to official records with regard to name, address, student number, and date of birth, must do so by completing the Methodist College Information System Date Correction Form obtained in the Registrar's Office.

Changes in Name and Address

Students desiring to make changes to official records with regard to name, address, student number, and date of birth, must do so by completing the Methodist College Information System Data Correction Form obtained in the Registrar's Office.

Honor Code

In the pursuit of academic studies at Methodist College, every student has the responsibility of obeying the Honor Code, which prohibits cheating (including plagiarism), theft, and academic misrepresentation. Each student is responsible for becoming familiar with the Honor Code. All work submitted to instructors must be in compliance with the rules of the Honor Code.

Academic endeavor is undermined by cheating, plagiarism, theft, or lying for academic advantage. The faculty has the duty to promote an atmosphere of honest learning through its own example as a community of scholars but also through the establishment and support of a system by which students charged with academic wrongdoing can be fairly judged and punished. That system at Methodist College is founded on the following principles:

1—Student civil rights must be protected. Among these are the right to an orderly hearing following due process, the right to confront accusers, the right to avoid self-incrimination, and the right to present evidence and call witnesses.

2—Grading is the prerogative of the faculty member, even in cases in which cheating has occurred. In those cases, however, in which the student is dissatisfied with such a private settlement, fairness dictates that faculty members accept the recommendations of the college community resulting from a hearing process.

3—More severe penalties (suspension and expulsion) are the responsibility of the college as a whole, and decisions involving such penalties require the participation of the faculty, the students, and the administration.

4—A fair and an independent appeal process is vital to protect student rights and correct abuses.

5—The relationship between student and teacher is essentially a private one, and academic violations can and should be kept between two parties and resolved to their satisfaction. In cases in which matters cannot be resolved in this way, they may be appealed, by either party, to the Honor Board.

6—Consistency requires that a relatively small and fixed group hear and judge Honor Board cases.

7—The adversary system utilized in litigation is not used in Honor Board cases; rather, the procedure is more conversational in character.

Jurisdiction—Plagiarism and cheating in academic work, theft, and academic misrepresentation (lying) are offenses that fall under the jurisdiction of the Methodist College Honor Code. Students must understand what these offenses are and how to avoid them.

Cheating—Students must complete all tests and examinations without help from any other source. They may not look at another student's paper or at any opened textbook or notebook while taking tests. They may not use any kind of "crib" sheet, i.e., any papers or materials that have helpful information on them. Possession of a "crib" sheet while taking a test is considered evidence of intention to cheat. Students may not ask another student for information during a test or give another student information. Students may not talk to another student while a test is being given except with the explicit permission of the professor. These rules apply to take-home examinations and to all others unless the professor says otherwise. Students who find a misplaced test question sheet should return it as soon as possible to the professor whose test it is. Exceptions to these rules can be made only by the professor.

Plagiarism—Anything that is written in a paper, book report, or any other assignment must be in the student's own words or must properly and fully indicate the source(s). Anything that students copy word for word from another source is a direct quotation. All direct quotations must be shown as such and must be properly documented. Students must also rewrite paraphrased material in a style and language that are distinctively their own; merely rearranging the words found in a scholarly source is plagiarism. Material that is paraphrased must be documented. For methods of documentation and all other aspects of manuscript form, students should follow either current practices advocated by the Modern Language Association (MLA) or other reliable manuals recommended by individual departments and/or professors.

Students may not submit as their own or copy any part of their papers from another student's paper, a paper they have bought, or anything written by a friend or relative. Students may not use an outline written by somebody else. They may not knowingly permit another student to copy their papers. Within limits, students are allowed and even encouraged to get the help of other students on papers. They may get ideas or suggestions on source materials from other students and may have another student read the paper for clarity and correctness. However, once students start putting words on paper, they must be on their own, and every word written must be their own. Students should check with professors if they are not sure what can or cannot be done.

Academic Misrepresentation—Students may not lie to gain academic advantage. Cases of academic misrepresentation include, but are not limited to, presenting forged or false excuses for class absences and lying to teachers concerning class assignments.

Theft—The taking of property belonging to another without his/her consent, with intent to deprive the owner of the property and/or to appropriate the item(s) for academic gain, constitutes theft.

Honor Board

Organization—The Honor Board hears two types of cases. First, a student may appeal to the Honor Board if he/she considers a faculty member's settlement unfair. Second, any member of the college community may bring a case directly to the Honor Board. These cases are heard by an Honor Board panel with student participation and with the right to appeal to the Vice President for Academic Affairs. At the end of each academic year, the files are consigned to the care of the Registrar for permanent storage.

A six-member Honor Board is nominated and elected by the faculty at the end of each academic year and is confirmed by the President. The Board chooses its own chairperson, who will from time to time constitute hearing panels of two faculty members and one student. The other four members serve on the hearing panels. The Student Government Association Executive Council nominates three representative student members to serve on the hearing panels, subject to confirmation by the President. Student vacancies are filled by the Honor Board subject to confirmation by the President. The Honor Board Chairperson keeps the files and records of the Honor Board and arranges the time, place, and personnel for the hearing panels.

Process—A faculty member who learns of a possible violation from personal observation, physical evidence, or the complaint of a student may wish to settle the matter privately with the offending student. The maximum penalty by a faculty member is an *F* in the course. The faculty member is obligated to inform the student of his/her decision and to report any infraction, the name of the student involved, and the decision on the matter to the Honor Board Chairperson for the permanent record. If the faculty member considers a more severe penalty appropriate, he/she may bring the case directly to the Honor Board, having first given the grade of *F* for the course. The Honor Board handles the matter according to its initial case procedure. All written communications should be hand delivered and not entrusted to campus mail.

Appeal Procedure

1—The student contacts the Chair of the Academic Standards Committee to initiate an appeal and files the appeal in writing. The Academic Standards Chairperson arranges a panel of two faculty members from the Academic Standards Committee and one student member, the time, and the place for the hearing and notifies the parties involved.

2—The Academic Standards Chairperson also informs the student of the right to have any person from the college community attend as an advisor and a counsel. The hearing panel chooses one of its members to preside. The proceedings are tape-recorded.

3—The faculty member involved briefly describes the alleged offense and the penalty imposed.

4—The student states the reason for his/her appeal.

5—The faculty member, in the presence of the accused student, presents the evidence for the alleged offense and the rationale for the penalty, using personal testimony, the testimony of others, and the physical evidence of tests or papers, as appropriate. The panel members ask any questions needed to clarify the issue.

6—The student and the advisor present evidence for the student's position in the presence of the faculty member, using personal testimony, the testimony of others, and interpretation of the physical evidence, as appropriate. The panel members ask any questions needed to clarify the issue, except that the student is not required to incriminate himself/herself. The faculty member is permitted fifteen minutes to rebut the testimony of the student.

7—The panel retires to consider its decision and reconvenes as soon as possible to announce it. Its deliberations in reaching a decision are not recorded. It decides penalties as follows: *F* on the assignment(s), *F* in the course, suspension, or expulsion. Panel decisions are by majority vote, and the complainant is obligated to accept the panel's decision.

8—If the panel upholds the decision of the faculty member or assigns another penalty, the leader of the panel informs the student of the right to appeal to the Vice-President for Academic Affairs in writing within 24 hours or by the end of the next working day, whichever is later. No formal grounds for this appeal are necessary.

9—The leader of the panel is responsible for sending the Vice President for Academic Affairs a report on the Board's decision and the tape recording of its deliberations. The panel leader delivers a copy of this report to the Academic Standards Chairperson for the permanent file.

10—The Vice-President for Academic Affairs may use the tape recordings as the basis for a judgment on any appeal or may choose to speak to the parties involved and examine the physical evidence. The Vice-President communicates the result of any appeal in writing to the student and to the Academic Standards Chairperson for the permanent file and states the reason for any change. The student remains in class pending resolution of the appeal.

11—A decision of the Vice-President for Academic Affairs may be appealed to the President of the college. Such appeals must be in writing and must be submitted by the student within 24 hours or by the end of the next working day, whichever is later, after the receipt of the decision. No formal grounds for appeal are necessary. The President may make any decision which he/she deems fit.

Penalties

- 1—Grade of *F*—The student is given a failing grade on the particular assignment(s) involved.
- 2—Grade of *F* in the course—The student is given a failing grade in the course. This course can be repeated.
- 3—Suspension—The student's enrollment at the college is terminated involuntarily. The student can apply for re-admission after a specified amount of time and can return if his/her application is approved by the Director of Admissions and the Vice-President for Student Life. Notice of suspension is not placed on the student's transcript. Instead, it becomes a matter of separate record in the student's permanent file and is revealed only when deemed appropriate by the Vice-President for Academic Affairs or the President.
- 4—Expulsion—The student is required to leave the college permanently and is not allowed to return. He/she forfeits all fees paid except board fees paid in advance. Notice of expulsion is placed on the student's official transcript.

Withdrawal from the College

A student withdrawing from the college must follow the procedures for withdrawal. The process begins in the office of the Registrar; and the student must be cleared by other areas, including the Business Office, the Vice President for Student Life, and the Vice-President for Academic Affairs, as indicated on the withdrawal form. **Failure to administratively withdraw from the college may result in the student being awarded failing grades for the semester.**

Housing during Holidays and Summer Sessions

The college does not assume financial or supervisory responsibilities for students during periods when it is closed but does assist students in finding accommodations in the Fayetteville area and in transporting them at the beginning and end of a holiday period, as needed.



ORGANIZATIONS AND HONOR SOCIETIES

Campus Government and Leadership

Omicron Delta Kappa—a national leadership society ROTC
Residence Hall Councils Student Government Association

Student Publications

Carillon—the student annual
Tapestry—the literary and art magazine
Pride—the campus newspaper

Social, Recreational, and Entertainment Groups

Alpha Epsilon Omega SAC (Student Activities Council)

Intramurals, Sports, and Pep Clubs

Campus Recreation Intramural Program

Religious, Service, Honorary, and Professional Organizations

Accounting Club	African-American Society
Alpha Chi (national scholastic fraternity)	Alpha Psi Omega (national theatre honorary fraternity)
American College of Health Care Executives	Beta Beta Beta (Science Honorary)
Campus Crusade for Christ	Christian Life Council
Computer Science and Mathematics Club	International Studies/Political Science/History Club
Criminal Justice Association	Delta Mu Delta (business honorary)
Fellowship of Christian Athletes	International Club
Kappa Delta Pi (an international education honorary society)	Library Club
Literary Society of Methodist College	Methodist College Debate Team
Methodist College Democratic Party	Methodist College Investment Club
Methodist College Men's Volleyball Club	Methodist College Republican Club
Minority Student Association	Phi Gamma Mu
Phi Sigma Iota (Foreign Language honorary)	Psi Chi (Psychology Honorary)
Psychology Club	Sigma Omega Chi (sociology honor society)
Sigma Tau Delta (English honor society)	Sociology/Social Work Club
Student Chapter of the Council for Exceptional Children	Student Education Association
Students in Free Enterprise	

Creative and Performing Arts

Chorus
Circuit Players—a theatre production group
Monarch Playmakers,
National Association of Teachers of Singing
Rainbow's End
Stage Band
Student Music Educators National Conference

ACADEMIC REGULATIONS

Information, Guidelines, and Regulations for All Students

Student Responsibility for Requirements and Registration

Every full-time student admitted to Methodist College is enrolled in a degree program that is normally completed in four academic years. The college provides counseling resources, and every student has a faculty advisor to assist in planning his/her program. However, **each student accepts full responsibility for reading all materials and information included in the *Catalogue of Methodist College* and the satisfactory completion of all graduation requirements.** Students must consult with their advisors before making changes in their academic program.

Dates for registration are published in the academic calendar. A **late registration fee** of \$100.00 is imposed for anyone registering after this date. Students are not permitted to attend any class until they have registered, nor can they register after the cut-off date for entering classes as designated in the academic calendar.

Pre-Registration

In order to register for classes, a student first pre-registers. The pre-registration period is commenced by advisor-advisee meetings, the dates of which are listed in the calendar. **Students must have their pre-registration data schedules approved by their advisors.** Students receive mid-semester grades from their advisors at this time as well.

Special Students

Special students are reminded that their admissions files must be completed prior to pre-registration for their second semester at Methodist College. If SAT scores or transcripts necessary for full acceptance into the institution have not been entered in a student's file, he/she cannot pre-register for the next semester.

Classification of Students

- 1—Full-Time Students: those enrolled in any semester (or 2 terms—Evening College Division—6 s.h. per term) for 12 or more s.h.
- 2—Part-Time Students: those enrolled for fewer than 12 s.h. per semester
- 3—Special Students: those not enrolled in an academic program but admitted by the college for specific courses
- 4—Class Standings: Students are classified according to s.h. completed:

Freshmen—0-30 s.h.	Juniors—63-94 s.h.
Sophomores—31-62 s.h.	Seniors—95-124 s.h.

Academic Standing

All students at Methodist College must demonstrate continuous satisfactory progress toward graduation. **A minimum GPA of 2.00 in the major, the concentration, the minor, overall (in all courses taken at Methodist College), and residency is required for graduation. However, a few specialized major fields/concentrations do require a higher minimum GPA.** Students should read carefully the requirements for graduation in these respective areas and should consult regularly with the advisor.

Course Load

The student's normal course load for the fall and spring day/evening semesters/terms is 12 to 18 s.h.

All students must have the approval of the Vice President for Academic Affairs or Registrar for 19 or more semester hours. The maximum course load during any one semester is 24 s.h. These limits cannot be waived. An additional fee per semester hour is charged for each academic semester hour over 18. Students registering in excess of the above will be dropped from excess classes by the Registrar and may not be entitled to any refund of monies paid for these courses.

The maximum course load for the Summer School is 18 semester hours. This includes all combinations of day and evening terms combined. (Students should not attempt more than two courses in any given summer day term).

Student whose academic course load drops below 12 semester hours may lose eligibility for Financial Aid and participation in athletics and are not considered to be full-time students.

Residential students whose academic load drops below 12 s.h. are not eligible for continued residence unless authorized by the Vice-President for Student Life.

Dropping/Changing Courses

Students are not permitted to make changes in courses later than the deadline specified for that purpose in the academic calendar:

Day Fall/Spring Semesters

- 1—A student cannot not add/enter a class after the first five school days of any semester.
- 2—A student can drop a class as late as the tenth school day without penalty.
- 3—A student dropping a class after ten school days as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
- 4—A student unavoidably withdrawing from the institution will receive a *WD* grade.

Summer Sessions—Term I, II, III

- 1—A student may drop or add a class during the first two days of the term.
- 2—A student dropping a class after two school days as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
- 3—A student unavoidably withdrawing from the institution will receive a *WD* grade.

Evening College

- 1—A student cannot not add/enter a class after the first five school days of any semester.
- 2—A student can drop a class as late as the tenth school day without penalty.
- 3—A student dropping a class after ten school days as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
- 4—A student unavoidably withdrawing from the institution will receive a *WD* grade.

All changes to academic programs or schedules must be initiated in writing through the Office of the Registrar and receive the approval of the student's academic advisor and instructors.

Withdrawal from the College

A student withdrawing from the college must follow the procedures for withdrawal. The process begins in the Office of the Registrar; and the student must be cleared by other areas, including the Business Office, the Vice President for Student Life, and the Vice-President for Academic Affairs, as indicated on the withdrawal form. **Failure to administratively withdraw from the college may result in the student being awarded failing grades for the semester.**

Attendance Policy for 100, 200 Level Classes

Credit will not be awarded for any 100, 200 level course in which a student is absent **for whatever reason** (sickness, family emergencies, college athletic events, etc.) from more than twenty-five percent of the class periods for the semester. When absences, for whatever reason, exceed twenty-five percent, the registrar will drop the student from the class and notify the student and the faculty member.

It is the student's responsibility to know how many classes he/she has missed. Ignorance of the number of classes missed is not a justification for not being dropped for excessive absences.

Exceptions to this policy (i.e., being allowed to remain in a class with more than twenty-five percent absences) require the approval of the Academic Dean on the recommendation of the faculty following a written explanation from the student justifying the exception and an interview with the Academic Dean. The written explanation and request for an appointment and a reinstatement exception must be submitted to the Dean within five days of the notification of removal.

A student-athlete who expects to miss classes due to scheduled athletic event should plan not to be absent from class for other reasons because of the danger of exceeding the limit.

Faculty members may implement and enforce more rigorous attendance policies. These policies will be stated in the syllabus provided at the beginning of the semester. The attendance policy for 300, 400 level classes is at the discretion of the individual faculty member.

Junior and senior level students enrolled in 100, 200 level courses are subject to the 100, 200 level attendance policy. A student dropped for excessive absences will receive a grade of *WF*.

Grading System

Effective with the Autumn Semester 1991-92, Methodist College has adopted a 13 point grading scale as follows:

Letter Grade	Quality Point per semester hour		Letter Grade	Quality Point per semester hour	
A+	4.3	Excellent	C	2.0	Satisfactory
A	4.0		C-	1.7	
A-	3.7	Good	D+	1.3	Passing
B+	3.3		D	1.0	
B	3.0		D-	0.7	
B-	2.7		F	0.0	Failure
C+	2.3				

I An *I* is awarded when extenuating circumstances warrant an extension of time for completion of the course. The course work must be completed within a reasonable period, not to exceed the end of the next academic semester; otherwise, the *I* becomes an *F*.

WP Withdrew passing. No quality points awarded

WF Withdrew failing. No quality points awarded; computed in GPA as *F*.

WD Withdrew, no grade awarded. Awarded by the Academic Dean when a student is administratively withdrawn from a class for non-academic reasons or officially withdraws from college. No quality points awarded.

<i>AU</i>	Audit/no grade awarded. No quality points awarded.
<i>WV</i>	Waiver. No quality points awarded.
<i>P</i>	Course taken on pass/fail basis. Pass. No quality points awarded.
<i>F</i>	Course taken on pass/fail basis. Fail. No quality points awarded.

Grade Appeals

Appeals involving evaluation or credit in a course should be directed first to the faculty member who taught the course, second to the Department Head, and third to the Division Director of the faculty member. If the student feels that the problem has not been resolved, he/she can appeal (fourth) to the Academic Standards Committee of the college. The committee then makes a recommendation on the matter to the Vice President for Academic Affairs.

Quality Points

To be graduated, a student must obtain a minimum of **124 s.h.** The minimum grade point average (GPA) is **2.0**; the grade point average is obtained by dividing the total number of quality points by the total number of hours attempted. Pass/fail and repeats are not included. Each graduate must also obtain the minimum **2.0 GPA in all courses taken in the major subject area, the concentration subject area, the minor subject area, and in residency at Methodist College. The GPA is computed separately for each category.**

Cancellation of Courses

The college reserves the right to cancel any scheduled course at any time through the first meeting of the class. All published class schedules are tentative and are not contractual in nature.

The college reserves the right to cancel or discontinue any course because of small enrollment or for other reasons. In order to assure quality education, the college reserves the right to limit further registrations when the maximum number set by the department has been reached. The college reserves the right to make changes in schedules and/or faculty when necessary.

Right to Change Requirements

The faculty reserves the right to change academic curricula and requirements. When the catalogue changes, the student has two options: to be governed by the catalogue under which he/she enrolled or to be governed by the new catalogue. Requirements from the two catalogues cannot be mixed. A student wishing to switch to a current catalogue must notify the Registrar **in writing** during that academic year. No student can be graduated under the terms of any catalogue dated more than six years prior to the graduation date. **(This catalogue expires in August, 2003.)**

Implementation of Outcomes Assessment and Institutional Effectiveness

Methodist College is involved in the implementation of Outcomes Assessment and Institutional Effectiveness measures to enhance the educational process. Participation in testing, surveys, questionnaires, and subject-area examinations in the major may be required. Any examinations are for only institutional analysis purposes, and scores do not affect GPA or graduation status.

STUDENT OPTIONS

Pass/Fail Option

Juniors and seniors may take one **elective** course during each of the last four semesters in residence on a pass/fail basis. Students exercising this option cannot apply "pass/fail" grades to any course that is used to meet a graduation requirement. The grade received is excluded from the GPA and earns no quality points. In order to enroll in a course on a pass/fail basis, the student must complete a pass/fail form in the Office of the Registrar when he/she registers for the course. **Once a course is commenced on this basis, it cannot be changed to a graded course.**

Auditing a Course

Any Methodist College course can be audited for no credit. Once registered for the course, the student may elect to audit the course for no grade or credit by completing the "Request To Audit A Course" form obtained in the Registrar's Office. This action should be completed when he/she registers for the course. Once a course is commenced on an audit basis, it cannot be changed to a graded course. Students are advised to refer to the fee schedule elsewhere in this catalogue for audit costs.

Directed and Independent Study Policy

Directed Study: Only in unusual circumstances can a student register for a non-scheduled course as a directed study. Any non-scheduled course in the *Methodist College Catalogue*, with the exception of 499, taught on a one-to-one basis is considered a directed study. The reasons for the request must be approved by the faculty advisor, the course instructor, and the department head prior to the approval by the Vice President for Academic Affairs. Directed studies are offered by full-time faculty members **only** and are an addition to regular teaching assignments.

Directed study fees and contact hours are the same for students enrolled in the day program, evening college or a summer term. A student registered for a directed study must pay \$200 per directed study semester hour credit in addition to the regular tuition rate.

Directed studies have a minimum of seven contact hours (between instructor and student) per semester hour credit. Students cannot take more than two directed studies at Methodist College.

Exceptions to any of these policies can be made only by the Vice President for Academic Affairs.

Independent Study: An independent study is reserved as an opportunity for well-qualified upper-division students to engage in special research in their major. Regular courses from the *Methodist College Catalogue* are **not** offered as Independent Studies. Independent studies must be approved by the faculty advisor, the faculty supervisor, and the Department Head prior to the approval by the Vice President for Academic Affairs. Independent studies are supervised by full-time faculty members **only** and are an addition to regular teaching assignments. An independent study must be supervised on a one-to-one basis.

Independent study fees and contact hours are the same for students enrolled in the day program, evening college or a summer term. A student registered for an independent study must pay \$100 per independent study semester hour credit in addition to the regular tuition rate. Independent Studies have a minimum of three contact hours (between faculty supervisor and student) per semester hour credit.

Exceptions to any of these policies can be made only by the Vice President for Academic Affairs.

Note: Directed and independent studies must be approved by the Business Office before the course begins.

Challenge Examination

Some Methodist College courses can be challenged by passing a validating examination. A request to take a challenge examination must be addressed to the appropriate department head, who will make the final determination as to whether a specific course qualifies. Satisfactory performance on the validating examination earns degree credit on a pass-fail basis. The fee is \$100.00 to sit for the challenge examination. If the student passes, he/she must pay \$200 to have the credit awarded. No additional charge is applied to have the course waived.

Credit by Examination

Students entering Methodist College can earn up to 45 s.h. of credit based upon successful completion of either the College Level Examination Program (CLEP) of the College Board or DANTES examinations.

Transfer students: Upon initial receipt of official CLEP/DANTES grade reports or transcripts, a maximum of 45 semester hours of credit can be earned through the College Level Examination Program (CLEP) General Examinations, CLEP Subject Examinations, College Board Advanced Placement Examinations, the ACT Proficiency Examination Program (PEP), DANTES Subject Standardized Tests (DSST's), USAFI Subject Standardized Tests (USST's), and USAFI End-Of-Course Examinations.

The DANTES Subject Standardized Test (Speech) has replaced the locally administered speech competency examination. Students who are successful on this test may receive three (3) semester hours of course credit on a pass/fail basis. The DANTES speech test consists of two components: a written (multiple-choice) component and an impromptu speech component lasting 3-5 minutes. A student must pass both parts of the test in order to receive credit. **This test does not satisfy North Carolina Teacher Licensure requirements.** Students wishing to take the speech test must register at least two weeks before the date they wish to test. The cost for the test is \$50.00, payable at the time of registration. Approximately 8-10 weeks are required to process the test.

Credit hours awarded through the CLEP examination program do not affect the student's GPA; they cannot be used to replace grades previously earned at Methodist College; nor can they be used to fulfill residency requirements. Additional information regarding minimum qualifying scores and equivalent course credit can be obtained from the Director of Testing, or the Director of the Methodist College Fort Bragg Office.

Innovative Learning Opportunities

Qualified upper-division students can, with the approval of the appropriate department, the Academic Standards Committee, and the Vice-President for Academic Affairs, pursue non-traditional programs (e.g., internships in state and federal agencies, resident study at foreign institutions, independent study and research) on and off campus for credit.

Visiting Student Letters

At the time a student completes his/her first class at Methodist College, he/she is considered, for enrollment purposes, a Methodist College student. In order to receive subsequent academic credit at Methodist College for course work taken at another institution after becoming enrolled, the student must obtain prior written approval from the Office of the Registrar in the form of a visiting student letter.

The Registrar may issue a visiting student letter to a student who maintains legal domicile outside the Methodist College service area (Cumberland County/Cape Fear/Sandhills Region) and who wishes to complete course work during the summer from an institution near his/her domicile. A visiting student letter will not be issued to a student to attend an institution within the Methodist College service area (Cumberland County/Cape Fear/Sandhills Region).

Any one visiting student letter will not authorize more than nine semester hours of credit and will not be issued to replace the grade of a course previously taken at this institution.

The issuance of visiting student letters will conform to the guidelines set forth in this catalogue: Credits for Transfer Students.

GUIDELINES/AIDS FOR STUDENTS WITH DEFICIENCIES OR DIFFICULTIES

Repeating a Course

A student can repeat any course taken at this institution, regardless of the original grade received. The highest grade earned will be the grade of record. The student transcript will reflect the number of times the course was taken and the grade in each case.

Grades originally awarded at Methodist College must be repeated here in order for the new grade to appear on the Methodist College transcript. CLEP, Dantes, Challenge, and pass/fail grades cannot be used to replace previously earned academic grades. **A transfer grade cannot replace a grade earned at Methodist College.**

Students receiving veterans' benefits, normally, cannot repeat a class that has been passed. Students are advised to contact the College Veteran Services Office for exceptions to this policy.

Academic Probation Policy

Although the evaluation of a student's performance is an on-going process, the academic standing (good standing, probation, suspension) will be assessed as indicated below:

- 1—The academic standing (good standing, probation, or suspension) is assessed at the end of the autumn and spring academic periods.
- 2—The status of academic probation is applied in accordance with the performance levels below:

Hours Attempted**	Desired GPA	Academic Probation
12-30	2.00 or higher	Less than 1.50
31-62	2.00 or higher	Less than 1.60
63-94	2.00 or higher	Less than 1.80
95-124 (+)	2.00 or higher	Less than 1.90

**Hours attempted include all hours attempted at Methodist College and all applicable transfer credits.

- 3—Students on academic probation **must adhere** to all of the following:
 - a—Enroll in a maximum of 12-15 semester hours.
 - b—Repeat all failed courses that are core requirements for their degree or required for their major.
 - c—Enroll in and earn a minimum grade C in Interdisciplinary Studies (IDS) 115—Study Skills course.
 - d—Maintain regular contact with their faculty advisor; and as needed, the Assistant Dean for Academic Services.
 - e—Comply with the terms stated in the contract required of students on Academic Probation.
- 4—Counting only the autumn and spring academic periods, students placed on academic probation have two such academic periods within which they attempt courses at Methodist College to attain good standing. Those who fail to do so are suspended.

Suspension, Dismissal, and Re-admission

- 1—A currently enrolled full-time student who does not successfully pass at least one 3 (or 4) semester hour course in any semester will be suspended. (For purposes of this policy, IDS 110 and 115 do not count as academic courses.) The grade of Incomplete will be considered neutral in the application of this rule.
- 2—At the end of an autumn or a spring academic period, students who have attempted 24 semester hours or more and who have a cumulative GPA of less than 1.0 will be suspended. When a failed course is repeated and a passing grade is awarded, only the “repeated” course will be considered in the hours attempted.
- 3—Suspensions and/or dismissals of students are executed by the Office of the Vice-President for Academic Affairs or Vice-President for Student Life and are reflected on transcripts.
- 4—Application for re-admission must be addressed to the appropriate Vice-President in writing and must explain why re-admission is warranted.
- 5—Students who have been suspended must be formally re-admitted to the college before they can enroll in classes in day, evening or summer sessions. Re-admitted students will be restricted to probationary status until such time as they demonstrate their ability to complete successfully college level work. Students failing to do this will be subject to immediate suspension.
- 6—Students academically suspended from Methodist College who wish to re-apply in the future must adhere to all of the following:
 - a—Discuss with the Methodist College Registrar enrollment at a junior college or similar institution and obtain from the Registrar a visiting student letter granting prior approval to take specific courses at another institution.
 - b—Successfully complete six semester hours of previously approved courses with a minimum grade of C in each course at another institution.
- 7—Students who have been suspended a second time for academic reasons are expelled from Methodist College.
- 8—Students suspended or expelled may appeal in writing within sixty days of being sent notification to the Academic Dean, who will submit the appeal to the Academic Standards Committee.

Academic Resource Center

The purpose of the Academic Resource Center is to provide students with the means for academic success. Under the tutelage of the Academic Resource Center, academic support and tutoring are available, free of charge, to the student. Peer and non-peer tutors are available as are individual and group tutoring sessions. Non-peer tutoring is available in accounting, business, economics, mathematics, English, history, biology, chemistry, earth science, and physical science. Peer tutoring is available in mathematics, chemistry, biology, French, Spanish, English, accounting, and social sciences. The Academic Resource Center houses academic support material to include TV/VCRs and videotape aides, computers and computer tutorials, and cassette players/recorders and instructional tapes.

A small computer lab is located in the lobby of Garber Hall. This affords the student the opportunity to have access to a computer even when the Computer-Assisted Composition Laboratory is not open. (Its hours are projected to be 7:00 P.M.-12:00 A.M.) The computers in this lab are CAC-compatible; therefore, the student can start on his/her papers in the CAC lab and finish them as well as print them in the Garber Lab.

SPECIAL PROGRAMS AND CATEGORIES OF STUDENTS

Summer Session

Methodist College conducts a summer semester that includes both day and evening classes. The academic calendar should be consulted for the exact dates of the summer terms. Full details, including dates, course listings, and schedules, can be obtained from the Office of the Evening College or the Registrar.

Dropping/Changing Courses

Students are not permitted to make changes in courses later than the deadline specified for that purpose in the academic calendar.

Summer Sessions—Term I, II, III

- 1—A student may drop or add a class during the first two days of the term.
- 2—A student dropping a class after two school days as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
- 3—A student unavoidably withdrawing from the institution will receive a *WD* grade.
- 4—Students withdrawing from the Summer Program on or before the last day to drop classes will receive a refund of the amount paid. Those students withdrawing from the college after the last day to drop classes will not be eligible for a refund.

Course Load

The maximum course load for the Summer School is 18 semester hours. This includes all combinations of day and evening terms combined. (Students should not attempt more than two courses in any given summer day term).

Students whose academic course load drops below 12 semester hours may lose eligibility for Financial Aid and participation in athletics and are not considered to be full-time students.

Residential students whose academic load drops below 12 s.h. are not eligible for continued residence unless authorized by the Vice-President for Student Life.

Evening College

The Evening College provides an educational opportunity for non-traditional students, such as military personnel, those who work full- or part-time in civilian positions, and those who are beyond the usual college age or have major family responsibilities. The Evening College Office is located in the Trustees'/Classroom Building (T-203) and is open from 1:00-8:00 P.M. Monday through Thursday, and 8:30 A.M.-4:30 P.M. on Friday. **Advising** is available on the main campus and at **Fort Bragg (Room 16, Building T-3571, near the corner of Knox and Randolph Streets)**. Methodist College is also involved in a cooperative program with the Defense Language Institute Foreign Language Center (DLIFLC) for the awarding of Associate of Arts Degrees in languages taught by that institution.

Residents of North Carolina and military personnel stationed in North Carolina and their resident dependents are eligible for the North Carolina Legislative Tuition Grant **NCLTG** (\$1250 for the 1996-97 school year) if they carry **12 s.h.** per semester (6 s.h. per Evening College term). In addition, the Army and the Air Force pay a significant percentage of the tuition for eligible service members. Interested students should contact the Methodist College Financial Aid Office or the Fort Bragg office (**436-3624**) for details.

Evening College Admission

- 1—Submit a completed Evening College application-for-admission form.
- 2—Completion of English Placement Examination
- 3—Request that official copies of all appropriate academic credentials, including a high school transcript, be forwarded to the Evening College Office of Admissions.
- 4—Arrange an interview with the Director of the Evening College
- 5—Students withdrawing from the Evening Program on or before the last day to drop classes will receive a refund of the amount paid. Those students withdrawing from the college after the last day to drop classes will not be eligible for a refund.

Students entering the Evening College may take up to twelve semester hours of course work prior to meeting all admission requirements by completing the Evening College application-for-admission form. Upon completing the 12 s.h. of work, those students desiring to continue their studies must be admitted to the college as specified above. Students who do not complete the above requirement and are not fully admitted to the College are not eligible for Financial Aid or other Third Party Tuition Assistance programs.

Student Activity Fee for Evening College Students

Evening students can, by paying a \$40.00 fee in addition to other charges, be issued a card entitling them to free admission to cultural events in Reeves Auditorium (on the same basis as regular day students) and free admission to athletic contests. This fee is payable in the business office on a yearly basis (academic year). The card also entitles them to use of the facilities at the Riddle PAC and the right to

participate in Student Government Association activities. Evening students are never allowed to participate in athletic programs or to live in the residence halls.

Evening College Programs

The Evening College of Methodist College offers select majors in a variety of degree programs, to include Associate of Arts, Bachelor of Applied Science, Bachelor of Arts, and Bachelor of Science Degrees.

The following Associate of Arts degrees are available in their entirety through the Evening College: Accounting, Business Administration, Health Care Administration, Criminal Justice, Foreign Languages (for Defense Language Institute graduates), General Studies, History, Political Science, Sociology, and Spanish.

The following Bachelor of Arts or Bachelor of Science majors are available in their entirety through the Evening College: Accounting, Business Administration, Criminal Justice, Business Administration with a concentration in Health Care Administration, History, Political Science, Sociology, and Spanish.

The Bachelor of Social Work with a major in Social Work is not available in its entirety in the Evening College. Social Work 420 and 424, (Practice Methods I and II), and Social Work 475 (Field Experience), are taken in the regular day program.

Students transferring to Methodist College and possessing a qualifying Associate of Arts or Science degree may apply to be considered for the Bachelor of Applied Science Degree program as specified elsewhere in this catalogue.

Counseling

Counseling is available at the Fort Bragg office and on the main campus by appointment during the Evening College terms and on a walk-in basis during the registration periods. **Formal evaluations of all transfer credit**, including CLEP, DANTES, MOS, military schooling, and corporate and federal schools, **are provided for students who have earned a minimum of 6 semester hours with a GPA of 2.00 or higher at Methodist College.**

Students **register** for or **drop/add** an Evening College class Monday through Friday at the Fort Bragg office or in the Office of the Registrar on the main campus. The college reserves the right to cancel a class through its first scheduled meeting. Published class schedules are tentative and are not contractual in nature. **Add/drop/late registration periods end on Friday of the first week of classes; no refunds are made after that time.**

Tuition for the Evening College is \$115.00 per s.h., and no refunds are made after the add/drop/late registration period. Tuition is payable at the time of registration either by cash, charge card, or personal check. Military Tuition Assistance and Veterans' Educational Benefits are available. Students should contact the Financial Aid Office on the main campus or the Fort Bragg office for details. Tuition-assistance forms must be initiated before the student can enter class; the college will aid in this process.

Evening College students desiring to transfer into the Academic Day College must complete a Day College application form and meet all other entrance requirements as specified elsewhere in this catalogue. An Evening College student enrolled in 9 s.h. in the Regular Academic Program and sufficient hours in the Evening Program to qualify as full-time (12 or more s.h.), will be charged as a full-time day student.

Special Students

Special students are reminded that their admissions files must be completed prior to pre-registration for their second semester at Methodist College. If English Placement Test, SAT scores, or transcripts necessary to full acceptance into the institution have not been entered in a student's file, he/she cannot pre-register for the next semester.

Dropping/Changing Courses/Evening College

Students are not permitted to make changes in courses later than the deadline specified for that purpose in the academic calendar:

- 1—A student cannot not add/enter a class after the first five school days of any semester.
- 2—A student can drop a class as late as the tenth school day without penalty.
- 3—A student dropping a class after ten school days as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
- 4—A student unavoidably withdrawing from the institution will receive a *WD* grade.
- 5—Students withdrawing from the Evening Program on or before the last day to drop classes will receive a refund of the amount paid. Those students withdrawing from the college after the last day to drop classes will not be eligible for a refund.

All changes to academic programs or schedules must be initiated in writing through the Office of the Registrar and receive the approval of the student's academic advisor and instructors.

Course Load

The student's normal course load for the fall and spring day/evening semesters/terms is 12 to 18 s.h.

All students must have the approval of the Vice President for Academic Affairs or Registrar for 19 or more semester hours. The maximum course load during any one semester is 24 s.h. These limits cannot be waived. An additional fee per semester hour is charged for each academic semester hour over 18. Students registering in excess of the above will be dropped from excess classes by the Registrar and may not be entitled to any refund of monies paid for these courses.

The maximum course load for the Summer School is 18 semester hours. This includes all combinations of day and evening terms combined. (Students should not attempt more than two courses in any given summer day term).

Student whose academic course load drops below 12 semester hours may lose eligibility for Financial Aid and participation in athletics and are not considered to be full-time students.

Residential students whose academic load drops below 12 s.h. are not eligible for continued residence unless authorized by the Vice-President for Student Life.

Policy on Combining Regular Day Program and Evening College

Evening College tuition is charged separately and is not waived by the fact that a person is a full-time day student.

Methodist College Regular Day Program and Evening College are recognized as two completely separate units. A student who qualifies as a full-time day student (12 or more s.h.) will be charged the full-time day tuition. If the student elects to enroll in additional courses in the Evening College, that student will be assessed an additional \$115 per s.h. for the evening courses.

A student enrolled in at least 9 but less than 12 s.h. in the regular day program, may enroll in additional semester hours in the Evening College to total between 12 and 18 s.h. as a total load and will be assessed the full-time day tuition. Any hours in excess of 18 hours in the Evening College will be assessed at the rate of \$115 per semester.

A student enrolled in less than 9 s.h. in the regular day program and additional semester hours in the Evening College will be assessed \$350 per s.h. for the day courses, and \$115 per s.h. for the evening courses.

British Studies Abroad

Methodist College students have an opportunity to participate in the established and very successful British Studies Abroad Program. This program is a residential five week summer session offered each year. While allowing participants ample free time for independent travel, the session provides each student with six to eight credit hours in one of a wide range of courses offered. Courses include presentations by British scholars, artists, business leaders, and government officials, and a range of field trips. American professors of record supervise these activities and the other course work.

Students are housed in a University of London residence hall in Chelsea where there are single and double rooms, partial board, and communal facilities. The site in Chelsea is very convenient to London's many sights and activities. The American professors are housed with the students in the residence hall.

These courses earn credits at the University of Southern Mississippi, which administers the program, and are transferable to Methodist College. The cost of the program includes tuition and fees, flight, room and partial board, and living expenses. These costs are payable to the University of Southern Mississippi, but students are eligible for financial aid through Methodist College. Students may obtain information about the program and assistance with their applications from the British Studies Abroad coordinator.

ACADEMIC HONORS AND RECOGNITIONS

The President's List

Students who achieve a 3.70 GPA with at least 44.4 quality points during the semester on a total course load of 12 or more semester hours, with no grade of D, F, or I and no developmental courses, are named to the President's List. Students awarded the grade of "I" will not be considered for the President's List though the incomplete grade may be changed later and subsequently qualify the student for this honor status.

The Dean's List

Students who achieve a 3.20 or better GPA with at least 38.4 quality points during the semester on a total course load of 12 or more s.h.'s, with no grade of D, F, or I and no developmental courses, are named to the Dean's List. Students awarded the grade of "I" will not be considered for the Dean's List though the incomplete grade may be changed later and subsequently qualify the student for this honor status.

Honors and Awards

Alpha Chi is a National Honorary Scholastic Fraternity chartered in 1922. The North Carolina Mu Chapter was installed on October 8, 1976. Membership is limited to the top 3% of the junior class and the top 5% of the senior class.

The **Alpha Psi Omega Outstanding Theatre Contribution Award** is given upon vote by the local chapter of the national honorary fraternity.

The **Balaez-Ambrose Mathematics Award** was established by James Loschiavo, a 1969 (*Summa Cum Laude*) graduate, to honor Dr. Ofelia M. Balaez and Mr. Robert B. Ambrose, Professors of Mathematics. It is presented to the mathematics student with the greatest academic potential. The student must have completed 18 s.h. of work in mathematics by or during the second semester of his/her junior year. It consists of \$100.00 in cash and a certificate of recognition.

The **Clark Award in Accounting** was established in 1990 by Lynn G. Clark to honor Samuel J. Clark, Director of Computing at Methodist College and a previous Registrar and Director of Extension Services. He came to the college as an Instructor of Accounting, and this award is given yearly to the most outstanding junior or senior Accounting major. The award is given based on a vote of the faculty of the Accounting Department. It consists of a \$100 United States Savings Bond.

The **Clark Memorial Science Service Award** was established in 1984 by the Biology faculty to honor Dr. Fred E. Clark, Dean of Academic Affairs and Professor of Biology. It is given to the student making the greatest contribution to the Science Department programs and activities.

The **Walter B. Clark Maximum Effort Award** was established in 1995 to honor Mr. Walter B. Clark, founder of Mid-South Insurance company and is presented to a graduating Reeves School of Business student at Awards Day. It is given to an individual who has demonstrated maximum effort in overcoming hardship, commitment, work ethic, and is likely to be successful in the future. Nominations are open to students and faculty. The advisor for the nominated student should substantiate the award criteria. The award consists of a \$100 honorarium and a plaque of recognition.

The **Joe Cannata Memorial Award** is presented annually to the senior sociology major with the highest grade point average.

The **Edna L. Contardi Award** was established in 1970 by students Charles G. Hartman, James T. Gwyn, and Stephen A. Magnotta in honor of the former Professor of English. The fifty-dollar honorarium is presented to the graduating English major with the highest GPA in English.

The **Yolanda M. Cowley Award** was established in 1971 to honor Dr. Cowley, Professor of Spanish. The award is presented to the Spanish student with the greatest academic potential. The student must have at least a minor in Spanish. Students whose native tongue is Spanish are not, as a rule, eligible. It consists of a \$100.00 United States Government Bond and a certificate of recognition.

The **Criminal Justice Leadership Award** is presented to a criminal justice student in recognition of outstanding leadership, service and academic achievement. The award recipient is chosen by the criminal justice faculty.

The **Ingeborg M. B. Dent German Award** was established in 1993 by Linda Gravitt, friends, colleagues and students of Mrs. Dent. The award is presented to the student minoring in German who shows the greatest academic potential. Non-native German speakers will be given preference in the selection. The award consists of a \$100 United States Government Bond and a certificate of recognition.

The **Samuel R. Edwards Award** was established by the faculty in 1990 to honor Mr. Edwards who served simultaneously as first Registrar, Admissions Director, Director of Financial Aid, and Instructor of Physical Education. The award will consist of an engraved plaque presented at the December graduation to a graduating Evening College student in recognition of his/her academic excellence, spiritual development, and community service.

The **Marie C. Fox Philosophy Award** was established by the first professor of Philosophy at Methodist College, is presented to the philosophy student who has exhibited outstanding analytic ability, philosophical perspective, and creative potential. The honorarium is a \$50.00 United States Government Bond or the cash equivalent.

The **Willis C. Gates Music Award for Excellence in Performance** was established by the music faculty in 1979 to honor Dr. Gates, one of the original faculty members of Methodist College and the first Chair of the Department of Music. The award is presented to the student deemed by the music faculty the finest performing artist of the academic year. The student's name is inscribed on a plaque that is on permanent display at the college and is presented with a smaller plaque commemorating the award.

The **Gautam Award in Business Administration** was established in 1978 by John Junius Grandefeld (1975) to honor Dr. Sid Gautam and is given to the student manifesting the same dedicated interest and creativity in the field of finance and investments as Dr. Gautam in his teaching. The recipient must be majoring in Business Administration/Economics, be a rising junior or senior with a 3.0 or better GPA, and have demonstrated an interest in pursuing a career in finance and investment. The award is a \$100.00 United States Savings Bond or the cash equivalent.

The **Outstanding Health Care Administration Student Award** was established in 1995 by the Sandhills Healthcare Executives Forum, a local affiliate of the American College of Healthcare Executives (ACHE). The award is presented annually to a Health Care Administration graduating senior for scholastic achievement, service to the community, and for active membership in the ACHE. The award consists of a \$100.00 honorarium, a plaque, and the individual's name will be permanently inscribed on a memorial plaque.

The **Pauline Longest Education Award** is presented by Mrs. Pauline Longest to a senior member of the Student Education Association who has contributed to the work of the chapter and has demonstrated outstanding potential as a teacher. Established in 1974 as the Student Education Award, it was renamed in 1978 to honor the original advisor to the chapter and consists of a fifty-dollar honorarium and a certificate of recognition.

The **Dr. William P. Lowdermilk Student Achievement Award** was established in 1995 by the Fayetteville Rotary Club to honor Reverend Lowdermilk for both his service to Rotary International and his 32 year service to Methodist College from 1963-1995. Nominations for the annual award come from students, faculty, and staff, based on set criteria including meeting the "Four-Way Test" of Rotary. The student is selected by representatives from the College and the Fayetteville Rotary Club. A \$500 award is made to the student from a fund of the College at the Annual Lowdermilk Rotary Night held on the campus in March.

The **Military Order of the World Wars Award** is presented to a cadet in good standing in all military and scholastic aspects who has indicated a strong desire to serve his/her country.

The **George and Lillian Miller Award**, established by Methodist College's first Dean of Women who was also a member of the History Department, is presented to the history student with the greatest academic potential. The student must have completed 18 s.h. of work in history by or during the second semester of his/her junior year. The honorarium is a fifty-dollar United States Government Bond or the cash equivalent.

The **Mullen-Mansfield Memorial Award** was established by the Military Science Department to honor the late Col. William Mullen and Captain Clayton Mansfield. Col. Mullen, who died in 1978, and was the husband of Mrs. Georgia Mullen, former head librarian at Methodist College. A veteran of thirty years in the Army, he commanded the first Green Beret unit, the 77th Special Forces Group, and served as Army attaché in Canada and as Professor of Military Science at the University of Notre Dame. Captain Mansfield, stepson of former Professor Eugene Smith, distinguished himself by heroic action on April 29, 1965 while serving as the senior Army

advisor to South Vietnamese forces, and was killed in action in Vietnam. The award is presented to the graduating ROTC cadet who displays the highest standards in unit leadership, academic excellence, and Army summer training programs and consists of a \$100.00 United States Government Bond and a permanent inscription on a memorial wall plaque.

The **Ott-Cooper Science Award** was established in 1971 by Mrs. Pauline Longest to honor the first and second Chairmen of the Science and Mathematics Division, Drs. Charles N. Ott and William C. Cooper. It is presented to a senior science major for scholastic achievement, interest, participation in Science Department activities and potential for success in a science-related career; consists of \$100.00 and a certificate of recognition.

The **Plyler Humanities Award**, established in 1988 by Dr. Lorenzo Plyler and his family in memory of the late Elizabeth (Betty) Plyler, consists of \$100.00 presented to a graduating senior in the Humanities Division chosen by the Heads of the Departments of English, Foreign Languages, and Philosophy/Religion.

The **Plyler-Knott Award in Religion**, established and now funded by Lynn Moore Carraway, Michael Safley, James Malloy, and William Presnell, honors Drs. Lorenzo Plyler and Garland Knott, Professors of Religion. It is given to the outstanding religion student and consists of a \$100.00 United States Government Bond and a certificate of recognition. The winner must plan to enter a religious vocation and have successfully completed 12 s.h. of religion.

The **J. Elaine Porter French Award**, established in 1990 by Mr. Fred Epeley, friend and colleague of Mrs. Porter, is presented to the French student with the greatest academic potential. The student must have at least a minor in French. Students whose native tongue is French are not, as a rule, eligible. It consists of a \$100.00 United States Government Bond and a certificate of recognition.

The **Methodist College President's Award** is presented to the cadet who has displayed the highest level of leadership and military excellence since entering ROTC.

The **Publisher's Award** was established in 1983 to honor a student demonstrating superior achievement in collegiate journalism. The award and permanent plaque are provided by Mr. Ramon Yarborough, publisher of The Fayetteville Observer Times.

The **Pulliam Award**, established in 1994 to honor Bruce R. Pulliam, Associate Professor of Social Science. The fifty-dollar honorarium is presented to the graduating History major with the highest GPA in History.

The **Charles M. Reeves, Jr. Outstanding Scholar Award** was established in 1993 to honor Mr. Charles M. Reeves, Jr. The award is presented to an outstanding senior at Award's Day. The recipient must have 106 s.h. for the academic semester ending in December and should be involved in extracurricular activity, preferably in the business areas. The award consists of a \$100 honorarium and a certificate of recognition.

The **Reserve Officers Association Award** is presented to outstanding Military Science IV's, Military Science III's, and Basic Course Cadets for leadership and high aptitude for the military. Recipients must indicate a desire to continue in ROTC and obtain a commission.

The **Outstanding ROTC Cadet Participation Award** was established by the Cape Fear Chapter of the Retired Officers Association in 1979 to honor a Basic or an advanced Cadet with an excellent academic performance (a GPA of 3.0 or better) and excellent ratings in leadership positions. The cadet must have participated extensively in ROTC and must have excellent potential for service to the community and nation. The award consists of a United States Savings Bond, a certificate of recognition, and the inscription of the recipient's name on a permanent wall plaque.

The **Outstanding Social Work Student and Senior Awards** were established by the Social Work Program, to honor top students as selected by the Social Work Program and the Social Work Club, in recognition of leadership, service and academic achievement.

The **Wall Street Journal Award** is presented to a rising junior with a 3.2 or better G.P.A. in the Reeves School of Business. The award consists of a year subscription to The Wall Street Journal and a certificate of recognition. The award is presented at the Outlook Symposium.

The **Elizabeth H. Weaver Award** was established in 1973 by the Methodist College Women's Club to honor the wife of the college's first president, Dr. L. Stacy Weaver. Presented for contributions to the moral, intellectual, and cultural life of the college, it consists of an engraved plaque and a scholarship to be credited to the recipient's account in two equal portions over the next two consecutive semesters at \$500 each.

The **Lucius Stacy Weaver Award**, established in 1964 by the family of Dr. L. Stacy Weaver to honor Methodist College's first President, is an engraved plaque presented to an outstanding member of each graduating class for academic excellence, spiritual development, leadership, and service.

PROGRAM AND DEGREE REQUIREMENTS

Degrees Awarded

Methodist College confers six degrees upon completion of the respective academic program and the approval of the faculty. It reserves the right to refuse a degree if the character or conduct of the student does not represent the college in an acceptable manner. Baccalaureate degrees are conferred upon completion of a course of study with a minimum of 124 (approved) s.h.; associate degrees are conferred upon completion of a course of study with a minimum of 62 (approved) s.h. Courses numbered below 100 cannot be counted toward the semester-hour minimum for an associate or a baccalaureate degree.

Bachelor of Arts (B.A.) degrees are awarded in 38 fields.

Bachelor of Science (B.S.) degrees are awarded in 32 fields.

Bachelor of Social Work (B.S.W.) degree is awarded in 1 field.

Bachelor of Music (B.M.) degrees are awarded in 2 fields: music education and music performance.

Bachelor of Applied Science (B.A.S.) degrees are conferred upon graduates of accredited associate degree programs of technical institutes/colleges and community colleges. Candidates must complete all academic requirements of Methodist College except the previously completed associate degree concentration. The acceptable degree concentrations are listed previously.

Associate of Arts (A.A.) degrees are awarded to persons completing a prescribed two-year course of study in the liberal arts.

Associate of Science (A.S.) degrees are awarded to persons completing a prescribed two-year course of study in such areas as biology, chemistry, health care administration, mathematics, science, computer science, and pre-engineering.

Award of Second Degree

The award of a second Baccalaureate degree at Methodist college requires that the student complete an additional residency of 31 s.h. of course work after the completion of all requirements for award of the first baccalaureate degree; minimally this will require 155 semester hours of course work of the following:

—completion of all general education core requirements required for the award of each degree.

—completion of all major area courses required for the award of each degree.

Of the additional residency requirement, 15 s.h. of course work must be completed at the upper level (300/400 level courses).

Academic Majors

Students should select their majors at least by the sophomore year and follow the respective departmental curriculum patterns established for each major. The college offers 44 majors:

Major Program	Degrees Offered
Accounting	AA, BA, BS
Art	AA, BA
Art Education	BA
Biology	AS, BA, BS
Business Administration	AA, BA, BS
Business Administration with a Concentration in Health Care Administration	AS, BA, BS
Business Administration with a Concentration in Professional Golf Management	BA, BS
Business Administration with a Concentration in Professional Tennis Management	BA, BS
Chemistry	AS, BA, BS
Communications/Mass Media	AA, BA, BS
Computer Science	AS, BA, BS
Criminal Justice	AA, BA, BS
Elementary Education	BA, BS
English	AA, BA
Finance/Economics	AA, BA, BS
Fine Arts Management with a Concentration in Music	BA
Fine Arts Management with a Concentration in Theatre	BA, BS
Fine Arts Management with a Concentration in Visual Arts	BA
French	AA, BA
History	AA, BA, BS
International Studies	BA, BS
Liberal Arts Studies	BA, BS
Marketing	BA, BS
Mathematics	AA, AS, BA, BS
Middle Grades Education	BA, BS

Music	AA, BA
Music Education (K-12)	BM
Music Performance	BM
Physical Education with Teacher Preparation	BA, BS
Physician Assistant	BS
Political Science	AA, BA, BS
Psychology	BA, BS
Religion	BA
Science	AS, BA, BS
Secondary Education (English, French, Mathematics Science, Social Studies, Spanish)	BA, BS
Social Work	BSW
Sociology	AA, BA, BS
Spanish	AA, BA
Special Education (K-12)	BA, BS
Speech Communication	AA, BA, BS
Sports Management	BA, BS
Sports Medicine	BA, BS
Theatre	AA, BA, BS
Writing	AA, BA

Academic Minors

Selected minors, available in many departments, are listed in the catalogue under the departmental descriptions.

Required Courses and Curriculum Patterns

To avoid serious course scheduling difficulties, all entering freshmen must enroll in available and appropriate English and physical education courses and at least one other course among the college's core/general education requirements. Students should complete as many of their core/general education requirements as possible during their freshman and sophomore years and must continue in the sequential English courses until the English requirement has been fulfilled. **Curriculum patterns** for each major are available from the advisor or the Department Head.

Writing Across the Curriculum

To enhance the writing skills of our students, the following guidelines are established:

- 1—All new students will be placed in an appropriate English course (ENG 100, 101, 102 [103], 207) either on the basis of SAT or ACT scores, high school English grades, or by an English Placement Test given at the beginning at each semester at Methodist College. **The English Placement Examination may be taken only once.**
- 2—All transfer students are required to successfully complete the English Placement Examination. Transfer students who have taken English 101 and/or English 102 and who place into English 207 must take and pass that course before attempting any other core requirements in English. Transfer students who have had no English and fail the English Placement Examination must take English 100 and pass that course before attempting English 101.
- 3—Entering Freshmen who place into English 100 must take and pass that course before attempting English 101.
- 4—A passing grade in English 100 (if needed) is a prerequisite for English 101; a passing grade in English 101 is a prerequisite for English 102 (or 103), and a passing grade in English 102 (or 103) is a prerequisite for all other English courses.
- 5—Each student, day or evening, must take at least one writing-enrichment course in his/her major field.
- 6—Faculty teaching courses designated by their departments as writing-enrichment courses will inform their classes of this requirement.
- 7—English 320 will not be considered a writing-enrichment course for Accounting and Business majors.

Residency

Residency is defined as course work successfully completed at this institution. It does not include CLEP Examinations, course work approved through a visiting student letter, credit earned through challenge examinations, or course work waived as a result of taking proficiency examinations. Residency requirements are determined by the type of degree sought:

B.A., B.S., B.M., B.S.W. degrees: 31 s.h., to include 24 s.h. at the 300/400 level, and fifty percent of the major must be taken in residency.

B.A.S. degree: 31 s.h., to include 24 s.h. at the 300/400 level. 9 s.h. must be completed at the 300/400 level in the same academic discipline).

A.A., A.S. degrees: 16 s.h. in residency.

The students final semester must be completed in residency unless waived by the Vice President for Academic Affairs or in those cases where S.O.C. contractual arrangements prevail.

Upper Division Hours Outside the Major

Of the 124 hours required for graduation, twelve semester hours of upper-level (300-400) courses must be taken in areas outside of the major field or area of concentration. Students must consult with the department head of the major for specific guidance related to this requirement.

Bachelor of Applied Science Concentrations

The following associate degree concentrations, if awarded by a recognized community, technical, or junior college will be accepted by Methodist College toward the award of the Bachelor of Applied Science Degree. (For degree requirements see elsewhere in this catalogue.) To be considered for this program, candidates must complete a Request for Admission to the Bachelor of Applied Science Program Form during their first semester at Methodist College. This form can be obtained in the Registrar's Office.

Architectural Technology	Horticulture Business Management
Associate Degree Nursing	Industrial Management
Banking and Finance	Insurance
Civil Engineering Technology	Paralegal Technology
Electronics Engineering Technology	Physical Therapist Assistant
Food Service Management	Public Administration
Funeral Service Education	Radiologic Technology
General Occupational Technology	Real Estate
Respiratory Care Technology	

In cooperation with The Community College of The Air Force, Methodist College will also accept applications for the award of the Bachelor of Applied Science Degree. Applicants for this program should contact their appropriate military education counselor or the Assistant Registrar, Fort Bragg office. Approval of any particular area of concentration for award of the Bachelor of Applied Science Degree will be based on the nature of the concentration, consistent with this institution's mission as a liberal arts college.

Vocational and/or Pre-Professional Programs

Pre-Theology—Interested students are advised to contact the Head of the Department of Philosophy and Religion.

Though not always a requirement, a religion major provides the student with certain advantages at the seminary level. The American Association of Theological Schools recommends that pre-seminary training include a total of 90 s.h. in religion, English, history, philosophy, psychology (and other social sciences), and a foreign language (French, German, Latin, Hebrew, or Greek), with an area of concentration chosen from religion and philosophy, language and literature, or social science. Suggested minimums are as follows:

	S.H.		
English Composition and Literature	12	Philosophy (History, Content and Method)	3
Speech	3	Psychology	3
History (Ancient, Modern European, American)	6	Other Social Sciences	9
Religion	6-12		

Pre-Medicine, Pre-Dentistry, Pre-Nursing—Interested students are advised to contact the Head of the Department of Science.

Pre-medical, pre-dental, and pre-nursing students should obtain as fundamental and broad a preparation in the humanities as is possible and consistent with thorough preparation in the sciences. Since professional schools vary, students should be familiar with the respective entrance requirements, which usually include general biology, inorganic and organic chemistry, general physics, English, foreign language, and history.

Pre-Physical Therapy—See requirements for the Liberal Arts Studies Major with Concentrations in Physical Education and Biology under the Departments of Biology or Physical Education. Interested students are advised to contact the Head of Biology or Physical Education Departments.

Pre-Engineering—Interested students are advised to contact the Pre-Engineering Advisor in the Department of Science.

Pre-Law—Interested students are advised to contact the Pre-Law Advisor in the Department of History and Political Science.

No major is particularly recommended for students interested in attending law school. The student must secure a strong, broad, educational background that develops the ability to read and comprehend, to speak and write clearly and correctly, and to think precisely and analyze complex factual situations.

In addition to courses in the core curriculum and the major, students interested in law school should complete courses in advanced expository writing, logic and ethics, political science, American and English history, Latin or a modern foreign language, accounting, sociology, psychology, and economics. Computer proficiency is essential.

ROTC Program/Military Science—Interested students are advised to contact the Head of the Department of Military Science or the Admissions Office.

Students can earn an academic minor in Military Science at Methodist College and, upon successful completion of the ROTC Program, be commissioned in the United States Army. The ROTC program is divided into Basic and Advanced levels. Students admitted to the Advanced phase qualify for financial assistance while in the program.

Interested students are advised to contact the Head of the Department in Military Science for Methodist's AFROTC agreement with Fayetteville State University.

GRADUATION POLICIES

Requirements for Graduation

Methodist College confers the **baccalaureate degree** when the student exhibits the following qualifications:

- 1—Has earned at least 124 (approved) s.h. of credit with a minimum cumulative GPA of 2.00 in (1) overall, (2) residency, (3) the major, (4) the minor, (5) the concentration, area of study.
- 2—Has satisfactorily completed the appropriate general education/core requirements for the degree.
- 3—Has satisfactorily completed all course requirements specified for the major, minor, and/or concentration field of study. (Minimum GPA of 2.00 in each with no failing grades.)
- 4—Has satisfactorily completed a minimum of 31 s.h. in residency to include 24 s.h. at the 300/400 level and satisfactorily completing at least 50% of the major/minor/concentration at Methodist College. (The student's final semester must be completed in residency unless waived by the Academic Dean, or in those cases where S.O.C. contractual arrangements prevail.)
- 5—Is in good standing in character, conduct, and financial obligations to the college and has been recommended by the faculty.
- 6—Has filed a **Declaration of Intent to Graduate** form in the Office of the Registrar before the deadline specified in the academic calendar and paid the graduation fee of \$75.00. If a candidate fails to qualify after filing the Declaration of Intent to Graduate form and fee but does qualify at some later time, he/she must submit another application for graduation but need not re-submit the fee. **If a candidate fails to file his/her intent by the deadline, a \$55.00 late filing fee will be charged.**

A candidate failing to meet any of the above requirements must wait until the next commencement after satisfying the requirements to receive a diploma and may not graduate until that time.

All transfer students are required to successfully complete the English Placement Examination or pass ENG 207.

Methodist College confers the **associate degree** when the student exhibits the following qualifications:

- 1—Is in good standing in character, conduct, and financial obligations to the college.
- 2—Has earned at least 62 (approved) s.h. of credit with a minimum cumulative GPA of 2.00 and a minimum GPA of 2.00 on all courses taken at Methodist College.
- 3—Has satisfactorily completed the general education/core requirements for the degree, including completing an appropriate speech course.
- 4—Has maintained satisfactory competence in written and oral expression.
- 5—Has completed all requirements for a concentration or for the general studies program. He/she must have no failing grade in the concentration and must have at least a C average (2.00 or better GPA) on all courses taken in that concentration. In the event that any course in the concentration is failed, the student must repeat the course successfully at Methodist College.
- 6—Has earned a minimum of 16 s.h. in residence at Methodist College.
- 7—Has at least a C average (2.00 or better GPA) on all courses taken at Methodist College in the subject concentration.
- 8—Has been recommended by the faculty.
- 9—Has filed a **Declaration of Intent to Graduate** form in the Office of the Registrar before the deadline specified in the academic calendar and paid the non-refundable graduation fee of \$75.00 at the time the intent is filed. If a candidate fails to qualify after filing the Declaration of Intent to Graduate form and fee but does qualify at some later time, he/she must submit another application for graduation but need not re-submit the fee. **If a candidate fails to file his/her intent by the deadline, a \$55.00 late filing fee will be charged.**

A candidate failing to meet any of the above requirements must wait until the next commencement after satisfying the requirements to receive a diploma and may not graduate until that time.

All transfer students are required to successfully complete the English Placement Examination or pass ENG 207.

Methodist College accepts associate degrees in recognized college-level degree programs from technical institutes/community colleges and confers the **Bachelor of Applied Science degree** in accordance with the guidelines below:

- 1—Any student awarded the associate degree in a recognized college-level equivalent program and completing a minimum of 62 semester hours or 93 quarter hours may transfer with junior status and be credited with having fulfilled one-half of the 124-s.h. minimum requirement for the baccalaureate degree. The acceptable degree concentrations are listed above.
- 2—A graduate with an associate degree utilizing this option must enter the Bachelor of Applied Science degree program, and the transferred credits will become the academic major for the Methodist College degree.
- 3—While at Methodist College, the student must fulfill the following requirements: all stated graduation requirements with the exception of the major; the Bachelor of Science general education core; and all residency requirements, including a minimum of 31 s.h. Twenty-four 24 s.h. must be completed at the 300-400 level, of which 9 s.h. must be in a single academic discipline.
- 4—Actual course transfer for completion of Methodist College course requirements is in accordance with transfer credit criteria shown elsewhere in this catalogue.
- 5—The student must achieve a GPA of 2.00 or better on all work undertaken at Methodist College.

6—Candidates for admission to this program follow the usual admission procedures required of all applicants for admission to Methodist College.

7—To be considered for this program candidates must complete a Request for Admission to the Bachelor of Applied Science Program Form during their first semester at Methodist College. This form can be obtained in the Registrar's Office.

Declaration of Intent to Graduate

Any candidate for a Methodist College degree must file an "Intent to Graduate Form" in the Office of the Registrar not later than the date specified in the academic calendar for the next scheduled graduation. The graduation fee of \$75.00 must be paid no later than one month prior to the date of graduation. The College assumes no responsibility for making special adjustments for students who fail to file graduation applications by the designated time. **If a candidate fails to file his/her intent by the deadline, a \$55.00 late filing fee will be charged.** A candidate who fails to file an application for graduation or to meet graduation requirements by the designated date will be considered for the next scheduled graduation. Candidates failing to qualify for graduation after filing their intent must resubmit their application by the deadline to be eligible for the next specified graduation. **Intent to Graduate forms are not carried forward from one graduation to the next.** All financial obligations must be satisfied before a student can participate in graduation ceremonies.

Graduation Exercises

The college conducts two formal graduation exercises each year: at the end of the spring semester and in December. Special features are the presentation of the bachelor's hood to each graduate, the presentation of their countries' flags to the college by international students, and the honor cordon formed by the faculty to honor the graduates.

International Students and the Procession of Flags

The Ceremony of the Flags has been a custom of Methodist College since 1985. Graduates from foreign countries whose flags have not yet been given to the college are invited to arrange for a formal presentation during their graduation ceremonies. Those students should contact the Office of the Vice President for Academic Affairs.

Graduation with Honors

Students who attain high scholastic achievement while in residency at Methodist College will be recognized at graduation as "Honor Graduates." The appropriate designation will appear on the student's diploma and permanent academic record. Only the student's cumulative residency grade point average will be considered for graduation honors as follows:

Summa Cum Laude—3.90

Magna Cum Laude—3.70

Cum Laude—3.40

The student must also have carried a full-time load at Methodist College for two semesters preceding the semester in which he/she is being considered for honors and must hold no other baccalaureate degree. The Bachelor of Applied Science degree is not considered a baccalaureate degree for purposes of this rule, and holders of that degree are not graduated with honors. Honors will be assigned only at the completion of the academic semester for which the student is entitled.



GENERAL EDUCATION/CORE REQUIREMENTS

Course Abbreviations

Methodist College utilizes the following standardized listing of three-letter abbreviations to indicate courses and programs on the official transcript:

ACC—Accounting	HIS—History	PHY—Physics
ARS—Aerospace Studies	HUM—Humanities	PSC—Political Science
ART—Art	IDS—Interdisciplinary Studies	PSY—Psychology
BIO—Biology	ILS—International Studies	PTM—Business Administration with a Concentration in Professional Tennis Management
BHC—Health Care Administration	LAN—Foreign Language	REL—Religion
BUS—Business Administration	LAR—Liberal Arts Studies	SCI—Science
CHE—Chemistry	LAT—Latin	SMA—Sports Management
COM—Communications	LSC—Library Science	SMP—Sports Medicine
CRJ—Criminal Justice	LSS—Leadership	SOC—Sociology
CSC—Computer Science	MAT—Mathematics	SPA—Spanish
ECO—Finance/Economics	MKT—Marketing	SPE—Special Education
EDU—Education	MPC—Music Performance	SPC—Speech
EGR—Engineering	MSC—Military Science (ROTC)	SSC—Social Science
ENG—English	MUS—Music	SWK—Social Work
ESL—English as a Second Language	PED—Physical Education	THE—Theatre
FAR—Fine Arts	PGM—Business Administration with a Concentration in Professional Golf Management	WRI—Writing
FRE—French	PHA—Physician Assistant	WST—Women's Studies
GEO—Geography	PHI—Philosophy	
GGY—Geology		
GER—German		

Course Numbering

100-199—primarily for freshmen

200-299—primarily for sophomores

300-399—primarily for juniors

400-499—primarily for seniors



General Education/Core Requirements for the Bachelor of Arts

	S.H.
ORIENTATION	
The Methodist College Experience (Required of new freshmen only)	3

Total	3
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level is determined by scores attained on standardized ACT/SAT, high school English grades, and/or placement testing.)	
(Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
3 s.h. Speech	3
Foreign Language courses in one language through the 202 level or demonstration of competence	0-14

Total	9-27
HUMANITIES	
Any literature course in the department of English except English 361 and 362	3
Religion, 2 courses (See Religion, core requirements.)	6
Philosophy 211, 212, or 411	3

Total	12
FINE ARTS	
Art 151, Music 151, Theatre 162 or 163, or 3 hours in applied music/ensemble	3

Total	3
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)	3
1 physical and 1 biological science (See science, core requirements.)	6-8

	9-11
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256 (Choose 2 from 2 areas.)	6

Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218	2-3
(Physical Education majors are exempt from this core requirement.)	

Total	2-3
Total Semester Hours	50-70

*Teacher Education majors must consult the core requirements for their particular curriculum pattern.

General Education/Core Requirements for the Bachelor of Science and the Bachelor of Social Work

	S.H.
ORIENTATION	
The Methodist College Experience (Required of new freshmen only)	3

Total	3
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level is determined by scores attained on standardized ACT/SAT, high school English grades, and/or placement testing.) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
3 s.h. speech	3

Total	9-12
HUMANITIES	
Religion, 2 courses (See Religion, core requirements.)	6
Any literature course in the department of English (except English 361 and 362) and/or any philosophy course listed in catalogue or 2 courses in one foreign language at the level in which the student places	6-8

Total	12-14
FINE ARTS	
Art 151, Music 151, Theatre 162 or 163, or 3 hours in applied music/ensemble	3

Total	3
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 (or higher) and/or Computer Science 132 (or higher) (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing.)	6
Science, 3 courses (See science, core requirements.)	9-12

Total	15-18
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256	3

Total	9
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218 (Physical Education majors are exempt from this core requirement.)	2-3

Total	2-3
Total Semester Hours	-----
	50-62

*Teacher Education majors must consult the core requirements for their particular curriculum pattern.

General Education/Core Requirements for the Bachelor of Music

	S.H.
ORIENTATION	
The Methodist College Experience (Required of new freshmen only)	3

Total	3
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level is determined by scores attained on standardized ACT/SAT, high school English grades, and/or placement testing.) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
French or German language courses in one language through the 202 level (or demonstration of competence) (Vocal Performance majors must take French and German through the 102 level or demonstrate competence.)	0-16

Total	6-25
HUMANITIES	
Any literature course in the department of English except English 361 and 362	3
Religion (See Religion, core requirements.)	3
Philosophy 211, 212, or 411	3

Total	9
FINE ARTS	
Art 151, or Theatre 162 or 163, or Fine Arts 300	1-3

Total	1-3
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (Entry level is determined by scores attained on standardized ACT/SAT and/or placement testing.)	3
1 physical and 1 biological science (See science, core requirements.)	6-8

Total	9-11
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256 (Choose 2 from 2 areas.)	6

Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218	2-3

Total	2-3

Total Semester Hours	42-66

The Associate of Arts Degree

Candidates for the Associate of Arts Degree must fulfill the following requirements:

- 1—Complete a minimum of 62 s.h.
- 2—Complete a minimum residency requirement of at least 16 s.h. at Methodist College.
- 3—Maintain a minimum cumulative GPA of 2.0.
- 4—Have qualifying scores on the English Placement Test (if required).

The Associate of Arts Degree in General Studies

A—General Education/Core Requirements

	S.H.
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level is determined by scores attained on standardized ACT/SAT, high school English grades, and/or placement testing.) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
Speech	3
Foreign language or Computer Science 132 or above	3-4
Total	12-16
HUMANITIES AND FINE ARTS	
Any literature course in the English department except English 361 and 362	3
Religion, 2 courses (See Religion, core requirements.)	6
Philosophy 211, 212, or 411	3
Art 151, Music 151, Theatre 162 or 163	3
Total	15
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)	3
Science (See Science, core requirements.)	9-12
Total	12-15
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256 (Choose 2 from 2 areas.)	6
Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218	2-3
Total	2-3
Total Semester Hours	53-61

B—Electives: 4-9 s.h.

Total s.h. required for the Associate of Arts Degree in General Studies

(No subject concentration)—62

Total hours required in residence at Methodist College—16

The Associate of Arts Degree with a Subject Concentration

Candidates must fulfill the following requirements:

- 1—Complete the basic requirements.
- 2—Obtain a subject concentration of at least 18 s.h. with a minimum GPA of 2.0.
- 3—Complete the necessary electives to attain a minimum of 62 s.h.
- 4—Have qualifying scores on the English Placement Test (if required).

A—General Education/Core Requirements

	S.H.
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level is determined by scores attained on standardized ACT/SAT, high school English grades, and/or placement testing.)	
(Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
Speech	3

Total	9-12
HUMANITIES AND FINE ARTS	
Any literature course in the English Department except English 361 and 362	3
Religion (See Religion, core requirements.)	3
Philosophy 211, 212, or 411	3
Art 151, Music 151, Theatre 162 or 163	3

Total	12
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (Entry level is determined by scores attained on standardized ACT/SAT and/or placement testing.)	3
Science (See Science, core requirements.)	6-8

Total	9-11
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256 (Choose 2 from 2 areas.)	6

Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218	2-3

Total	2-3

Total Semester Hours	44-51

B--Areas of Subject Concentration for the Associate of Arts Degree (Students should also refer to the department listings for specific course requirements.)

Accounting	Foreign Languages*	Sociology
Art	French	Spanish
Business Administration	German	Theatre
Communications/Mass Media	History	Writing
Criminal Justice	Mathematics	
English	Music	
Finance/Economics	Political Science	
*Defense Language Institute		

Total s.h. required—62; total hours required in residence—16

Methodist College/Defense Language Institute Cooperative Program

A.A. with a Subject Concentration

Methodist College cooperates with the Defense Language Institute Foreign Language Center (DLIFLC) in a program permitting a DLIFLC graduate to utilize American Council of Education (ACE) recommended s.h. credits to obtain an Associate of Arts (A.A.) degree with a subject concentration in the following DLIFLC-taught courses:

Arabic-Egyptian	Lingali
Arabic (Modern Standard)	Persian Farsi
Chinese—Mandarin	Polish
Czech	Portuguese
Dutch	Rumanian
French	Russian
German	Slovak
Greek	Spanish
Hebrew	Tagalog
Italian	Thai
Japanese	Turkish
Korean	Vietnamese



Associate of Science Degree with a Subject Concentration

This degree is awarded to the student completing a core program of liberal arts courses and a concentration in biology, chemistry, computer science, mathematics, health care administration, or science.

Candidates for the A.S. degree with a subject concentration must adhere to the following guidelines:

- 1—Complete the basic requirements for this degree.
- 2—Obtain a subject concentration of 28-33 s.h. with a minimum GPA of 2.0.
- 3—Complete the necessary electives to obtain a minimum of 62 s.h.
- 4—Complete, if transfer students, a minimum residency of 16 s.h. at Methodist College.
- 5—Maintain a minimum cumulative GPA of 2.0.
- 6—Have qualifying scores on the English Placement Test.

A—General Education/Core Requirements

	S.H.
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (continual enrollment)	6-9
Entry level is determined by scores attained on standardized ACT/SAT and/or placement testing.	
Speech	3
Total	----- 9-12
HUMANITIES AND FINE ARTS	
Any literature course in the English Department except English 361 and 362	3
Religion (See Religion, core requirements.)	3
Philosophy 211, 212, or 411	3
Art 151, Music 151, Theatre 162 or 163	3
Total	----- 12
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, Sociology 151 or 256	3
Total	----- 9
PHYSICAL EDUCATION	
Physical Education 101 and 201, or 218	2-3
Total	----- 2-3
Total Semester Hours	----- 33

B—Subject Concentrations:

Biology: 153 plus at least 16 s.h. of 300- or higher-level courses for a total of 19/20 s.h. in biology; Science 141 and 143 for a total of 6 s.h.; Mathematics 105 or higher for a total of 3 s.h.; 28/29 s.h. for the concentration.

Chemistry: 151 and 152 plus at least 12 s.h. of 300- or higher-level courses for a total of at least 20 s.h. in chemistry; Science 141 and 142 for a total of 6 s.h.; Mathematics 105 or higher for a total of 3 s.h.; 29 s.h. for the concentration.

Mathematics: 231 and 232, 250, and 312 plus 9 additional s.h. beyond 250 (not to include 307 and 410) for a total of 21 s.h. of Mathematics; Science 141, 142, and 143 for a total of 9 s.h.; 30 s.h. for the concentration.

Science: Biology 153, Chemistry 151 and 152, Physics 151 and 152, Geology 153 or 301, and a 4-s.h. science elective, excluding the 141-143 non-major courses, for a total of 28 s.h. of Science; Mathematics 105 or higher for a total of 3 s.h.; 31 s.h. for the concentration.

Computer Science: 210, 215, 220, 310, and 325 for a total of 15 s.h. in Computer Science; Mathematics 231, 250, and 251 for a total of 9 s.h.; Science 141, 142, and 143 for a total of 9 s.h.; 33 s.h. for the concentration.

Health Care Administration: Core requirements for the A.S. degree; Business 325; Science 142 and either Science 141 or 143; Accounting 251 and 252; Mathematics 105 or higher; and 18 s.h. of Health Care Administration classes. A.S. degree students may take Economics 210 which will satisfy the 3 s.h. of the Social Science General Education Core Requirements; 36 s.h. for the concentration.

Total hours required in residence at Methodist College—16

Total hours required—62

DEPARTMENTS OF INSTRUCTION AND COURSES



ACCOUNTING (DEPARTMENT OF BUSINESS AND ECONOMICS: THE REEVES SCHOOL OF BUSINESS)

Mr. Walter M. Swing, Head
Mr. Robert H. Cooper

Mrs. Mary Kirchner
Mr. William M. Richardson, Sr.
Mrs. Theresa P. Clark (part-time)

Accounting is one of the fastest growing professions in the United States and is expected to continue to provide a wide variety of employment opportunities for many years to come. Accounting offers a variety of career choices, the potential to advance to the highest levels of upper management, attractive compensation levels, a chance to make a difference, and the opportunity to meet and work with people.

Type of degree(s) awarded: B.A., B.S., A.A.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs.

International Business Studies/Exchange Opportunities. Methodist College through its Reeves School of Business has an affiliation and exchange with the following Business School: Sup De Co Rennes, France, one of the Grandes Ecoles of France, where Methodist students can spend a semester while taking business courses in English for credit at Methodist.

Requirements for the major in Accounting: 58 s.h. consisting of the following: 16 s.h. of Reeves School foundation courses (Accounting 251 and 252, Business 200 and Economics 216, 261, and 262); 18 additional hours of upper-level business courses (325, 332, 341, 352 and 470); Marketing 351; and 24 hours of upper-level accounting courses based upon which one of the following career tracks is selected by the student. All Accounting majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

The 16 s.h. of Reeves School foundation courses should be completed by the end of the sophomore year and before enrolling in any 300/400-level accounting, business, or economics course. In cases where limits on class size apply, students who have completed the six foundation courses will receive priority.

Public Accounting: Accounting 341, 342, 345, 385, 386, 463, 481, and 490 (Business 353 is strongly recommended)

Managerial Accounting: Accounting 341, 342, 345, 346, 385, 386, 431, and 490 (Business 342 is strongly recommended)

Requirements for the minor in Accounting: 18 s.h.—12 s.h. of required courses (Accounting 251, 252, 341, and 342) and 6 s.h. of electives (from any of the accounting courses)

Requirements for the AA Concentration: 19 s.h.—12 s.h. of required courses (Accounting 251, 252, 341, 342, and Business 200) and 6 s.h. of electives (from any of the accounting courses). Students must take PSC 151 as part of the Social Science General Education Core requirement.

Writing-Enrichment Course: Accounting 342

ACCOUNTING COURSES

251 PRINCIPLES OF ACCOUNTING I

3 s.h.

Fundamentals of accounting, with emphasis on recording, summarizing, and reporting of financial data for the service and merchandising organization, and upon understanding accounting for different types of assets as well as current liabilities. This course is offered every fall and spring semester.

252 PRINCIPLES OF ACCOUNTING II

3 s.h.

The tools and methods of accounting for partnership and corporate organizations, determination and reporting of earnings per share, statement of cash flows, financial statement analysis, (with particular emphasis on Ratio Analysis), and accounting in a manufacturing environment. Prerequisite: Accounting 251. This course is offered every fall and spring semester.

ART (DEPARTMENT OF ART)

Ms. Silvana Foti-Soublét, Head

Mrs. Peggy Hinson

Dr. Harvey Jenkins (part-time)

Type of degree(s) awarded: B.A., A.A.

Requirements for the major:

Areas of concentration

Painting: 40 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 300, 305, 306, 309 or 310, 353, 354, 401, and 405

Printmaking: 40 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 300, 309, 310, 311, 312, 353, 354, and 401

Ceramic Sculpture: 40 s.h.—Art 151, 101, 102, 203, 205, 207, 215, 300, 307 or 315, 407 or 415, 309 or 310, 353, 354, and 401

Requirements for teacher licensure in Art (K-12): After declaring this major, the student must apply in writing to the art and the education departments. The following entrance requirements must be met before the student is accepted into the block courses: 44 s.h.—(1) Art 151, 101, 102, 203, 205, 207 or 215, 300, 301, 309 or 310, 353 or 354, 362, and 401, plus a minimum of 9 hours of studio courses in a specific area of concentration arranged by the art faculty and the student; (2) Satisfactory scores on the Praxis Series PPST exams in Reading, Writing, and Mathematics. (NTE Core Battery I and II will be accepted if taken before July, 1995); Education Field Experience (142, 242, 342); Education 250, 251, 300, 320, 350, 406, 407, 417 and 421; and Special Education 255.

Visual Arts/Management: 48 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 309 or 310, 353 or 354; Music 151; Theatre 162; Theatre 367; Accounting 251; Business 341, 375 and 380; and Internship 470

Requirements for the minor: 18-24 s.h.—Art 151, 353, and 354, plus nine hours in studio (depending on the type of minor) to be chosen in consultation with the art faculty. Prerequisites: Art 101 and 203 are prerequisites for all studio courses.

Requirements for the AA Concentration: 18-24 s.h.—Art 151, 353, and 354, plus nine hours in studio (depending on the type of minor) to be chosen in consultation with the art faculty. Prerequisite: Art 101 and 203 are prerequisites for all studio courses.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Art: Same as the major in art.

Writing-Enrichment Course(s): Art 353, 354

Art 101 and Art 203 are prerequisites for all studio courses. A minimum of twelve hours in one studio skill is required for both an art and art education major.

The art department serves the college by providing (1) art courses fulfilling the fine arts requirement for the general education program; (2) elective courses for all students; (3) the major and minor in art; (4) special preparation for teaching art in the public schools; (5) programs in Visual Arts/Management; and (6) individual and group student exhibitions.

The Fayetteville Museum of Art and the Fayetteville and Cumberland County Arts Center expose students to works by a variety of artists. The art department itself is staffed by practicing artists who regularly exhibit their work.

The art department seeks students willing to work hard and perform with a degree of independence. Each student is encouraged to explore various media and techniques to provide a broad base from which to select and pursue his/her primary goal.

Demonstrated competency through actual performance is a basic criterion for being accepted and/or continuing in any of the programs. The exit evaluation assesses the student's ability and promise as an artist or as a special subject teacher in art.

Requirements for transfer students: (1) a portfolio of no fewer than twelve samples and (2) college transcript

Portfolio review: Student work is reviewed each spring when the student presents a balanced selection of works from all studio courses taken since the previous review and displays the work effectively. The art faculty provides a written evaluation describing the level of performance as "superior," "satisfactory," or "unsatisfactory."

Senior Exhibition: This is required of graduating art and art education majors but is optional for art minors. If the gallery (the Mallett-Rogers House) is inaccessible, an alternate site for exhibiting senior work can be selected, subject to approval by the art faculty. The department maintains the right to retain samples of student work for its collection and to exhibit these works.

Studio Policies: Students are asked to maintain a clean, workable studio and to keep noise to a minimum.

ART COURSES

ART HISTORY

151 ART APPRECIATION

3 s.h.

Western art history, covering major movements (prehistoric to the nineteenth century), concentrating on painting, sculpture, and architecture. Includes Indian, Chinese, Japanese, Pre-Columbian, African, and American Indian art. This course is offered every fall and spring semester.

353 RENAISSANCE AND BAROQUE: HISTORY AND THEORY

3 s.h.

Major developments of painting and sculpture from the early fourteenth through the eighteenth centuries, with emphasis on stylistic trends of Italian and Northern European Renaissance and Baroque Art, including that of Germany, Holland, and France. Prerequisite: Art 151 or permission of the art faculty. This course is offered every fall semester.

354 NINETEENTH- AND TWENTIETH-CENTURY: HISTORY AND THEORY

3 s.h.

Major developments of modern art from the late eighteenth century to the present, with emphasis on European and American art movements and trends and developments in painting, sculpture, and architecture, including Neo-Classicism, Romanticism, Realism, Impressionism, Post-Impressionism, Fin de Siécle, Fauvism, Cubism, Dadaism, Surrealism, and Abstract and Modern Art. Includes also Japanese, Pre-Columbian, African, American Indian, Indian, and Chinese art. Prerequisite: Art 151 or permission of the art faculty. This course is offered every spring semester.

STUDIO COURSES

Art 101 and 203 are prerequisites for all studio courses. A minimum of twelve hours in one studio area is required.

101 BASIC DESIGN I

3 s.h.

The elements and principles of two-dimensional design: line, shape, form, value, texture, color, and space, with emphasis on problem-solving and organization in a composition. This course is offered every fall semester.

102 BASIC DESIGN II

3 s.h.

A variety of two-dimensional and three-dimensional principles using color. Lectures and critiques. Prerequisite: Art 101. This course is offered every spring semester.

203 BASIC DRAWING

3 s.h.

The drawing fundamentals, introducing a wide range of subject matter, media, and techniques, with emphasis on the relationships of pictorial elements in the organization of composition. Prerequisite: Art 101 or permission of the art faculty. This course is offered every fall or spring semester.

300 INTERMEDIATE DRAWING

3 s.h.

Continuation of the drawing sequence with emphasis on creative pictorial organization. Prerequisite: Art 101, 203, or permission of the art faculty. This course is offered every fall or spring semester.

303 DRAWING MEDIA AND TECHNIQUES

3 s.h.

Experimental investigation of non-traditional methods of drawing and extending traditional concepts of drawing beyond their perimeters. Prerequisite: Art 101, 102, 203, 300 or permission of art faculty. This course is offered as needed.

403 ADVANCED DRAWING

3 s.h.

Further development of drawing skills, visual awareness, and personal expression and interpretation. Continued experimentation with media. Prerequisites: Art 203 and 300 or permission of the art faculty. This course is offered every fall or spring semester.

205 BASIC PAINTING

3 s.h.

Exploration of expressive properties of oil and acrylic techniques individually, in combination, and with textual surfaces. This course is offered every fall and spring semester.

305, 306 INTERMEDIATE PAINTING I AND II

3, 3 s.h.

More experimentation with techniques: emphasis on color, form, and personal expression. This course is offered every fall and spring semester.

405, 406 ADVANCED PAINTING I AND II

3, 3 s.h.

Skills necessary for expressive problem-solving. The student establishes his/her personal painting style and direction. This course is offered every fall and spring semester.

- 309 RELIEF PRINTMAKING** 3 s.h.
Relief printmaking processes, including woodcut, linocut, silkscreen, and stencil techniques. This course is offered every third semester.
- 310 PRINTMAKING (ETCHING)** 3 s.h.
Etching and engraving processes with emphasis on composition. Techniques include drypoint, line etching, softground, liftground, aquatint, and embossing. Small editions required. Prerequisites: Art 101 and 203 or permission of the art faculty. This course is offered every fall or spring semester.
- 311 INTERMEDIATE PRINTMAKING (ETCHING)** 3 s.h.
Emphasis on color multi-plate, viscosity, and stencil. Prerequisite: Art 310 or permission of the art faculty. This course is offered every fall or spring semester.
- 312, 411, 412 ADVANCED PRINTMAKING (ETCHING) I, II, AND III** 3, 3, 3 s.h.
For a printmaking concentration. Individual problem-solving, exploration of various concepts (e.g., forms and imagery), and development of a personal statement. Color printing required. Prerequisite: Art 311 or permission of the art faculty. This course is offered every fall or spring semester.
- 207, 307, 407 FIGURATIVE SCULPTURE I, II, AND III** 3 s.h. each
Three-dimensional design in clay, concentrating on creative concepts and form. Some experimentation with abstract forms based on the human figure. Prerequisite: Art 101, 203, or permission of the art faculty. This course is offered every fall or spring semester.
- 215 CERAMIC SCULPTURE** 3 s.h.
Fundamental handbuilding techniques and the properties of clay with emphasis on three-dimensional sculptural forms, relief, glazing, decoration, and firing. Prerequisite: Art 101, 203, or permission of the art faculty. This course is offered every fall or spring semester.
- 315, 415 ADVANCED CERAMIC SCULPTURE I AND II** 3, 3 s.h.
Design and technical skills with emphasis on combining techniques, surface decoration in relation to form, originality, and creativity. Prerequisite: Art 215 or permission of the art faculty. This course is offered every fall or spring semester.
- 219, 319, 419 CRAFTS I, II, AND III** 3 s.h. each
Application of the elements and principles of design to paper, weaving, stitchery, batik, metal collage, scrap materials, etc. Prerequisite: Art 101 or permission of the art faculty. This course is offered as needed.
- 213, 314 PAPERMAKING I AND II** 3 s.h. each
Papermaking techniques from basic materials and methods of handmade paper to more complex processes utilizing color, cast paper, three-dimensional applications, and paper as a medium. This course is offered as needed.
- 301 BASIC PHOTOGRAPHY** 3 s.h.
Lectures; laboratory work; darkroom and field experience; black-and-white camera work; and a brief survey of motion picture and video tape techniques, with emphasis on expression, composition, creativity, and self-criticism. A photographic essay thesis required. A 35 mm (or larger) camera required. This course is offered as needed.
- 302 ADVANCED PHOTOGRAPHY** 3 s.h.
Extensive field and laboratory work with regular critiques. Advanced techniques while developing individual creativity. Prerequisite: Art 301. This course is offered as needed.
- 385, 485 SPECIAL TOPICS IN ART I AND II** 1-6 s.h.
Allows advanced juniors and seniors to experiment in areas of special interest or in special topics not otherwise provided in the art curriculum. May combine several areas in which students have demonstrated proficiency. Involves a series of problems designed by the student in consultation with the instructor. A contract establishes responsibilities and credit hours. Two classroom contact hours required per each s.h. of work. Courses cannot be taken concurrently and cannot be repeated. Students enroll for a maximum of six hours per semester and a maximum of twelve hours overall. Prerequisite: Permission of the art faculty. This course is offered as needed.
- 401 SENIOR COMPREHENSIVE** 1 s.h.
This course is a part of the art major and art education major requirements to be taken at the conclusion of the student's course of study. It is designed to provide professional preparation and hands-on experience in the following areas: planning and hanging exhibitions, writing news releases, and preparing receptions and professional portfolios and resumé's. The exhibition receives no course credit but is graded as honors, pass, or fail. In the first semester of the senior year, the candidate meets with the art faculty to discuss the requirements for the exhibition and then submits a proposal. This course is offered as needed.

499 INDEPENDENT STUDY IN ART

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, the department head before approval by the Dean of Academic Affairs. Credit to be determined.

SPECIAL PREPARATION FOR TEACHING ART IN THE PUBLIC SCHOOLS

362 THEORY AND PRACTICE IN ART EDUCATION

4 s.h.

Current trends and theories in art education investigating the role of art in society, the school curriculum, and child development, with emphasis on positive self-expression, creative thinking, and perceptual sensitivity. Lesson planning, student presentations, and a wide variety of studio experiences, including photography, motion picture, and video tape techniques and computer graphics. Grades K-12. The course includes one-hour of lecture and three hours of studio. The course does not count toward a major or minor in art. Prerequisite: The student must fulfill the requirements for admission to and acceptance by the Teacher Education Program. This course is offered every fall semester.

EDU 417 SPECIAL SUBJECT TEACHER IN ART

3 s.h.

See also Education 410-418. A "block" course meeting daily during the first part of the fall semester of the senior year. Materials and techniques applicable to secondary public school programs with emphasis on the philosophy of art education, curriculum planning, instructional procedures and methods, materials and resources, planning and organization, and the evaluation of skills. Prerequisite: Art 362. This course is offered as needed.

BIOLOGY (DEPARTMENT OF BIOLOGY)

Dr. Margaret D. Folsom, Head
Dr. Linda S. Barnes

Dr. Lori L. Brookman
Mrs. Carla Raineri-Maldonado

Mr. Daniel Cunningham (part-time)

Type of degree(s) awarded: B.A., B.S., A.S.

Core/General Education requirements: Students can combine Biology 153 with Chemistry 151, Geology 153 or 301, or Physics 151 to meet the core/general education science requirements if they have the appropriate prerequisites. Biology 153 can also be combined with Science 141 and 143 courses to fulfill the core/general education science requirement. An introductory biology course (SCI 142 or BIO 153) may also be combined with upper-level biology courses to fulfill the science core requirement for the B.S. degree.

Requirements for majors in biology: 36 s.h.: Biology 153, 486 or 487 and 26 additional hours of Biology; and Chemistry 151, 152, and 321. Additional courses in physics, chemistry, geology, and mathematics are desirable electives. Biology majors must also complete Mathematics 105 and 220 or Mathematics 113 and 220.

Areas of concentration available for biology majors are the following:

GENERAL BIOLOGY: Biology 153; 301, 304 or 317; 302, 303 or 319; 309 or 401; 306, 308 or 440; 412; 486 or 487 and additional biology electives to make a total of 36 s.h.—This option is required for students seeking teacher licensure.

BOTANY: Biology 153, 301, 304, 307, 317, and 440; 309 or 401; 412; one zoology course from Biology 302, 303, 319 or 321; and 486 or 487

ZOOLOGY: Biology 153, 302, 303, 319, and 321; 309 or 401; 306, 308 or 440; 412, one botany course from Biology 301, 304, or 317; and 486 or 487

ORGANISMIC BIOLOGY: Biology 153, 301, 302, 317, 319, 321, and 412; 401, 309 or 440; 486 or 487; and Geology 153 or 301 or Earth Science 141

MICROBIOLOGY/CELL BIOLOGY: Biology 153, 301 or 304, 307, 309, 347, 401, and 440; Chemistry 450; 1 course from Biology 302, 303, 317, 319, 321, or 412; and 486 or 487; recommended for pre-medical students majoring in biology

Teacher licensure with biology as a major: the required education courses, Mathematics 105, and 8 s.h. from Geology 153 and 301 or Physics 151 and 152

Requirements for the minor in biology: 16 s.h.: Science 142 or Biology 153 plus 16 s.h. of biology electives

Requirements for the AS Concentration: (See page 33.)

Requirements for the major (B.A.) in Liberal Arts with concentrations in biology and physical education (Pre-Physical Therapy): 66-67 s.h., including BIO 153, 306, 308, 319, 385, 401, and 7-8 hours of biology electives; PED 203, 205, 217, 219, 313, 400, 404, 406, 418; CHE 151, 152; PHY 151, 152; PSY 101, 220, 300.

Requirements for the major (B.A.) in Liberal Arts with a concentration in biology: 23-24 s.h., Biology 153 or Science 142; Biology 301, 302, 303, or 319; Biology 401, 440, or 309; Biology 307 or 306; or any biology elective to total 23-24 s.h.

Writing-Enrichment Course(s): Biology 307, 309, 401, 412, 440

COURSES IN BIOLOGY

153 FUNDAMENTALS OF BIOLOGY

4 s.h.

For students planning further study in biology or a related field: includes cell structure and function, mitosis and meiosis, principles of genetics, and classification of living organisms. Three hours of lecture and three hours of laboratory each week. Prerequisites: high school biology and chemistry or Science 142 and Physical Science 143. This course is offered every fall and spring semester. This course is offered also in the summer semester contingent on availability of faculty.

301 PLANT MORPHOLOGY

4 s.h.

Morphological trends and life-cycle patterns in the prokaryotes, algae, fungi, and vascular plants. Three hours of lecture and three hours of laboratory each week. This course is offered in the spring semester, even-numbered years.

302 INVERTEBRATE ZOOLOGY

4 s.h.

Invertebrate animals with particular attention to physiological processes, ecological roles, and parasites of humans and domestic animals. Three hours of lecture and three hours of laboratory each week. Prerequisite: Biology 153. This course is offered in the fall semester, odd-numbered years.

303 VERTEBRATE ZOOLOGY I

4 s.h.

Ichthyology and Herpetology. The biology of fish, amphibians, and reptiles with attention to morphology, physiology, ecological adaptations, and evolutionary relationships. Four hours of lecture and demonstration each week. Prerequisite: Biology 153 or permission of the instructor. This course is offered in the spring semester, odd-numbered years.

304 ANATOMY AND PHYSIOLOGY OF VASCULAR PLANTS

4 s.h.

Cell, tissue, and organ structure and function with emphasis on the flowering plants. Three hours of lecture and three hours of laboratory each week. This course is offered in the fall semester, odd-numbered years.

306 HUMAN ANATOMY AND PHYSIOLOGY I

4 s.h.

Part one of a two-course sequence. Topics covered include an introduction to histology, the skin and its deviations; the skeleton; muscles; the nervous, sensory and endocrine systems. Prerequisite: Biology 153. This course is offered every fall semester. This course is offered also in the summer semester contingent on availability of faculty.

307 GENERAL MICROBIOLOGY

4 s.h.

Immunology, virology, morphology and physiology of bacteria, etiology, and applied microbiology. Three hours of lecture and three hours of laboratory each week. Prerequisite: Biology 153. This course is offered every fall and spring semester.

308 HUMAN ANATOMY AND PHYSIOLOGY II

4 s.h.

A continuation of the study of human structure and function. Topics include circulation, digestion, nutrition, respiration, excretion, immune response, reproduction and development. Prerequisite: Biology 153. Biology 306 strongly recommended. This course is offered every spring semester. This course is offered also in the summer semester contingent on availability of faculty.

309 GENETICS

4 s.h.

The molecular basis of inheritance and the historical development of genetics, including cellular, quantitative, and Mendelian. Three hours of lecture and three hours of laboratory each week. Prerequisites: Biology 153, Chemistry 151 and one upper level biology class. This course is offered every spring semester, odd-numbered years.

317 LOCAL FLORA

4 s.h.

Classification and identification of the vascular plants of North Carolina with field and laboratory work emphasized. Three hours of lecture and field work each week. Prerequisite: Biology 153 or permission of the instructor. This course is offered every spring semester, even-numbered years.

319 VERTEBRATE ZOOLOGY II

4 s.h.

Ornithology and Mammalogy. The biology of birds and mammals with emphasis on morphology, physiology, behavior, and classification. Four hours of lecture and demonstration each week. Prerequisite: Biology 153 or permission of the instructor. This course is offered every spring semester, even-numbered years.

321 INSECT BIOLOGY

4 s.h.

Entomology, the roles of insects in the balance of life, public health issues, taxonomy, morphology, and physiology. Three hours of lecture and three hours of laboratory each week. Prerequisite: Biology 153. This course is offered every spring semester, even-numbered years contingent upon student need and faculty availability.

347 MEDICAL MICROBIOLOGY

4 s.h.

This course is intended to be taken by students majoring in the biological sciences or a closely related field. This course is particularly desirable for students planning to enter any health related field, work as a laboratory technician or enter a graduate program in microbiology. This course deals primarily with the study of pathogenic bacteria and fungi, viruses and viral infections, and the immunological response to infection. Emphasis will be placed on the effects of microorganisms on human beings. Laboratory exercises will focus on identification and culture of pathogenic microorganisms, enumeration of lytic viruses, and immunological techniques. Pre-requisites: BIO 153 and 307. This course in the spring semester, odd-numbered years contingent upon student need and faculty availability.

PED 385 PRACTICUM IN PHYSICAL THERAPY

1 s.h.

Designed to give students practical "on hands" experience in a physical therapy or related setting. Cross-listed as Physical Education 385. Permission of Biology Department Head required.

401 DEVELOPMENTAL BIOLOGY

4 s.h.

Representative patterns in the development of plants and animals from zygote to functioning adults, with emphasis on the early stages. Three hours of lecture and three hours of laboratory each week. Prerequisites: 8 s.h. of upper-division biology. This course is offered every spring semester, even-numbered years or offered as needed.

412 GENERAL ECOLOGY

4 s.h.

Principles, problems, and methods of environmental studies with emphasis on the relationships of organisms to their environment; the nature and structure of populations, communities, and ecological systems; and the processes of succession. Three hours of lecture and three hours of laboratory each week. Prerequisites: 8 s.h. of upper-division biology. This course is offered every fall semester, even-numbered years.

440 CELLULAR PHYSIOLOGY

4 s.h.

Cellular structures and processes as they provide the basic mechanisms of life. Three hours of lecture and three hours of laboratory each week. Prerequisites: 8 s.h. of upper-division biology, plus Chemistry 151 and 152. Chemistry 321 and 322 are recommended. This course is offered every spring semester.

450 BIOTECHNOLOGY

4 s.h.

Current theory, application and techniques in molecular biology, including plasmid mapping, DNA ligation, bacterial transformation, usage of restriction endonucleases. Restriction Fragment Polymorphisms, Southern and Western Hybridizations will be covered. There will be three hours of lecture and three hours of lab per week. Prerequisites: Biology 307, 309 and 440 or Chemistry 450. Note: One of the prerequisites may be taken concurrently with biotechnology. This course in the fall semester, odd-numbered years contingent upon student need and faculty availability.

485 SPECIAL TOPICS IN BIOLOGY

1-4 s.h.

For biology majors wishing to do advanced work. Classroom work and individual laboratory and library investigation. Prerequisite: Permission of the department head. This course is offered as needed.

486 LIBRARY RESEARCH PROJECT

1 s.h.

Seniors will write a proposal for a library project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Biology 486 or 487 is required for graduation. This course is offered as needed.

487 LABORATORY RESEARCH PROJECT

2 s.h.

Seniors will write a proposal for a laboratory project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Biology 486 or 487 is required for graduation. This course is offered as needed.

499 INDEPENDENT STUDY IN BIOLOGY

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

BUSINESS ADMINISTRATION (DEPARTMENT OF BUSINESS AND ECONOMICS: THE REEVES SCHOOL OF BUSINESS)



Mr. Joseph F. Doll, Director
Mrs. Theresa P. Clark
Mr. Steve Conley
Mr. Robert H. Cooper
Mr. Patrick D. Fountain
Mr. T. Jerry Hogge
Ms. Mary Kirchner
Dr. Jen-Hsiang Lin
Dr. J. Michael Marr

Mr. William M. Richardson, Sr.
Mr. Michael H. Sullivan
Mr. Walter M. Swing
Dr. Theresa Warrell
Dr. Jeffrey A. Zimmerman
Mr. Frank Dieter (part-time)
Mr. Richard Fox (part-time)
Dr. Sid Gautam (part-time)
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Mr. David G. Wilson, Executive-in-Residence

Business Advisory Board

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System Office Automation

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M. J. Soffe Company, Inc.

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Mr. Mike Mayberry, Plant Manager
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Mr. James B. Noe, Chief Executive Officer
Dorothy's Ruffled Original's Inc., Wilmington

Mr. Rajan Shamdasani, President
American Uniform Company & Omni Corporation

Mr. Larry Shaw, President
Shaw Food Services

Dr. James K. Weeks, Dean, Bryan School of Business and Economics
University of North Carolina-Greensboro

Mr. Calvin B. Wells, President
North Carolina Natural Gas Corporation

The bachelor's degree in Business Administration includes general courses in the primary areas of business, as well as concentrations in specialized areas. Business Administration graduates are prepared either to secure entry-level positions in such areas as marketing, finance, and personnel in the public or private sector or to begin graduate study. Students majoring in fields other than business also find business courses attractive as preparation for leadership in diverse settings.

Type of degree(s) awarded: B.A., B.S., A.A.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs.

International Business Studies/Exchange Opportunities. Methodist College through its Reeves School of Business has an affiliation and exchange with the following Business School: Sup De Co Rennes, France, one of the Grandes Ecoles of France, where Methodist students can spend a semester while taking business courses in English for credit at Methodist.

Requirements for the major in Business Administration: 43 s.h.—16 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Business 200; and Economics 261, 262, and 216); 27 s.h. of business major requirements (Accounting 345; Business 325, 332, 341, 342, 352, and 470; Economics 311; and Marketing 351). All Business Administration majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

Requirements for the minor in Business Administration: 19 s.h.—13 s.h. of fundamental studies (Accounting 251 and 252; Business 200; and Economics 261 and 262); and 6 s.h. of upper-level accounting or business courses.

Requirements for the minor in Real Estate: 18 s.h. including BUS 332, 360, 410, 414, 420 and 460.

Requirements for the AA Concentration: 19 s.h.—13 s.h. of fundamental studies (Accounting 251 and 252; Business 200, and Economics 261 and 262); and 6 s.h. of upper-level accounting or business courses.

Writing-Enrichment Course(s): Business 352, 470

The Reeves School of Business offers Bachelor of Arts and Bachelor of Science majors in Accounting, Business Administration, Finance/Economics, and Marketing; minors in Accounting, Business Administration, Finance/Economics, Health Care Administration, and Real Estate; and Associate Degrees in Accounting, Business Administration, and Finance/Economics.

Each major is based upon a common core of foundation courses in accounting, business, economics, and statistics. Upper-level requirements and electives enhance the core and provide opportunity to emphasize particular interests or aptitudes.

Before enrolling in 300/400-level accounting, business and economics courses, students should have completed the following Reeves School foundation courses: Accounting 251 and 252; Business 200 and Economics 216, 261, and 262.

The Reeves School of Business also offers programs in Health Care Administration, Professional Tennis Management, and Professional Golf Management in the form of academic concentrations within the Business Administration major. They do not, however, supplant or negate Reeves School of Business or major requirements.

Students interested in an international emphasis in their business studies should refer to the International Studies major listed in the *Academic Catalogue*.

Reeves School students are encouraged to take at least one internship at a participating work site. Academic credit is given for this internship through Business 345 and 416 (Internship). Students can take more than one such program provided they meet the requirements of the course. Interns have been placed throughout Fayetteville in a variety of business and community organizations. A partial list of local company work sites includes Merrill Lynch, the Fayetteville Observer, E. I. Dupont, Soffe Manufacturing, WFNC Radio, Smith Advertising, Dark Branch Racquet Club, Fitness Today, The Woman's Center, the North Carolina Small Business and Technology Development Center (SBTDC), various CPA firms, and selected legal practices.

The Reeves School of Business also houses three separate institutes: The Center for Entrepreneurship, The Institute for Golf and Tennis Management, and The Institute for Real Estate. Those organizations offer community and recognition programs and in some cases non-academic courses to serve specific needs of professionals in south-eastern North Carolina.

BUSINESS ADMINISTRATION COURSES

200 INTRODUCTION TO BUSINESS

1 s.h.

An overview of American and international business with emphasis on formation and management origins. The course is a survey of the functional relationship of operations, marketing, finance, and human resource development. Business writing skills are emphasized. Required of all business majors. Students with prior college level business courses may substitute this course with ENG 320. Pass/fail course. Prerequisites: ENG 102. This course is offered every fall and spring semester.

300 PERSONAL FINANCE

3 s.h.

An introduction to the personal financial planning process designed to equip the student with the skills needed to manage one's own personal financial resources. Topics include cash management, goalsetting, tax planning, risk management, investment planning, retirement planning, and estate planning. No pre-requisites required. This course is offered every fall semester.

ENG 320 BUSINESS WRITING

3 s.h.

Offered by the English department. Counted as a business administration elective or as a substitute for BUS 200 (formerly BUS 110) for students with prior college level business courses (See BUS 200). May be counted toward the major or minor in English, but not both. See English 320. This course is offered every spring semester.

325 MICROCOMPUTER BUSINESS APPLICATIONS

3 s.h.

An introduction to the use of the microcomputer in business. Topics to be covered include an introduction to the disk-operating system, word processing, spreadsheet analysis, and database management. Prerequisite: Completion of fundamental studies in accounting, economics, and statistics; or permission of instructor. This course is offered every fall, spring, and summer semester.

332 MANAGERIAL FINANCE

3 s.h.

Management of funds from the corporate perspective, with emphasis on security valuation, risk analysis, financial forecasting, capital budgeting, capital structure components and their costs, and dividend policy. Prerequisites: Accounting 252; Economics 216 and 262. This course is offered every fall, spring, and summer semester.

341 PRINCIPLES OF MANAGEMENT

3 s.h.

Survey of the management functions of planning, organizing, directing, staffing, and controlling within both structural and behavioral contexts. This course is offered every fall, spring, and summer semester.

342 ORGANIZATIONAL BEHAVIOR AND THEORY

3 s.h.

Study of individual behavior, interpersonal relationships, small groups, intergroup relations, leadership, and change within the various structures of contemporary formal organizations. Also involves the study of organizational structure including the design of centralization, formalization, and complexity. Prerequisites: Business 341 or permission of the instructor. This course is offered every fall and spring semester.

345 INTERNSHIP I

3 s.h.

Experiential learning acquired through placement with local organizations in either the private or public sectors. The student is assigned duties and responsibilities approved by the Director of Internships and supervised and evaluated by the college instructor and on-site trainer. Weekly class contact, journal or written reports are required. Classroom instruction includes resumé/letter writing, interviewing techniques, and oral presentations. Prerequisites: Business 341 and 351, junior or senior status, and a minimum GPA of 2.5 in the major; or permission of the instructor. See ENG 345 or WRI 345. Applicable to one program only: Business, English, or Writing. This course is offered every fall and spring semester.

346 STUDENTS IN FREE ENTERPRISE I

2 s.h.

A special course under the auspices of Students in Free Enterprise (SIFE). Involves the formation of project groups, training, and project design, and is taken during the first semester of SIFE participation. Prerequisites: A sophomore, junior, or senior standing with a minimum GPA of 2.5. This course is offered every fall semester.

347 STUDENTS IN FREE ENTERPRISE II

2 s.h.

Focuses on the communication of the principles of free enterprise and economic supply and demand to a diversity of publics through special projects. Continuation of Business 346 taken during the second semester of SIFE participation. Student-designed projects are entered into regional/national competitions. Prerequisite: Business 346. This course is offered every spring semester.

352 BUSINESS LAW I

3 s.h.

The organization and theory of the American legal system and its relationship with the business environment, including contracts, tort law, and the Uniform Commercial Code and its provisions concerning sales, negotiable instruments, commercial paper, and banking. This course is offered every fall and spring semester.

353 BUSINESS LAW II

3 s.h.

Law of Agency, the Uniform Partnership Act, relevant corporate law, government regulation of business, Securities Law, the law of secured transactions, Labor Law and Employment Law. Prerequisite: Business 352. This course is offered every spring semester.

360 PRINCIPLES OF REAL ESTATE

3 s.h.

A survey of legal, economic, and accounting principles applied to real property resources. Topics include brokerage, contracts, closings, valuation, investing, and finance. The analysis of income-producing property is emphasized. Prerequisites: Business 332; or permission of instructor or department chairperson. This course is offered as needed.

365 PRINCIPLES OF INSURANCE

3 s.h.

An overview of the insurance industry and underwriting principles. Risk management, contract provisions, and contract law as applied to both casualty and life dimensions. Emphasis on the investment function of life insurance. This course is offered as needed.

375 HUMAN RESOURCES MANAGEMENT

3 s.h.

Traditional functions of personnel administration: recruitment, selection, development, compensation, and personnel planning. Includes employee morale and the impact of legislation upon the personnel process. Prerequisite: Business 341. This course is offered in the fall semester, even-numbered years.

410 REAL ESTATE LAW

3 s.h.

An advanced study of real property ownership and interest, real property title transfer, real estate contracts, and federal income taxation of real property. Also included are landlord and tenant law, real estate brokerage law, and other topics required by the North Carolina Real Estate Commission. Prerequisite: Business 360, active Real Estate Sales license, or permission of instructor. This course is offered as needed.

412 INTERMEDIATE MANAGERIAL FINANCE

3 s.h.

Additional financial management concepts and practices; extensive case analysis with focus on the capital asset pricing model. Prerequisite: Business 332. This course is offered in the spring semester, odd-numbered years.

- 414 REAL ESTATE FINANCE** 3 s.h.
A survey of instruments, methods, institutions, and markets involved in the financing of real estate. Emphasis on primary and secondary markets, investment returns and risks, and construction and permanent financing. Prerequisite: Business 332 and 360 or permission of instructor. This course is offered as needed.
- 415 INVESTMENT AND PORTFOLIO MANAGEMENT** 3 s.h.
A survey of investment alternatives with emphasis on security evaluation, features of trading, the regulatory structure, and the design of portfolios. Prerequisite: Business 332. This course is offered as needed.
- 416 INTERNSHIP II** 3 s.h.
For students who have had BUS 345 and would like to take another internship experience. See ENG 416 or WRI 416. This course is offered every fall and spring semester.
- 420 REAL ESTATE BROKERAGE** 3 s.h.
A survey of various functions of the real estate brokerage business. Emphasis is placed upon the process of establishing the firm, management practices, financing, accounting systems (including trust account records and procedures, personnel policies, and marketing). Prerequisite: Business 360, active Real Estate Sales license, or permission of instructor. This course is offered as needed.
- 426 ADVANCED MICROCOMPUTER BUSINESS APPLICATIONS** 3 s.h.
Advanced study of microcomputer applications with emphasis on business problem-solving skills. More sophisticated techniques in spreadsheet analysis and database management are included. Prerequisite: Business 325 or permission of instructor. This course is offered every spring semester.
- 437 FINANCIAL INSTITUTIONS AND MARKETS** 3 s.h.
A survey of the major financial intermediaries with emphasis upon balance sheet account management, the principal securities traded, and the markets in which the trading occurs. Prerequisites: Accounting 251 and 252; Economics 261 and 262. This course is offered as needed.
- 446 STUDENTS IN FREE ENTERPRISE III** 2 s.h.
A special course under the auspices of Students in Free Enterprise (SIFE). Involves the formation of project groups, training, and project design. Taken during the third semester of SIFE participation. Prerequisites: Business 346 Business 347. This course is offered every fall semester.
- 447 STUDENTS IN FREE ENTERPRISE IV** 2 s.h.
Focus on the communication of the principles of free enterprise and economic supply and demand to a diversity of publics through special projects. Student-designed projects are entered into regional/national competitions. Continuation of Business 446 and taken during the fourth semester of SIFE participation. Prerequisites: Business 346, Business 347 and 446. This course is offered every spring semester.
- 450 OPERATIONS MANAGEMENT** 3 s.h.
Quantitative techniques to assist the manager in decision-making. Linear programming, project management models, inventory models, waiting-line theory, simulation, and forecasting. Prerequisites: Economics 216 and Business 341. This course is offered as needed.
- 460 REAL ESTATE PRACTICUM** 3 s.h.
Experiential learning acquired through placement with a local real estate organization. The student is assigned duties and responsibilities approved by the Director of Real Estate and supervised and evaluated by the college instructor and on-site trainer. Weekly class contact, journal or written reports are required. Prerequisites: Possession of active North Carolina Real Estate Sales license and successful completion of two upper level real estate courses in addition to Business 360. This course is offered as needed.
- 470 BUSINESS POLICY AND STRATEGY** 3 s.h.
A capstone course conducted with case method. Examination of external and internal environments of business. Analysis of the formulation and implementation of organizational strategy, both in private and not-for-profit sectors. Integration of prior studies in accounting, economics, management, marketing, law, and behavior. Includes administration of field test in business as required exit exam for all seniors in business. Prerequisites: Business 332, 341, 351, and 352. This course is offered every fall and spring semester.
- 485 SPECIAL TOPICS** 3 s.h.
A topic in business not covered in depth in any of the other established courses in business. This course is offered as needed.

499 INDEPENDENT STUDY IN BUSINESS ADMINISTRATION

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.



HEALTH CARE ADMINISTRATION (THE REEVES SCHOOL OF BUSINESS)

Mr. Michael H. Sullivan, Director
Mr. Joseph F. Doll

Ms. Nancy Albaladejo (part-time)
Mr. Frank Dieter (part-time)

Mr. F. Michael Goodrich (part-time)

Health Care Administration Advisory Board

Mr. Graham B. Blanton, President
Mid-South Insurance Company

Dr. John T. Henley
Fayetteville Ambulatory Surgical Center

Col. James R. Culley, Chief of Staff
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Mr. Ray Manning, Regional Vice President
Southeastern Hospital Supply Company

Mr. Frank Dieter
Paradigms in Practice Management, Inc.

Mr. Nan Rideout, Consultant
North Carolina Office of Rural Health

Mr. Lane T. Dinkins, Management Consultant
Health Care Consulting, Inc.

Dr. Gerald A. Strand, Executive Director
Fayetteville Area Health Education Center

Ms. Allyson Wherren, Administrator
Highland House

Graduates can enter the management profession as patient representatives, physician office staff, long-term care administrators, public health officials, government health care officials, insurance representatives, administrative officers at various levels in hospitals, and organizations like the Red Cross, home health agencies, senior citizen centers, day care agencies, and rehabilitative health care centers.

Type of degree awarded: B.A., B.S., A.S.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs.

Requirements for the major in Business Administration: 43 s.h.—16 s.h. of Reeves School of Business qualifying courses (ACC 251 and 252; BUS 200; ECO 261, 262, and 216); plus 27 s.h. of business major requirements (ACC 345; BUS 325, 332, 341, 342, 352, 470; ECO 311; and MKT 351). All Business Administration majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

The Health Care Administration concentration: 21 s.h.—BHC 200, 205, 330, 350, 430, 450 and 480

Foundation course for the Bachelor of Science program: Science 142

Requirements for the A.S. Concentration in Health Care Administration: 36 s.h.—core requirements for the A.S. degree; BUS 325; SCI 142 and either SCI 141 or 143; ACC 251 and 252; MAT 105 or higher; and 18 s.h. of Health Care Administration classes. A.S. degree students may take ECO 210 which will satisfy the 3 s.h. of the Social Science general education core requirements.

No minor is available.

Writing-Enrichment Courses: BUS 352, 470

HEALTH CARE ADMINISTRATION COURSES:

200 INTRODUCTION TO HEALTH CARE ADMINISTRATION

3 s.h.

A study of the United States health care system, its nature, organization, and functions. Study of how providers, managers, and consumers interact in the health care system. Current issues, with an emphasis on legislative initiatives, are studied. This course is offered every fall semester.

205 MANAGING HEALTH CARE ORGANIZATIONS

3 s.h.

Provides a conceptual framework for identifying, evaluating, analyzing, and managing factors which influence the effective operation of health care organizations. Emphasis is on integrating theory and concepts and management principles as a basis for understanding the internal dynamics of health care facilities/organizations. The students will receive a strong foundation in medical terminology. Focus is on managerial leadership and successful management practices within contemporary health care-related organizations. Prerequisite: BHC 200. This course is offered every spring semester.

330 HEALTH CARE STRATEGIC MANAGEMENT

3 s.h.

Provides the concepts and theories pertaining to strategic planning/management and marketing approaches to patients, medical staff, and other major stakeholders. A comprehensive approach to translating the strategic plan of the organization into a functional marketing plan that can be assist in operational decision making. Prerequisite: BHC 200. This course is offered every fall semester.

350 ECONOMICS AND FINANCE OF HEALTH CARE ORGANIZATIONS

3 s.h.

Factors affecting health care economics are discussed. Specific information is presented concerning reimbursement systems, insurance, Medicare, Medicaid, government regulations, liability issues, accessibility, budgeting, and human resources. National health insurance and state/local initiatives will be discussed. Prerequisites: BHC 205 and BUS 332. This course is offered every spring semester.

430 LONG-TERM CARE ADMINISTRATION

3 s.h.

A study of the modern long-term care center as it has evolved over time. Analysis of the various settings for long-term care such as nursing homes, assisted living facilities, retirement, home health care, and adult day health care centers. Issues of medical organization, legal, financial, human resources, and current topics are discussed. Prerequisite: BHC 205. This course is offered every spring semester.

450 SENIOR SEMINAR

3 s.h.

The capstone course for the health care administration major. Synthesizes material from entire curriculum. The focus is upon the health care administrator as a professional. Classroom material is integrated with experiential learning through a major research project. Prerequisites: BHC 330 and 350. This course is offered every fall semester.

480 INTERNSHIP

3 s.h.

Experiential learning through placement with local health care facilities and related organizations. The student is assigned duties and responsibilities approved by the department head. Supervision and evaluation is conducted by the college instructor and on-site preceptor. Weekly classroom contact and written reports with the instructor are required. Placement involves discussions with student, faculty, and site coordinator. The intern develops managerial skills through varied experiences in the performance of administrative task and through direct participation in the problem-solving process. Prerequisites: BHC 330 and 350. This course is offered every spring semester.

485 SPECIAL TOPICS IN HEALTH CARE ADMINISTRATION

3 s.h.

Studies in specialized, upper-level applications of health care administration theory and practice. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN HEALTH CARE ADMINISTRATION

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined. This course is offered as needed.



**PROFESSIONAL GOLF MANAGEMENT
(INSTITUTE FOR GOLF AND TENNIS MANAGEMENT:
THE REEVES SCHOOL OF BUSINESS)**

Mr. Jerry Hogge—Director, Institute for Golf and Tennis Management; Director, Professional Golf Management

Mr. Ron Lavoie, Associate Director Professional Golf Management

Mr. Steve A. A. Conley, Assistant Director, Professional Golf Management

Ms. Karen Gray, Assistant Director, Professional Golf Management

Mr. Shawn Grimes, Assistant Director, Professional Golf Management

All Professional Golf Management staff are PGA Professionals

The business administration major with a concentration in professional golf management (PGM) provides students with golfing skills and the opportunity to pursue a career as a golf professional in the private or public sector, resort or corporate golf structure,

administration, club management, turf management or industry representative (sales). Future study in graduate school is possible in business administration, marketing, and agronomy.

Type of degree awarded: B.A., B.S.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs.

Requirements for the major in Business Administration: 43 s.h.—16 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Business 200 and Economics 261, 262, and 216); 27 s.h. of Business Major requirements (Accounting 345; Business 325, 332, 341, 342, 352, and 470; Economics 311; Marketing 351). All Business Administration majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

The Professional Golf Management concentration: 21 s.h.—Professional Golf Management 204, 304, 330, 400, 404, 430 and Professional Seminars. Professional Golf Management 170, 270, and 370 are Internships, and they should be taken during the summer at the end of the freshman, sophomore, and junior years, respectively. The remaining courses required in PGM are taken during regular semesters of the junior and senior years.

No minor or AA subject concentration is available.

Writing-Enrichment Courses: PGM 400, BUS 352 and 470

In addition to the entrance requirements of Methodist College and the Reeves School of Business, those entering the Professional Golf Management program must have (1) a high school GPA of 2.0 or higher, (2) a certified handicap of golf skills of eight or less, (3) a personal interview with the PGM faculty, and (4) two recommendations of character from members of the Professional Golf Association or high school coaches. Students in the PGM program are charged a \$175 laboratory fee each semester and a fee of \$225 for each internship. Students in the PGM program are exempt from the Physical Education activity core requirement; however, they must complete PED 101.

PROFESSIONAL GOLF MANAGEMENT COURSES

104 THE HISTORY OF GOLF

3 s.h.

The history of golf from Europe to the United States. Topics include the development of the PGA of America, the PGA tour, and the golf industry and its effect on the economy. This course is offered as needed.

170, 270 370 INTERNSHIP

1 s.h.

Experiential learning in all aspects of golf facility management acquired through a ten-week placement at a golf facility. The student is assigned duties and responsibilities approved by the faculty member and PGA professional at the site. Supervision and evaluation is conducted by the faculty member and the on-site professional. Written reports and evaluations are required at the completion of each phase of instruction. Students must work at least two different facilities during their three internships. Placement is made by the PGM faculty member in consultation with the student. This course is offered every fall and spring semester and during the summer.

195, 196, 295, 296, 395, 396, 495, 496 SEMINAR

.5 s.h. each

Information and knowledge acquired through supervised participation in formal seminars taught jointly by college instructors and PGA officials and CEO's of leading businesses. Resumes required each fall semester. Topics include teaching; rules; club repair; club management policies and procedures; golf cart use, repair, and maintenance; merchandising; turf management; and golf computer operations. A minimum of four seminars required for graduation. Students must attend a seminar each academic year. This course is offered during weekends in both fall and spring semesters.

204 INTRODUCTION TO GOLF MANAGEMENT

3 s.h.

An overview of opportunities and responsibilities in the golf profession; the relationship between the golf professional and the industry; PGA philosophy and constitution. This course includes USGA Rules of Golf, Junior Golf, Laws and Principles, and outside operations. This course is offered every fall and spring semester.

304 GOLF SHOP OPERATIONS

3 s.h.

The management, operation and maintenance of various types of clubs; equity, municipal, proprietorship, and corporate. Course material includes: board, committee, and corporate structure; personnel; legal and legislative proposals; marketing; insurance; membership and/or player recruitment; communication and public relations. This course is offered every fall and spring semester.

310 THE SCIENCE OF THE GOLF SWING

3 s.h.

The course is an indepth study of the physics and geometry of the golf swing, the angles created, centrifugal and centripetal forces, and the sciences that are involved in the golf swing. This course is offered every fall semester.

330 AGRONOMY AND TURF GRASS MANAGEMENT

2 s.h.

Introduction to maintenance and characteristics of turf grasses; treatment for diseases and insects; including proper use of fertilizers, insecticides, and other chemicals. Policy and procedures involved in golf course maintenance programs; staffing, scheduling and legalities dealing with EPA and OSHA. This course is offered every fall semester.

400 TEACHING METHODS

3 s.h.

The sciences applied to golf swing, causes and effects; laws, principles and preferences of a model swing; terminology for golf teachers; learning styles and practices; private and group lessons; and the importance of directed practice, drills, and teaching aids. Prerequisites: speech class. This course is offered every spring semester.

404 FACILITIES MANAGEMENT

3 s.h.

A capstone course for the professional golf management student that integrates and synthesizes all the courses of the PGM concentration. The course covers the marketing, management, accounting and financial analysis of the various types of golf operations; private, public, and resort golf club operations. Case studies used and guest speakers invited as appropriate. This course is offered every spring semester.

410 THE ART AND SCIENCE OF CLUB FITTING

2 s.h.

The course covers the design and manufacture of golf clubs and how it relates to the golf professional's ability to custom fit clubs. This course is offered as needed.

430 FOOD AND BEVERAGE MANAGEMENT

2 s.h.

The main function areas of the food and beverage operation. The course includes the procurement, preparation, yield, and sale of food and beverage. Students visit various types of food establishment i.e., fast food, cafeteria, and full service operations. This course is offered every fall semester.

485 SPECIAL TOPICS IN PROFESSIONAL GOLF MANAGEMENT

1-3 s.h.

In depth study of a specific area of the golf industry as it relates to the golf professional. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN GOLF MANAGEMENT

1-3 s.h.

An opportunity for a well-qualified PGM student to engage in a special research project. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.



**PROFESSIONAL TENNIS MANAGEMENT
(INSTITUTE FOR GOLF AND TENNIS MANAGEMENT:
THE REEVES SCHOOL OF BUSINESS)**

Dr. Theresa Warrell, Director of Tennis Management Program
Mr. Thomas Maze, Assistant Director, Tennis Management Program

The business administration major with a concentration in Professional Tennis Management (PTM) provides students with tennis skills the opportunity to pursue a career as a USPTA professional. Accredited by the United States Professional Tennis Association (USPTA), PTM provides students the opportunity to develop a broad knowledge base to include teaching methods, club management, tournament administration, activity programming, coaching and proshop operations.

Type of degree awarded: B.S., B.A.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs.

Requirements for the major in Business Administration: 43 s.h.—16 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Business 200 and Economics 261, 262, and 216); 27 s.h. of Business Major requirements (Accounting 345; Business 325, 332, 341, 342, 352, and 470; Economics 311; and Marketing 351). All Business Administration majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

The Professional Tennis Management concentration: 20 s.h.—PTM 101, 110, 210, 220, 330; and four Professional Seminars; PTM 170, 270 and 370 (internship experiences), taken during the summer at the end of the freshman, sophomore, and junior years, respectfully. The remaining courses required in PTM are taken during regular semesters.

No minor or AA subject concentration are available.

Writing Enrichment Course(s): PTM 110 and 330

In addition to the entrance requirements of Methodist College and the Reeves School of Business, those entering the Professional Tennis Management program must have (1) a high school GPA of 2.0 or higher and (2) a minimum of 4.0 by the National Tennis Rating Program, a USTA district ranking, a proven ability at the high school level, or a letter from a certified professional or high school coach to verify that playing ability meets the minimum requirements listed above. Students in the PTM program are charged a \$125 laboratory fee each semester, and a fee of \$225 for each internship. Students in the PTM program are exempt from the Physical Education activity core requirement; however, they must complete PED 101.

PROFESSIONAL TENNIS MANAGEMENT COURSES

101 INTRODUCTION TO PROFESSIONAL TENNIS MANAGEMENT

3 s.h.

Investigation of career opportunities in the tennis industry and the qualifications and responsibilities associated with them. This course is offered every fall semester.

110 TEACHING METHODS I

3 s.h.

A scientific approach to understanding stroke mechanics. Techniques used in developing lesson plans, program development, individual and group instruction, progressions, drills, and teaching aids. This course is offered every spring semester.

125, 126, 225, 226, 325, 326, 425, 426 SEMINAR

.5, .5, .5, .5, s.h.

Experts from the tennis industry conduct educational seminars on topics such as teaching, club management, contract negotiations, and coaching. Four workshops are required for graduation. Courses taught on a pass-fail basis. This course is offered every fall and spring semester.

170, 270, 370 INTERNSHIP I, II, III

1 s.h. each

Experiential learning in all aspects of the tennis industry management acquired through a ten-week placement at a tennis facility. Duties and participation in all aspects of tennis management (teaching, court maintenance, front desk management, pro shop operations, etc.). Supervision and evaluation is conducted by the faculty member and the on-site professional. Written reports and evaluations are required at the completion of the internship. This course is offered every fall, spring, and summer semester.

210 TEACHING METHODS II

3 s.h.

Techniques used in team coaching, advanced stroke production, and long and short term instruction. Emphasis is on strategy and tactics, appropriate drills, and teaching aids. This course is offered in alternate spring semesters.

220 TOURNAMENT ADMINISTRATION/RACKET REPAIR

3 s.h.

Covers the rules and code of tennis, duties of officials, solo chair umpire procedures, officiation techniques and tactics, and USTA tournament regulations. Computer-Aided Tennis Tournament software is used for tournament preparation. Techniques and procedures involved in stringing and gripping tennis racquets. Study of frame size, shape, weight, flexibility, and shock absorption. This course is offered every fall semester.

PED 308 PSYCHOLOGY OF COACHING

3 s.h.

Elective. See Physical Education 308.

330 TENNIS CLUB MANAGEMENT/COURT CONSTRUCTION, MAINTENANCE, AND DESIGN

3 s.h.

Comprehensive study of personnel, time management, membership, activities programming, pro/owner/manager relations, and pro/member relations. All aspects of the design and construction of a tennis court and a tennis facility. Types of court surfaces, location, dimensions, repair, cost, construction companies, and bidding process. Students design tennis centers with numerous courts and accessories. This course is offered in alternate spring semesters.

PGM 430 FOOD AND BEVERAGE MANAGEMENT

3 s.h.

Elective. Prerequisites ACC 345 and BUS 351. See PGM 430.

440 SPORT SCIENCE

3 s.h.

The study of biomechanics, motor learning, exercise physiology, sport psychology, periodization, and nutrition as they apply to tennis. Elective. This course is offered as needed.

499 INDEPENDENT STUDY IN TENNIS MANAGEMENT

1-3 s.h.

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Dean of Academic Affairs. Credit to be determined.

CHEMISTRY (DEPARTMENT OF CHEMISTRY AND PHYSICAL SCIENCE)

Dr. Narendra P. Singh, Head
Dr. George Maguire
Dr. Cu Phung

Mr. Stephen Williams
Dr. M. Elton Hendricks (part-time)
Mr. William Winfield (part-time)

Type of degree(s) awarded: B.A., B.S., A.S.

Chemistry 151 can be combined with Science 142 or Biology 153 toward the general education/core requirements for the Bachelor of Arts degree or with two other science courses for the Bachelor of Science degree. It cannot be combined with Science 143 toward the core requirement.

Requirements for the major in Chemistry: 24 s.h. in courses at the 300 level or higher to include Chemistry 486 or 487 and Mathematics 231 and 232

Students majoring in chemistry should select biology, mathematics, or physics as a minor.

Requirements for the minor in Chemistry: 16 s.h., including a minimum of 8 s.h. in 300-level courses

Requirements for the AS Concentration: (See page 33.)

Requirements for the major (B.A.) in Liberal Arts with a concentration in Chemistry: 23 s.h., Chemistry 151, 152, 250, 312, 350, and one additional chemistry course

Writing-Enrichment Course(s): Chemistry 311, 421, 422, 450

COURSES IN CHEMISTRY**151 GENERAL CHEMISTRY**

4 s.h.

The elements, their compounds, and their reactions and the theories involved in foundation of modern chemistry. Three hours of lecture and three hours of laboratory each week. Pre/corequisites: Mathematics 105, 113, or 231 (determined by placement tests), and strong high school chemistry background or Science 143. This course is offered every fall semester.

152 GENERAL CHEMISTRY

4 s.h.

A more detailed study of topics introduced in 151. Three hours of lecture and three hours of laboratory each week. Prerequisite: Chemistry 151. This course is offered every spring semester.

310 INORGANIC CHEMISTRY

3 s.h.

The chemistry of the elements with emphasis on inorganic main group compounds and transition series coordination compounds, concepts of effective nuclear charge and periodicity, band theory, group theory, symmetry, p and d orbital bonding, catalysis, metallurgy, and atomic structure. Three hours of lecture each week. Prerequisite: Chemistry 151 and or 152. This course is offered as needed.

311 QUANTITATIVE ANALYSIS

4 s.h.

Quantitative chemical analysis, with lecture, discussion, laboratory work, and problems. Three hours of lecture and three hours of laboratory each week. Prerequisite: Chemistry 151 and 152. This course is offered every fall semester, even-numbered years.

312 INSTRUMENTAL ANALYSIS

4 s.h.

The operation of standard laboratory instruments, including the IR spectrophotometer, gas chromatograph, and electroanalyzer. Three hours of lecture and three hours of laboratory each week. Prerequisites: Chemistry 151 and 152. This course is offered every spring semester, odd-numbered years.

321, 322 ORGANIC CHEMISTRY I AND II

4, 4 s.h.

The compounds of carbon and their reactions with emphasis on theories and mechanisms of reactions. Three hours of lecture and three hours of laboratory each week. A designated writing-enrichment course. Prerequisites: Chemistry 151 and 152. 321 is offered every fall semester; 322 is offered every spring semester.

421, 422 PHYSICAL CHEMISTRY I AND II

4, 4 s.h.

The properties of solids, liquids, gases, and solutions. Three hours of lecture and three hours of laboratory each week. Prerequisites: Chemistry 311, Mathematics 231, and Physics 151 and 152, which can be taken concurrently. 421 is offered every fall semester, odd-numbered years; 422 is offered every spring semester, even-numbered years.

450 BIOCHEMISTRY

3 s.h.

The chemical nature and interactions of biological molecules, acidbase chemistry, buffers, carbohydrates, lipids, proteins, nucleic acids, enzymes, coenzymes, the interrelationships of compounds in major metabolic cycles, and the utilization and synthesis of high energy compounds as "energy currency." Three hours of lecture and three hours of laboratory each week. Prerequisite: Chemistry 321. This course is offered every spring semester.

485 SPECIAL TOPICS

1-4 s.h.

For chemistry majors wishing to do more advanced work. Classroom work and individual laboratory and library investigation. Prerequisite: Permission of the department head. This course is offered as needed.

486 LIBRARY RESEARCH PROJECT

1 s.h.

Seniors will write a proposal for a library project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Chemistry 486 or 487 is required for graduation. This course is offered as needed.

487 LABORATORY RESEARCH PROJECT

2 s.h.

Seniors will write a proposal for a laboratory project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Chemistry 486 or 487 is required for graduation. This course is offered as needed.

499 INDEPENDENT STUDY IN CHEMISTRY

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

**COMMUNICATIONS/MASS MEDIA
(DEPARTMENT OF ENGLISH AND COMMUNICATIONS/MASS MEDIA)**

Communications/Mass Media is a broadly based, interdisciplinary major designed to prepare graduates for a variety of careers involving mass media and public relations. At least 12 s.h. of credit toward the major can be earned by fulfilling general education/core requirements for graduation. Entering freshmen with strong writing skills should take English 101 and Communications/Mass Media 105 simultaneously.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 48 s.h.

Communications/Mass Media—33-35 (105, 251, 252, 253, 254, 280, 303, 305, and one course from 421*, 422*, 423, 424 or 425) plus at least four of the following seven courses: 306, 311, 312, 321, 331, 364, 366, and 485).

Art—3 (301 or 302 [placement by portfolio])

English—6 (320 and 3 s.h. of any English courses at the 200 level or above except for 207, 260, 361, and 362)

Speech—6 (from 151, 160, 256, and 354)

Cognate courses—15, to be selected from the following list of courses: Economics 261 and 262, Business Administration 341 and 342, Psychology 101 and 361, Art 101 and 102, English 326, Music 161 and 162, Theatre 163, 361, 362, 365, 368, 369, and 467, Political Science 151, 201, and 347 or courses approved by the student's major professor

Recommended electives—Business Administration 351; Computer Science 132 and other computer science courses; English 231, 232, and other literature courses

*A student must take 33 hours of academic courses in communications if he/she wishes to fulfilled the internship requirement with only a one- or two-credit hour internship.

Requirements for the minor: 24 s.h., including not fewer than 15 s.h. in communications, plus 3 s.h. in art (301 or 302 [placement by portfolio]); any English courses at the 200 level or above except 207, 260, 361, and 362; and 3 s.h. in speech (151, 256, 354). At least 6 s.h. of credit toward the minor can be earned by fulfilling general education/core requirements for graduation.

Requirements for the AA Concentration: 18 s.h., including not fewer than 15 s.h. in communications, plus 3 s.h. in Speech (151, 256, 354) or any English course at the 200 level or above except for 207, 260, 361, and 362.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Communications/Mass Media: 21 s.h. including not fewer than 18 s.h. in communications, plus 3 s.h. in speech (151, 256, 354) or any English course at the 200 level or above, except for 207, 260, 361, and 362.

Writing-enrichment courses recommended for majors in Communications/Mass Media: Communications 251, 252, or 253, 254, or English 320.

COURSES IN COMMUNICATIONS/MASS MEDIA

105 INTRODUCTION TO MASS COMMUNICATIONS

3 s.h.

All forms of mass communication, including newspapers, magazines, radio-television, book publishing, public relations, and advertising. Begins with analysis of the communications process and ends with media career opportunities. This course is offered every fall and spring semester.

251 WRITING FOR COMMUNICATIONS MEDIA I

2 s.h.

News, news-gathering, and news and feature structures, including preparation of copy for publications. Experience and practice in reporting techniques and problems and ethics in laboratory work based on campus and community assignments. Submission of assigned news stories. Prerequisites: Passing grades in English 101 and 102 (or 103) or special permission of the instructor. See Writing 251. This course is offered every fall semester.

252 COMMUNICATIONS PRACTICUM I

1 s.h.

A CAC (Computer-Assisted Composition) writing laboratory that must be taken by all students enrolled in Communications/Mass Media 251. May also be taken separately by students who wish to receive college credit for work with the college newspaper. Prerequisites: Passing grades in English 101 and 102 (or 103) or special permission of the instructor. See Writing 252. This course is offered every fall semester.

253 WRITING FOR COMMUNICATIONS MEDIA II

2 s.h.

Reporting and feature writing, including writing for the broadcast media. Further practice in reporting and in writing of articles, editorials, and interpretive journalism. Prerequisites: Passing grades in English 101 and 102 (or 103) or special permission of the instructor. See Writing 254. This course is offered every spring semester.

254 COMMUNICATIONS PRACTICUM II

1 s.h.

A CAC (Computer-Assisted Composition) writing laboratory which must be taken by all students enrolled in Communications/Mass Media 253. May also be taken separately by students who wish to receive college credit for work with the college newspaper. Prerequisites: Passing grades in English 101 and 102 (or 103) or special permission of the instructor. See Writing 254. This course is offered every spring semester.

255 COMMUNICATIONS PRACTICUM III

1 s.h.

A CAC (Computer-Assisted Composition) writing laboratory which may be taken for elective credit by students who wish to receive college credit beyond COM 252 and COM 254 for work with the college newspaper. Prerequisites: COM 252 and 254. Not creditable toward either the major or minor in communications. This course is offered as needed.

256 COMMUNICATIONS PRACTICUM IV

1 s.h.

A CAC (Computer-Assisted Composition) writing laboratory which may be taken for elective credit by students who wish to receive college credit beyond COM 252 and COM 254 for work with the college newspaper. Prerequisites: COM 252 and 254. Not creditable toward either the major or minor in communications. This course is offered as needed.

280 COMMUNICATIONS THEORY

3 s.h.

Speech communications models; theories of intrapersonal, interpersonal, and mass communication; language and meaning; message organization; persuasive strategies; nonverbal communication and listening behavior. This course is offered as needed.

303 BASIC TELEVISION TECHNIQUES AND PROCEDURES

3 s.h.

Theory, principles, and application of television broadcast equipment. This course is offered every fall semester or as needed.

305 PRODUCTION

3 s.h.

Television production techniques and studio operations. Prerequisite: Communications/Mass Media 303. This course is offered every spring semester or as needed.

306 COMPUTER GENERATED GRAPHICS AND ANIMATION

3 s.h.

An introductory course. No prior experience with computers or TV equipment required. Emphasis on the various capabilities of the NEWTEK Video Toaster and the DPS Personal Animation Recorder, such as Transitional Visual Effects, 3D Lightwave Generation, Chroma Effects, Toaster Paint, Character Generation, and Computer Animation. Hands-on experience in the operation of the equipment. Production of students' own computer generated graphics and animation. Course of benefit to those who wish to create computer graphics and/or animation commercially or as visual aids to instruction in that many educational institutions now own NEWTEK Video Toasters or comparable computer graphics systems. This course is offered as needed.

311 NEWSPAPER AND COMMUNICATION LAW

3 s.h.

Principles and case studies in communication law, constitutional guarantees, libel, privacy, contempt, privilege, copyright, and government regulatory agencies. This course is offered as needed.

312 ETHICS, MASS MEDIA, AND SOCIETY

3 s.h.

Social responsibility of the journalistic or other mass communicator. Professional codes, responsibilities of media or social change, reaction to political and economic pressures. Prerequisites: Completion of English 101 and 102 with passing grade. This course is offered as needed.

321 NON-BROADCAST VIDEO SYSTEMS

3 s.h.

Exploration of various applications of small systems, focusing on production and operational elements. Study of utilization in business, medicine, and instruction. Prerequisite: Communications 303. This course is offered as needed.

331 ADVERTISING PRODUCTION

3 s.h.

A seminar/workshop in advertising production in newspapers, magazines, radio, television, billboards, and direct mail. This course is offered every fall semester.

364 CINEMA APPRECIATION

3 s.h.

See Theatre 364.

366 PERFORMANCE FOR THE CAMERA

3 s.h.

Training and practical experience in all aspects of performing on television. Working in class as news anchor, interviewer, talk show participant, and dramatic actor. Videotaping of student performances to aid in evaluation of skills. This course is offered every spring semester.

421 INTERNSHIP 1 s.h.; 422 INTERNSHIP 2 s.h.; 423 INTERNSHIP 3 s.h.; 424 INTERNSHIP 4 s.h.;**425 INTERNSHIP 5 s.h.**

Experiential learning through placement with local media and other community agencies. The student is assigned duties and responsibilities approved by the department chair. Joint direction, supervision, and evaluation by the college instructor and on-site trainer. Weekly written reports and contact with the instructor are required. Prerequisites: Communications/Mass Media 105, 280, 303, 305, and Communications/Mass Media department chair approval. This course is offered as needed.

485 SPECIAL STUDIES IN COMMUNICATIONS/MASS MEDIA

1-3 s.h.

To be determined. In-depth study involving research or research/travel. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN COMMUNICATIONS/MASS MEDIA

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

COMPUTER SCIENCE (DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE)

Computer science is the systematic study of computers and of the phenomena of computing. Formal properties are given more emphasis than realizations or applications. A major objective of the discipline is the formulation of a systematic body of knowledge to explain these properties. One of the most important concepts of computer science is the management of complexity. Students must understand how abstraction is used to control complexity. As a method of reasoning, computer science bears a strong similarity to mathematics and depends heavily upon mathematics. Students should note that, although the introductory sequence in the curriculum is programming, computer science involves much more than programming.

Type of degree(s) awarded: B.A., B.S., A.S.

Requirements for the major in Computer Science: 30 s.h.—CSC 210, 215, 220, 305, 310, 325, 410, and 412; plus 12 s.h. of Mathematics: MAT 231, 232, 250, and 251; 2 courses from CSC 314, 415, 420, 430; MAT 312 or 320

Requirements for the minor in Computer Science: 15 s.h.—CSC 210, 215, 220, 310 and 325; 9 s.h. from MAT 231, 250, and 251

Requirements for the A.S. subject concentration in Computer Science: 15 s.h.—CSC 210, 215, 220, 310 and 325; 9 s.h. from MAT 231, 250, and 251

Requirements for the major (B.A.) in Liberal Arts with a concentration in Computer Science: the same as the minor

Writing-Enrichment Course: CSC 412

COMPUTER SCIENCE COURSES

100 COMPUTER LITERACY: INTRODUCTION TO COMPUTERS AND INFORMATION TECHNOLOGY 3 s.h.

This course is an introduction to computers and their uses in the electronic office. The course assumes no prior experience on the part of the student with respect to computers. Topics will include history of computers, organization and structure of the typical computer, simple trouble shooting of the computer, how to set up computers for use, basic keyboard skills, overview of uses of the computer, overview of different operating systems and user interfaces, introduction of text editing and word processing, electronic mail, data bases, spreadsheets, telecommunications, etc. This course teaches the student basic computer skills needed for any future job/vocation. Prerequisite: none. This course is offered every fall semester.

132 INTRODUCTION TO PROGRAMMING FOR NON-PROGRAMMERS 3 s.h.

An introduction to computer programming for non-Computer Science majors. Typical problems from the office workplace and their computer solutions will be explored. Elementary problem solving, programming techniques and data structures will be studied. No prior experience with computers or with programming is assumed. Prerequisite: Mathematics 105 or a higher mathematics course, or permission of the instructor. This course is offered every spring semester.

210 INTRODUCTION TO PROGRAMMING I 3 s.h.

Problem-solving and algorithm development, structured programming using a block-structured high-level programming language, top-down design, programming style and documentation, and testing and debugging. Corequisite: Mathematics 113. This course is offered every fall semester.

215 INTRODUCTION TO PROGRAMMING II 3 s.h.

Data structures (e.g., stacks, queues, linked lists, and binary trees); recursion, sorting, and searching not covered in 210; complexity and verification. Prerequisite: Mathematics 113 and Computer Science 210; Corequisite: Mathematics 250. This course is offered every spring semester.

220 ASSEMBLER LANGUAGE AND ORGANIZATION 3 s.h.

Registers, looping, addresses and address modification, I/O using macro instructions, subroutines, and linking assembler programs to higher-level languages. Prerequisite: Computer Science 215 and Mathematics 250. This course is offered every spring semester.

305 SOFTWARE ENGINEERING IN THE C/UNIX PROGRAMMING ENVIRONMENT 3 s.h.

An intensive course in the study of large programming projects and how they are accomplished/implemented in the C/Unix programming environment. Topics include the C programming language; the Unix programming environment; the tools that C and Unix provide for dealing with large programming projects; and various topics in Software Engineering. Prerequisites: Computer Science 215 and 220 with a grade of C or better in each. This course is offered every fall semester.

310 DATA STRUCTURES AND ALGORITHMS 3 s.h.

Complexity, data structures, searching and sorting not covered in 215, graphs, and mathematical algorithms. Prerequisites: Computer Science 215 and Mathematics 251. This course is offered every spring semester.

314 NUMERICAL METHODS 3 s.h.

Error analysis, interpolation, numerical differentiation and integration, solutions of linear and non-linear systems of equations, and ordinary differential equations. Prerequisite: Mathematics 232, 312, and knowledge of a high-level language. Cross-listed as Mathematics 314. This course is offered as needed.

325 PROGRAMMING LANGUAGES 3 s.h.

Design and implementation of contemporary programming languages, language syntax and translation, data structures, sequence control, subprograms, storage management, and theoretical models. Prerequisite: Computer Science 215 and Mathematics 250. This course is offered every fall semester.

410 OPERATING SYSTEMS

3 s.h.

Operating systems, including job-control languages, supervisor programs, libraries, monitor control systems, I/O device management, and buffering techniques. Prerequisite: Computer Science 220. This course is offered every fall semester.

412 THEORY OF COMPUTABILITY

3 s.h.

The concept of effective computability, Turing machines, primitive recursive functions, Godel numbering, universal Turing machines, and undecidable predicates. Prerequisite: Mathematics 251. Cross-listed as Mathematics 412. This course is offered as needed.

415 COMPUTER ARCHITECTURE

3 s.h.

Central processors, control unit and microprogramming, memory management, I/O and interrupts, combinational circuits, and error detection. Prerequisites: Computer Science 220. This course is offered every spring semester.

420 DATABASE MANAGEMENT

3 s.h.

Data models, normalization, query facilities, file organization, index organization, security, integrity, and reliability. Prerequisites: Computer Science 220 and 310. This course is offered as needed.

430 COMPILER CONSTRUCTION

3 s.h.

Formal grammars, syntax, lexical scanners, parsing, symbol tables, storage allocation, object code generation, error handling, code optimization, use of compiler writing languages, and overall design. Prerequisites: Computer Science 220, 310, and 325; Mathematics 251. This course is offered as needed.

485 SPECIAL TOPICS

1-4 s.h.

Advanced students study in-depth compiler design, artificial intelligence, graphics, simulation, organization, formal logic, or computability. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN COMPUTER SCIENCE

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined. This course is offered as needed.

CRIMINAL JUSTICE**(DEPARTMENT OF SOCIOLOGY, SOCIAL WORK, AND CRIMINAL JUSTICE)**

Dr. Darl H. Champion, Sr., Director

Dr. Joyce Z. White

Mrs. Terri Moore Brown

Mr. Richard Alligood (part-time)

Dr. Suzan K. Cheek

Mr. Ronald Hansen (part-time)

Mrs. Theresa Clark

Mr. Carl Milazzo (part-time)

Mr. Larry D. Marshall

Mr. Tom McNally (part-time)

Dr. John Sill

Mr. Josh M. Phillips (part-time)

Mr. Steve Shires (part-time)

A curriculum providing preparation for careers as law enforcement officers, juvenile court counselors, parole and probation officers, police officers and sheriff's deputies, security officers, court administrators, corrections officers, or other careers in the legal system.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 45 s.h. including CRJ 241, 310, 320, 330, 450, 470, PSY 472, SOC 309; Statistics (SOC 220, Psy 220 or ECO 216); SWK 315, SWK 332; and any five of the following courses: CRJ 321, 385, 401, 404, 499, HIS 422, PHI 411, PSC 201, 333, 472, PSY 310, 341, 361 or 300, SOC 393, 253, 310, 360, 384, 386, SWK 304, 390.

Requirements for the minor: 18 s.h. including CRJ 241, SOC 309 and any other four courses from the above list of required courses, except PSC 151.

Requirements for the AA Concentration: 18 s.h. including CRJ 241, SOC 309 and any other four courses from the above list of required courses.

Residency: Students who major in Criminal Justice must meet all the residency requirements of the college. In addition, the student must take a minimum of 12 s.h. in criminal justice courses at Methodist College.

Prerequisite courses: PSC 151, PSY 101, and SOC 151

Writing-Enrichment Course: CRJ 450

CRIMINAL JUSTICE COURSES

241 INTRODUCTION TO CRIMINAL JUSTICE

3 s.h.

A study of the American criminal justice system to include the history, philosophy, responsibilities, and functions of the police, courts, and corrections components. Emphasis is placed on role expectations and interrelationships of the various components and the need to promote professionalism through education, training, and ethical standards. This course is offered every fall, spring, and summer semester.

309 CRIMINOLOGY

3 s.h.

See Sociology 309.

310 LAW AND THE LEGAL SYSTEM

3 s.h.

See Political Science 310.

320 THE CORRECTIONAL PROCESS

3 s.h.

A study of the post-conviction corrections process of the criminal justice system with a focus on the evolution of philosophies, programs, strategies, and policies. Emphasis will be placed on the current crisis in American corrections. This course is offered every spring semester.

321 ALTERNATIVES TO INCARCERATION

3 s.h.

A study of the philosophy, theory, organization, and effectiveness of probation, parole, and community-based correction programs. Emphasis is placed on analyzing and evaluating the deinstitutionalization movement, community-based treatment centers, community service agencies, work release programs, and current trends in community corrections. Prerequisite: CRJ 320 or consent of instructor. This course is offered every spring semester.

330 POLICE IN AN URBAN SOCIETY

3 s.h.

A study of the historic and current mission of the police in an urban society. Problems associated with law enforcement are evaluated from the perspective of the sociology of the urban subcommunities. Emphasis is placed on the police as an element within the criminal justice system and on innovative policing strategies. This course is offered every fall semester.

385 SPECIAL TOPICS IN CRIMINAL JUSTICE

3 s.h.

A subject not covered in depth in the regular curriculum. Topics vary. Can be repeated for credit with a new topic. Prerequisite: permission of the director. This course is offered as needed.

401 THE INVESTIGATIVE PROCESS

3 s.h.

A study of the criminal investigative process to include the application of criminalistics, forensic medicine, and the behavioral sciences to the successful solution of criminal cases. Emphasis is placed on the application of the scientific method to the investigative process. Prerequisite: CRJ 241 or consent of instructor. This course is offered every fall semester.

404 POLICE AND THE LAW

3 s.h.

A study of the laws of arrest, search and seizure, and confessions; legal aspects of entrapment; legal constraints of deadly force; and other legal issues affecting police. Emphasis is placed on the case study approach and analytical reasoning. Prerequisite: PSC 472 or consent of instructor. This course is offered every spring semester.

450 SEMINAR IN CRIMINAL JUSTICE

3 s.h.

Senior level course focusing on planning, development, implementation, and evaluation of policies and programs in criminal justice and legal fields. Prerequisites: CRJ 241, SOC 309, PSY 220 or ECO 316, and SWK 332. This course is offered every fall semester.

470 INTERNSHIP IN CRIMINAL JUSTICE

3 s.h.

Experiential learning in an approved criminal justice agency for supervised practical experience through a ten-week placement at a criminal justice agency. The student is assigned duties and responsibilities approved by the faculty member and on-site supervisor. Minimum requirement of 100 hours in the field agency and participation in a weekly seminar. Supervision and evaluation is conducted by the faculty member and the on-site professional. Written reports and evaluations are required at the completion of the internship. Students must apply for the internship during preregistration prior to taking the course. Prerequisites: CRJ 241, SOC 309, PSY 220 or ECO 316, SWK 332, senior standing, and consent of instructor. This course is offered every fall and spring semester.

499 INDEPENDENT STUDY IN CRIMINAL JUSTICE

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

EDUCATION (DEPARTMENT OF EDUCATION)

Dr. Gilda Benstead, Head
Dr. Elizabeth Belford
Ms. Jerrie Bundy
Dr. Jimmy Foster
Mrs. Jaunita Heyward

Mrs. Helen Matthews
Ms. Maureen Molter
Dr. Jo Ann Parkerson
Mrs. Susan E. Pulsipher
Mrs. Jennifer Rohrer-Walsh

Type of degree(s) awarded: teaching licensure programs (B.A. or B.S.) for Elementary Education, Middle Grades Education, Secondary Education in four major areas (English, mathematics, biology, and social studies), and Special Subjects K-12 (physical education, music [B.M.], specific learning disabilities, art, French, and Spanish).

One of the primary concerns of the college, as well as one of its principle opportunities for service, is in the field of teacher education. The college is committed to meeting the need for well-trained and dedicated teachers. It recognizes teacher education as an institution-wide responsibility. The unifying theme for all of the education programs is the development of professional educators as facilitative teachers who understand and value the process of learning.

Methodist College is committed to a teacher education program that will enable its graduates to

- 1—exhibit the qualities of well-rounded, educated individuals;
- 2—demonstrate ethical, moral, and social maturity;
- 3—demonstrate a commitment to the education of young people; and
- 4—demonstrate skills necessary for helping children and youth to learn.

The objectives for each licensure program are listed in the *Teacher Education Handbook*, available to all students in Teacher Education.

Accreditation: The college, accredited by the National Council for Accreditation of Teacher Education (NCATE), Southern Association of Colleges and Schools, and the North Carolina Department of Public Instruction, provides courses of study for the following teaching licenses:

- Elementary Education (K-6)
- Middle Grades Education (6-9) concentrations: language arts, mathematics, social studies, science
- Secondary Education (9-12): English, mathematics, biology, history
- Special Subjects (K-12): art, French, Spanish, music, physical education, specific learning disabilities

Reciprocity: The North Carolina teaching license is currently honored in twenty-nine states through interstate reciprocity agreements and other states via NASDTEC (National Association of State Directors of Teacher Education and Certification).

Requirements for admission to Teacher Education—All students who wish to be licensed to teach are encouraged to apply for admission to the Teacher Education Program at the completion of the following requirements:

- 1—A cumulative overall grade point average of at least 2.5. The student must have successfully completed a minimum of 60 academic hours to include History 101 and 102; English 101 and 102; 6 s.h. of religion (music majors are required to take only 3 s.h. of religion); Math 105; 3 s.h. of science; 3 s.h. of fine arts; and Speech 151;
- 2—Satisfactory scores on the Pre-Professional Skills Test (PPST) in Reading, Writing, and Mathematics. Core Battery I (Communication Skills) and II (General Knowledge) will be accepted if taken before June 30, 1995;
- 3—A grade of C (2.0) or better in each course in the student's major and in the professional sequence (Education 142, 242, 250, and 251);
- 4—Three recommendations from faculty and staff.

A student who has not been formally admitted to the Teacher Education Program may enroll in no more than 50% of the professional courses (a maximum of 11 semester hours for elementary K-6, middle grades 6-9, and special education K-12; 13 semester hours for special subject areas K-12 and secondary areas 9-12), excluding student teaching.

Requirements for admission to Student Teaching:

- 1—Acceptance to the Teacher Education Program
- 2—Successful completion of field experience courses
- 3—Maintenance of the academic requirements (i.e., 2.5 GPA overall, etc.) for entering the Teacher Education Program
- 4—An application on file in the education office no later than the end of pre-registration for the semester of student teaching
- 5—Correction of any identified weaknesses

6—Receipt of letter from Chair, Department of Education, acknowledging approval for student teaching

During the spring semester, the Methodist College spring break and the public school spring break are often scheduled at different times. Therefore, those student teachers who live in the dormitory will be responsible for their meals during the week in which the campus food service facility is closed.

Requirements for licensure:

- 1—Completion of all degree requirements
 - 2—Completion of all licensure requirements
 - 3—A satisfactory score on the Professional Knowledge and Specialty Area sections of the Praxis Series Examination
 - 4—An overall cumulative grade point average of 2.5 on a 4.3 scale
 - 5—A grade of C (2.0) or better in all courses in the student's major and in the professional sequence
- Students are advised to consult with the Department of Education throughout their course of study.

Requirements for licensure only or lateral entry: Persons with a baccalaureate degree wishing to obtain licensure only or lateral entry through Methodist College must consult the Education Department for transcript evaluation and assistance for entry into the program.

Licensure only and lateral entry students are required to meet with a representative from the department in which they are seeking a license prior to taking classes at Methodist College to develop an Individualized Education Program (IEP). Students should call the Education Department for referral to the appropriate representative.

Exceptions to policy: Education majors with academic circumstances requiring an exception to existing Methodist College requirements or policies must contact their advisors for direction in the procedure for requesting an exception. Students are fully responsible for initiating this procedure and monitoring the process to its completion.

Requirements for the minor in Education (does not include licensure): Education 250 and 251; Education 300; 9 s.h. from Education 142, 242, 342, 320, 346, 347, 350, and 499 and Special Education 255; and completion of a recommended speech course.

Writing-Enrichment Course: Education 251 and Special Education 255

ELEMENTARY EDUCATION K-6 (Coordinators: Dr. Jo Ann Parkerson and Ms. Jaunita Heyward)

BS Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; Science 141, 142, 143; Mathematics 105, 106; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (any two); Art 151 or Music 151 or Theatre 162; FAR 300; Speech; and Physical Education 101 and 201, or 218.

Subject area (major): Art 362, Education 331, 403, 404; English 260, English 361; History 201 or 202, 362; Mathematics 307, Music 362; Physical Education 311; Science 307; and Theatre 340.

Professional area: Education 142, 242, 250, 251, 342, 346, 350, 406, 407, 421; Education 300; and Special Education 255.

BA Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; FAR 300; Science 141, 142, 143; Mathematics 105, 106; Foreign Language 101, 102, 201, 202; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (Any two); Philosophy 211, 212, or 411; Art 151 or Music 151 or Theatre 162; Speech; and Physical Education 101 and 201, or 218.

Subject area (major): Art 362, Education 331, 403, 404; English 260, English 361; History 201 or 202, 362; Mathematics 307, Music 362; Physical Education 311; Science 307; and Theatre 340.

Professional area: Education 142, 242, 250, 251, 342, 346, 350, 406, 407, 421; Education 300; Special Education 255.

MIDDLE GRADES EDUCATION 6-9 (Coordinator: Dr. Elizabeth Belford)

BS Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; FAR 300; Science 141, 142, 143; Mathematics 105, 106; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (any two); Art 151 or Music 151 or Theatre 162; Speech; and Physical Education 101 and 201, or 218.

Concentration I; Concentration II

Professional area: Education 142, 242, 250, 251, 320, 342, 347, 350, 406, 407, 421; Education 300; Special Education 255; and appropriate teaching methods courses (Education 411, 412, 414, or 415).

BA Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; FAR 300; Science 141, 142, 143; Mathematics 105, 106; Foreign Language 101, 102, 201, 202; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (any two); Philosophy 211, 212, or 411; Art 151 or Music 151 or Theatre 162; Speech; and Physical Education 101 and 201, or 218.

Concentration I; Concentration II

Professional area: Education 142, 242, 250, 251, 320, 342, 346, 350, 406, 407, 421; Education 300; Special Education 255; and appropriate teaching methods courses (Education 411, 412, 414, or 415)

MIDDLE GRADES CONCENTRATIONS: A student must choose two from the following list:

Language arts concentration: Education 331, 411; English 101, 102; 211, 212, 231 or 232; English 221 or 222; and English 362, 322, 323 (recommended).

Mathematics concentration: Computer Science 132 and Mathematics 113, 114, 231, 232, 250, 312, 315, 320.

Science concentration: Geology 153, Science 142 or Biology 153, Science 143, Geology 301, and two upper level Biology courses (recommended courses: Biology 303, Biology 306, Biology 308, Biology 317, Biology 319, Biology 321).

Social Studies: Economics 261, 262; Geography 252; History 101, 102, 201, 202, 362, 370, 411; and Political Science 151.

SPECIFIC LEARNING DISABILITIES K-12 (Coordinator: Ms. Jerrie Bundy)

BS Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; FAR 300; Science 141, 142, 143; Mathematics 105, 106; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (any two); Art 151 or Music 151 or Theatre 162; Speech; and Physical Education 101 and 201, or 218.

Subject area (major): Education 331, 403, 404, 419; English 260; Mathematics 307; Physical Education 406; Science 307; and Special Education 255, 260, 348, 358, 385.

Professional area: Education 142, 242, 250, 251, 342, 346, 350, 406, 407, 421; Education 300; and Special Education 351.

BA Degree

General education/core: English 101, 102; English 211, 212, 231, or 232; English 221 or 222; FAR 300; Science 141, 142, 143; Mathematics 105, 106; Foreign Language 101, 102, 201, 202; History 101, 102; Geography 252; Political Science 151; Sociology 151 or Economics 261; Religion 103, 104, 201, 202 (any two); Philosophy 211, 212, or 411; Art 151 or Music 151 or Theatre 162; Speech; and Physical Education 101 and 201, or 218.

Subject area (major): Education 331, 345, 403, 404; English 260; Mathematics 307; Physical Education 406; Science 307; and Special Education 255, 260, 348, 358, 385, 419.

Professional area: Education 142, 242, 250, 251, 342, 346, 350, 406, 407, 421; Education 300; and Special Education 351

SECONDARY EDUCATION AND SPECIAL SUBJECTS (K-12) (Coordinator: Mrs. Jennifer Rohrer-Walsh)

General Education/Core Requirements (B.A., B.S. or B.M.): Teacher education graduates must complete all courses required for college graduation for the chosen degree. The B.A. and B.S. require one additional hour in Fine Arts 300. Completion of a recommended speech course is required.

Subject Area (major): See the individual discipline in this catalogue. The number of semester hours required for each is as follows: Art—44; biology—60; French—32; music—49; mathematics—41; physical education—43; social studies—57; Spanish—32.

Electives (number of hours to be determined):

The total of the general education/core, specialty area, and electives should be at least 124 hours; and 12 semester hours of upper-level hours must be taken outside the major.

Professional Area: Education 142, 242, 250, 251, 320, 342, 350, 406, 407, 421; Education 300; Special Education 255 (Physical Education majors are required to enroll in Physical Education 406 in lieu of Special Education 255); and appropriate teaching methods course (Education 411-419).

Praxis Series Examinations: Satisfactory scores on the Professional Knowledge and Specialty Area section of the Praxis Series Examinations. See the Education Department Secretary for test registration packet and current information on score requirements.

ADD-ON LICENSES

With careful planning and additional courses, a teacher education candidate can also earn a second license. An add-on license exists in the areas of Reading (K-12), Academically Gifted (K-12), and Spanish or French (K-6).

1—Reading K-12 (Coordinator: Mrs. Jennifer Rohrer-Walsh)

A student who wishes to add-on the reading licensure to the existing or proposed initial licensure must meet the following requirements:

A—Prerequisites: EDU 404 and ENG 361

B—Additional requirements: EDU 320, 331, 345, and 442

- C—Satisfactory score on the Specialty Area section of the Praxis Series Examination
- D—Conference with the education department coordinator for more detailed information

2—Academically Gifted K-12 (Coordinator: Ms. Jerrie Bundy)

A student who wishes to add the academically gifted licensure to the existing or proposed initial licensure must meet the following requirements:

- A—Prerequisites: SPE 255 and EDU 350
- B—Additional requirements: SPE 442, 448, 450, 451, 455, 465, and 470
- C—Satisfactory score on the Specialty Area section of the Praxis Series Examination

3—Spanish or French K-6 (Coordinator: Mrs. Elaine Porter)

A student who wishes to add a second language licensure K-6 to an existing or proposed initial licensure in Elementary Education must meet the following requirements:

- A—Prerequisites: 12-13 s.h. of 300/400 level course in French or Spanish (a minor)
- B—Additional requirements: a field experience or practicum in FLES and LAN 307
- C—Conference with the foreign language department for more detailed information

EDUCATION (EDU) COURSES

142 FIELD EXPERIENCE I

1 s.h.

Campus seminars and labs that require a minimum of thirty hours in an accredited school with emphasis on observation. Supervised by a cooperating teacher and a member of the Education Department faculty. Recommended for the freshman or sophomore year. Formal application required to the Education Department prior to enrollment. This course is offered every fall and spring semester.

242 FIELD EXPERIENCE II

1 s.h.

Campus seminars and labs that require a minimum of thirty hours in an accredited school, engaging in non-instructional activities and limited instruction. Supervised by a cooperating teacher and a member of the Education Department faculty. Recommended for the sophomore or junior year. Formal application required to the Education Department prior to enrollment. This course is offered every fall and spring semester.

250 EDUCATIONAL PSYCHOLOGY

3 s.h.

Study ranges from stage theories of development, age level characteristics, and pupil variability to learning theories, motivation, evaluation, and the learning environment. Students will develop a resource handbook with application techniques. This course is offered every fall and spring semester.

251 INTRODUCTION TO EDUCATION

3 s.h.

Historical, sociological, philosophical, and legal foundations of education; organization, control, and functions of public education in America; teaching as a profession; professional ethics; lesson planning; and the role of the teacher in the school and community. Designated writing-enrichment course. This course is offered every fall and spring semester.

260 REVIEW AND APPLICATION OF GRAMMAR FOR FUTURE ELEMENTARY SCHOOL TEACHERS

3 s.h.

Review and application in writing of traditional grammar and standard English usage for future elementary school teachers (K-6). Current elementary level language arts textbooks will be considered. Fulfills no general core requirements either in English or in Humanities; not credited toward majors or minors in Communications, English, and Writing. Required for majors in Elementary Education and Special Education. Cross-listed as ENG 260. This course is offered as needed.

300 HUMAN GROWTH AND DEVELOPMENT

3 s.h.

The cognitive, physical, social-emotional, and moral development of children from conception to adolescence. Emphasis will be placed on the implications and applications for effective teaching. Prerequisite: Education 250 or by permission of instructor. This course is offered every fall and spring semester.

312 GUIDANCE AND COUNSELING

3 s.h.

Foundations and processes of guidance as influenced by the school situation, responsibilities of the guidance counselor in assisting the student toward self-actualization, and the guidance process in elementary and secondary schools. This course is offered as needed.

320 READING IN THE CONTENT AREAS IN THE SECONDARY SCHOOLS (6-9, 9-12)

3 s.h.

Instructional strategies to assist middle school and secondary students to read assigned texts and other printed matter. This course is offered during the student-teaching semester.

331 TEACHING READING IN THE ELEMENTARY SCHOOL

3 s.h.

The reading process and current teaching methodology with emphasis on readiness to read, developmental reading, diagnostic procedures, and remediation. This course is offered every fall semester.

- 342 FIELD EXPERIENCE III** 1 s.h.
Campus seminars and labs that require a minimum of thirty hours in an accredited school, engaging in non-instructional activities and limited instruction experiences. Supervised by a cooperating teacher and a member of the Education Department faculty. Required the semester before student teaching. Formal acceptance to Teacher Education is a prerequisite for enrollment. This course is offered every fall and spring semester.
- 345 REMEDIAL READING DIAGNOSIS AND REMEDIATION** 3 s.h.
Professional terminology, correlates of reading disability, history of reading theory, reading approaches, diagnostic procedures (informal and formal), and remediation strategies are emphasized. Students will study individualized and group instructional programs for remedial reading during their thirty hours of field experience with a reading specialist. Prerequisite: Education 331. This course is offered every fall semester.
- 346 ELEMENTARY EDUCATION (K-6)** 3 s.h.
Curriculum development; activities, classroom management, and techniques for elementary education (primary and intermediate grades); and parent-school-community relationships. This course is offered every fall and spring semester.
- 347 EDUCATION IN THE MIDDLE SCHOOLS (6-9)** 3 s.h.
Curriculum, activities, and techniques for middle grades education. This course is offered every spring semester.
- 350 INSTRUCTIONAL TECHNOLOGY** 3 s.h.
For Teacher Education students. Hardware, software evaluation, use of software and peripherals, file management, authoring systems, word processing, spreadsheets, and LOGO. This course is offered every fall and spring semester.
- 361 LITERATURE FOR CHILDREN** 3 s.h.
See English 361.
- 362 LITERATURE FOR ADOLESCENTS** 3 s.h.
See English 362.
- 403 SOCIAL STUDIES IN THE ELEMENTARY SCHOOL (K-6 and 6-9)** 2 s.h.
Curriculum, unit, and lesson planning; materials and activities for social studies instruction. This course is offered during the student-teaching semester.
- 404 COMMUNICATION SKILLS IN THE ELEMENTARY SCHOOL (K-6 and 6-9)** 2 s.h.
Methods for promoting communication skills among young learners with emphasis on the interrelatedness of listening, speaking, reading, and writing skills, and language and language development. This course is offered during the student-teaching semester.
- 406 AUDIO-VISUAL EDUCATION (ALL LICENSES)** 1 s.h.
The ways audio-visual materials enhance instruction, competence in making and using audio-visual materials, and handwriting competency. This course may be taken during student-teaching, regular semester, or summer semester.
- 407 PROFESSIONAL ORIENTATION (ALL LICENSES)** 1 s.h.
Preparation for entry into the teaching profession. This course is offered during the student-teaching semester.
- 410-418 TEACHING METHODS FOR THE SECONDARY AND SPECIAL SUBJECT AREAS (9-12)** 2-3 s.h.
Methods, materials, and evaluation procedures for teaching a given secondary or special subject. Education 410, Elementary and Secondary Music, (must be taken the semester prior to student teaching); 411, English; 412, Social Studies; 413, Physical Education; 414, Mathematics; 415, Science; 416, Foreign Languages; 417, Art; 418, Elementary and Secondary Music. This course is offered every fall and spring semester.
- 419 BEHAVIOR MANAGEMENT** 3 s.h.
See SPE 419.
- 421 STUDENT TEACHING (ALL LICENSES)** 6 s.h.
An extended full-time experience in a classroom. The student progresses gradually from observation to full teaching responsibility, supervised by the classroom teacher and college faculty. Prerequisite: approval for student teaching by the teacher education committee. This course is offered every fall and spring semester.
- 423 STUDENT TEACHING IN A SECOND AREA** 2-3 s.h.
A flexible internship for students who choose to add an endorsement or a second license. This course can be taken in Summer Term I.

442 PRACTICUM AND SEMINAR

3 s.h.

Designed to provide tutoring experiences that interrelate reading and the different content and subject areas in the curriculum. Emphasis is given to outlining and implementing reading instructional programs for students, including continuous diagnosis, selection and use of materials, and developing reading record-keeping procedures. Requires: sixty hours of field experience. Prerequisite: EDU 331 and 345. This course is offered as needed.

485 RESEARCH SEMINAR IN EDUCATION

1-3 s.h.

Selected problems in theory and practice in education with emphasis on individual research. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN EDUCATION

1-3 s.h.

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

SPECIAL EDUCATION (SPE) COURSES**255 EDUCATION OF THE EXCEPTIONAL STUDENT**

3 s.h.

A survey course introducing social, emotional, and physical factors affecting exceptional students (e.g., gifted and handicapped) and their implications for education. Designated writing-enrichment course. This course is offered every fall, spring, and summer semester.

260 LEARNING DISABILITIES

3 s.h.

Theories and issues pertaining to the learning-disabled (LD), causes of learning disabilities, and appropriate educational approaches. This course is offered every fall and spring semester, odd-numbered years, and summer semester.

348 CURRICULUM AND INSTRUCTION IN SPECIAL EDUCATION

3 s.h.

Designing and evaluating instructional plans, units, and educational programs as well as individualized educational plans for learning-disabled students. Interpreting IEP's for and working with mainstream classroom teachers. Prerequisites: Special Education 255 and 260. This course is offered every fall semester.

351 METHODS OF TEACHING LEARNING-DISABLED STUDENTS (K-12)

3 s.h.

Strategies, methods, materials, and curricula relevant to the needs of learning-disabled students, grades K-12. Prerequisites: Special Education 255, 260, and 348; Education 345. This course is offered in the fall semester, even-numbered years; offered in the spring semester, alternate even-numbered years.

358 EDUCATIONAL ASSESSMENT

4 s.h.

Fundamentals of construction, uses, interpretation of standardized and informal assessment used for diagnosis, planning for instruction and monitoring student progress. Diagnostic and prescriptive approach to reading and other skill areas emphasized. Training in administering, interpreting and reporting test results to identify learning disabilities. Field Experience study for thirty hours required in specific area of reading. This course is offered in the spring semester, even-numbered years.

385 PARENT-PROFESSIONAL RELATIONSHIPS

3 s.h.

The characteristics, roles, and skills of interpersonal relations with parents and other professionals in the education of exceptional children. This course is offered in the spring semester, odd-numbered years, and summer semester.

419 BEHAVIOR MANAGEMENT

3 s.h.

Social and emotional problems in individuals with learning disabilities and the effects on academic success; techniques for building self-concept and managing behavior. Required course for all special education majors. This course is offered every spring semester.

442 PRACTICUM AND SEMINAR FOCUSING ON GIFTED LEARNER

1-3 s.h.

Three hours per credit hour each week in an accredited school with emphasis on expanding skills in curriculum and methods. Supervised by a cooperating teacher and a member of the education faculty. Application to the Education Department required before enrollment. Prerequisites: SPE 255 and 455. This course is offered as needed.

448 CURRICULUM DEVELOPMENT FOR GIFTED

3 s.h.

Modifying basic curricula in content, process, products, and learning environments for the gifted and talented. Prerequisite: SPE 255. This course is offered in the summer semester, and as needed.

450 COUNSELING THE GIFTED

3 s.h.

Counseling issues and needs of gifted youth and those adults most responsible for their growth, parents and teachers. Topics include social-emotional issues, family dynamics, parental involvement, and the professional role. Prerequisites: SPE 255 and 455. This course is offered as needed.

451 METHODS OF TEACHING THE GIFTED AND TALENTED

3 s.h.

Design, development, and implementation of methods; materials and teaching models relevant to the needs of the gifted and talented. Prerequisites: SPE 255 and 455. This course is offered as needed.

455 NATURE AND NURTURE OF GIFTED AND TALENTED

3 s.h.

Introductory overview of the characteristics, problems, and special needs of gifted and talented children and youth. Prerequisite: SPE 255. This course is offered in the summer semester, and as needed.

465 ISSUES AND TRENDS IN GIFTED EDUCATION

3 s.h.

Issues related to the education of gifted students from cultural and ethnic groups that include Hispanic, American Indian, Asian American, and Black. Prerequisites: SPE 255 and 455. This course is offered as needed.

470 GIFTEDNESS IN HANDICAPPED STUDENTS

3 s.h.

Identification of and classroom implications for the handicapped and gifted student. Included are adaptation and administration of assessment measures, nurturing self-concept, and assistance of gifted and handicapped students to achieve their full potential. Prerequisites: SPE 255. This course is offered in the summer semester, and as needed.

499 INDEPENDENT STUDY IN SPECIAL EDUCATION

1-3 s.h.

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

DEPARTMENT OF ENGLISH, COMMUNICATIONS/MASS MEDIA, AND WRITING

Dr. Robert S. Christian, Head
Mrs. Nancy Alexander
Mr. Robert W. Bloodworth, Jr.
Dr. Michael Colonese
Mrs. Vickie Erben
Mr. Paul J. Joseph
Dr. R. Wayne Preslar
Mrs. Jennifer Rohrer-Walsh
Mrs. Mary Rorke

Dr. Sharron Sypult
Dr. James Xenophon Ward
Dr. Mary W. White
Mr. William Billings (part-time)
Ms. Robin Greene (part-time)
Mr. Donald Lourcey (part-time)
Mrs. Michelle Lourcey (part-time)
Ms. Jolyn Morris (part-time)
Mrs. Nancy Vance (part-time)

Type of Degree awarded: B.A., A.A.

Requirements for the major: 36 s.h. of English at the 200 level or above excluding 207, 260, 361, and 362 and including 211, 212, 221, 222, 231, and 232, plus 18 additional hours, on the 300 and 400 level, of which English 374 (Shakespeare) is strongly recommended. All English majors are required and encouraged to take courses in foreign languages, philosophy, and the fine arts.

Requirements for the minor: 18 s.h. chosen from any English courses at or above the 200 level except 207, 260, 361, and 362 and including at least two 300- or 400-level English courses.

Requirements for the A.A. concentration: 18 s.h. chosen from any English courses at or above the 200 level except 207, 260, 361, and 362 and including at least two 300- or 400-level English courses.

Requirements for teacher licensure (Coordinator: Mrs. Jennifer Rohrer-Walsh): Students seeking licensure to teach English in secondary schools must include English 322 and 323 plus either 342 or 350 in the major, with 371 and 374 strongly recommended. Additionally, such students are required to take English 362 over and beyond the 36 s.h. required for the major in English.

Objectives of the English Education program: Students will demonstrate the following:

I—knowledge of all components of the high school English curriculum (literature, grammar, writing, and speaking skills).

II—skill in planning and implementing instruction that will help high school students appreciate literary heritage, understand how the English language functions, and develop and refine skills for effective oral and written expression.

III—skill in adapting instruction to the achievement levels of students.

Requirements for the major (B.A.) in Liberal Arts with a concentration in English: Twenty-one semester hours in English to be chosen from English courses at or above the 200 level except for 207, 260, 361, and 362. Twelve semester hours of the total can be taken in surveys of English, American, or World Literature (211, 212, 221, 222, 231, 232). Nine semester hours of the total must be taken on the 300 or 400 level. Within these nine semester hours, the student can emphasize either literature or writing. The Head of the Department of English must approve courses to be counted toward the language arts concentration within the major in liberal arts studies.

Core/general education requirements: English 100 if needed, 101 and 102 (or 103 in lieu of 102), plus any 200-, 300-, or 400-level literature course(s) (except 361 and 362). Note: English 207 and 260 are not literature courses and therefore fulfill no core requirement described above. All new students will be placed in an appropriate English course (ENG 100, 101, 102 or 103, 207), either on the basis of SAT or ACT scores, high school English grades or an English Placement Test given at the beginning of their first semester at Methodist College. Entering freshmen who place into English 100 must take and pass that course before attempting English 101. Transfer students who have taken English 101 and/or English 102 and who place into English 207 must take and pass that course before attempting any other core requirements in English. Transfer students who have had no English and who place into English 100 must take and pass that course before attempting English 101. A passing grade in English 100 (if needed) is a pre-requisite for English 101; a passing grade in English 101 is a prerequisite for English 102 (or 103); and English 102 (or 103) is a prerequisite for all other English courses. Only students who earn A's and B's in English 102 or 103 should take 300- or 400-level English courses to satisfy the general literature requirement under humanities in the B.A. and B.M. core/general education curricula and the literature option under humanities in the B.S. core/general education curriculum. Other students should satisfy the literature requirement under humanities by taking 200-level surveys in either English, American, or world literature. Students must take English courses every semester until they have passed English 100 (if needed), 101, and 102 (or 103); the department strongly recommends that they continue to enroll in English courses regularly until all remaining core requirements in English are completed.

Writing-enrichment courses recommended for majors in English: 300 and 400 level English courses, with the exception of 322, 324, 325, 326, 328, 361, and 362.

THE C.A.C. LABORATORY: Methodist College has a unique Computer-assisted Composition (C.A.C.) approach to writing emphasized in all "writing" courses offered in English and communications/mass media, e.g., English 100, 101, 207, 320, and 323; Communications/Mass Media 251, 252, 253, 254; and courses in the writing major.

Requirements for the writing concentration available in the English major and minor: With permission of the Head of the English Department, a student may apply 9 s.h. of the following writing courses (described under Writing) to the English major or 6 s.h. to the English minor: 321, 324, 325, 326, 327.

COURSES IN ENGLISH

100 SKILLS DEVELOPMENT IN ENGLISH

3 s.h.

A course in grammar and Computer-Assisted Composition (CAC) to meet the needs of students with skill deficiencies in English. Students who place into English 100 must pass the course before taking English 101. One CAC Laboratory is required per week. This course is offered every fall and spring semester.

101 COMPOSITION

3 s.h.

Writing, stressing standard English and competence in expository prose. Students must pass English 101 before taking English 102. A research paper is required. One CAC Laboratory is required per week. This course is offered every fall and spring semester.

102 COMPOSITION AND INTRODUCTION TO LITERATURE

3 s.h.

A continuation of 101 with emphasis on analysis and interpretation of various literary genres and on research techniques. Research paper required. Prerequisite: English 101. English 102 is a prerequisite for all other courses listed under English. This course is offered every fall and spring semester.

103 COMPOSITION, CREATIVE WRITING, AND INTRODUCTION TO LITERATURE

3 s.h.

A continuation of 101 with special emphasis on creative writing and interpretation of various literary genres. Serves as a rigorous introduction to upper-level creative writing courses. Includes writing short fiction, poems, a play, and a research paper. May be substituted for English 102 to fulfill basic core requirements. This course is offered every spring semester or as needed.

207 REVIEWING WRITING

3 s.h.

A course in writing, stressing standard English and competence in expository prose, required of transfer students who may have had ENG 101 and/or 102 but who failed the English Placement Test. One CAC Laboratory required per week. May not be substituted for any other English courses that are core requirements. Does not count toward the major or minor in English, Writing, or Communications. This course is offered every fall and spring semester.

- 231, 212 SURVEY OF ENGLISH LITERATURE** 3, 3 s.h.
 211: Beowulf through the mid-eighteenth century. Prerequisite: English 102. 211 is offered every fall semester;
 212: the end of the eighteenth century to the present. Prerequisite: English 102. 212 is offered every spring semester.
- 221, 222 SURVEY OF AMERICAN LITERATURE** 3, 3 s.h.
 221: the seventeenth century through c. 1865 with attention to the cultural-intellectual background. 221 is offered every fall semester;
 222: 1865 to the present with emphasis on large literary movements. Prerequisite for each: English 102. 222 is offered every spring semester.
- 231, 232 SURVEY OF WORLD LITERATURE** 3, 3 s.h.
 231: Ancient through Renaissance. Prerequisite for each: English 102. 231 is offered every fall semester;
 232: Neoclassical through Modern. Asian and Third-World literature included. 232 is offered every spring semester.
- 260 REVIEW AND APPLICATION OF GRAMMAR FOR FUTURE ELEMENTARY SCHOOL TEACHERS** 3 s.h.
 Review and application in writing of traditional grammar and standard English usage for future elementary school teachers (K-6). Current elementary level language arts textbooks will be considered. Fulfills no general core requirements either in English or in Humanities; not credited toward majors or minors in Communications, English, and Writing. Required of majors in Elementary Education. Effective Fall, 1995. Cross-listed as EDU 260. This course is offered as needed.
- 320 BUSINESS WRITING** 3 s.h.
 Practical written business communications—letters, memoranda, reports, proposals, and resumés. One CAC Laboratory required per week. Creditable to one program only: either Business, English, Communications/mass media, or Writing. Prerequisites: English 101 and 102. This course is offered every spring semester.
- 321 TECHNICAL WRITING** 3 s.h.
 See Writing 321. Can be counted toward only one program. This course is offered in alternate years.
- 322 ADVANCED GRAMMAR** 3 s.h.
 The history of the English language; an analysis of the structure of English grammar: sounds, parts of speech, sentence patterns, prose style, and the new grammars. This course is offered every spring semester, even-numbered years.
- 323 ADVANCED EXPOSITORY WRITING** 3 s.h.
 Study and analysis of models of excellence and practice in various techniques and types of composition. One CAC Laboratory required per week. This course is offered every spring semester, odd-numbered years.
- 324 CREATIVE WRITING: FICTION** 3 s.h.
 See Writing 324. Can be counted toward only one program. This course is offered as needed.
- 325 CREATIVE WRITING: POETRY** 3 s.h.
 See Writing 325. Can be counted toward only one program. This course is offered as needed.
- 326 CREATIVE WRITING: DRAMA** 3 s.h.
 See Writing 326. Can be counted toward only one program. This course is offered as needed.
- 327 FEATURE WRITING FOR POPULAR MAGAZINES** 3 s.h.
 See Writing 327. Can be counted toward only one program. This course is offered as needed.
- 342 FEMINIST LITERARY THEORY AND WOMEN IN LITERATURE** 3 s.h.
 The study of literature by or about women from a feminist point of view with an emphasis on historical perspective and women's experience. Genres vary. Cross-listed as Women's Studies 342. This course is offered in alternate years.
- 345 INTERNSHIP I (For English Majors)** 3 s.h.
 Experiential learning acquired through placement with local organizations in either the private or public sectors. The student is assigned duties and responsibilities approved by the Director of Internships and supervised and evaluated by the college instructor and on-side trainer. Weekly class contact, journal or written reports are required. Classroom instruction includes resumé/letter writing, interviewing techniques, and oral presentations. Prerequisites: junior or senior status, a minimum GPA of 2.5 in the major; or permission of the instructor. See BUS 345. Applicable to one program only: Business, English, or Writing. Not creditable toward the 36 s.h. majors or 18 s.h. minors in English and Writing. This course is offered every fall and spring semester.

- 350 THE AFRICAN-AMERICAN EXPERIENCE IN LITERATURE** 3 s.h.
Literature by or about African-Americans. All genres included. This course is offered in alternate years.
- 361 LITERATURE FOR CHILDREN** 3 s.h.
Literature available to students in grades K-6, with emphasis on historical development, literary genres, and pedagogical strategies. Required for those in Elementary K-6 but not credited toward either the major or minor in English. Cross-listed as Education 361. This course is offered as needed.
- 362 LITERATURE FOR ADOLESCENTS** 3 s.h.
Literature available to students in middle and secondary schools (grades 6-12) with emphasis on integrating literature in the communication skills program and on strategies for promoting appreciation of literature among students in Middle and Secondary schools. Required of Middle School Education majors and of English majors seeking secondary level teacher licensure. Not credited toward either the 36 s.h. major or 18 s.h. minor in English. Cross-listed as Education 362. This course is offered as needed.
- 371 CHAUCER** 3 s.h.
The English medieval period with particular emphasis on Chaucer's Canterbury Tales, Troilus and Criseyde, and minor poems. This course is offered in alternate years.
- 374 SHAKESPEARE** 3 s.h.
Representative Shakespearean plays with attention to historical background and cultural setting. This course is offered in alternate years.
- 391 NINETEENTH-CENTURY BRITISH ROMANTICISM** 3 s.h.
Representative poetry and prose of nineteenth-century British Romanticism. This course is offered in alternate years.
- 394 VICTORIAN LITERATURE** 3 s.h.
Representative poetry and prose of the Victorian Age. This course is offered in alternate years.
- 404 MYTH AND CULTURE** 3 s.h.
See REL 404. Creditable to one program only. This course is offered in alternate years.
- 405 MODERN FICTION** 3 s.h.
Tradition and experiment in modern fiction, concentrating on British and American novels and short stories. This course is offered in alternate years.
- 407 MODERN DRAMA** 3 s.h.
Plays of the modern theatre, emphasizing main trends and representative works. This course is offered in alternate years.
- 409 MODERN POETRY** 3 s.h.
British and American poetry from the late 19th century to the present with emphasis on principal trends and poets and on analysis and interpretation. This course is offered in alternate years.
- 411 THE AMERICAN RENAISSANCE** 3 s.h.
The works of native Romanticists of America's Golden Age, e.g., Emerson, Thoreau, Melville, Hawthorne, Poe, and Whitman. This course is offered in alternate years.
- EDU 411 ENGLISH TEACHING METHODS FOR THE SECONDARY AND SPECIAL SUBJECT AREAS** 3 s.h.
Methods, materials, and evaluation procedures for teaching English. See Education 411-419. This course is offered as needed.
- 412 AMERICAN REALISM** 3 s.h.
The writings of major American realists and naturalists from Twain, Howells, and James to Dreiser, Norris, and Crane, with emphasis on philosophical foundations and literary practices. This course is offered in alternate years.
- 414 LITERATURE OF THE SOUTH** 3 s.h.
The fiction, poetry, and drama of the South, emphasizing fiction and North Carolina writers. This course is offered in alternate years.
- 416 INTERNSHIP II (For English Majors)** 3 s.h.
For students who have ENG 345 and who would like to take another internship experience. Prerequisites: ENG 345, junior or senior status, and a minimum GPA of 2.5 in the major; or permission of the instructor. See BUS 416. Applicable to one program only: Business, English, or Writing. Not creditable toward the 36 s.h. majors or 18 s.h. minors in English and Writing. This course is offered every fall and spring semester.

- 350 THE AFRICAN-AMERICAN EXPERIENCE IN LITERATURE** 3 s.h.
Literature by or about African-Americans. All genres included. This course is offered in alternate years.
- 361 LITERATURE FOR CHILDREN** 3 s.h.
Literature available to students in grades K-6, with emphasis on historical development, literary genres, and pedagogical strategies. Required for those in Elementary K-6 but not credited toward either the major or minor in English. Cross-listed as Education 361. This course is offered as needed.
- 362 LITERATURE FOR ADOLESCENTS** 3 s.h.
Literature available to students in middle and secondary schools (grades 6-12) with emphasis on integrating literature in the communication skills program and on strategies for promoting appreciation of literature among students in Middle and Secondary schools. Required of Middle School Education majors and of English majors seeking secondary level teacher licensure. Not credited toward either the 36 s.h. major or 18 s.h. minor in English. Cross-listed as Education 362. This course is offered as needed.
- 371 CHAUCER** 3 s.h.
The English medieval period with particular emphasis on Chaucer's Canterbury Tales, Troilus and Criseyde, and minor poems. This course is offered in alternate years.
- 374 SHAKESPEARE** 3 s.h.
Representative Shakespearean plays with attention to historical background and cultural setting. This course is offered in alternate years.
- 391 NINETEENTH-CENTURY BRITISH ROMANTICISM** 3 s.h.
Representative poetry and prose of nineteenth-century British Romanticism. This course is offered in alternate years.
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See REL 404. Creditable to one program only. This course is offered in alternate years.
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The fiction, poetry, and drama of the South, emphasizing fiction and North Carolina writers. This course is offered in alternate years.
- 416 INTERNSHIP II (For English Majors)** 3 s.h.
For students who have ENG 345 and who would like to take another internship experience. Prerequisites: ENG 345, junior or senior status, and a minimum GPA of 2.5 in the major; or permission of the instructor. See BUS 416. Applicable to one program only: Business, English, or Writing. Not creditable toward the 36 s.h. majors or 18 s.h. minors in English and Writing. This course is offered every fall and spring semester.

485 SPECIAL STUDIES IN ENGLISH

3. s.h.

To be determined. In-depth study involving research or research/travel and writing. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN ENGLISH

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

ENGLISH AS A SECOND LANGUAGE (DEPARTMENT OF FOREIGN LANGUAGES)

The courses in English as a Second Language are planned as a sequential two-semester program in the English language. The sequence includes guided practice in both the language laboratory and the Computer-Assisted Composition laboratory, and these sessions are directly related to the conversation and writing classes. The individual components are so structured as to offer five credit hours toward graduation the first semester and four credit hours toward graduation the second. Successful completion of the nine hours of intensive English Conversation 121-122 meets the foreign language requirement for the degree programs of Methodist College. An international student who tests out of the 9 hours of ESL must meet the B.A. core requirements in French, German, or Spanish. An alternative to the foreign language requirement in the B.A. core is 3 s.h. hours in speech and 3 s.h. in English in addition to the hours required in these fields in the core curriculum. Students who are required to enroll in English as a Second Language classes do so as a prerequisite of their acceptance and enrollment. They are subject to the following requirements: All students must continue to enroll in ESL classes until such time as they can demonstrate sufficient command of the English language on a designated standardized test.

ENGLISH AS A SECOND LANGUAGE COURSES**091, 092 READING SKILLS IN THE ENGLISH LANGUAGE I, II** (3 s.h. each semester)

6 s.h.

Reading speed, comprehension, paraphrasing, and repeating written material. Writing synopses or precis. Readings in all academic areas, e.g., mathematics, literature, science, sociology, psychology, political science, history, religion. Does not count toward graduation requirements or the awarding of honors. 091 is offered in the fall semester; 092 is offered in the spring semester.

096, 097 WRITING SKILLS IN THE ENGLISH LANGUAGE I, II (4 s.h. each semester)

8 s.h.

Instruction in vocabulary, correct grammar, and composition; study in idiomatic writing; and assistance in writing in different styles for different purposes. One hour per week is scheduled with the ACCLC staff in the Computer-Assisted Laboratory in addition to three hours in class per week for two consecutive semesters. In the CAC Laboratory, students learn the keyboard and operation of personal computers as well as the rudiments of word processing. The weekly practice, which includes at least one additional hour of independent work, helps students develop and enlarge their vocabularies, develop and practice their writing skills, and apply and reinforce principles addressed in the writing course. Does not count toward graduation requirements or the awarding of honors. 096 is offered in the fall semester; 097 is offered in the spring semester.

121, 122 ENGLISH CONVERSATION I, II (5 s.h. first semester, 4 s.h. second semester)

9 s.h.

Emphasis in spoken vocabulary, American idioms, correct pronunciation, correct grammar, and fluency in speaking and understanding the English language. Fifty-minute classes daily. These courses are offered in the fall and spring semesters.

207 REVIEWING ENGLISH

3 s.h.

A pass/fail ESL course (a combination of reading, writing, and conversation) for foreign-born students whose SAT, ACT, TOFEL or English Placement Test scores indicate a weakness in the English language which would impede their academic progress. This course is offered as needed.

**FINANCE/ECONOMICS (DEPARTMENT OF BUSINESS AND
ECONOMICS: THE REEVES SCHOOL OF BUSINESS)**



Dr. Jen-Hsiang Lin
Dr. J. Michael Marr

Dr. Jeffrey A. Zimmerman
Dr. Sid Gautam (part-time)

The development of an understanding of economic and finance is important for all managers. The success of a business depends upon the decisions its managers make under alternative economic conditions. These conditions vary with differences in financial institutions, financial markets, and prevailing monetary and fiscal policies. Knowledge of the analytical methods of economics and finance provides students with an understanding of the impact that institutions markets and government policies have on businesses.

Successful completion of the Finance/Economics program prepares a student for a wide range of career opportunities. Graduates are prepared for careers in such areas as corporation finance, investment management, banking, financial institutions management, financial

analysis, and economic analysis. Career opportunities are found with corporations, financial institutions, public utilities, and government agencies. Students also have an excellent background for graduate studies in economics, business, law, and related fields.

Type of degree(s) awarded: B.A., B.S., A.A.

Accreditation: Methodist College, through its Reeves School of Business, is nationally accredited by the Association of Collegiate Business Schools and Programs to offer the following the Bachelor of Arts (B.A.) in Finance/Economics and the Bachelor of Science (B.S.) in Finance/Economics.

International Business Studies/Exchange Opportunities. Methodist College through its Reeves School of Business has an affiliation and exchange with the following Business School: Sup De Co Rennes, France, one of the Grandes Ecoles of France, where Methodist students can spend a semester while taking business courses in English for credit at Methodist.

Requirements for the major in Finance/Economics: 49 s.h.—16 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Business 200 and Economics 261, 262, and 216) 30 s.h. of Finance/Economics major requirements (Economics 311, 313, 316, 451, and 452; Business 325, 332, 412, 415, and 437) and a 3 s.h. upper-level business or economics course. All Finance/Economics majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

Requirements for the minor in Finance/Economics: 18 s.h.—12 s.h. of required courses (Economics 261, 262, and 311; Business 332) and 6 s.h. of electives (from Business 412, 415, 437, or any of the economics courses except ECO 210).

Requirements for the A.A. Concentration: 19 s.h.—15 s.h. of required courses (Economics 261, 262, and 311; Business 110, 332, 412) and a 3 s.h. elective (from any of the economics courses except ECO 210).

Writing-Enrichment Course: Economics 452

ECONOMICS COURSES

210 INTRODUCTION TO ECONOMICS

3 s.h.

Theories and institutions that organize and direct economic activities in contemporary society. Prepares students for intelligent understanding of domestic and international economic problems; serves as a foundation for further work in economics; and complements study in other areas. (May also be taken as an elective for non-business majors. Satisfies the social science general education core requirement for the Associate of Science degree with a concentration in Health Care Administration). This course is offered as needed.

216 STATISTICS FOR BUSINESS AND ECONOMICS

3 s.h.

Inferential statistics using business and economics data. Principal topics: probability, hypothesis testing, regression and correlation, and time series and forecasting. Prerequisite: Mathematics 105 or higher. This course is offered every fall, spring, and summer semester.

261 PRINCIPLES OF MACROECONOMICS

3 s.h.

Aggregate income measurement and analysis, fiscal and monetary policy, inflation, unemployment, and other current issues. Prerequisite: sophomore classification. This course is offered every fall, spring, and summer semester.

262 PRINCIPLES OF MICROECONOMICS

3 s.h.

Price theory applied to product and resource markets with emphasis on pricing and output decisions under various market conditions. Prerequisite: Economics 261. This course is offered every fall, spring, and summer semester.

301 ENTREPRENEURSHIP

3 s.h.

Emphasis on business formation: feasibility studies, legal and financial aspects of start-up, tax considerations, business valuation techniques, and accounting control systems. Prerequisites: Accounting 252 and Economics 262. This course is offered every spring semester.

311 MONEY AND BANKING

3 s.h.

The functions of money, commercial bank operations, the Federal Reserve System, the macroeconomy, and the impact of monetary policy upon economic stabilization and growth. Prerequisites: Economics 261 and 262. This course is offered every fall, spring, and summer semester.

313 MANAGERIAL ECONOMICS

3 s.h.

Intermediate-level treatment of microeconomic theory and its application to managerial decision-making. Prerequisites: Economics 216, 261, and 262. This course is offered as needed.

316 ADVANCED STATISTICAL ANALYSIS

3 s.h.

An advanced study of statistical analyses frequently used in business decision-making and economic forecasting. Emphasis on both multiple regression and analysis of variance. Particular attention given to time series analysis. Survey sampling and Chi-Square tests also are included. Prerequisite: Economics 216. This course is offered alternate fall semesters.

400 CURRENT ECONOMIC ISSUES

3 s.h.

Selected contemporary policy issues, e.g., the economic role of government, poverty, debt financing, free trade vs. protectionism, entrepreneurship, and problems of fiscal and monetary management. Prerequisites: Accounting 251 and Economics 261 and 262. Recommended: Accounting 252. This course is offered fall semester, odd-numbered years.

420 COMPARATIVE ECONOMIC SYSTEMS

3 s.h.

Capitalism, socialism, communism, and fascism as economic systems and as philosophies; resource allocation, distribution of income and the rise of centralized economic planning in developing countries. Prerequisites: Economics 261 and 262. This course is offered as needed.

451 LABOR ECONOMICS AND HUMAN RESOURCE MANAGEMENT

3 s.h.

Principles of economics applied to the human resource and its market with emphasis on hiring, training, labor legislation, and compensation policies relevant to the management of people at work. Prerequisites: Economics 261 and 262. This course is offered spring semester, odd-numbered years.

452 INTERNATIONAL TRADE AND FINANCE

3 s.h.

International trade theory and practice, the financial dimensions of multinational exchange, institutional features and channels of marketing, and international corporate relationships. Designated writing-enrichment course for Finance/Economics majors. Prerequisites: Economics 261 and 262. This course is offered fall semester, odd-numbered years.

465 ECONOMIC GROWTH AND DEVELOPMENT

3 s.h.

Theories of economic development with reference to the economic history of the industrially advanced nations. Applications of theory to problems and policies of emerging and underdeveloped economies. Prerequisites: Economics 261 and 262. This course is offered spring semester, odd-numbered years.

485 SPECIAL TOPICS

3 s.h.

Selected applications of economic theory and practice. Content and credit vary. Prerequisites: completion of 24 s.h. of major requirements and permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN FINANCE/ECONOMICS

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

**FINE ARTS MANAGEMENT (WITH CONCENTRATIONS IN MUSIC,
THEATRE, AND VISUAL ARTS)**

The divisions of Fine Arts and Business have designed three interdisciplinary majors (Visual Arts/Fine Arts Management, Music/Fine Arts Management, and Theatre/Fine Arts Management) to provide preparation for management positions in organizations supporting the arts, such as museums, regional orchestras, and live theatres. Degrees are awarded upon completion of a core of 24 s.h., plus a minimum of 27 s.h. in a chosen area of expertise.

Type of degree(s) awarded: B.A., B.A. and B.S. available with concentration in Theatre

Requirements for the major in Fine Arts Management: (required of all three areas of concentration): ART 151; MUS 151; THE 162 and 367; ACC 251; and BUS 341, 375 and 380

Fine Arts Management with a concentration in Visual Arts: ART 101, 102, 203, 205; 207 or 215; 309 or 310; 353 or 354; and 470

Fine Arts Management with a concentration in Music: MUS 151, 161, 162, 311, 313, 400, 470, and 8 s.h. of applied music and/or ensemble

Fine Arts Management with a concentration in Theatre: THE 163, 300, 365, 370, 467, 470, and 490; and COM 366

The minor and AA concentration in Fine Arts Management are not available.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Theatre/Fine Arts Management: THE 162, 163, 300, 365, 367, 370, 467, 470, 490, and COM 366

Writing-Enrichment Course: THE 367

470 ART/MUSIC/THEATRE INTERNSHIP

3 s.h.

At least 120 hours with an approved art, music, or theatre organization, council, or other relevant institution. All activities are supervised jointly by the on-site sponsor and the faculty supervisor. A "management problems" paper is required. This course is offered as needed.

DEPARTMENT OF FOREIGN LANGUAGES

Mrs. J. Elaine Porter, Head

Mr. José Cruz (part-time)

Dr. Joan Bitterman

Mrs. Ingeborg Dent (part-time)

Dr. Arnal Guzmán

Mrs. Holly Franquet (part-time)

Ms. Nancy Alexander (part-time)

Mrs. Christine Guzman (part-time)

Mr. Alfonso Correa (part-time)

Mrs. Jennifer Rohrer-Walsh (part-time)

Dr. James Rorke (part-time)

Type of degree(s) awarded: B.A., A.A.

Core/General Education requirements: Bachelor of Arts: competency equal to the completion of the intermediate level (the 202 course) or 2-4 consecutive courses (101, 102, 201, 202), depending on placement, in one foreign language; Bachelor of Science—2 consecutive courses in one foreign language or 6 s.h. in philosophy and/or literature; Bachelor of Music—same as B.A. except for Vocal Performance majors who must show competency equal to the completion of the 102 courses in French and German.

Requirements for the AA Concentration: 18 s.h. of the same language, including 301.

Placement testing: Students enrolling in foreign language must take the department placement test if they have had more than a year's study of the language in high school or can demonstrate proficiency beyond the elementary level. Core requirements are waived in accordance with performance.

CLEP credit: applied as 1-4 courses (at the 100/200 level) in fulfillment of the core/general education requirements.

LAN 101, 102, 201, 202, 301, 302 FOREIGN LANGUAGE

3 or 4 s.h.

Sequential learning and acquisition of reading, writing, speaking, and understanding such foreign languages as Arabic, Russian, Portuguese, and Latin. Offered upon sufficient demand and instructor's availability. Placement and prerequisites determined by the department. This course is offered as needed.

LAN 260 FOREIGN CULTURE

3 s.h.

The history and civilization of a specific country or cultural area, such as Russia, the Far East, a section of Africa, or the Western hemisphere (the United States for international students), from its origins to the present, including the artistic heritage and the recent political situation. In English. Sophomore level. Presupposes some knowledge of world geography and history. This course is offered as needed.

LAN 307 FOREIGN LANGUAGES IN THE ELEMENTARY GRADES

2 s.h.

Materials and methods for teaching second languages in the elementary schools. For Elementary Education majors (K-6) with a minor in French and/or Spanish, as well as for French and/or Spanish majors seeking full K-12 licensure, and teachers with an elementary license and/or an "add-on" in foreign languages for K-6. Prerequisite: 12 hours in French or Spanish or demonstration of minimal competency in the language. This course is offered as needed.

LAN 350 LANGUAGE ACQUISITION

2 s.h.

Review of first- and second-language processing strategies and sequences as reported in research studies in order to establish sound methodological principles in teaching languages for communicative purposes at all levels of instruction with special emphasis on teaching young children. This course is offered as needed.

EDU 416 TEACHING METHODS FOR THE SECONDARY SCHOOL (7-12)

3 s.h.

Theory and applied methods and materials and evaluation procedures for teaching foreign languages in grades 7-12. Required for K-12 licensure in French or Spanish. Requires approval for student teaching or permission of the department. This course is offered as needed.

FRENCH (DEPARTMENT OF FOREIGN LANGUAGES)

Type of degree(s) awarded: B.A., A.A.

Requirements for the major: 24 s.h. of 300/400 level French courses, including 301.

Requirements for the minor: 12 s.h. in 300/400 level French courses, including 301.

Requirements for the AA Concentration: 18 s.h. of French courses, including 301.

Requirements for the major (B.A.) in Liberal Arts with a concentration in French: 18 s.h. of French courses, with 12 of these at the 300/400 level. With advanced placement at the 300 level, a total of 12 s.h. is required, including 301.

Writing-Enrichment Course: French 401

Teacher licensure: Students seeking licensure to teach French in the public schools K-12 are required by the State Department of Public Instruction to complete, or show equivalency to, the program for a major. Students are also required to fulfill teacher education specifications, including Education 416 and LAN 307, as well as all the courses in the professional education component. (See the Education Department for requirements for special-subject licensure and Mrs. J. Elaine Porter, Coordinator for French licensure.) Licensure in French requires a field experience at elementary, middle or junior high, and senior high school, and Education 346, as well as demonstrated oral proficiency in French. Requirements for a K-6 add-on in French to a K-6 elementary license: 13 s.h. of 300/400 level courses in French, including FRE 452, a field experience or practicum in foreign language in the elementary grades, and LAN 307.

FRENCH COURSES

101, 102 ELEMENTARY FRENCH I, II

4, 4 s.h.

The four skills (speaking, listening, reading, and writing) are addressed in class as are many aspects of French and francophone culture. A functional approach to language usage with emphasis on oral skills for communicative purposes. The phonetics and phonological features are presented and practiced with gradual introduction to the linguistic forms of the written language. Each course consists of four class hours and one hour independent laboratory per week. Prerequisite for 102: French 101 or equivalent proficiency. This course is offered in the fall and spring semester.

201, 202 INTERMEDIATE FRENCH I, II

3, 3 s.h.

Review and expansion of the four skills (speaking, listening, reading, and writing) are emphasized as is French/francophone culture through the review and detailed study of functional grammar and through selected readings. The goal is to develop these skills to a level of proficiency necessary to understand and communicate at a level of moderate difficulty. Prerequisite for 201: French 102 or equivalent proficiency. Prerequisite for 202: French 201 or equivalent proficiency. This course is offered in the fall and spring semester in sequence only.

251 BUILDING ORAL PROFICIENCY IN FRENCH

2 s.h.

Structured conversation emphasizing practical classroom vocabulary and situations. Recommended for teachers who want to conduct their classes in the target language and who must meet American Council for Teaching Foreign Languages (ACTFL) oral proficiency standards for licensure. Meets three hours per week. Prerequisite: two years of college-level French or the equivalent or permission of the instructor. This course is offered as needed.

301 REVIEW OF FRENCH GRAMMAR

3 s.h.

Drill and reinforcement of intermediate language skills. Graded reading with accompanying comprehension drills, grammatical analysis, and structured conversation. Three class hours per week, which may include supervised laboratory work. Prerequisite: French 202 or a satisfactory score on the placement test. This course is offered in the fall semester.

302 CIVILIZATION AND STRUCTURED CONVERSATION

3 s.h.

The history, geography, government, arts, and current political structure of France through readings and oral reports in French. Audio-visual materials and current French periodicals. Prerequisite: French 301 or permission of the instructor. This course is offered in alternate spring semesters.

303 SURVEY OF FRENCH LITERATURE I

3 s.h.

French literature from its beginnings through the seventeenth century, covering the major figures, styles, and genres. All readings in French. Conducted partially in French. Prerequisite: French 301 or permission of the instructor. This course is offered in alternate fall semesters.

304 SURVEY OF FRENCH LITERATURE II

3 s.h.

The transition from the Classicism of the seventeenth century to the Age of Enlightenment, including the Philosophes, Voltaire, and Rousseau, with major literary movements and genres from the nineteenth century to the present. All readings and most classes in French. Prerequisite: French 301 or permission of the instructor. This course is offered in alternate spring semesters.

306 BUSINESS FRENCH

3 s.h.

Basic commercial French vocabulary and business skills for activities such as letter writing, interviewing, making reservations, billing, ordering, and working in the various areas of French/Francophone business. Prerequisite: French 301 or permission of the instructor. This course is offered as needed.

320 HISTORY AND CIVILIZATION OF THE FRANCOPHONE WORLD

3 s.h.

Survey of the historical, political, and cultural development of countries where the French culture and language have influenced their heritage. Geography, economic factors, language, arts, and literature are covered in each of these areas: Europe, Africa, North America, the Far East and the Carribean. Conducted primarily in French, using current periodicals and audio-visual materials. Prerequisite: French 301 or permission of the instructor. This course is offered in alternate spring semesters.

401 ADVANCED GRAMMAR, COMPOSITION, AND TRANSLATION

3 s.h.

Analysis of and practice with syntax, idiomatic expressions, and usages that present special problems to American learners. Compositions and translations assigned in different styles on topics pertaining to French culture. Prerequisite: French 301 or permission of the instructor. Designated as the writing-enrichment course for French majors. This course is offered as needed.

412 TWENTIETH-CENTURY LITERATURE

3 s.h.

Literary trends in prose, poetry, and theatre since 1900, including Catholic literature, Surrealism, Existentialism, the Theatre of the Absurd, and the Nouveau Roman. Conducted primarily in French. Prerequisite: French 301 or permission of the instructor. This course is offered as needed.

451 ADVANCED CONVERSATION

2 s.h.

Intensive listening and speaking practice with native speakers and with tapes, radio broadcasts, etc., which will help students attain a minimum score of 2 on the American Council of Teaching of Foreign Languages (ACTFL) oral proficiency rating scale. Meets three hours per week. Prerequisites: French 251 and 301, or permission of the instructor. This course is offered as needed.

452 PHONETICS

2 s.h.

The phonetic system as it pertains to teaching French. Rigorous refinement of students' pronunciation through the application of phonetics to vocabulary of everyday situations, readings, and intonation drills. The International Phonetic Alphabet is used to compare the sound systems of French and English. Required for teacher licensure. Prerequisite: 1 year of college-level French or its equivalent, or permission of the instructor. This course is offered in alternate years.

485 SEMINAR IN FRENCH STUDIES

1-3 s.h.

In-depth study of a specific period of French literature or civilization determined by the department. Can be utilized for credit on different topics. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN FRENCH

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

GEOGRAPHY (DEPARTMENT OF HISTORY AND POLITICAL SCIENCE)**252 REGIONAL GEOGRAPHY**

3 s.h.

A study of the regions of the world with emphasis on topography, climate, natural resources, urban and rural life, cultural aspects, and political life. Required of Elementary Education and Special Education majors. This course is offered every fall and spring semester.

GEOLOGY (DEPARTMENT OF CHEMISTRY AND PHYSICAL SCIENCE)

Geology 153 and 301 can be used toward fulfillment of the core/general education requirement for science in the Bachelor of Science degree. Geology 153 cannot be combined with Science 141 toward fulfillment of these requirements.

153 INTRODUCTION TO THE EARTH SCIENCE

4 s.h.

An introduction to the fundamental dynamics of planet Earth and its key life-sustaining systems. An orientation course for science majors or science concentration students. Three hours of lecture and three hours of laboratory each week. This course is offered every fall semester.

301 PRINCIPLES OF GEOLOGY

4 s.h.

Major concepts of geology, to include physical, historical and economic geology and geomorphology. Three hours of lecture and three hours of laboratory each week. Prerequisite: GGY 153 or with the permission of the instructor, SCI 141. This course is offered every spring semester.

GERMAN (DEPARTMENT OF FOREIGN LANGUAGES)

Type of degree awarded: A.A.

Requirements for the minor in German: 12 s.h. of 300 level German courses, including 301.

Requirements for the AA Concentration: 18 s.h. of German courses, including 301.

Requirements for the major (B.A.) in Liberal Arts with a concentration in German: 18 s.h. of German courses, with 12 of these at the 300 level. With advanced placement at the 300-level courses, a total of 12 hours is required, including 301.

GERMAN COURSES

101, 102 ELEMENTARY GERMAN I, II

4, 4 s.h.

A functional introduction to the structure of the German language. The class activity develops the four skills (speaking, listening, reading, and writing) as well as basic linguistic skills that enable the student to appreciate the common origins and features of German and English. State-of-the-art audio-visual materials are used in class. Four hours of class and one hour independent laboratory per week. Prerequisite to 102: 101 or a satisfactory demonstration of equivalent proficiency. This course is offered every fall and spring semester in sequence only.

201, 202 INTERMEDIATE GERMAN I, II

3, 3 s.h.

Readings, videos, and conversational practice provide the student experience with the contemporary German idiom and culture. Grammar review and exposure to expressions used in everyday life enable the student to understand German of moderate difficulty as well as the customs and features of the German-speaking countries. Prerequisite for 201: 102 or a demonstration of equivalent proficiency. Prerequisite for 202: 201 or a demonstration of equivalent proficiency. This course is offered every fall and spring semester in sequence only.

301 ADVANCED CONVERSATION AND GRAMMAR

3 s.h.

Conversation and comprehension drills and advanced grammatical analysis based on readings from literary works and periodicals. For future language teachers, but also meets cultural and professional needs. Prerequisite: German 202 or permission of the instructor. This course is offered in alternate fall semesters.

302 GERMAN CIVILIZATION

3 s.h.

German geography, history, culture, and literature. Conducted primarily in German. Prerequisite: German 202 and 301 or a demonstration of oral proficiency. This course is offered in alternate spring semesters.

303 SURVEY OF GERMAN LITERATURE I

3 s.h.

The development of German literature from its beginnings through 1750. Prerequisite: German 301 and 302 or permission of the instructor. This course is offered in alternate fall semesters.

304 SURVEY OF GERMAN LITERATURE II

3 s.h.

German literature from the late eighteenth century to the present. Prerequisite: German 301 and 302 or permission of the instructor. This course is offered in alternate spring semesters.

306 BUSINESS GERMAN

3 s.h.

Basic commercial German vocabulary for business skills such as letter writing, making reservations, billing, ordering, and working with the various departments of a German business. Prerequisite: German 301 or permission of the instructor. This course is offered as needed.

385 SEMINAR IN SPECIALIZED READING IN GERMAN

1-2 s.h.

For students who have finished the minor or want to retain their language proficiency. Prerequisites: German 202 or permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN GERMAN

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

HISTORY (DEPARTMENT OF HISTORY AND POLITICAL SCIENCE)

Dr. Peter Murray, Head	Ms. Laura Fry (part-time)
Dr. Suzan K. Cheek	Dr. John A. Berta (part-time)
Mrs. Theresa Clark	Dr. Hsiaofen Hemstock (part-time)
Dr. Gary Long	Mr. Dennis Nathaniel (part-time)
Dr. Neal R. McCrillis	Mrs. Nancy Price (part-time)
Dr. Trevor G. N. Morris	Mr. Barry Reed (part-time)
Dr. Robert C. Perkins	Mr. Gerald Seifert (part-time)
Mr. James B. Renberg	Dr. Glenn Sheffield (part-time)
Mr. Steve Williams	Mrs. Lynn Stewart (part-time)
Mr. Novell De Atkine (part-time)	Dr. Douglas Washburn (part-time)
Dr. Larry Barrie (part-time)	Dr. Andrew Ziegler, Jr. (part-time)

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: History 101 and 102 (or equivalent), and 30 additional s.h. in history at the 200 level or above, including 201, 202, and 455

History 101 and 102 (or equivalent) are required for the core requirements.

Requirements for the minor: 18 s.h. in history at the 200 level or above, including 201 and 202

Requirements for the A.A. concentration: 18 s.h. in history at the 200 level or above, including 201 and 202

Requirements for licensure in Social Studies: History 101, 102, 201, 202; History 362, 370, 455 and fifteen additional semester hours of history (History 301 and 411 are recommended but not required); Economics 261 and 262, Geography 252, Political Science 151, and nine more semester hours among any social sciences besides history (economics, political science, psychology, geography, or sociology); Education 142, 242, 250, 251, 300, 320, 342, 406, 407, 412, 421; Special Education 255.

Requirements for the major (B.A.) in Liberal Arts with a concentration in History: 24 s.h., including 101, 102, 201 and 202

Writing-enrichment course(s): History 455

HISTORY COURSES**101 WESTERN CIVILIZATION I**

3 s.h.

The history of civilization in the Western world from the earliest records through the early seventeenth century with stress on political, economic, and cultural developments. This course is offered every fall and spring semester.

102 WESTERN CIVILIZATION II

3 s.h.

The history of civilization in the Western world from the seventeenth century through the twentieth century with stress on political, economic, geographic, and cultural developments. This course is offered every fall and spring semester.

201 UNITED STATES HISTORY I

3 s.h.

The transition of civilization from Europe and Africa to America, emphasizing political, social, and economic events to 1865. This course is offered every fall semester.

202 UNITED STATES HISTORY II

3 s.h.

The history of the United States since 1865 with emphasis on diversity in modern America and America's rise to a world power in the twentieth century. This course is offered every spring semester.

- 301 MODERN CHINESE AND JAPANESE HISTORY** 3 s.h.
Survey of traditional Chinese and Japanese cultures and developments in China since the Opium War and in Japan since the Meiji Restoration. This course is offered every spring semester, odd-numbered years.
- 311 ANCIENT HISTORY** 3 s.h.
Ancient Near-Eastern civilization and/or the Hellenic, Hellenistic, and Roman worlds. This course is offered every fall semester, even-numbered years.
- 312 MEDIEVAL HISTORY** 3 s.h.
The medieval world from 450 to 1500, beginning with the Germanic migrations and continuing through the Italian Renaissance. This course is offered every spring semester, odd-numbered years.
- 320 EARLY MODERN EUROPE, 1500-1789** 3 s.h.
A study of European development including reformation, new science, colonial expansion, commercial revolution, dynastic states, and the Enlightenment. This course is offered every spring semester, even-numbered years.
- 321 HISTORY OF EUROPE, 1789-1870** 3 s.h.
The fall of the ancient regime, conservative reaction, the continuing legacy of the French Revolution, and liberalism and nationalism in the nineteenth century. This course is offered every fall semester, odd-numbered years.
- 330 HISTORY OF MEXICO** 3 s.h.
The course covers Mexican history from the conquest of the Aztecs in the early 1500s to the present. Special emphasis is placed on the construction of the colonial order, Independence and the Mexican Revolution. A final section of the course deals with the experience of Mexican Americans. This course is offered every fall semester, odd-numbered years.
- 332 AFRICAN-LATIN AMERICAN HISTORY** 3 s.h.
The course provides the student with an understanding of the importance of race in the historical development of Latin America from the colonial period to the present. The focus is on the African Experience in the New World from slavery through emancipation and their experience in the twentieth century. The course will focus on those regions or countries where Afro Latin Americans have had a defining impact on national culture. The Caribbean, Brazil, Colombia, Venezuela and Panama. This course is offered every spring semester, even-numbered years.
- 334 LATIN AMERICAN LITERATURE AND HISTORY** 3 s.h.
This course uses well-known historical novels as a window into the experiences of Latin Americans as they lived their history. Each novel will be read along with essays written by historians on similar topics. While the course is based primarily on novels, other forms of literature such as poetry will be used as well as testimonials and oral histories. Students should come away from the course with a grasp of daily life, historical types, burning political issues and insights into the region's history. This course is offered every fall semester, even-numbered years.
- 346 AMERICAN DIPLOMACY** 3 s.h.
American foreign policy from 1776 with emphasis on governmental agencies conducting foreign affairs and the role of public opinion in the formation of foreign policy. This course is offered every spring semester, even-numbered years.
- 350 AMERICAN SOCIAL HISTORY** 3 s.h.
Examines American social history with special emphasis on issues relating to gender, family, race, urbanization, labor, and ethnicity. Time period of focus will vary. Cross-listed as SOC 350. This course is offered every fall semester, odd-numbered years.
- 353 HISTORY OF MODERN BRITAIN** 3 s.h.
The history of Great Britain from 1688 to the present with emphasis on constitutional, economic, and social development and the rise and decline of the colonial empire. This course is offered every spring semester, odd-numbered years.
- 360 AMERICAN CIVIL WAR AND RECONSTRUCTION ERA** 3 s.h.
Emphasis upon why the American Civil War occurred, how it was fought, and how it affected American society. This course is offered as needed.
- 362 HISTORY OF NORTH CAROLINA** 3 s.h.
The history of North Carolina from the Colonial period to the present with emphasis on economic, political, and cultural developments. This course is offered every fall and spring semester.

- 370 TWENTIETH-CENTURY WORLD HISTORY** 3 s.h.
A survey of the world since 1945 emphasizing Africa, Asia, and Latin America. The major links between Europe, the United States, Africa, Asia, and Latin America will be explored. This course is offered every fall semester.
- 385 SPECIAL TOPICS IN HISTORY** 3 s.h.
Reading and research, reports, and discussion of selected topics in history. Open to History and Political Science majors and to others by permission of the department head. Topics vary and are announced in advance of each offering. This course is offered as needed.
- 411 MODERN RUSSIA** 3 s.h.
The history of Russia during the Tzarist regime, the 1917 Revolution, Stalin's rise to power, and Communism's successes and failures since the Cold War. This course is offered every spring semester, odd-numbered years.
- MSC 421 AMERICAN MILITARY EXPERIENCE** 3 s.h.
See MSC 421.
- 422 AMERICA, 1945-1990** 3 s.h.
In-depth study of contemporary America with a focus upon the Cold War, Civil Rights Movement, the Vietnam War, and recent social and economic change. This course is offered every spring semester, even-numbered years.
- 430 HISTORY MUSEUM INTERNSHIP** 3 s.h.
Experiential learning acquired through placement with museum staff at the Museum of the Cape Fear or other regional museums. The student is assigned duties and responsibilities approved by the Director of Internships and supervised and evaluated by the college instructor and on-site supervisor. Work may include oral history projects, research and preparation for exhibits, and preparation of educational material related to museum activity. Interns work for fifteen to twenty hours per week. Weekly class contact, journal or written reports are required. Classroom instruction includes resumé/letter writing, interviewing techniques, and oral presentations. Prerequisite: seniors only and permission of the department head is required before registration. This course is offered as needed.
- 450 MODERN EUROPEAN HISTORY** 3 s.h.
The background of World War I with concentration on pre- and post-World War II Europe. Map exercises and outside readings. Prerequisites: 101 and 102. This course is offered every fall semester, even-numbered years.
- 455 SENIOR SEMINAR: THE CRAFT OF HISTORY** 3 s.h.
Historical interpretation of major issues and research using original and secondary resources on topics selected by the instructor. The major field exam in history is a required but ungraded component. Required for all history majors in their senior year. Prerequisite: seniors only and permission of the instructor. This course is offered every fall semester.
- 499 INDEPENDENT STUDY IN HISTORY** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

HUMANITIES

See Interdisciplinary Courses.

HUMANITIES ENRICHMENT SERIES

See Interdisciplinary Courses.

INTERDISCIPLINARY COURSES

- FINE ARTS 300 EXPERIENCE IN THE FINE ARTS** 1 s.h.
An interdisciplinary course involving experience with the four traditional arts forms and their value to world culture and society, especially in relationship to the development of positive attitudes, creativity, perceptual awareness, and higher-order thinking skills. Students are guided through meaningful experiences in music, theatre, dance, and visual arts which foster an understanding of arts education. Pass/fail course. Required of all education majors. This course is offered every fall and spring semester.
- HUMANITIES 165 GAMES AND LITERATURE** 1 s.h.
Readings from classic English and American writers (e.g., Maugham, Lardner, Faulkner, Crane) whose fiction includes games. Contract bridge instruction. This course is offered as needed.

HUMANITIES 201-204 HUMANITIES ENRICHMENT SERIES

1/2 s.h. each

Up to 2 s.h. of elective credit (1/2 hour of credit per semester). Must attend fourteen campus events during the course of the semester. Campus events include, but are not limited to: fine arts programs, convocations, lectures, award ceremonies, the Southern Writers' Symposium, art shows, concerts, seminars, Student Government Association programs, and worship services in Hensdale Chapel. A list of approved events will be distributed to participants each semester. Grading pass/fail. Attendance checked by tickets/programs turned in after events and by program evaluations. Monitored by the Vice-President for Student Life. This course is offered every fall and spring semester.

HUMANITIES 285 LIBRARY SCIENCE RESEARCH SKILLS

1 s.h.

Independent research skills for all disciplines; bibliographic tools (abstracts, indexes, card catalogue, current information files, subject bibliographies, general reference books); microfilm, microfiche, and on-line bibliographic searching. Prerequisite: permission of the instructor. This course is offered as needed.

INTERDISCIPLINARY STUDIES 105 VOLUNTEER EXPERIENCE

3 s.h.

A course in which students will participate in sixty hours of community service and a once-weekly seminar. Grading criteria will include seminar participation, supervisor's evaluation, personal evaluation, and a journal. This course is offered as needed.

INTERDISCIPLINARY STUDIES 110 THE METHODIST COLLEGE EXPERIENCE

3 s.h.

This course will emphasize basic study skills, goal-setting, time management techniques, and writing skills. Attention will also be given to preparing first year students to utilize the academic advising system and other campus resources effectively. The course is a Methodist College graduation requirement for all entering freshmen. A student who has successfully completed 12 s.h. or more of transfer credit at an accredited college or university before entering Methodist College, who is 21 years of age or older, or who is here for only one semester on a documented military reenlistment option may waive this requirement. Military experience credit does not waive the requirement. This course is offered every fall and spring semester.

INTERDISCIPLINARY STUDIES 115 STUDY SKILLS

3 s.h.

This course is designed to help students improve their study skills and habits through a systematic, individualized program of instructions. Topics include reading comprehension, dissecting a text, note-taking, listening skills, oral communication, and time and stress management. Emphasis will be placed on practicing and applying learned skills throughout the course. This course is offered every fall and spring semester.

INTERDISCIPLINARY STUDIES 185 STUDENT SUCCESS STRATEGIES

1 s.h.

This course is designed to increase the student's success in college by assisting the student in obtaining the knowledge and skills necessary to reach his/her educational objective. Topics in this course include the nature of a liberal arts education, time-planning strategies, communication skills, study techniques, question-asking skills, library use, and personal issues that face college students. Grading pass/fail. This course is offered every fall and spring semester.

INTERDISCIPLINARY STUDIES 301 LEADERSHIP FOR LIFE

3 s.h.

Skills in developing an understanding of the psychological and moral development of young adults. Includes coping strategies for daily life on campus and in the global community, raising individual consciousness, assessment of one's value system and the understanding and development of leadership skills. This course is offered as needed.

SOCIAL SCIENCE 200 THE MINORITY EXPERIENCE

3 s.h.

An interdisciplinary course focusing on various aspects of significance in the collective life and experience of minorities in the United States. Content varies. This course is offered as needed.

SOCIAL SCIENCE 200A THE MINORITY EXPERIENCE (AFRO-AMERICAN)

3 s.h.

An interdisciplinary course focusing on various aspects of significance in the collective life and experience of Blacks in the United States. This course is offered as needed.

INTERDISCIPLINARY MAJORS

CRIMINAL JUSTICE—See Criminal Justice.

FINE ARTS MANAGEMENT WITH CONCENTRATIONS IN MUSIC, THEATRE, AND VISUAL ARTS—See Fine Arts Management and the individual disciplines.

INTERNATIONAL STUDIES—See International Studies.

LIBERAL ARTS STUDIES—See Liberal Arts.

INTERDISCIPLINARY MINOR

LEADERSHIP STUDIES—See Leadership Studies.

WOMEN'S STUDIES—See Women's Studies.

INTERNATIONAL STUDIES

Dr. Trevor G. N. Morris, Coordinator

International Studies is an interdisciplinary major consisting of three main areas of study: economics, language, and political science. Students are also required to take courses in geography, literature, and religion.

Type of degree(s) awarded: B.S., B.A.

Requirements for the major: 45 s.h.: ECO 261, 262, 452, and 420 or 465; PSC 151, 227, 351, and 427 or 451; 9 s.h. of foreign language at the 300 or above level; GEO 252; ENG 231 or 232; REL 351, and ILS 460. For the recommended electives, see the coordinator of the International Studies program.

No minor or AA subject concentration is available.

Writing-Enrichment Course: ILS 460

460 SENIOR SEMINAR IN INTERNATIONAL STUDIES

3 s.h.

Selected problems of contemporary international issues with an emphasis on research. Required for all International Studies majors. A designated writing-enrichment course. Juniors admitted with permission of the instructor. This course is offered as needed.

LEADERSHIP STUDIES

THE LURA S. TALLY CENTER FOR LEADERSHIP DEVELOPMENT

Dr. Suzan K. Cheek, Coordinator

Vision: To empower Methodist College students to serve as ethical leaders and participants who achieve positive change in community life and in the workplace.

The Tally Center for Leadership Development was founded on the belief that our country urgently needs abler and more ethical leaders in all walks of life. The Center coordinates an interdisciplinary academic minor in Leadership Studies. The minor in Leadership Studies is appropriate for students with any major. Students participate in a program of innovative courses, student-led activities, campus and community service, and off-campus internships. In addition to leadership theory and techniques, the Center emphasizes ethics, character, and self-confidence by promoting activities for Methodist College students and the community to encourage leadership development.

Students participating in Center activities build a Leadership Portfolio that documents their valuable training and activities. The Center for Leadership Development brings to students something too long absent from liberal arts education—the lessons necessary for effective civic participation and leadership in today's complex society.

Requirements for the Minor in Leadership Studies: 21 s.h.—LSS 101, 201, 202, 321-22, 323, 370, and 470 or 471, plus 9 hours of approved electives.

Approved electives: Choose 9 semester hours. Students, in consultation with the Program Coordinator, select approved electives appropriate to their interests and goals from the following: BUS 341 or 342, COM 312, ECO 301, HIS 360, HIS 422, MSC 402, PED 308, PHI 411, PSC 201, PSC 333, PSC 347, PSY 310, PSY 361, SOC 253, SOC 384, SPC 254, SPC 270, SPC 370, SWK 231

101 INTRODUCTION TO LEADERSHIP

1 s.h.

Offers an overview of leadership as an academic subject. Topics include assessing one's leadership style, personal values as the foundation of leadership, leadership in business and public life, and leadership as a means for empowering others. (Open to all students.) This course is offered every fall and spring semester.

201 ISSUES IN CONTEMPORARY LEADERSHIP

3 s.h.

Explores leadership theories and applications using the case study method. Readings address contemporary political, economic, and social issues, as well as various leaders and leadership styles. (Open to all students.) This course is offered every spring semester.

202 THEORIES AND TECHNIQUES OF LEADERSHIP

3 s.h.

Reviews various theories and models of leadership and their application in different settings. Students develop skills in group process, problem solving, conflict resolution, negotiation, team building, and other techniques. (Open to all students.) This course is offered every fall semester.

321-322 CAMPUS LEADERSHIP PRACTICUM

.5 s.h. each

Participation includes a minimum of 20 hours of leadership involvement in a campus organization, journal writing, and a paper discussing pertinent leadership issues and theories. Students must take both courses to receive credit for either. (Prerequisites: Leadership 101, 201, and 202.) These courses are offered every fall and spring semester.

323 COMMUNITY SERVICE PRACTICUM

.5 s.h.

Focuses on participation in a community organization or project off campus, with a minimum of 20 hours of leadership involvement in the organization, journal writing, and a final paper. Prerequisites: Leadership 101, 201, and 202. This course is offered as needed.

370 INTERNSHIP PREPARATION SEMINAR

.5 s.h.

Students arrange an off-campus internship with a government agency, nonprofit organization, or business and complete pre-placement training. Prerequisites: Leadership 101, 201, and 321. Leadership 322 is either a prerequisite or a corequisite. This course is offered as needed.

470, 471 SENIOR INTERNSHIP

3, 6 s.h.

Student intern in a government agency, nonprofit organization, or business. This course includes journal writing, readings, and a minimum of 100 contact hours with the organization (for 3 hours of credit). LSS 471 can be taken alternatively for a full-time internship approved by the Program Director. Students participate in the summer after the junior year or during the senior year. Credit cannot be received for both LSS 470 and 471. Prerequisites: Leadership 101, 201, 202, 321, 322, 323, and 370. These courses are offered as needed.

LIBERAL ARTS STUDIES

Liberal Arts Studies is a major designed for students who want a liberal education with an emphasis on a wider range of study in the arts and sciences rather than the typical major in one academic area. Students in this curriculum must complete the same general education/core courses required of all other majors for either the B.A. or B.S. degree and must register with the Liberal Arts Studies Committee in the office of the Vice-President for Academic Affairs not later than the beginning of their junior year. During their last two years, they perform advanced work in two areas chosen from those listed below; Elementary Education majors choose only one area. A grade point average of 2.0 or better is required in each area concentration for graduation. For the specific requirements of each in-depth study option, students should consult the appropriate participating department.

Biology
Chemistry
Computer Science
Communications/Mass Media
English
French
German
History
Mathematics
Music
Musical Theatre
Philosophy and Religion
Physical Education
Political Science
Religious Theatre
Science
Sociology
Spanish
Speech
Theatre/Fine Arts Management
Writing

LIBRARY SCIENCE

See Interdisciplinary Courses.



MARKETING (THE REEVES SCHOOL OF BUSINESS)

Marketing graduates are prepared to either secure entry-level positions in such areas as marketing management, retailing, advertising, product promotion, public relations and sales in the public or private sector or to begin graduate study.

Type of degree(s) awarded: B.A., B.S.

International Business Studies/Exchange Opportunities. Methodist College through its Reeves School of Business has an affiliation and exchange with the following Business School: Sup De Co Rennes, France, one of the Grandes Ecoles of France, where Methodist students can spend a semester while taking business courses in English for credit at Methodist.

Requirements for the major in Marketing: 16 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Business 200; and Economics 261, 262, and 216); 42 s.h. of Marketing major requirements (Accounting 345, Business 325, 332, 341, 352; Economics 311; and Marketing 351, 380, 390, 400 and 470) and 9 s.h. of Marketing electives. All Marketing majors must take at least college algebra (MAT 105) or pre-calculus (MAT 113).

Writing-Enrichment Course: Marketing 470

MARKETING COURSES

351 PRINCIPLES OF MARKETING

3 s.h.

Study of marketing: models of buyer behavior, functions, channels of distribution, promotion strategies, and pricing policies. Emphasis is on the use of marketing variables in decision-making. This course is offered every spring, fall, and summer semester.

380 ADVERTISING

3 s.h.

The principal elements of promotion with emphasis upon advertising and mass media are surveyed. Analysis of advertising in the context of the marketing plan budget is emphasized. Production techniques with relation to fashion merchandising and shopping center promotions are discussed and developed. Prerequisites: Marketing 351, Accounting 251, and Economics 261. This course is offered every fall semester.

384 RETAIL MANAGEMENT

3 s.h.

Retailing principles and methods applied to modern business with emphasis on store location and layout, pricing, application of visual merchandising, management decision making, and the use of financial controls. Prerequisites: Business 332 and 341, Marketing 351 and 380. This course is offered as needed.

390 MARKETING RESEARCH

3 s.h.

Marketing research methods/applications and techniques for generating and analyzing marketing data within a statistical context. Prerequisites: Marketing 351 and Economics 261 and 216. This course is offered as needed.

400 CONSUMER BEHAVIOR

3 s.h.

An analysis of behavioral factors affecting consumer decision-making in marketing and demand. Emphasis is placed on conceptual and technical tools used by managers for practical application in profit and non-profit firms. Prerequisite: Marketing 351. This course is offered as needed.

410 GLOBAL MARKETING

3 s.h.

This course investigates the use of the marketing variables and marketing strategy in developing countries and avoiding pitfalls in marketing in countries outside the United States. The importance of differences among nations in language, culture and social forces, politics and laws, values, channels of distribution, and buyer behavior are examined. Prerequisite: Marketing 351. This course is offered as needed.

420 PROFESSIONAL SELLING

3 s.h.

Basic course in selling, covering development of sales personality, sales speech, opening and closing sales, buying motives and sales psychology, organization of sales talk, meeting objectives, suggestive selling, and building consumer following. Sales demonstration in class are evaluated by both the class and the professor. Prerequisite: Marketing 351. This course is offered as needed.

430 DIRECT MARKETING

3 s.h.

An introduction to direct marketing with emphasis on data base marketing, strategic business planning, importance of the offer, selecting and selling merchandise, business-to-business direct marketing, fundraising, mailing lists, magazines, newspapers, electronic media, telemarketing, production, idea development, and integrating direct marketing into the overall marketing mix. Prerequisites: Marketing 351, 380, and 400. This course is offered as needed.

470 STRATEGIC MARKETING

3 s.h.

The purpose of this course is to study and practice the managerial approach to marketing where marketing managers are viewed as decision-makers and problem solvers. Using cases as focus, students, develop skills in linking the logic and concepts of marketing to relevant data, analyzing data, and making rational decisions. Capstone course for marketing majors. Includes administration of field test in business as required for all seniors in marketing. Prerequisites: Marketing 351 and Business 332. This course is offered every spring semester.

485 SPECIAL TOPICS

3 s.h.

A topic in marketing not covered in depth in any of the other established courses in business. This course is offered as needed.

499 INDEPENDENT STUDY IN MARKETING

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in marketing. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.

MATHEMATICS (DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE)

Dr. Shivappa Palled, Head
Dr. Peggy G. Batten
Mr. Alton Hare

Mr. Gary Hinson
Mrs. Patricia H. Jones
Mr. Lewis Walston

Type of degree(s) awarded: B.A., B.S., A.A., A.S.

Requirements for the major in Mathematics: 36 s.h.: Mathematics 231, 232, 250, 309, 310, 312, 316, 411, and 414; Physics 151 and 152 or Physics 251 and 252; six additional s.h. above Mathematics 250 (excluding 307 and Education 414); CSC 132

Requirements for the minor in Mathematics: 18 s.h.: Mathematics 231, 232, 250, 309, 310, and 312

Requirements for teacher licensure (Mathematics with a Secondary Education minor): 36 s.h.

- (a) Mathematics 231, 232, 250, 309, 310, 312, 315, 316, 320, and Education 414 ; Physics 151 and 152 or Physics 251 and 252; Computer Science 132
- (b) three additional s.h. above Mathematics 250 (excluding 307)
- (c) required courses in Education

Requirements for a concentration in Mathematics (Middle Grades Education 6-9):

- (a) Mathematics 113, 114, 231, 232, 250, 312, 315, 320
- (b) Education 414
- (c) Computer Science 132

Requirements for the Associate of Arts degree with a subject concentration in Mathematics: 18 s.h.: Mathematics 231, 232, 250, 309, 310, and 312

Requirements for the Associate of Science degree with a subject concentration in Mathematics: See page 28.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Mathematics: Mathematics 231, 232, 250, 309, 310, and 312

Writing-Enrichment Course: Mathematics 414

MATHEMATICS COURSES**103 INTRODUCTION TO COLLEGE MATHEMATICS**

3 s.h.

Beginning algebra concepts, some elementary geometry, and some elementary logic. This course is offered every fall, spring, and summer semester.

- 105 COLLEGE ALGEBRA** 3 s.h.
Real numbers, exponents, factoring, linear and quadratic equations. Emphasis on several types of word problems. Polynomial, rational, exponential, and logarithmic functions, and elementary probability. Prerequisite: Mathematics 103 or an appropriate Math SAT/ACT score or passing a placement test. This course is offered every fall, spring, and summer semester.
- 106 TOPICS IN MATHEMATICS** 3 s.h.
A continuation of Mathematics 105. Topics include geometry, probability, statistics, and logic. Prerequisite: Mathematics 105 or permission of the instructor. (This course may be used by only teacher education majors to fulfill core requirements.) This course is offered every spring semester.
- 110 FINITE MATHEMATICS** 3 s.h.
Functions, lines, sets, systems of equations, inequalities, matrices, linear programming, probability, and statistics. Prerequisite: Mathematics 105 or permission of the instructor. This course is offered every fall, spring, and summer semester.
- 113 PRE-CALCULUS I** 3 s.h.
Review of numbers and their properties, polynomials, rational expressions, rational exponents, radicals, equations in one variable, relations, and functions. Prerequisites: (1) three years of secondary school mathematics, including two years of algebra and units in geometry and trigonometry, and an appropriate math SAT/ACT score or passing a placement test or (2) Mathematics 105. This course is offered every fall and summer semester.
- 114 PRE-CALCULUS II** 3 s.h.
Exponential, logarithmic, and trigonometric functions; vectors; identities; conditional equations; inverse relations; de Moivre's Theorem; polar coordinates; sequences; series, and binomial theorem. Prerequisite: Mathematics 113, testing, or permission of the instructor. This course is offered every fall and summer semester.
- 220 APPLIED STATISTICS** 3 s.h.
An introductory course in Statistics with emphasis in Statistical inference to include elementary probability theory, elementary set theory, summation notation and continuing to "decision theory" through topics of sampling distributions, point estimation, confidence intervals for mean; variance; difference of population means, correlation, linear regression, tests of independence, homogeneity, goodness of fit and analysis of variance. Prerequisite: Mathematics 105 or permission of the instructor. This course is offered during the fall and spring semesters.
- 231, 232 CALCULUS I, II** 3-3 s.h.
Review of the rectangular coordinate system; the straight line; graphs of equations; functions and limits; derivatives, including sines and cosines; applications of the derivative, including maxima and minima, and curve sketching. Introduction to the integral, applications of integration related to the area between two curves, volume, work, pressure, moments, centers of mass, arc length, and surfaces of revolution. Derivatives of logarithmic, exponential, and trigonometric functions; l'Hopital's Rule; improper integrals; techniques of integrations; conic sections; and polar coordinates. Prerequisite: Mathematics 114 or passing a placement test. 231 is offered every fall semester; 232 is offered every spring semester.
- 250 DISCRETE MATHEMATICS I** 3 s.h.
Sets; relations; functions; propositional, predicate, and relational calculus; algorithms; graphs, and Boolean algebra. Prerequisite: Mathematics 113. This course is offered every spring semester.
- 251 DISCRETE MATHEMATICS II** 3 s.h.
Graphs and digraphs; trees; algebraic systems including Boolean algebra, semigroups, lattices, monoids, and machines; combinatorics, and elementary finite probability. Prerequisite: Mathematics 250. This course is offered every fall semester.
- 307 MATHEMATICS FOR ELEMENTARY TEACHERS** 2 s.h.
A combination of lecture and laboratory experience in methods and materials appropriate for students who are majoring in elementary education. The student is actively involved in the preparation of materials and the teaching of mathematical concepts. Student-teaching semester. Prerequisite: Mathematics 106 or permission of the instructor. This course is offered as needed.
- 309, 310 CALCULUS III, IV** 3-3 s.h.
Infinite sequences and series, vectors in the plane and in n-space, differentiation and integration of functions of several variables, parameterization of curves and surfaces, Green's Theorem, Gauss' Theorem, Stokes' Theorem, elementary differential equations, and elementary numerical techniques for integration and solving equations. Prerequisite: Mathematics 232. 309 is offered every fall semester; 310 is offered every spring semester.

- 312 LINEAR ALGEBRA** 3 s.h.
Linear equations, matrices, determinants, vector spaces, linear independence, linear transformations, similarity of matrices, and characteristics of a matrix. Prerequisite: Mathematics 232. This course is offered as needed.
- 314 NUMERICAL ANALYSIS** 3 s.h.
See Computer Science 314. This course is offered as needed.
- 315 MODERN COLLEGE GEOMETRY** 3 s.h.
Euclidean and non-Euclidean geometry. Useful to prospective secondary school mathematics teachers. Prerequisite: Mathematics 312 or both 232 and 250. This course is offered as needed.
- 316 MODERN ALGEBRA** 3 s.h.
Basic properties of groups, rings, and fields, including elements of set theory and polynomials. Prerequisite: Mathematics 312 and both 232 and 250. This course is offered as needed.
- 320 PROBABILITY AND STATISTICS** 3 s.h.
Probability and statistics, including probability distributions, random variables, stochastic processes, estimation of parameters, hypothesis testing, and regression analysis. Prerequisite: Mathematics 232 and 250. This course is offered as needed.
- 411 DIFFERENTIAL EQUATIONS** 3 s.h.
Ordinary differential equations of the first and second order with applications in geometry and physics. Prerequisite: Mathematics 309. This course is offered as needed.
- 412 THEORY OF COMPUTABILITY** 3 s.h.
See Computer Science 412. This course is offered as needed.
- EDU 414 METHODS OF TEACHING MATHEMATICS IN THE MIDDLE/SECONDARY SCHOOL** 3 s.h.
A combination of lecture and laboratory using materials and procedures appropriate for the teaching of middle/secondary school mathematics. For teachers of secondary school mathematics. See Education 411-419. Prerequisite: Mathematics 114. This course is offered as needed.
- 414 ADVANCED CALCULUS I** 3 s.h.
Sets, functions, real numbers, limits, continuity, differentiation, integration, and sequences of functions. Prerequisite: Mathematics 310. This course is offered as needed.
- 415 ADVANCED CALCULUS II** 3 s.h.
Fourier series; vector functions and their derivatives; line and surface integrals; multivariable calculus; implicit function theorem, and the theories of Gauss, Stokes, and Green. Prerequisite: Mathematics 414. This course is offered as needed.
- 485 SPECIAL TOPICS** 1-4 s.h.
Advanced students study logic and foundations, algebra, analysis, geometry, topology, or applied mathematics. Prerequisite: permission of the department head. This course is offered as needed.
- 499 INDEPENDENT STUDY IN MATHEMATICS** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

MILITARY SCIENCE/ROTC (DEPARTMENT OF MILITARY SCIENCE/ROTC)

Major Paul F. Connolly, Head

The Military Science curriculum is a leadership development program that enhances the students' academic endeavors and develops men and women for positions of responsibility as commissioned officers in the active Army and its reserves. The program has two components.

The Basic Course is normally taken in the freshman and sophomore years. No military commitment is incurred, and the student can withdraw at any point. Two 100-level ROTC Military Science courses (from 101, 102) and two 200-level ROTC-sponsored (201, 202) courses are required.

After completing the Basic Course, students can enroll in the Advanced Course provided that they have demonstrated officer potential, have a cumulative GPA of 2.00 or higher, and meet Army physical standards. The Advanced Course covers the final two years of college and includes a paid (approximately \$650) six-week Advanced Camp held at Fort Bragg (during the summer between the student's junior and senior years). Cadets receive \$100 every academic month. Instruction includes leadership development, oral and written communication skills, military organization, logistical management, small-unit tactics, training management, military history, and practical leadership experience. The Advanced Camp provides a realistic taste of leadership as Advanced Cadets put the principles and theories acquired in the classroom into practice. Students who wish to enter the Advanced Course and who did not complete the Basic Course requirements can fulfill them by attending a six-week Basic Camp at Fort Knox, Kentucky, in the summer between their sophomore and junior years. Veterans can qualify for Advanced Course placement. Three- and two-year scholarships are available on a competitive basis and pay for college tuition, textbooks, and laboratory fees, plus \$100 per month as subsistence.

Requirements for commissioning as a U.S. Army Officer: Basic course completion (MSC 101, 102, 201 and 202 or Basic Camp or Advance Placement) and Military Science 301, 302, 401, 402, and 421; and Advanced ROTC Summer Camp. ROTC cadets must also fulfill the professional military education requirements by taking courses in human behavior, written communication, computer literacy, math reasoning, and language (scholarship only).

BASIC COURSES IN MILITARY SCIENCE

Cadets in the basic courses are required to participate in leadership labs and physical training sessions. Extra-curricular activities include field training exercises, cadet forums, awards ceremonies, color guard, raider platoon, ranger-challenge team, military ball, and other social activities.

LEADERSHIP LAB

0 s.h.

Leadership Lab is required for all students enrolled in a Military Science class (101/102, 201/202, 301/302, 401/402) and is conducted in a non-classroom environment that includes freshmen, sophomores, juniors and seniors. This lab period is designed to provide a program of leadership application in a structured developmental process.

101 MILITARY ORGANIZATION

1 s.h.

Orientation to the U.S. Army, emphasizing the historical development of ROTC and related customs, courtesies, and traditions of uniformed service. (Student must also sign up for a Leadership Lab.) This course is offered every fall semester.

102 BASIC LEADERSHIP AND MANAGEMENT

1 s.h.

Leadership and management using case and situational studies; individual and group needs, group dynamics, and decision-making. (Student must also sign-up for a Leadership Lab.) This course is offered every spring semester.

201 MILITARY LEADERSHIP FUNDAMENTALS

2 s.h.

The organizational structure of the U.S. Army, its goals, traditions, and mission; the psychology and principles of leadership and management with emphasis on the duties, responsibilities, and meaning of being a commissioned officer. (Student must also sign up for the Leadership Lab.) This course is offered every fall semester.

202 LAND NAVIGATION AND TACTICS

2 s.h.

Preliminary land navigation techniques and basic military skills in infantry tactics. Taught to sophomores in lieu of a six-week Basic Camp. Prepares students for enrollment in the Advanced ROTC Program. (Student must also sign up for the Leadership Lab.) This course is offered every spring semester.

250 BASIC MILITARY LEADERSHIP

3 s.h.

Six weeks of training conducted at Fort Knox, Kentucky for sophomores nationwide who have not previously taken any military science courses and who wish to enroll in the ROTC Advanced Program their junior year. It is conducted during the summer and is used in place of MSC 101/102, MSC 201/202, and Leadership Lab to qualify students for the Advanced Program. This camp is completely voluntary, and students do not in any way commit themselves to the Army by having attended. Students receive free travel to and from Fort Knox, Kentucky. A \$100.00 administrative fee must be paid to the college to have this course posted on the student's transcript. This course is offered every summer semester.

ADVANCED COURSE IN MILITARY SCIENCE

Only contracted Army ROTC Cadets may enroll in the advance courses of military science. Cadets in the advanced courses are required to participate in leadership labs and physical training sessions. Extracurricular activities include field training exercises, cadet forums, awards ceremonies, color guard, raider platoon, ranger challenge team, military ball, and other social activities. Seniors fill leadership positions within the cadet chain of command and are responsible for the planning and execution of all cadet functions and events.

301 LEADERSHIP ASSESSMENT AND DEVELOPMENT

3 s.h.

Conducting military drill; ceremony skills; radio and wire communication fundamentals; leadership; nuclear, biological, and chemical

training; weapon systems; first aid, and planning and conducting meetings. Prerequisite: ROTC Basic Course, Basic Camp, or the equivalent. (Student must also sign up for the Leadership Lab.) This course is offered every fall semester.

302 UNIT-LEVEL COMMAND RESPONSIBILITIES

3 s.h.

Pre-camp instruction in land navigation and orienteering techniques, offensive and defensive tactics, patrolling, conducting military drill and ceremony skills, calling of and adjusting artillery and employing tactical communication systems, training management, and personal counseling. Prerequisite: Military Science 301 or the equivalent. (Student must also sign up for the Leadership Lab.) This course is offered every spring semester.

350 APPLIED MILITARY LEADERSHIP

3 s.h.

Intensive, extremely competitive application of leadership and military skills. Cadets participate in this six-week summer camp conducted at Fort Bragg, North Carolina, between their junior and senior years or the summer after their senior year. This course is available only to contracted ROTC cadets. A \$100.00 administrative fee must be paid to the college to have this course posted on the student's transcript. This course is offered every summer semester.

401 BASIC OFFICER COURSE PREPARATION

3 s.h.

Preparation for the duties and responsibilities of a newly commissioned officer, including military leadership, small unit administration, company administration, effective written communication, briefing techniques, and fundamentals of management. (Student must also sign up for the Leadership Lab.) This course is offered every fall semester.

402 ADVANCED LEADERSHIP AND MANAGEMENT

3 s.h.

Military staff organization, the military justice system, personal management systems, logistics management, ethics, professionalism, situational leadership, and counseling skills. (Student must also sign up for the Leadership Lab.) This course is offered every spring semester.

421 THE AMERICAN MILITARY EXPERIENCE

3 s.h.

American military history from the Colonial Period to the present with emphasis on the interrelationship of war and society. Open to all students. Cross-listed as HIS 421. This course is offered every fall semester.

AFROTC COOPERATIVE PROGRAM WITH FAYETTEVILLE STATE UNIVERSITY

Methodist College has a cross-enrollment agreement with Fayetteville State University, whereby Methodist students can pursue a commission in the United States Air Force, and Fayetteville State students can pursue a commission in the United States Army. Methodist students can enroll in courses conducted by the Department of Aerospace Studies at Fayetteville State University. AFROTC is divided into the General Military Course (GMC) and the Professional Officers Course (POC). The full-time day student is not charged additional tuition for an AFROTC course unless the number of semester hours he/she is taking exceeds eighteen. Then the student must pay the regular academic rate for each semester hour beyond the eighteen-hour full-time load. See the ROTC Department at Methodist College for additional information about these programs.

The General Military Course (GMC) is an introductory level course dealing with the mission, organization, and function of the United States Air Force, and with development of air power into a prime element of national security. The GMC is developmental in nature and is designed to motivate and prepare cadets for entry into the Professional Officers Course (POC). The standard GMC is a two-year course in Aerospace Studies (ARS). The first year is designated ARS 111 and 112 and the second year ARS 211 and 212. The GMC totals approximately 120 clock hours, consisting of a sixty hours of academics and sixty hours of Leadership Laboratory.

The POC subject matter includes a study of the United States armed forces' role in contemporary society, the role of the professional officer as a member of society, and of theoretical and applied leadership, management, and communicative skills. The POC is designed to prepare cadets for active duty as Air Force officers. It is a two-year course of instruction in Aerospace Studies (ARS) normally designated ARS 311 and 312 for juniors and ARS 411 and 412 for seniors. The POC totals approximately 240 clock hours.

Laboratory provides cadets with practical command and staff leadership experiences through performing various tasks within the framework of the organized Cadet Corps. Leadership Laboratory accounts for 120 hours of the 360 hours normally allocated to Aerospace Studies.

Field Training is an off-campus program held at selected Air Force bases during the summer. A six-week camp is conducted for all students entering the Air Force ROTC two-year program. All other cadets attend a four-week encampment. Students receive a pay allowance for the six-week (approximately \$750) and four-week (approximately \$500) encampments. A travel allowance is also included.

Under the two-year program, selected students may be enrolled in the POC, provided they have two full years of college remaining and have completed a six-week Field Training encampment. Students contemplating enrollment in this program should do so before completion of the sophomore year in order to enter Field Training during the summer preceding the fall semester of their junior year.

Air Force ROTC offers two and three year scholarship opportunities to college students. Among these is the "Express Scholarship Program" which targets minorities and nonminorities pursuing degrees in selected academic majors. Ongoing selection boards operate to provide decisions quickly (within approximately two weeks) for this scholarship. All scholarships pay \$100.00 per month, tuition, mandatory fees, and annual textbook allowance.

Students may transfer credits received in other ROTC units established under the provisions of the National Defense Act. ROTC credits may be used as free electives in any discipline that has free electives available. Prior to commissioning, all students must complete requirements for and receive a baccalaureate degree or higher. In addition, each student must satisfactorily complete a course in mathematical reasoning prior to receipt of a commission.

ARS 111 THE AIR FORCE TODAY: AIR FORCE ORGANIZATION AND MISSION 1 s.h.

The initial course in the four-year Air Force ROTC curriculum. Designed to familiarize the student with the mission, organization and doctrine of the United States Air Force and United States Strategic Offensive Forces. Corps Training, with experience in executing drill movements, knowledge of customs and courtesies expected of an Air Force member, career opportunities in the Air Force, and the life of an Air Force Junior Officer. This course is offered every fall semester.

ARS 112 THE AIR FORCE TODAY: STRATEGIC DEFENSIVE FORCES 1 s.h.

Study of United States Strategic Defensive Forces, United States General Purposes and Aerospace Support Forces, including those of the Army, Navy, and Marines. Corps Training stresses basic fundamentals needed for assuming and discharging responsibilities in Air Force ROTC functions and as professional officers. This course is offered every spring semester.

ARS 211 UNITED STATES AIR POWER: THE ASCENSION TO PROMINENCE 1 s.h.

Study of the history of manned flight to the time that an independent Air Force was formed. Development of concepts and doctrine governing the employment of air power is emphasized. Corps Training places the student in leadership and teaching roles as a cadet non-commissioned officer and includes further study of the junior-officer environment. This course is offered every fall semester.

ARS 212 UNITED STATES AIR POWER: KEY TO DETERRENCE 1 s.h.

Study of the major events involving air power from the Berlin airlift to the present. Emphasizes the effects of technology on air power and the support of the nation's objectives by air power. Preparation for Field Training. This course is offered every spring semester.

Note: Before enrolling in the 300 and 400 courses, students must take and pass the Air Force Officers Qualification Test (AFOQT) and attend either a four- or six-week Field Training Program.

ARS 311 AIR FORCE LEADERSHIP AND MANAGEMENT 3 s.h.

An integrated management and leadership course emphasizing the individual as a manager in an Air Force milieu. Communication and group dynamics are covered to provide a foundation for development of the Air Force Junior Officer's professional skills. Basic managerial processes involving decision-making, utilization of analytical aids in planning, organizing, communicating, and controlling in a changing environment are emphasized as necessary professional concepts. This course is offered every fall semester.

ARS 312 AIR FORCE LEADERSHIP AND MANAGEMENT 3 s.h.

An integrated management and leadership course emphasizing the individual as a manager in an Air Force milieu. Multi-dimensional approaches to the leadership process. Organizational power, politics, managerial strategy and tactics, military justice, and administrative law within the context of the military organization. Actual Air Force cases are used to enhance the learning and communication processes. This course is offered every spring semester.

ARS 411 NATIONAL SECURITY IN A CONTEMPORARY SOCIETY 3 s.h.

Academic and military training. The academic portion includes an examination of military professionalism, civil-military interaction, and the international and domestic environment affecting United States Defense Strategy. Within this structure, attention is given to developing the communication skills required by junior officers. Leadership in military drill and command is practiced. This course is offered every fall semester.

ARS 412 NATIONAL SECURITY IN A CONTEMPORARY SOCIETY 3 s.h.

Air Force Officer classification and assignments, strategy, and the management of conflicts, which include deterrence, arms limitation, limited wars and insurgency, the formulation and implementation of United States defense policy, organizational policymaking, and case studies in policymaking. Continued military leadership opportunities are provided in the laboratory period. This course is offered every spring semester.

MUSIC (DEPARTMENT OF MUSIC)

Mr. Alan M. Porter, Head
Mrs. Joy Cogswell
Mrs. Jane Weeks Gardiner
Ms. Betty Neill Parsons
Mr. J. Michael Rogers

Dr. Mary Frances Boyce (part-time)
Dr. Mary Anne Martin (part-time)
Mrs. Valerie Oyen-Larsen (part-time)
Mrs. Christine Rogers (part-time)
Mrs. Linda Schafer (part-time)

To be accepted as a candidate for a B.M. in performance, the student must audition at the end of the second semester.

All students majoring in music are required to continue individual work in applied music and to participate in an appropriate ensemble throughout their academic program.

Music majors whose main applied field is not piano must demonstrate keyboard facility and are required to study piano until proficiency is demonstrated (the equivalent of the Music 113 level for B.A. candidates and performance majors). Proficiency level will be determined through jury examinations.

Non-music majors can enroll in music courses for which they are qualified, including private instruction in applied music and ensemble.

Type of degree(s) awarded: B.A., B.M., A.A.

Requirements for the major in Music (B.A.): Music 151, 161, 162, 261, 262, 309, 311, 313, 361, 461, 484, and continuous enrollment in applied music and ensemble.

Requirements for the major in Music Performance (B.M.): Music 151, 161, 162, 261, 262, 309, 311, 313, 361, 461, 484, and continuous enrollment in applied music and appropriate ensemble. Vocal performance majors must take Applied Music 165, and 265. A full recital and a half recital are required.

Requirements for the major in Music Education (B.M.): Music 151, 161, 162, 261, 262, 301, 303, 304, 309, 311, 313, 361, 461, 483, 484, and continuous enrollment in applied music and ensemble (to include MUS 130 or 131, or MUS 192 and 193); Education 242, 342, 410 and 418 plus additional requirements of the Department of Education; FAR 300 or competence equal to a passing grade; satisfactory completion of the piano-proficiency exam and at least a half recital.

Requirements for Fine Arts Management with a concentration in Music (B.A.): Music 161, 162, 151, 311, 313, 400, and 470; 8 s.h. of applied music and/or ensemble; Art 151; Theatre 162 and 367; Accounting 251; and Business 341, 351, and 380

Requirements for the minor: 18 s.h. in music courses, including Music 151, 161, and 162, plus nine hours in applied music and/or ensemble

Requirements for the AA Concentration in Music: 18 s.h. in music courses, including Music 151, 161, and 162, plus nine hours in applied music and/or ensemble

Requirements for the major (B.A.) in Liberal Arts with a concentration in Music: 18 s.h. in music courses, including Music 151, 161, and 162, plus 9 hours in applied music and/or ensemble

Writing-Enrichment Course: Music 309 or 311

Requirements for teacher licensure only: Students will be granted "licensure only" when they have at least a bachelor's degree and have met the requirements under the Secondary Education and Special Subjects (K-12) section of the Education Department; competency equal to a grade of C or better in the following courses: Music 262, 309, 311, 313, 461, 483, 484, 301, 303, and 304, plus study in applied music until the piano proficiency exam is passed and presentation of a half-recital (minimum 30 minutes of music). Students must also have ensemble experience equal to at least seven semesters and show competence equal to a passing grade in FAR 300.

THEORETICAL MUSIC

161 BASIC MUSICIANSHIP I

3 s.h.

Theory, with emphasis on basic musical terminology, scales, intervals, rhythms, chord structures, sight-singing, melodic dictation, and keyboard performance of elementary chord patterns. This course is offered every fall semester.

162 BASIC MUSICIANSHIP II

3 s.h.

Continuation of Music 161. Meets four periods a week. Prerequisite: Music 161. This course is offered every spring semester.

- 261 BASIC MUSICIANSHIP III** 3 s.h.
Theory with emphasis on keyboard harmony and formal structures. Prerequisite: Music 162. This course is offered every fall semester.
- 262 BASIC MUSICIANSHIP IV** 3 s.h.
Theory with emphasis on chromatic harmony, modulation, improvisation at the keyboard, and twentieth-century compositional techniques. Prerequisite: Music 261. This course is offered every spring semester.
- 461 INTRODUCTION TO COMPOSITION** 2 s.h.
Composition in small and large forms; traditional and contemporary approaches and media, including computer-assisted music composition. Prerequisite: Music 262. This course is offered every spring semester.
- HISTORY AND LITERATURE OF MUSIC**
- 151 MUSIC APPRECIATION** 3 s.h.
Development of listening ability through analysis of elemental forms and styles of music. Lectures, reports, and listening. No prior knowledge of music is required. This course is offered every fall and spring semester.
- 309 MEDIEVAL AND RENAISSANCE MUSIC** 2 s.h.
The development of music in Western Civilization from the chant of the early church through the polyphonic art of the 16th century. Designated writing-enrichment course for music majors. Prerequisite: Music 162 or permission of the instructor. This course is offered every fall semester.
- 311 BAROQUE AND CLASSIC MUSIC** 2 s.h.
Baroque, Rococo, and Classic periods; the rise of new forms, and stylistic and theoretical analysis of major works. Designated writing-enrichment course for music majors. Prerequisite: Music 162 or permission of the instructor. This course is offered every spring semester.
- 313 ROMANTIC AND TWENTIETH-CENTURY MUSIC** 2 s.h.
Schubert to the contemporary experimental scene with stylistic and theoretical analysis of major works. Prerequisite: Music 162 or permission of the instructor. This course is offered every fall semester.
- 400 SPECIAL STUDIES** 2-3 s.h.
Individual study and research in music literature, history, and methodology. Prerequisite: permission of the department head. This course is offered as needed.
- 499 INDEPENDENT STUDY IN MUSIC** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval by the Dean of Academic Affairs. Credit to be determined.
- CONDUCTING AND ARRANGING**
- 361 CONDUCTING** 2 s.h.
The techniques of conducting and score-reading in vocal and instrumental music. Prerequisite: permission of the instructor. This course is offered every fall semester.
- 483 ADVANCED CONDUCTING** 1 s.h.
Technical problems and practical experience in rehearsing and conducting choral and instrumental groups. Prerequisite: Music 361. This course is offered every spring semester.
- 484 CHORAL AND INSTRUMENTAL ARRANGING** 2 s.h.
Practical experience in choral and instrumental-arranging techniques, including electronic media. Prerequisite: Music 262. This course is offered every spring semester.
- MUSIC EDUCATION**
- 301 STRING TECHNIQUES** 1 s.h.
Methodology of teaching stringed instruments for students seeking teacher licensure. Each student learns to demonstrate characteristic tone quality and elementary technique on at least one stringed instrument. This course is offered as needed.
- 303 WOODWIND TECHNIQUES** 1 s.h.
Methodology of teaching woodwind instruments for students seeking teacher licensure. Each student learns to demonstrate characteristic tone quality and elementary technique on each woodwind instrument. This course is offered as needed.

- 304 BRASSES AND PERCUSSION TECHNIQUES** 1 s.h.
Methodology of teaching brass and percussion instruments for students seeking teacher licensure. Each student learns to demonstrate characteristic tone quality and elementary technique on each brass and percussion instrument. This course is offered as needed.
- 362 MUSIC FUNDAMENTALS FOR CLASSROOM TEACHERS** 3 s.h.
For students seeking teacher licensure in Grades K-6. Includes reading notation, singing, playing instruments, and techniques for teaching music to children. This course is offered every spring semester.
- 409 PIANO PEDAGOGY** 2-3 s.h.
Materials and methods for teaching beginning piano through intermediate and early advanced levels with emphasis on notation, scales, technique, style, and interpretation. Students observe private and group instruction and are supervised in the teaching of beginning piano students. Prerequisite: permission of the instructor. This course is offered as needed.
- EDU 410 MUSIC MATERIALS AND METHODS IN ELEMENTARY AND SECONDARY EDUCATION I** 2 s.h.
See Education 410-418. Materials and methods of teaching music to elementary and secondary students with emphasis on voice development and organization and teaching of choral and instrumental groups. EDU 410 is taken immediately before the student teaching semester. This course is offered as needed.
- EDU 418 MUSIC MATERIALS AND METHODS IN ELEMENTARY AND SECONDARY EDUCATION II** 2 s.h.
See Education 410-418. Materials and methods of teaching music to elementary and secondary students with emphasis on voice development and organization and teaching of choral and instrumental groups. EDU 418 is taken during the student teaching semester. This course is offered as needed.
- APPLIED MUSIC**
- An additional fee is charged for all private music lessons (see under "fees.")
- Emphasis is on acquiring musical concepts and technical proficiency, as well as the thorough study of representative literature.
- Frequent opportunities to perform are provided in recitals, including general student recitals and partial or full formal recitals. Additional performance opportunities are made available through accompanying vocal and instrumental soloists and ensembles.
- One s.h. is granted for successful completion of a course involving one lesson (1/2 hour) and at least five hours of practice each week. Two s.h. are granted for two lessons each week and at least ten hours of practice. Performance majors are granted 3 s.h. of credit for two lessons each week and at least fifteen hours of practice. A jury examination is normally required at the end of each semester.
- A full recital (about sixty minutes) and a half-recital (about thirty minutes) are required of all students pursuing the B.M. in Applied Music (Performance). Candidates for the B.M. in Music Education are required to give at least a half-recital.
- 101-104 ELEMENTARY CLASS PIANO** 1 s.h.
- 105-406 OPERA WORKSHOP** 1 s.h.
Study through rehearsal and performance of operatic literature and other works for the musical stage. Prerequisite: permission of instructor. This course is offered as needed.
- 110-419 PIANO** 1-3 s.h.
- 120-429 ORGAN** 1-3 s.h.
- 130-439 VOICE** 1-3 s.h.
- 165 DICTION FOR SINGERS: ITALIAN AND ENGLISH.** This course is offered every fall semester. 2 s.h.
- 265 DICTION FOR SINGERS: GERMAN AND FRENCH.** This course is offered every spring semester. 2 s.h.
Diction in the four major languages of Western music. Taken in conjunction with applied voice. Required of Voice Performance majors.
- 140-449 STRINGS** 1-3 s.h.
- 153-459 WOODWINDS** 1-3 s.h.
- 180-489 BRASS** 1-3 s.h.
- 170-479 PERCUSSION** 1-3 s.h.

ENSEMBLES

190-491 CHAMBER MUSIC

1 s.h.

Rehearsal and performance of chamber music for various combinations of instruments. Prerequisite: permission of the instructor. This course is offered every fall and spring semester.

192-493 CHORUS

1 s.h.

Rehearsal and performance of choral literature of various periods. Two rehearsals weekly. Students must be enrolled two consecutive semesters to receive academic credit. Exception is made for seniors who are student teaching. Must purchase appropriate performance dress. Prerequisite: permission of the instructor. This course is offered every fall and spring semester.

194-495 ORCHESTRA

1 s.h.

Rehearsal and performance of orchestral literature with the Fayetteville Symphony. Prerequisite: permission of the instructor. This course is offered every fall and spring semester.

196-497 SYMPHONIC BAND

1 s.h.

Rehearsal and performance of band literature with the Cape Fear Regional Band. Prerequisite: permission of the instructor. This course is offered every fall and spring semester.

198-499 STAGE BAND

1 s.h.

Rehearsal and performance of works and arrangements for stage band. Meets twice weekly. Prerequisite: permission of the instructor. This course is offered every fall and spring semester.

MUSIC/MANAGEMENT (See also Fine Arts Management.)

470 ART/MUSIC/THEATRE INTERNSHIP

3 s.h.

120 hours with an approved art, music, or theatre organization, council, or other relevant institution. Supervised jointly by the on-site sponsor and the faculty advisor. This course is offered as needed.

ORIENTATION

See Interdisciplinary Courses.

PHILOSOPHY (DEPARTMENT OF PHILOSOPHY AND RELIGION)

Philosophy meets the needs of students (a) who major in other fields but want a theoretical background for such professions as law, education, business, or the ministry or (b) who want to sample the philosophical discipline in their elective courses.

Core/General Education requirements in Philosophy: B.A. and B.M. only: Philosophy 211, 212, or 411; B.S.: 6 s.h. of any course listed in philosophy

Requirements for the minor: 15 hours—including Philosophy 211 and 212

Requirements for the major (B.A.) in Liberal Arts with a concentration in Philosophy and Religion: 21 s.h., including two courses in religion in addition to the core/general education requirements (Religion 103 and 104) and two courses in philosophy in addition to Philosophy 211

PHILOSOPHY COURSES

211 INTRODUCTION TO PHILOSOPHY

3 s.h.

The principal problems of philosophy with criticism of writings in such areas as ethics, metaphysics, political theory, and epistemology. This course is offered every fall and spring semester.

212 LOGIC

3 s.h.

Examines deductive and inductive reasoning with emphasis on Aristotelian and symbolic logic, quantification theory, scientific method, and common fallacies in the use of language. This course is offered in the spring semester, odd-numbered years.

311 THE HISTORY OF ANCIENT AND MEDIEVAL PHILOSOPHY

3 s.h.

Pre-Socratic Greek thought from Thales to the Atomists, Socrates, Plato, Aristotle, Epicureanism, Stoicism, Plotinus, and medieval European thought with emphasis on Scholasticism. This course is offered in the fall semester, odd-numbered years.

312 THE HISTORY OF MODERN PHILOSOPHY

3 s.h.

Western Philosophy from the Renaissance to Hegel with emphasis on rationalism, empiricism, and idealism. This course is offered in the spring semester, even-numbered years.

330 PHILOSOPHY OF RELIGION

3 s.h.

Philosophical examination of religion; topics include arguments for the existence of God, the nature and reliability of religious experience, the problem of evil, the nature and attributes of God, the meaning of religious language, and life after death. This course is offered in the spring semester, even-numbered years.

350 PHILOSOPHY OF SCIENCE

3 s.h.

A philosophical examination of such topics as scientific explanation; hypothesis formation and confirmation; paradigms, laws, and theories; models and the status of unobservable entities; holism and reductionism; science and values; the nature and scope of scientific progress; the limits of scientific explanation. This course is offered in the spring semester, odd-numbered years.

411 MORAL PHILOSOPHY AND CONTEMPORARY ETHICAL PROBLEMS

3 s.h.

Ethical theory (moral philosophy) with emphasis on the tools of ethical decision-making and application to contemporary issues (e.g., abortion, euthanasia, war, capital punishment, medical ethics). Recommended for all students preparing for the helping professions. This course is offered in the spring semester, even-numbered years.

412 CONTEMPORARY PHILOSOPHICAL THOUGHT

3 s.h.

Contemporary exponents of idealism, pragmatism, existentialism, personalism, process philosophy, and logical empiricism. This course is offered in the fall semester, even-numbered years.

420 BUSINESS ETHICS

3 s.h.

Lectures, readings, and case studies will be used to focus attention on the major problems in the ethics of business and professional life. This course is offered in the spring semester, odd-numbered years.

430 MEDICAL ETHICS

3 s.h.

After a brief consideration of ethical theory, this course will examine selected ethical issues raised by clinical practice, medical theories, and biomedical research and technologies. This course is offered every fall semester.

485 SEMINAR IN PHILOSOPHY

3 s.h.

Significant works, problems, and thinkers in the field of philosophy. Can be repeated for credit. Cross-listed with Religion 485 as applicable. Prerequisite: permission of the department head. This course is offered as needed.

499 INDEPENDENT STUDY IN PHILOSOPHY

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

PHYSICAL EDUCATION (DEPARTMENT OF PHYSICAL EDUCATION)

Dr. Wenda Johnson, Head
Mr. Stephen Atstupenas
Mr. Tom Austin
Mr. Steve Conley
Ms. Jill Craig
Ms. Brenda Hillman

Mr. Ralph Isernia
Mr. Bob McEvoy
Mr. Jim Peeples
Mr. Bob Swank
Mr. Eric Westerfield
Mrs. Jennifer Wuyscik

Mission Statement: The Physical Education program has been designed to provide a comprehensive curriculum to prepare students to become competent professionals in physical education and its related fields.

Type of degree(s) awarded: B.A., B.S.

Writing-Enrichment Course(s): PED 203 and 400

Major in Physical Education: 47 s.h., including PED 203, 205, 211, 212, 213, 216, 217, 218, 309, 310, 313, 400, 404, 405, 406; and BIO 306 and 308. Students seeking teaching licensure must complete 30 s.h. of additional course work, as listed below.

Teacher Licensure (K-12) in Physical Education (Coordinator: Dr. Wenda Johnson): completion of the requirements for the Teacher Education concentration; and Education 142, 242, 250, 251, 320, 342, 350, 406, 407, 413, and 421; Fine Arts 300 and Psychology 300 or Education 300.

To be admitted into Teacher Education, the student must file an application for admission and have a minimum overall G.P.A. of 2.50. Prior to admission students must also successfully complete ENG 101 and 102, HIS 101 and 102, REL 6 s.h., MAT 105, SCI 3 s.h., Fine Arts 3 s.h., and SPC 3 s.h. Passing scores on the Reading, Writing, and Mathematics components of the PRAXIS test are required before students can enter 300- and 400-level courses in Education. Grade placement for Education 142, 242, 342 must be approved by the major advisor and the Coordinator of Student Teaching. Applications for these field experience courses must be filed in the Education Department during the semester prior to enrollment in each field experience course.

Students who earn a major in physical education with teacher education and earn teacher licensure are qualified to teach physical education in grades K-12 in North Carolina and most other states.

Requirements for the Liberal Arts Studies Major with Concentrations in Physical Education and Biology (Pre-Physical Therapy): 70-71 s.h., including PED 203, 205, 217, 313, 385, 400, 404, 406; SMP 219 and 418 or 419; BIO 153, 306, 308, 319, 401, and 3-4 hours of Biology electives; CHE 151, 152; PHY 151, 152; PSY 101, 220, 304.

Requirements for a minor: 18 semester hours beyond PED 201, including PED 203 and 400. A minor does not qualify students for physical education teacher-licensure.

PHYSICAL EDUCATION COURSES

101 CPR/FITNESS

1 s.h.

Required of all students except physical education majors this course involves the investigation of efficiency of human performance through the study of variables related to fitness, diet, and weight control. Students will be exposed to a variety of physical activities that can help improve their personal level of physical fitness. Students will also receive instruction in cardiopulmonary resuscitation and may qualify for American Red Cross CPR certification. Students will be expected to pay a small additional fee. This course is offered every fall and spring semester.

201 PHYSICAL ACTIVITIES

1 s.h.

Required of all students except physical education majors. The courses in the 201 series are oriented toward promoting the concept of physical activity as a way of life. Emphasis is placed upon the role that physical activity should play in today's leisure-oriented societies. Activities such as aerobic dance, badminton, basketball, bowling, dance, golf, tennis, weight-training, and bowling are offered in various combinations during the academic year. Participation in some activities **will** require students to pay additional fees. This course is offered during the fall and spring semesters.

203 FOUNDATIONS OF PHYSICAL EDUCATION

3 s.h.

A basic introduction to physical education dealing with the philosophical, historical, biological, physiological, sociological, and political foundations of physical education. Emphasis is placed on helping the student become a professional physical educator. Designated as a writing-enrichment course for physical education majors. This course is offered every fall semester.

205 PERSONAL AND COMMUNITY HEALTH

2 s.h.

Factors influencing health and the body systems and practices, also programs affecting the development and maintenance of physical and mental well-being. This course is offered every fall semester.

211 SKILLS AND TECHNIQUES I

2 s.h.

Acquisition of performance skills and knowledge of rules and techniques of basketball, volleyball, and soccer. Emphasis is also placed on the cognitive aspects of the sport/activity, including proper sequencing of skill presentations from an instructional viewpoint. Two class periods per week. This course is offered every fall semester.

212 SKILLS AND TECHNIQUES II

2 s.h.

Acquisition of performance skills and knowledge of rules and techniques of tennis, badminton, and tumbling. Emphasis is also placed on the cognitive aspects of the sport/activity, including proper sequencing of skill presentations from an instructional viewpoint. Two class periods per week. This course is offered every spring semester.

213 SKILLS AND TECHNIQUES III

2 s.h.

Acquisition of performance skills and knowledge of rules and techniques of dance, golf, and softball. Emphasis is also placed on the cognitive aspects of the sport/activity, including proper sequencing of skill presentations from an instructional viewpoint. Two class periods per week. This course is offered every fall semester.

- 216 RECREATIONAL ACTIVITIES** 2 s.h.
Acquisition of skills and knowledge of rules/procedures for participation in, and organization of common indoor and outdoor recreational activities. Two class periods per week. This course is offered every spring semester.
- 217 FIRST AID/CPR** 2 s.h.
Introduction and practice in immediate and temporary care of injuries and sudden illness. Students seeking CPR certification will be asked to pay a small additional fee. This course is offered every fall and spring semester.
- 218 CONCEPTS OF FITNESS AND NUTRITION** 3 s.h.
Introduction to basic health and fitness concepts and related topics, including CPR. Attention will be given to the development of individual fitness programs emphasizing such topics as aerobic and anaerobic exercises, nutrition, diet, stress, and assessment methods and procedures. The course is a combination of lecture and laboratory activity. This course is offered every fall and spring semester.
- 220 INTRAMURALS** 2 s.h.
The organization and administration of intramurals and recreation programs. Includes work in the intramural program at Methodist College. This course is offered every spring semester.
- 235 VARSITY SPORT** 1 s.h.
Intercollegiate participation in baseball, basketball, cheerleading, volleyball, tennis, golf, softball, soccer, track/field, and/or football. May be taken only one time for 1 credit hour. May not count toward the physical education major. Must be taken in the semester the sport is in season. Pass/fail credit. Prerequisite: Permission from the department head. This course is offered in the fall and spring semesters.
- BIO 306 HUMAN ANATOMY AND PHYSIOLOGY I** 4 s.h.
Prerequisite: BIO 153 or SCI 142. See BIO 306.
- BIO 308 HUMAN ANATOMY AND PHYSIOLOGY II** 4 s.h.
Prerequisite: BIO 153 or SCI 142. See BIO 308.
- 308 PSYCHOLOGY OF COACHING** 2 s.h.
Psychological and sociological problems of leadership, coaching, motivation in competitive athletics, and organization and administration of coaching. This course is offered every fall semester.
- 309 ELEMENTARY PHYSICAL EDUCATION** 3 s.h.
Motor development, fundamentals of movement education, motor skill development, and lead-up games appropriate for children in an elementary school physical education program. This course is offered every spring semester.
- 310 SCHOOL HEALTH** 3 s.h.
Designed to prepare students to be competent teachers of comprehensive health education topics to school-aged children. Students will learn to plan, implement, and evaluate a comprehensive health education program for children in grades K-12. Prerequisite: PED 205. This course is offered every spring semester.
- 311 HEALTH AND PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL** 3 s.h.
This course familiarizes the student with the health, safety, and physical education needs of elementary school children and the integration of those needs into the elementary school curriculum. It focuses on motor skill development and the development of healthy attitudes and decision-making skills. Designed for elementary education majors only. This course is offered every spring semester.
- 313 STRUCTURAL ANATOMY AND KINESIOLOGY** 3 s.h.
The science of human motion based on anatomic, physiological, and mechanical principles and the application of these principles. This course is offered every spring semester.
- 314 THEORY AND TECHNIQUES OF BASEBALL/SOFTBALL** 1 s.h.
Analysis theory, techniques, and organizational procedures for coaching baseball and softball. This course is offered every spring semester.
- 315 THEORY AND TECHNIQUES OF BASKETBALL** 1 s.h.
Analysis, theory, techniques, and organizational procedures for coaching basketball. This course is offered every spring semester.
- 316 THEORY AND TECHNIQUES OF FOOTBALL** 1 s.h.
Analysis, theory, techniques, and organizational procedures for coaching football. This course is offered every fall semester.

- 317 THEORY AND TECHNIQUES OF SOCCER** 1 s.h.
Analysis, theory, techniques, and organizational procedures for coaching soccer. This course is offered every spring semester.
- 318 THEORY AND TECHNIQUES OF TRACK AND FIELD** 1 s.h.
Analysis, theory, techniques, and organizational procedures for coaching track and field. Course offering to be determined by the need of an acceptable number of students.
- 319 THEORY AND TECHNIQUES OF VOLLEYBALL** 1 s.h.
Analysis, theory, techniques, and organizational procedures for coaching volleyball. This course is offered in the fall semester, odd-numbered years.
- 385 PRACTICUM IN PHYSICAL THERAPY** 1 s.h.
Designed to give students practical "on hands" experience in a physical therapy or related setting. Permission of Physical Education Department Head required prior to registration. This course is offered every fall and spring semester.
- 400 ORGANIZATION AND ADMINISTRATION** 3 s.h.
Philosophical and methodological bases for organizing and administering the physical education, recreation, athletic, and sports-related programs. Designated writing-enrichment course for physical education majors. Prerequisite: PED 203. This course is offered every spring semester.
- 404 PHYSIOLOGY OF EXERCISE** 3 s.h.
Basic metabolic processes occurring at rest and during exercise; dynamics of muscular contraction, circulation, and the relationship of nutrition to physical performance, and effects of age, environment, and gender on physical activity. Prerequisites: Biology 306, 308 and PED 313. This course is offered every fall semester.
- 405 MEASUREMENT AND EVALUATION IN PHYSICAL EDUCATION** 3 s.h.
The development of competencies needed for evaluation in physical education and related programs with emphasis on basic statistics, selection and administration of standardized tests, and test construction. Planning for evaluation of programs and appropriate microcomputer applications. Prerequisite: completion of mathematics core requirement. This course is offered every fall semester.
- 406 ADAPTED PHYSICAL EDUCATION** 3 s.h.
The nature of physical education services, administration and instructional processes for specific disabling conditions, including modification of activities, facilities, equipment, and the development of I.E.P.'s. Prerequisite: PED 203. This course is offered as needed.
- 413 METHODS OF TEACHING PHYSICAL EDUCATION** 3 s.h.
See Education 411-419. Methods of teaching physical education in Grades K-12 with emphasis on the physical development of the student. This course is offered every fall and spring semester as part of the Student Teaching Block.
- 485 SPECIAL TOPICS: PHYSICAL EDUCATION** 1-3 s.h.
Study of special topics of critical, contemporary concern in Physical Education. Prerequisite: permission of the department head. This course is offered every fall and spring semester.
- 499 INDEPENDENT STUDY IN PHYSICAL EDUCATION** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head, before approval of the Dean of Academic Affairs. Credit to be determined.

PHYSICIAN ASSISTANT PROGRAM (DIVISION OF MEDICAL SCIENCES)

Mr. Ernest Ronald Foster, PA-C, Director
Mr. Peter Stanford, PA-C, Assistant Director
Dr. Christopher Aul, M.D., Medical Director (clinical medicine)

Type of Degree awarded: B.S.

No minor is available.

Minimum Requirements for Admission to the Physician Assistant Program:

1—Core Requirements for the Bachelor of Science Degree—Satisfactory completion of all Methodist College core requirements for the bachelor of science degree with a grade no lower than *C*.

2—**Mathematics Core Prerequisite Requirements for the PA Program**—Satisfactory completion of MAT 220 (Applied Statistics) and three additional hours of mathematics at or above the level of MAT 105 (College Algebra). Math courses with a grade lower than C- will not be accepted.

3—**Medical Core Prerequisite Requirements for the PA Program**—Satisfactory completion of the medical core prerequisite courses which include PSY 101 (General Psychology) and PSY 304 (Child and Adolescent Development) or EDU 300 (Human Growth and Development); CHE 151 and 152 (General Chemistry); CHE 321 (Organic Chemistry), CHE 450 (Biochemistry); BIO 153 (General Biology), BIO 307 (Microbiology), BIO 306 (Human Anatomy/Physiology I), BIO 308 (Human Anatomy/Physiology II), and BIO 440 (Cellular Physiology). An overall GPA of 3.2 or better is required for the medical core prerequisite courses. Grades below C- for any course will not be accepted. All medical core prerequisite science courses, (Chemistry and Biology), must have been taken within five calendar years of admission to Methodist College.

4—Achievement of a passing grade on the Anatomy and Physiology Proficiency Examination administered to all students who are requesting transfer credit for Human Anatomy and Physiology. (See "Anatomy and Physiology Proficiency Examination" below).

5—No history of drug abuse or conviction of a felony.

6—No history of dismissal from another Physician Assistant school, medical school or nursing school for academic reasons or disciplinary reasons.

7—Completion of 250 clock hours clinical experience with direct patient contact.

8—A minimum of 15 semester hours of upper level science courses in residence at Methodist College. Transfers are not accepted directly into the physician assistant program. (CLEP, AP, DANTES, ACE, etc. are not acceptable for the mathematics core prerequisites or the medical core prerequisites.

9—Only a limited number of students will be admitted to the Physician Assistant Program. Meeting the minimum requirements does not guarantee admission to the program. Admission is competitive.

10—It is possible for a mature, well-prepared, highly motivated student to complete these prerequisites in two years. Many students will prefer the less intense program that involves completing the prerequisites in three years.

11—A minimum overall GPA of 2.8 or better on all college level work.

Anatomy and Physiology Proficiency Examination: Any student who receives transfer academic credit for human anatomy and physiology from another institution and plans to make application to the Methodist College Physician Assistant Program must pass a written proficiency examination in human anatomy and physiology. The examination may be scheduled through the Science Division. The examination may not be substituted for approved college level instruction in anatomy and physiology. Students who fail to achieve a satisfactory score on the examination will be required to take Human Anatomy and Physiology at Methodist College to satisfy the prerequisites for the program. Students are eligible to take this examination only once. The grade achieved at Methodist College for the human anatomy and physiology courses will be the grade of record.

Selection Process for the Physician Assistant Program: All applicants meeting the minimum requirements will be screened by the application review committee and those determined to be the most qualified candidates will be granted an interview to be conducted at Methodist College in early spring. Criteria used by the review committee include: GPA, science and mathematics grades, amount and quality of health care experience and evidence of ability to handle the demanding curriculum. Criteria used by the interviewers in their evaluations include: extracurricular activities, work experience, amount and quality of health care experience, interest in serving in medically underserved areas, applicant's concept of the role of the assistant to the primary care physician, emotional and intellectual maturity, ability to communicate verbally, specific motivation toward pursuit of a health career, humanistic qualities, family stability and support and evidence of strong study skills. After interviews have been completed, the selection committee will meet to consider the selection for the class. Criteria includes: GPA, science and mathematics grades, extracurricular activities, work experience, references, amount and quality of health care experience, interest in working in medically underserved areas, written communication skills, evidence of study skills necessary to handle the demanding curriculum of the physician assistant program, motivation towards a health care career, residence in medically underserved areas, humanistic qualities, and evaluations from applicant interviews.

Requirements for the major in Physician Assistant:

(Didactic Studies): PHA 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 322, 323, 324, 325, 327, and 328; PHI 430

(Clinical Rotation): PHA 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, and 412

Requirements for Graduation:

1—Satisfactory completion of the appropriate Methodist College general education/core requirements and prerequisites with the minimum grades specified for applicants to the physician assistant program as stated above.

2—Completion of all requirements for the specified professional phase of the program (didactic and clinical rotations) with a minimum GPA of 2.50 and no grades below a C.

3—The professional phase (didactic and clinical rotation years) completed in residency.

4—Good standing in character, conduct and financial obligation to the college and recommended by the faculty for graduation.

5—Has met all other graduation requirements of Methodist College.

Any non-physician assistant major wishing to enroll in a physician assistant course must first obtain permission from the Physician Assistant Program Director.

COURSES IN PHYSICIAN ASSISTANT:

301 PHYSICIAN ASSISTANT ORIENTATION I

1 s.h.

In this course, students will trace the history of medicine and the development of various medical professionals to include physicians, nurses, allied health workers, and the physician assistant. The student will be introduced to the development of medical education in the United States and become familiar with issues challenging the PA profession today. Various topics such as sponsoring and governing professional organizations, state licensing, national accrediting boards and credentialing, North Carolina laws governing physician assistants, and the North Carolina Board of Medical Examiners will be examined. Students will also learn how to gain access to medical literature and resources to include books, computer software, on-line programs and medical periodicals. This course is offered every summer semester.

302 PHYSICIAN ASSISTANT ORIENTATION II

1 s.h.

Continuation of PHA 302. During this course the students will concentrate on medical practice business issues and the legal ramifications of the practice of medicine. Topics to be discussed will include medical economics; management skills and decision making processes involving the small medical practice; dispensing laws; medical insurance; medicare; medicaid; administration and staffing; medical malpractice and the medical chart as a legal document. Other issues will include AAPA and NCPA student organizations and the PA as a life-long learner. This course is offered every fall semester.

303 PHYSICIAN ASSISTANT ORIENTATION III

1 s.h.

Continuation of PHA 302. In this course, students will be introduced to the various roles in which physician assistants practice to include rural health, obstetrics and gynecology, pediatrics, and the military PA. Students will develop personal skills such as how to avoid professional burnout, techniques in dealing with stress, and effective time management. Additional topics to be covered include: learning how to approach cultural diversity in medical practice, procedures for gaining hospital privileges, and current medical issues such as home health care, care of the homeless, and inner city and rural health care. This course is offered every spring semester.

304 CLINICAL MEDICINE I

5 s.h.

This course is designed to provide an understanding of the diagnostic process. Each major body system is presented individually with a review of anatomy and physiology, presentation of etiology, pathophysiology, clinical findings, laboratory findings, diagnostic criteria and current treatment methods of the more common diseases of the human organism. In Clinical I the various systems and topics include introduction to the human organism, skin and appendages, eyes, ears, nose and throat, infectious diseases, oncology, hematology, endocrine and metabolic diseases and disorders. This course is offered every summer semester.

305 CLINICAL MEDICINE II

6 s.h.

Continuation of PHA 304 with concentration in diseases and disorders of the cardiovascular, respiratory, gastrointestinal, genitourinary, and liver/biliary systems. This course is offered every fall semester.

306 CLINICAL MEDICINE III

6 s.h.

Continuation of PHA 305 with concentration in diseases and disorders of the musculoskeletal, neurological, and female and male reproductive systems. Special topics include pediatric and geriatric medicine and special issues in women's health. This course is offered every spring semester.

307 HISTORY AND PHYSICAL EXAMINATION I

3 s.h.

This course is designed to develop the knowledge required to obtain a thorough patient medical history and the skills and techniques needed to perform a complete physical examination. Histories will be obtained on a variety of patients and physical examinations will be performed under the supervision of the clinical staff. PHA 307 is designed to integrate with the various systems being taught in PHA 304 (Clinical Medicine I). This course is offered every summer semester.

308 HISTORY AND PHYSICAL EXAMINATION II

3 s.h.

Continuation of PHA 307 designed to integrate the systems being taught in PHA 305 (Clinical Medicine II). This course is offered every fall semester.

309 HISTORY AND PHYSICAL EXAMINATION III

1 s.h.

Continuation of PHA 308 designed to integrate the systems being taught in PHA 306 (Clinical Medicine III). This course will include special techniques, procedures and topics in pediatric and geriatric evaluations. This course is offered every spring semester.

310 PHARMACOLOGY I

1 s.h.

This course is designed to present the fundamental mechanisms of action of the various classes of drugs, physiology and biochemical foundations of pharmacology, bioactive agents and structure-activity relations, and drug and food interactions. The physiological actions

of drugs on the major organ systems will be covered along with the properties and uses of antibiotics and related therapeutic agents. PHA 310 is designed to integrate pharmacological agents used in the treatment of disease processes and disorders taught in PHA 304 (Clinical Medicine I). This course is offered every summer semester.

311 PHARMACOLOGY II

1 s.h.

Continuation of PHA 310 but integrated to the body systems being taught in PHA 305 (Clinical Medicine II). This course is offered every fall semester.

312 PHARMACOLOGY III

1 s.h.

Continuation of PHA 311 but integrated to the systems being taught in PHA 306 (Clinical Medicine III). This course is offered every spring semester.

313 INTRODUCTION TO LABORATORY MEDICINE I

1 s.h.

This course will introduce the student to the techniques and procedures used in the medical laboratory. Emphasis will be placed on the tests performed by the various departments within the lab (hematology, chemistry, pathology, etc.). Students will become familiar with normal ranges of lab studies and concentrate on the interpretation of abnormal values and causes for such values in selected laboratory procedures. This course is offered every summer semester.

314 LABORATORY MEDICINE II

2 s.h.

Continuation of PHA 313 with special emphasis on lab studies by systems and their interpretation. Specimen collection using universal precautions will be taught in this session. This course is offered every spring semester.

315 EMERGENCY MEDICINE I

2 s.h.

The purpose of this course is to provide an overview of various acute care situations the student might encounter to include life-threatening illnesses and injuries as well as illnesses/injuries which have high mortality or morbidity. The course will be presented as a series of lectures as well as practical exercises in an emergency department. During the course the student will become certified in basic life support. This course is offered every fall semester.

316 EMERGENCY MEDICINE II

2 s.h.

This course is a continuation of PHA 315. During the course, students will complete certification in advanced cardiac life support. This course is offered every spring semester.

317 PREVENTIVE MEDICINE

1 s.h.

This course is designed to familiarize the students with various aspects of preventive care in the primary care setting. A wide range of variables will be discussed to include lifestyles, nutrition, cultural diversity and social-economics factors. Current strategies (tests, evaluations, examinations) used in preventive medicine will be covered by age groups and gender. This course is offered every spring semester.

318 COMMUNITY AND PUBLIC HEALTH

1 s.h.

This course presents ways in which communities organize to meet their health needs. The role, structure and organization of the community or public health system are explored as well as the specialized areas of public health to include immunization clinics, well child clinics, multi-phasic screening, pre-natal care and family planning. Lectures are presented on specific topics relating to public health, and students will have the opportunity to observe and participate in the care of patients in the various clinics at local and area health departments. This course is offered every spring semester.

319 FUNDAMENTALS OF SURGERY

2 s.h.

This course is designed to prepare the student for the clinical rotation in surgery. The student will become familiar with basic surgical skills such as sterile technique, knot tying, suturing and surgical assisting. In addition, students will receive lectures in specific topics relating to the evaluation, treatment and monitoring of the surgical patient both pre-operatively and post-operatively. At the end of this course students will attend surgical rounds and observe operating room procedures and techniques. This course is offered every spring semester.

320 NUTRITION

1 s.h.

This course presents the essentials of nutrition as they relate to the health care professional. The course is divided into two sections, the first covering childhood and health for the adult. The second section will stress nutrition-related problems or diseases requiring special dietary needs. The course is conducted through lectures by nutritionists. Special topics will include hyperlipidemia, diabetes, eating disorders and dietary requirements in other specific disease states as well as special requirements of the aged. This course is offered every summer semester.

- 322 PSYCHOPATHOLOGY** 2 s.h.
The purpose of this course is to establish an understanding of psychotic illness, affective disorders, characterological problems and psychiatric manifestations of occult illnesses. This course will review how environment and interpersonal relations can affect emotional states so the student can apply these to issues of chemical dependency and forensic psychiatric issues. This course is offered every spring semester.
- 323 MEDICAL TERMINOLOGY** 1 s.h.
This course is designed to help the student become familiar with medical terms encountered in the practice of medicine. This course is offered every summer semester.
- 324 CLINICAL SKILLS I** 1 s.h.
This course focuses on the necessary skills one needs to function in a medical setting. These skills include various office procedures such as suturing, sterile technique, injections, obtaining electrocardiogram tracings, using various diagnostic instruments and learning medical procedures used in both the office and hospital settings. This course is offered every summer semester.
- 325 CLINICAL SKILLS II** 1 s.h.
This course is a continuation of PHA 324 but is concentrated in sterile technique, sterile operating fields, surgical assisting, care of surgical patients and various procedures and skills needed by students to function in the operating room during their clinical rotations. It will also emphasize procedures used in the care of surgical problems, to include burns. Students will also study the interpretation of radiographic studies with concentration on the chest x-ray, abdominal series, KUBs and IVPs. This course is offered every fall semester.
- 327 WOMEN'S HEALTH** 1 s.h.
This course is designed to focus specifically on special issues concerning women's health care. The approach to this course is preventive medicine and health maintenance with discussion of current topics in women's health. This course is offered every spring semester.
- 328 GERIATRICS** 1 s.h.
The geriatrics course concentrates on diseases and disorders of older patients with an emphasis on health maintenance and preventive measures. The course is further designed to explore the various psychosocial changes involving this age group and how patients and clinicians deal with these changes and how aging patients differ with certain diseases and disorders from younger patients. This course is offered every fall semester.
- 410 MEDICAL ETHICS** 3 s.h.
This course is an introduction to some of the major issues in contemporary biomedical ethics. Major theories of ethics, moral issues and the character of the health care professional will be explored. Some of the topics to be discussed include: the health professional-patient relationship; issues surrounding the end of life to include definition of death and euthanasia; abortion; new reproductive technologies and genetics; experimentation on human subjects; issues in the allocation of medical resources; and the character of the health care professional. This course is offered every fall semester.
- 401 PRIMARY CARE—INTERNAL MEDICINE** 4 s.h.
Required Clinical Rotation
- 402 PRIMARY CARE—OB-GYN** 4 s.h.
Required Clinical Rotation
- 403 PRIMARY CARE—PUBLIC HEALTH** 4 s.h.
Required Clinical Rotation
- 404 PRIMARY CARE—PEDIATRICS** 4 s.h.
Required Clinical Rotation
- 405 PRIMARY CARE—ACUTE AMBULATORY CARE—EMERGENCY MEDICINE** 4 s.h.
Required Clinical Rotation
- 406 UROLOGY, CARDIOLOGY, NEUROLOGY, GASTROENTEROLOGY, OPHTHALMOLOGY ENT** 4 s.h.
Elective Clinical Rotation
- 407 RADIOLOGY—DERMATOLOGY** 4 s.h.
Required Clinical Rotation

408 ORTHOPEDICS—EMERGENCY MEDICINE

Required Clinical Rotation

4 s.h.

409 SURGERY

Required Clinical Rotation

4 s.h.

410 PRIMARY CARE—RURAL HEALTH

Required Clinical Rotation

4 s.h.

411 PRIMARY CARE—FAMILY MEDICINE

Required Clinical Rotation

4 s.h.

412 PRIMARY CARE

Required Clinical Rotation

4 s.h.

PHYSICS (DEPARTMENT OF CHEMISTRY AND PHYSICAL SCIENCE)

Physics 151 can be combined with Science 142 or Biology 153 toward the core/general education requirements for the Bachelor of Arts degree or with two other Science courses toward the Bachelor of Science degree. It cannot be combined with Science 143 toward these requirements.

151 GENERAL PHYSICS I

4 s.h.

For chemistry, biology, and mathematics majors. Newtonian mechanics, mechanics of solids and fluids, and heat and thermodynamics. Three hours of lecture and three of laboratory each week. Prerequisites: MAT 113 and 114. This course is offered every fall semester.

152 GENERAL PHYSICS II

4 s.h.

A continuation of 151. Includes electricity and magnetism, waves and optics, and modern physics. Three hours of lecture and three hours of laboratory each week. Prerequisite: PHY 151. This course is offered every spring semester.

251 GENERAL PHYSICS I—CALCULUS BASED

4 s.h.

For Chemistry, biology, and mathematics majors. Newtonian mechanics, mechanics of solids and fluids, sound waves and Doppler's Principle, and heat, carnot cycle and thermodynamics. Prerequisites: MAT 231 and 232. Three hours of lecture and three hours of laboratory per week. This course is offered as needed.

252 GENERAL PHYSICS II—CALCULUS BASED

4 s.h.

Magnetism in matter and magnetic fields, alternating and Direct current circuits, capacitors and transformers, and atomic, molecular and nuclear physics, Quantum physics and theory of relativity. Prerequisites: PHY 251. Three hours of lecture and three hours of laboratory per week. This course is offered as needed.

POLITICAL SCIENCE (DEPARTMENT OF HISTORY AND POLITICAL SCIENCE)

Political Science 151 is a prerequisite for all other political science courses.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 30 s.h. in political science at the 200 level or above, including 227, and 460, and three hours of statistics from one of the following: (PSY 250, SOC 220, MAT 220, or ECO 216)

Requirements for the minor: 18 s.h. in political science, 200 level or above.

Requirements for the A.A. concentration: 18 s.h. in political science, 200 level or above.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Political Science: 18 s.h. in political science courses at the 200 level and above

Writing-enrichment course: Political Science 460

International Studies/International Business: Political Science majors who are interested in careers in international business or international affairs can pursue an appropriate interdisciplinary course of study at Methodist College. Freshmen are advised to register for PSC 151, to begin their language sequence (for international studies), and to see their advisor for planning a personalized course of study.

Pre-Law—See the Pre-Law Advisor in the Department of History and Political Science.

No major is particularly recommended for students interested in attending law school. The student must secure a strong, broad educational background that develops the ability to read and comprehend, to speak and write clearly and correctly, and to think precisely and analyze complex factual situations.

In addition to courses in the core curriculum and the major, students interested in law school should have courses in advanced expository writing, logic and ethics, political science, American and English history, Latin or a modern foreign language, accounting, sociology, psychology, and economics. Computer proficiency is essential.

WASHINGTON CENTER INTERNSHIPS AND SYMPOSIA, Washington, D.C.—Qualified Methodist College students can participate in internships and/or symposia in Washington, D.C., earning up to 15 s.h. for a semester's internship and up to 3 s.h. for a symposium. Student interns gain valuable career experience and are exposed to national experts in academic seminars and speakers' series; full-time supervised support services are provided. See the department head.

POLITICAL SCIENCE COURSES:

151 AMERICAN GOVERNMENT

3 s.h.

The origin, structure, and operation of the United States government with emphasis on the roles of the Presidency, Congress, and Supreme Court. This course is offered every fall and spring semester.

201 STATE AND LOCAL GOVERNMENT

3 s.h.

State government and municipalities and their functions. Emphasizes policy areas such as economic development, education, welfare, law enforcement, highways, and public safety. This course is offered in the spring semester, even-numbered years.

227 COMPARATIVE GOVERNMENT

3 s.h.

Examines western democratic systems and political development in Eastern Europe and the Third World. This course is offered every fall semester.

305 DEMOCRATIC PRINCIPLES AND THE DEMOCRATIC STATE

3 s.h.

Traces the development of the principles of democracy from ancient Greece through current times and explores the contribution of democratic procedures to a just state. This course is offered in the fall semester, even-numbered years.

310 LAW AND THE LEGAL SYSTEM

3 s.h.

An examination of the judicial process in the United States today. Emphasis includes the judicial system, civil and criminal procedure, judicial decision making, and administrative law. Cross-listed as CRJ 310. This course is offered every spring semester.

333 PUBLIC ADMINISTRATION

3 s.h.

Administrative structure and functions, including organizational direction, personnel and financial administration, and administrative responsibility. Consideration is given to interaction of politics and management of governmental and non-profit agencies. This course is offered in the fall semester, even-numbered years.

341 CONGRESS AND THE PRESIDENCY

3 s.h.

Structure of the branches and the interaction between Congress, the President, and the bureaucracy. Processes of decision-making through study of critical public, domestic, and foreign policy issues. Influences such as media, public opinion, and interest groups are included. This course is offered in the fall semester, odd-numbered years.

347 AMERICAN FOREIGN POLICY

3 s.h.

The process of making foreign policy with emphasis on institutional roles and national policy objectives. Analysis of current issues and significant past experiences. This course is offered every third semester, starting Fall, 1995.

351 INTERNATIONAL RELATIONS

3 s.h.

International politics, the balance of power, imperialism, diplomacy, international law, and collective security. This course is offered every third semester, starting Spring, 1996.

425 SPECIAL TOPICS SEMINAR

3 s.h.

Reading and research, reports, and discussion of selected topics in political science. Open to sophomore, junior, and senior Political Science majors and to others by permission of the instructor. Topics vary and are announced in advance of each offering. This course is offered as needed.

427 AREA STUDIES

3 s.h.

Examines the background and problems associated with political development in a specified geographic region. Among topics covered are political acculturation, the maintenance of political stability, and nation-building in the context of economic development. This course is offered every third semester, starting Spring, 1996.

430 POLITICAL CAMPAIGN SEMINAR

3 s.h.

Study of the major elements of a political campaign, including campaign strategy, issues, finance, and election law, as well as the influence of media and campaign ethics. This course is offered in the spring semester, even-numbered years.

451 INTERNATIONAL POLITICAL ECONOMY

3 s.h.

Examines the political dynamics of the development and management of the contemporary international economic system. Among the topics covered are the decision-making role of international economic organizations, the political implication of interdependence, and the activities of transnational actors. This course is offered in the This course is offered every third semester, starting, Spring, 1997.

460 SENIOR SEMINAR

3 s.h.

Selected problems of modern government with emphasis on original research. Juniors admitted with the consent of the instructor. Required for all majors. This course is offered every fall semester.

470 INTERNSHIP

1-9 s.h.

An internship in a local or Washington, D.C., public, non-profit, or private agency. Students work directly with agency services, functions, or policy development at a professional level. The department head must grant permission and determine hours of credit before registration for the internship. Available each semester. Arrangements must be made in preceding semester. Campaign internship is offered in fall of presidential election years.

471 AMERICAN CONSTITUTIONAL LAW I

3 s.h.

Leading Supreme Court decisions, including the relations between the executive and legislative branches, federal-state relations, war powers, and regulation of commerce and taxes. This course is offered in the fall semester, odd-numbered years.

472 AMERICAN CONSTITUTIONAL LAW II

3 s.h.

Leading Supreme Court decisions dealing with civil liberties in general and individual rights as related to criminal procedure. This course is offered in the spring semester, even-numbered years.

499 INDEPENDENT STUDY IN POLITICAL SCIENCE

1-3 s.h.

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

PSYCHOLOGY (DEPARTMENT OF PSYCHOLOGY)

Dr. John F. Campbell, Head

Dr. Jacquelyn A. Hansen

Dr. Donald L. Lassiter

Type of degree(s) awarded: B.A., B.S.

The B.S. or B.A. in Psychology prepares recipients for a variety of jobs and careers in private and public human service agencies. One fairly recent study identified over three-hundred different job titles in which the qualifications included a baccalaureate degree in psychology, such as addiction counselor, behavior analyst, biofeedback therapist, counselor, child development worker, human relations director, personnel coordinator, residence counselor, and youth worker. Higher level positions applying psychology, such as for a counseling or clinical psychologist, however, and continued development of a career in psychology generally require at least a master's degree.

Requirements for the major in Psychology: 38 s.h., to include Psychology 101, 250, 355, and 485, and any four courses from the set of Psychology 304, 361, 370, 395, 405, and 431

Requirements for the Counseling/Clinical concentration: 40 s.h., to include Psychology 101, 250, 304, 330, 341, 347, 355, 361, 395 or 431, 405, and 485. Requirements include those for the major.

Requirements for the Human Performance concentration: 40 s.h., to include Psychology 101, 250, 310, 320, 330, 347, 355, 361, 370, 395, and 485. Requirements include those for the major.

Requirements for the minor: 15 s.h., to include Psychology 101

The A.A. concentration in Psychology is not available.

Writing-Enrichment Course: Psychology 355

Majoring in psychology requires completing both PSY 101 and PSY 250 with a grade of C or better, and, as in other majors, completing a major in psychology requires a GPA of 2.0 or better within the major. Completing a concentration in the psychology major requires a GPA of 2.7 or better both within the concentration and overall.

COURSES IN PSYCHOLOGY (Semesters and frequencies of course offerings indicated are tentative.)

101 GENERAL PSYCHOLOGY

3 s.h.

The science of psychology. Substantive topics include the history of psychology, the biology of psychological processes, psychological development, perception, learning, memory, personality, and social psychology. This course is offered every fall and spring semester.

250 APPLIED STATISTICS

3 s.h.

The role and conceptual basis of statistics in psychological research, descriptive statistics, basic principles of probability, sampling distributions, the logic hypothesis testing, and parametric and nonparametric inferential statistics (e.g., confidence intervals, t-tests, analysis of variance, correlation/regression, and chi square). Prerequisites: PSY 101 or SOC 151 and MAT 105 or higher. This course is offered in the spring semester.

301 INTRODUCTION TO GERONTOLOGY

3 s.h.

See Sociology 301.

304 CHILD AND ADOLESCENT DEVELOPMENT

3 s.h.

Physical and psychological changes that usually occur to a person from conception through adolescence. Theories of psychological development emphasized. Prerequisite: PSY 101. Cannot receive credit if credit received for PSY 300 or EDU 300. This course is offered every third semester.

310 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY

3 s.h.

The application of psychology to improve the productivity and satisfaction of members of an organization. Topics include personnel selection, performance appraisal, job analysis, job training, work motivation, job satisfaction, group processes, leadership, and organizational theory and development. Prerequisites: PSY 101 and either ECO 216 or PSY 250. This course is offered every third or fourth semester.

320 HUMAN FACTORS

3 s.h.

The application of psychology to the design and evaluation of person-machine-environment systems. Topics include the human operator as a receiver, processor, and emitter of information; the effects of fatigue and environmental stress; and human factors in accident research. Prerequisites: PSY 101 and PSY 250. This course is offered in the fall semester of even-numbered years.

330 PSYCHOLOGICAL COUNSELING

3 s.h.

Development of basic skills in psychological counseling, attainment of a general understanding of the major theoretical approaches to counseling and a general theory, and acquired integration of the skills and theoretical approaches through application of the general theory. Prerequisite: PSY 101. This course is offered every third semester.

341 ABNORMAL PSYCHOLOGY

3 s.h.

Abnormal behavior and mental processes. Topics include the distinction between normality and abnormality, the classification and diagnosis of psychological disorders, the neurotic and psychotic disorders, and the major therapeutic approaches. Prerequisite: PSY 101. This course is offered every second or third semester.

347 PSYCHOLOGICAL TESTS AND MEASUREMENTS

4 s.h.

Theory of the measurement of behavior and mental processes, and applications of the theory. Included are construction of a psychological test and a survey of available psychological tests, especially tests of cognitive ability, personality, and vocational interest. Prerequisites: PSY 101 and PSY 250. This course is offered every third or fourth semester.

353 HISTORY AND SYSTEMS OF PSYCHOLOGY

3 s.h.

The historical development of psychology, emphasizing the philosophical origins and early schools of psychology (e.g., Structuralism, Functionalism, Behaviorism, and Gestalt Psychology). Prerequisite: PSY 101. This course is offered in the fall semester in even-numbered years.

355 EXPERIMENTAL PSYCHOLOGY

4 s.h.

Scientific research methods used in psychology with an emphasis on the experimental research method. Includes reviewing literature of a psychological research topic, designing and conducting an experiment, and preparing a research report of the experiment using APA style. Designated writing-enrichment course for psychology majors. Prerequisites: PSY 101 and PSY 250. This course is offered every second or third semester.

361 SOCIAL PSYCHOLOGY

3 s.h.

The influence others have on an individual's mental processes and behavior. Topics include the social self, person perception, attitudes, interpersonal attraction, social influence, prosocial behavior, aggression, group dynamics, and applied social psychology. Prerequisite: PSY 101. Cannot receive credit if credit received for SOC 393. This course is offered in the fall semester in even-numbered years.

370 PERCEPTION

3 s.h.

The sensory and cognitive processes utilized to construct a phenomenological reality, emphasizing brightness, color vision, length and form perception, depth perception, and theories developed to explain these phenomena. Prerequisite: PSY 101. This course is offered every third semester.

385 SPECIAL TOPICS IN PSYCHOLOGY

3 s.h.

A topic in psychology not covered in depth in any of the other established courses in psychology. Prerequisite: PSY 101. This course is offered at departmental discretion.

395 MEMORY AND COGNITION

3 s.h.

Theories and data pertaining to cognitive psychology. Attention, imagery, memory structure and organization, rehearsal strategies, concept formation, language, and problem-solving emphasized. Prerequisite: PSY 101. This course is offered every third or fourth semester.

405 THEORIES OF PERSONALITY

3 s.h.

Theories of the behavior and mental processes that characterize an individual. Included are psychoanalytic, humanistic, existential, trait, and behavioral theories. Prerequisite: PSY 101. This course is offered in the spring semester of even-numbered years.

431 PRINCIPLES OF LEARNING

3 s.h.

Theories and supporting data related to animal and human conditioning. Habituation, classical conditioning, operant conditioning, schedules of reinforcement, generalization, and discrimination emphasized. Prerequisite: PSY 101. This course is offered in the fall semester of even-numbered years.

485 RESEARCH SEMINAR

3 s.h.

Each student selects a research problem in psychology, reviews the problem in the literature, forms a causal hypothesis, designs and conducts an experiment to test the hypothesis, analyzes and interprets the data, and reports the experiment in a manuscript prepared APA style. Prerequisites: Psychology 101, 250, and 355 and permission of the instructor. This course is offered every second or third semester.

499 INDEPENDENT STUDY IN PSYCHOLOGY

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined. Prerequisite: PSY 101.

**REAL ESTATE (THE REEVES SCHOOL OF BUSINESS)**

This minor is designed for any student regardless of major. Successful completion of Business 360 enables one to sit for the North Carolina Real Estate Sales licensing examination. Successful completion of Business 332, 360, 410, 414, and 420 enables one to sit for the North Carolina Real Estate Broker examination.

Requirements for the minor in Real Estate: 18 s.h. including BUS 332, 360, 410, 414, 420 and 460.

RELIGION (DEPARTMENT OF PHILOSOPHY AND RELIGION)

Dr. Richard G. Walsh, Head
Dr. Grayson L. Carter
Dr. Michael Potts
Dr. Lloyd Bailey, Sr. (part-time)

Dr. Rama Datta (part-time)
Dr. Connie Feightner (part-time)
Dr. William Pauley (part-time)
Dr. Paul Schneider (part-time)

Type of degree awarded: B.A.

Requirements for the major: A major in Religion requires the completion of 36 s.h. in the department as follows: Religion 201, 202, 351, 405, 406, Philosophy 330 plus 18 elective hours in Religion. Please note: Religion 103 and 104 do not count toward the major.

Requirements for the minor in Religion: 15 s.h., including Religion 351; 6 s.h. from Religion 104, 201, and 202; and 6 s.h. of upper-division courses

The A.A. concentration in Religion is not available.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Philosophy and Religion: 21 s.h., including two courses in religion, in addition to the core/general education requirements (Religion 103 and 104), and two courses in philosophy, in addition to Philosophy 211

Writing-Enrichment Course(s): Religion 302 and 352.

Core/General Education requirements in Religion: 6 s.h., at least 3 of which must deal primarily with the Hebrew-Christian tradition. Most students will fulfill this requirement by taking Religion 103 and 104; however, students may take other courses if all prerequisites are met. In regard to the 3 s.h. dealing primarily with the Hebrew-Christian tradition, the following courses do not apply: Religion 103, 351.

A program in religion is especially helpful to students preparing for seminary or graduate school.

COURSES IN RELIGION

103 INTRODUCTION TO RELIGION

3 s.h.

Religion as a human experience that takes many forms with emphasis on its psychology, history, and sociology. This course is offered every fall semester.

104 INTRODUCTION TO BIBLICAL LITERATURE

3 s.h.

Selected biblical passages studied as literature with emphasis on the imagery, artistry, and total message of important segments of the English Bible. This course is offered every spring semester.

201 SURVEY OF THE OLD TESTAMENT

3 s.h.

Old Testament writings with emphasis on Hebrew history and faith; theologies of covenant, presence, kingship, prophecy, priesthood, and wisdom, and historical and literary criticism. This course is offered every fall semester.

202 SURVEY OF THE NEW TESTAMENT

3 s.h.

New Testament writings with emphasis on the faith of the early Christian community; the social, political, cultural, and religious milieu out of which Christianity arose, and provenance and meaning. This course is offered every spring semester.

301 THE OLD TESTAMENT PROPHETS

3 s.h.

The prophetic tradition in Israel and the lives and messages of Israel's prophets. Prerequisite: Religion 201 or permission of the instructor. This course is offered in the fall semester in odd-numbered years.

302 JESUS AND THE GOSPELS

3 s.h.

The modern quest for the historical Jesus and a detailed study of the Gospel accounts with special attention to the stages of his ministry and to his message. Prerequisite: Religion 202 or permission of the instructor. This course is offered in the fall semester in even-numbered years.

351 RELIGIONS OF THE WORLD

3 s.h.

Tribal and historical religions, Far Eastern religions (Hinduism, Buddhism, Taoism, Confucianism, Shinto, and their derivatives), and Near Eastern religions (Judaism, Christianity, and Islam). This course is offered in the spring semester in odd-numbered years.

- 352 RELIGION IN AMERICA** 3 s.h.
The historical and theological background of religion in America; the roots of various American Protestant groups; contemporary Roman Catholicism and Judaism; and sectarian and cult movements. This course is offered in the fall semester in even-numbered years.
- 403 READING THE BIBLE** 3 s.h.
Exploration of diverse reading strategies (historical, literary and ideological criticism, etc.) in different content areas of the Bible (Prophets, Gospels, etc.) Prerequisite: Religion 201 or 202 or permission of the instructor. This course is offered in the spring semester in odd-numbered years.
- 404 MYTH AND CULTURE** 3 s.h.
An examination of myth and culture through a reading of scholarly literature and myth. See ENG 404. This course is offered in the spring semester in even-numbered years.
- 405 HISTORY OF RELIGIOUS THOUGHT** 3 s.h.
The lives and writings of selected thinkers from the second century through the post-Reformation period. Individual research projects and oral reports by students. This course is offered in the fall semester in odd-numbered years.
- 406 MODERN RELIGIOUS THOUGHT** 3 s.h.
Contemporary thinkers in philosophy and religion, Kant through Bonhoeffer, with emphasis on major theological "schools" or movements. This course is offered in the spring semester in even-numbered years.
- 485 SEMINAR IN RELIGION** 1-3 s.h.
Significant works, problems, and thinkers in the field of religion. Topics vary. Can be repeated for credit. Cross-listed with Philosophy 485 when the topic is applicable. Prerequisite: permission of the instructor. This course is offered as needed.
- 499 INDEPENDENT STUDY IN RELIGION** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

SCIENCE (DEPARTMENTS OF BIOLOGY AND OF CHEMISTRY AND PHYSICAL SCIENCE)

Type of degree(s) awarded: B.A., B.S., A.S.

The science curriculum offers courses (1) for students majoring in Science or Mathematics and (2) for those taking science courses to satisfy graduation requirements. Students should read course descriptions carefully to ascertain the appropriate category and should consult curriculum patterns available from their advisors.

Requirements for the Science major: 32 s.h., including Biology 153 and 1 other 300- or 400-level biology course; Chemistry 151 and 152; Geology 153 and 301; and Physics 151 and 152. While available to any student, this program is designed especially for science teachers in the junior high school. Students will also complete the science concentration for teacher licensure in the intermediate grades (4-9).

Core/General Education requirements: Students meet the science requirements for the Bachelor of Arts with Science 143, Chemistry 151, or Physics 151 and with Science 142 or Biology 153. Students meet the requirements for the Bachelor of Science with the 141, 142, 143 sequence; with an appropriate mixture of 141-143 courses for non-majors and Chemistry 151, Physics 151, or Geology 153 or 301 or Biology 153 courses; or with an introductory course and advanced courses in the same field. Students cannot take two introductory courses in the same area; that is, they will not receive credit toward the requirement for both Science 142 and Biology 153; Chemistry 151 or Physics 151 and Science 143; or Science 141 or Geology 153.

No minor in science is available.

Requirements for the AS Concentration: (See page 33.)

Requirements for the major (B.A.) in Liberal Arts with a concentration in Science: 23-24 s.h., Science 142 or Biology 153; Science 143 or Physics 151 and 152; Chemistry 151 and 152; Science 141 or Geology 153; electives if needed to total 23-24 hours

Writing-Enrichment Course(s): Chemistry 311, 421, 422, 450 or Biology 307, 309, 401, 412, 440 or Geology 301

SCIENCE COURSES FOR NON-MAJORS

141 EARTH SCIENCE

3 s.h.

Major concepts of cosmology, astronomy, geology, meteorology and oceanography. A survey course for non-science majors. Two sixty-minute lectures and two hours of laboratory each week. (Not to be used for Middle Grades Science concentration.) This course is offered every fall, spring, and summer semester.

142 BIOLOGY

3 s.h.

Major concepts of biology, including cellular structure, diversity of form, interrelationships among living organisms, and the importance of other organisms to man. Two sixty-minute lectures and two hours of laboratory each week. This course is offered every fall, spring, and summer semester.

143 PHYSICAL SCIENCE

3 s.h.

Basic topics of physics, chemistry, and astronomy with special emphasis on real world applications. Two sixty-minute lectures and two hours of laboratory each week. *Prerequisite: Mathematics 105. This course is offered every fall, spring, and summer semester.*

307 METHODS OF ELEMENTARY SCIENCE

2 s.h.

Laboratory experience in methods and materials appropriate for the elementary classroom. Construction and utilization of teaching materials, field trips, and related activities emphasized. Four hours of laboratory each week. Does not count toward the science concentration. *Prerequisites: Science 141, 142, and 143 or equivalent science courses. This course is offered as needed.*

330 HISTORY OF SCIENCE

3 s.h.

Surveys the major ideas, methods and scientists that have contributed to the Physical, Chemical, Biological and Geological sciences from ancient to modern times. *Prerequisite: Physics 151, Chemistry 151, or Biology 153. This course is offered as needed.*

EDU 415 SCIENCE TEACHING METHODS FOR THE SECONDARY AND SPECIAL SUBJECT AREAS

Methods, materials, and evaluation procedures for teaching science. See Education 410-419.

3 s.h.

SOCIAL WORK (DEPARTMENT OF SOCIOLOGY, SOCIAL WORK, AND CRIMINAL JUSTICE)

Dr. Joyce Z. White, Head/Program Director

Mr. Henry Berry (part-time)

Mrs. Terri Moore Brown, Field Coordinator

Ms. Karen Boone (part-time)

Dr. John Sill

Ms. Jill Craig (part-time)

Mrs. Susan Iwerks (part-time)

Field Instructors

Mr. Henry Berry

Army Community Services

Mr. Bill Duke

Domestic Violence CARE Center

Mr. Geron Gambill

Contact Crisis Center

Ms. Sharon Malloy

Cumberland Hospital

Mr. Marvin Rouse

Department of Social Services

The Social Work program is a professional track program designed to prepare the student for entry level employment as a generalist practitioner. The program is currently in candidacy status for accreditation with the Council on Social Work Education. Courses for the major should be taken in the recommended sequence. Students must apply for admission to the Social Work Program. It is recommended that application be made in the second semester of the sophomore year. Social Work majors are encouraged to take additional courses in, or to minor in, a related area such as sociology, psychology, criminal justice, or political science. No credit is given for life experience. All courses must be completed.

Type of degree awarded: B.S.W.

Requirements for the major in Social Work: 42 s.h. in Social Work as follows: SWK 231, 235, 300, 302, 315, 332, 370, 420, 424, 432, 470, 474

Requirements for a minor in Social Welfare: SWK 231 and 15 s.h. of other SWK courses. (Please note that SWK 420, 424, 470 and 474 may be taken only by Social Work majors and may not be taken as part of a minor.)

Writing-Enrichment Course: Social Work 370, Prerequisite: ENG 102

Prerequisites courses in the program: SOC 151, PSY 101 and 341, Statistics (SOC 220, PSY 250 or ECO 216), PSC 151

(All should be completed in the freshman and sophomore years except PSY 341, which should be completed by the junior year. Three of these courses can be applied to the completion of the general education/core requirements.) SWK 231 is the prerequisite to all social work courses except SWK 315 and 332.

Requirements for admission to the Social Work Program: Students must be approved by the admissions committee based on the following criteria:

- 1—A grade point average of 2.0 or better on all work completed
- 2—Completion of the general education/core requirements for the B.S. degree before entering the Social Work Program is recommended. Fifty percent of the general education/core requirements must be completed before application to the program can be made.
- 3—Completion of SWK 231 with a grade of C or better
- 4—Completion of a written application to the Social Work Program submitted to the Director of the Social Work Program after the above requirements are met.

Candidates are encouraged to apply for admission to the program in the second semester of their sophomore year.

SOCIAL WORK COURSES

231 INTRODUCTION TO SOCIAL WORK

3 s.h.

Introduction to social problems and social service systems designed to impact upon those problems. Introduction to social work as a profession, its ethics, values, knowledge base, skills base, and fields of practice. This course is a prerequisite to all other social work courses except SWK 315 and 332. This course is offered every fall semester.

235 HUMAN BIOLOGICAL SYSTEMS

3 s.h.

This course is designed to provide an understanding of the human body. The major systems of the body will be covered, and common diseases and disorders for each system will be identified. This course is offered every fall semester.

300 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT I

3 s.h.

Various theoretical perspectives regarding the bio-psycho-social development of the individual and the family as they pass through the life cycle. This is the first of a two-part course and will cover pre-natal through early adolescence, looking especially at maturational crisis. Prerequisites: SWK 231, SOC 151, PSY 101. This course is offered every fall semester.

302 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT II

3 s.h.

Various theoretical perspectives regarding the bio-psycho-social development of the individual and the family as they pass through the life cycle. This is the second of a two-part course and will cover late adolescence through very old age. Prerequisite: SWK 300. This course is offered every spring semester.

304 FAMILY SOCIAL WORK

3 s.h.

Introduction to the family as a social system, patterns of family communication and interaction, and the concept of intervention with the family. This course is offered as needed.

315 HELPING PROCESSES

3 s.h.

An introduction to the giving and taking of help, communication process, the helping relationship, the problem-solving model, and various intervention concepts and theories. This is a prepractice course open to all majors. This course is offered every spring semester.

332 METHODS OF SOCIAL RESEARCH

3 s.h.

The scientific method, research design, including single systems design and program evaluation, data-gathering techniques, and data analysis. The student will develop and conduct an original research project. Prerequisite: PSY 220. Cross-listed as SOC 332. This course is offered every fall semester.

SOC 360 MINORITY RELATIONS

See Sociology 360.

370 POLICY I

3 s.h.

The historical and philosophical development of the social welfare system in the United States, including an introduction to current policies and programs. Prerequisites: SWK 231, PSC 151, and Eng 102. This course is offered every fall semester.

375 CHILD WELFARE

3 s.h.

Policies, programs, and issues relating to the child welfare system are examined, including protective services, out-of-home placements, adoption, day care, and public school programs. This course is offered as needed.

385-395 SPECIAL TOPICS IN SOCIAL WORK

3 s.h.

A subject in social work not covered in depth in the regular curriculum. Topics vary. Can be repeated for credit with a different topic. This course is offered as needed.

420 PRACTICE METHODS I

3 s.h.

Introduction to social work practice methodology, including skills development in interviewing, building relationships, problem assessment and definition, and goal planning. Prerequisite: SWK 231, 313, and admission to the Social Work Program. This course is offered every spring semester.

424 PRACTICE METHODS II

3 s.h.

An introduction to practice methodology including skills in working with individuals, family groups, and communities. Prerequisite: SWK 420. This course is offered every fall semester.

432 POLICY II

3 s.h.

Current social welfare policy of the U.S., approaches to social welfare in other Western nations, and values reflected in policy options are explored and analyzed. The impact of social welfare policy upon social work practice is studied. Prerequisite: SWK 370. This course is offered every spring semester.

470 FIELD PRACTICUM I

6 s.h.

Student placement in a selected and approved social welfare agency for supervised learning experience. Minimum requirement of 200 clock hours in the field agency and participation in a weekly concurrent seminar. Prerequisites: SWK 420, admission to the social work program, admission to field practicum, and senior class standing. Application for this course must be made in the semester prior to taking the practicum. Prerequisite: SWK 300, 302, 332, 370, and PSY 341. Corequisite: SWK 424. This course is offered every fall semester.

474 FIELD PRACTICUM II

6 s.h.

Student placement in a selected and approved social welfare agency for supervised learning experience. Minimum requirement of 200 clock hours in the field agency and participation in a weekly concurrent seminar. Prerequisite: SWK 470. This course is offered every spring semester.

475 FIELD PRACTICUM

12 s.h.

Student placement in a selected and approved social welfare agency for supervised learning experience. Minimum requirement of 400 clock hours in the field agency and participation in a weekly two hour concurrent seminar. Prerequisites: admission to social work program, senior class standing, completion of SWK 231, 300, 302, 315, 332, 370, 420, and PSY 341. Corequisite: SWK 424. Application must be made in the semester prior to taking the practicum. Spring semester, day program only.

499 INDEPENDENT STUDY IN SOCIAL WORK

1-3 s.h.

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

SOCIOLOGY (DEPARTMENT OF SOCIOLOGY, SOCIAL WORK, AND CRIMINAL JUSTICE)

Dr. John Sill

Dr. Akbar Aghjanian (part-time)

Mr. Richard Alligood (part-time)

Mrs. Joy Downing (part-time)

Mr. Fred Herz (part-time)

Dr. Godpower Okereke (part-time)

Mr. Jim Phelan (part-time)

Mr. Bill Renn (part-time)

Mr. Lee Smith (part-time)

Dr. Bob Stone (part-time)

Sociology 151 is a prerequisite for all other sociology courses except 256 and 372.

Sociology 151 and Sociology 256 may be used to meet the Social Science core requirements.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 36 s.h.—SOC 151, SOC 253, and 431; SWK 332; Statistics (SOC 220, PSY 250 or ECO 216); plus 21 additional s.h. in sociology, which may include up to three of the following courses: SWK 315, SWK 375, HIS 350, HIS 385, PSY 310, PSY 341, PSY 361, CRJ 241, CRJ 320, CRJ 330.

Requirements for the minor: 18 s.h. in sociology, including 151 and 253.

Requirements for the A.A. Concentration in Sociology: 18 s.h. in sociology, including 151 and 253.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Sociology: 21 s.h. including Sociology 151, 253, 431; Sociology 220 or Social Work 332; and 9 additional hours of sociology

Writing Enrichment Course: Sociology 431

SOCIOLOGY COURSES

151 PRINCIPLES OF SOCIOLOGY

3 s.h.

The science of human society with emphasis on description and analysis of society, culture, the socialization process, social institutions, and social change. This course is offered every fall and spring semester.

220 APPLIED STATISTICS

3 s.h.

Descriptive and inferential statistics, the logic of probability and hypothesis testing with emphasis on applications in social science research. Statistics covered include measures of central tendency, variability, association and tests of significance. Prerequisite: MAT 105. This course is offered as needed.

253 SOCIAL PROBLEMS

3 s.h.

Social disorganization, personal deviation, and value conflicts and choices as they affect the individual and selected social institutions. This course is offered every spring semester.

256 CULTURAL ANTHROPOLOGY

3 s.h.

A cross-cultural survey and an analysis of social institutions, religion, art, beliefs, values, and political and economic systems in a variety of societies with emphasis on non-industrial societies. This course is offered as needed.

301 INTRODUCTION TO GERONTOLOGY

3 s.h.

Aging, including historical perspectives; demographic trends; psychological and physiological processes of later life; and social role behavior in such areas as retirement, politics, religion, family life, housing, death, and dying. This course is offered as needed.

305 DEATH AND DYING

3 s.h.

Personal and societal reaction to death with emphasis on euthanasia and suicide and the experience of the dying individual in relation to self, family, and care-providing institutions. This course is offered as needed.

309 CRIMINOLOGY

3 s.h.

The nature and types of delinquent and criminal behavior; the nature of the criminal and the crime; social, cultural, and psychological factors involved in illegal behavior; control and prevention; police, courts, probation, and correctional institutions. Cross listed as CRJ 309. This course is offered every fall semester.

310 JUVENILE DELINQUENCY

3 s.h.

The nature and causes of juvenile delinquency, including individual, community, and labeling theories with attention to such social responses as prevention programs, juvenile courts, probation, correctional institutions, and rehabilitation. Prerequisite: SOC 309 or consent of instructor. This course is offered every spring semester.

332 METHODS OF SOCIAL RESEARCH

3 s.h.

See Social Work 332.

360 MINORITY RELATIONS

3 s.h.

Racial, ethnic, religious, and other minority groups, particularly in America with emphasis on current patterns in intergroup relations, dynamics and patterning of prejudice, and discrimination and majority-minority relations. This course is offered as needed.

361 SOCIAL PSYCHOLOGY

3 s.h.

See Psychology 361.

370 SOCIOLOGY OF RELIGION

3 s.h.

The impact and role of religion in society; the development of religious organizations; the processes of conversion and commitment; and the impact of stratification in religion in such areas as social class, race, and sex. This course is offered as needed.

372 MARRIAGE AND THE FAMILY

3 s.h.

Love, sexuality, mate selection, marriage, divorce, and child-rearing in a changing society. This course is offered as needed.

- 380-399 SPECIAL TOPICS IN SOCIOLOGY/ANTHROPOLOGY** 3 s.h.
Courses on fields of special interest. This course is offered as needed.
- 383 GENDER AND SOCIETY** 3 s.h.
A study of the impact of gender on society and the individual. Examines sources of gender identity. Considers effects of gender in such areas as social stratification, politics, work, religion, and the family. Reviews the history and impact of the women's movement. This course is offered as needed.
- 384 GROUP DYNAMICS** 3 s.h.
The sociology of the small group combining group theory and research with the practice of group skills. Various types of groups are studied (primary, task, therapeutic). Topics examined include effects of group size, leadership, communication, cohesiveness, group culture, decision-making and problem solving. This course is offered as needed.
- 386 DRUGS AND SOCIETY** 3 s.h.
Examines the impact of various types of psychoactive drugs on society. Includes recreational and psychotherapeutic drugs available both legally and illegally. The effects of various drugs and the history of governmental regulations of controlled substances are considered as well as current social problems associated with drug use and various attempts to deal with the drug problem. This course is offered as needed.
- 388 MEDICAL SOCIOLOGY** 3 s.h.
A study of the health care system and social factors in health and illness, including the social demography of health, epidemiology, health and illness behavior, health care professions, the hospital as a social system, the sick role, medical ethics, and health care policy. This course is offered as needed.
- 389 DEMOGRAPHY** 3 s.h.
A study of population characteristics and change. Includes a study of the interaction of such factors as birth rates, death rates, migration patterns, urbanization, aging, etc. This course is offered as needed.
- 390 SPORT IN SOCIETY** 3 s.h.
A study of sport as a social institution, including its relationships with such other institutions as education, the economy, and the media. Examines such topics as the functions of sport, sport as a career and as a business, the role of minorities and gender differences in sport, and such ethical issues as cheating, drug use and violence within the world of sports. This course is offered as needed.
- 391 THE UTOPIAN VISION** 3 s.h.
The search for utopia or a perfect society has been conducted through literature as well as experiments in communal living. This course examines such issues as what would be characteristics of the ideal society and whether such a society is possible. Includes an examination of utopian literature as well as the history of several American communal societies past and present. This course is offered as needed.
- 392 HUMAN SEXUALITY** 3 s.h.
A study of historical, biological, cultural, legal and ethical issues relating to human sexuality. Includes such issues as conception, pregnancy, birth control; heterosexual and homosexual patterns of sexual expression; gender roles; sexual dysfunctions and therapy; sexually transmitted diseases; and laws and norms regulating sexual expression. This course is offered as needed.
- 393 SOCIETY AND SELF** 3 s.h.
A study of the interrelationship of the social and cultural environment and individual attitudes and behavior. Topics include symbolic interaction, role theory, conformity, deviance, attitudes and attitude change, attraction, cooperation, aggression, group dynamics, inter-group relations, and collective behavior. A student may not receive credit for both PSY 361 and SOC 393. This course is offered as needed.
- 420 SOCIAL CHANGE** 3 s.h.
The causes and types of social change, strategies of change, and the impact of change on society and the individual with emphasis on change within a variety of social institutions of modern society and on the process of modernization in less developed societies. This course is offered as needed.
- 431 SOCIOLOGICAL THEORY** 3 s.h.
Historical and analytical study of sociological thought with emphasis on the ideas and assumptions of key theorists. Prerequisite: twelve semester hours of sociology and junior standing. Designated writing enrichment course for sociology majors. This course is offered every spring semester.

450 RESEARCH SEMINAR

3 s.h.

Students, working in teams or individually, will conduct a literature review, develop a research proposal, conduct research involving the collection of original data, analyze findings, and present an oral and written report on the research. The written report will be in the form of a journal article. Prerequisites: sociology major, senior standing, SOC 220 or equivalent, SWK 332, and permission of instructor. This course is offered as needed.

499 INDEPENDENT STUDY IN SOCIOLOGY

1-3 s.h.

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Dean of Academic Affairs. Credit to be determined.

SPANISH (DEPARTMENT OF FOREIGN LANGUAGES)

Type of degree(s) awarded: B.A., A.A.

Requirements for the major in Spanish: 24 s.h. of 300/400 level Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the minor in Spanish: 12 s.h. of 300/400 level Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the AA concentration: 18 s.h. of Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Spanish: 18 s.h. of Spanish courses, with 12 of these at the 300/400 level. With advanced placement at the 300 level, a total of 12 s.h. is required, including 301.

Writing-Enrichment Course: Spanish 402

Teacher licensure in Spanish: Students seeking licensure (K-12) to teach Spanish in the public schools are required by the State Department of Public Instruction to complete, or show equivalency to, the program for a major (8 upper-level courses, 300/400 level). Students are also required to fulfill Teacher Education specifications, including Education 416 and LAN 307, as well as all the courses in the Professional Education component. (See the Education Department for requirements for special subject licensure and Mrs. J. Elaine Porter, Coordinator for Spanish licensure.) In addition, K-12 licensure in Spanish requires field experiences at elementary, middle or junior high, and senior high school, and Education 346, as well as demonstrated oral proficiency in Spanish. Requirements for a K-6 Add-on license in Spanish to a K-6 Elementary license: 12 s.h. of 300/400 level Spanish course, including SPA 401, a field experience or practicum in foreign language in the elementary grades, and LAN 307.

SPANISH COURSES**101, 102 ELEMENTARY SPANISH I, II**

4, 4 s.h.

Development of the four language skills: listening, speaking, reading, and writing. Emphasis on oral skills for communicative purposes; the phonetic as well as the phonological features of Spanish are presented and practiced in both courses. Gradual introduction into the linguistic conventions used in the written form of the language. Each course consists of 4 class hours and 1 unsupervised laboratory hour per week. Prerequisite for 102: Spanish 101 or a satisfactory score on the placement test. This course is offered every fall and spring semester.

201, 202 INTERMEDIATE SPANISH I, II

3, 3 s.h.

Review and expansion of the four language skills: listening, speaking, reading, and writing. Primary emphasis on oral skills for communicative purposes as in the 100 level. Additional development of reading comprehension and expository writing skills. A functional approach to language usage aimed at reinforcing the students' linguistic competence and performance. Prerequisite for 201: Spanish 102 or a satisfactory score on the placement test. Prerequisite for 202: Spanish 201 or a placement test score that indicates preparation for the 202 level. This course is offered every fall and spring semester in sequence only.

251 BUILDING ORAL PROFICIENCY IN SPANISH

2 s.h.

Structured conversation emphasizing practical classroom vocabulary and situations. Recommended for teachers who want to conduct their classes in the target language and who must meet American Council for Teaching Foreign Languages (ACTFL) oral proficiency standards for licensure. Meets three hours per week. Prerequisite: Two years of college-level Spanish or the equivalent or permission of the instructor. This course is offered as needed.

- 301 SPANISH CONVERSATION AND GRAMMAR** 3 s.h.
Accurate language use (form) and language usage (meaning) for communicative purposes. Syntax, phonetics, comprehension drills, grammatical structures, and structured conversation. Fall. Prerequisite: Spanish 202 or demonstration of oral proficiency. This course is offered as needed.
- 302 CIVILIZATION AND CULTURE OF SPAIN** 3 s.h.
The history, geography, arts, literature, and current political structure of Spain through readings in Spanish. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate years.
- 303 SURVEY OF SPANISH LITERATURE I** 3 s.h.
Spanish literature through the Golden Age (prose and poetry of the Middle Ages and the Renaissance, the mystics, the creation of the national theatre, the drama from Lope de Vega to Calderón, Cervantes and the modern novel, the Baroque, Quevedo, and Gongora). Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate fall semesters.
- 304 SURVEY OF SPANISH LITERATURE II** 3 s.h.
Spanish literature from the 18th century to the present: Neoclassicism, Romanticism, Realism, and the literary trends of the 20th century. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate spring semesters.
- 306 BUSINESS SPANISH** 3 s.h.
Commercial Spanish vocabulary for business skills, such as letter writing, making reservations, billing, ordering, using the metric system, and working with various departments of a business in the Spanish language. Prerequisite: Spanish 301 or permission of the instructor. This course is offered as needed.
- 320 SPANISH-AMERICAN CIVILIZATION AND CULTURE** 3 s.h.
The history and geography of Spanish America. The blend of Hispanic heritage and native civilizations in colonial times. Arts, literature, and current issues in different countries. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate years.
- 401 ADVANCED SPANISH GRAMMAR** 3 s.h.
An introduction to linguistics: brief diachronic study of the Spanish language; dialectal and sociolectal differences in present-day Spanish. Review of different approaches to grammar from Nebrija to the present. Emphasis on transformational grammar to describe and explain the phonological, morphological, and syntactical features of the language system. Required of students for licensure K-6 and K-12. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate years.
- 402 SPANISH COMPOSITION AND TRANSLATION** 3 s.h.
Writing clear and grammatical expository prose and translating accurately from Spanish into English and English into Spanish. For students preparing to teach Spanish and for bilingual education. Prerequisite: Spanish 401 or demonstration of knowledge of Spanish grammar. Designated writing-enrichment course for Spanish majors. This course is offered as needed.
- 420 SURVEY OF SPANISH-AMERICAN LITERATURE I** 3 s.h.
Spanish-American literature from the colonial period to the beginning of the 19th century. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate years.
- 421 SURVEY OF SPANISH-AMERICAN LITERATURE II** 3 s.h.
Major writers and styles of Spanish-American literature, 19th-20th centuries. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. This course is offered alternate years.
- 451 SPANISH LITERATURE: CERVANTES** 3 s.h.
The life, thought, and works of Cervantes, with emphasis on Don Quixote. Conducted in Spanish. Prerequisite: Spanish 303 or permission of the instructor. This course is offered as needed.
- 485 SPECIAL STUDIES IN SPANISH** 1-3 s.h.
In-depth study of a specific subject in Spanish literature or linguistics determined by the department. Credit to be determined. Prerequisite: permission of the department head. This course is offered as needed.
- 499 INDEPENDENT STUDY IN SPANISH** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

SPEECH COMMUNICATION (DEPARTMENT OF THEATRE AND SPEECH)

Mr. John E. Humphreys

Mrs. Carol Leeds (part-time)

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the Major in Speech: 33 s.h.—core of: COM 280, 312, SPC 350, 354, 360, 370, SOC 384 and 12 s.h. selected from: SPC 160, 201, 256, 270, 301, 302, 401, 402, 480, 485, 499, THE 365 and SWK 315

Requirements for the Minor in Speech: 21 s.h.—COM 280, 312, SPC 350, 354, 360, 370, and SOC 384

Requirements for the AA Concentration: Same as minor.

Requirements for Liberal Arts Studies: COM 280, 312, SPC 350, 354, 360, 370, and SOC 384

Writing-Enrichment Course: SPC 360

Major and/or minor program participants should take SPC 151 to fulfill their general studies requirement.

100 AMERICAN STANDARD SPEECH 3 s.h.
Improving speech in social and business situations with emphasis on adapting speech, selecting models, practicing diction, and pronunciation. Recommended for English as a Second Language and special needs students. This course is offered every spring semester.

151 SPEECH COMMUNICATION 3 s.h.
Practicing and improving the skills for orally communicating messages and for critically and analytically listening for messages. This course is offered every fall and spring semester.

160 VOICE AND DICTION 3 s.h.
This class is recommended for students who plan to pursue a career involving them in direct contact with the public. It is designed to enhance technical application of; vocal quality, enunciation and diction for both public speaking, media speaking, and acting. Designed to polish vocal skills. This course is offered every fall and spring semester.

201 INTRODUCTION TO VARSITY DEBATE 2 s.h.
Instruction in techniques of policy debate, including building an affirmative case, refutation, and cross-examination. Participation in research and practice debates on the annual American Debate Association debate topic. Competition for opportunity to compete in intercollegiate debate tournaments. Required of participants in the Methodist College varsity debate team but open to others. Prerequisite: one speech course at the high school or college level. This course is offered every fall semester.

256 PERFORMANCE STUDIES 3 s.h.
Varying types of literature prepared for solo performance, readers' theatre, and chamber theatre. Recommended for students experienced in public speaking and having a special interest in literary interpretation. This course is offered every spring semester.

270 PARLIAMENTARY PROCEDURE 1 s.h.
Training in leadership of formal organizations with emphasis on Roberts' Rules of Order and on administering an organization. This course is offered in the fall semester, even-numbered years.

271 ASSERTIVE COMMUNICATION 3 s.h.
Assertive communication in social, business, and professional settings. Students learn to communicate their own feelings and ideas as they defend their own rights without violating those of others. This course is offered as needed.

301, 302, 401, 402 VARSITY DEBATE 1 s.h. each
Participation in varsity debate team including class sessions, research, practice debates, and intercollegiate tournaments under supervision of the debate coach. Will not fulfill any speech requirement. Prerequisites: completion of SPC 201 and/or permission of instructor. This course is offered every fall and spring semester.

350 ARGUMENTATION AND ADVOCACY 3 s.h.
This course is designed to improve research, analytical, organizational, conceptual, and presentational skills involved in the process of argumentation and advocacy. Prerequisites are the completion of Speech Core Requirement or permission of instructor. This course is offered every fall semester.

354 BUSINESS AND PROFESSIONAL SPEAKING

3 s.h.

This course is designed to improve recognition, adaptation and performance in the modern business/professional environment, with emphasis on cultural and context specific speaking elements. Prerequisites are the completion of the speech core requirement and/or permission of instructor. This course is offered as needed.

360 INTERCULTURAL COMMUNICATION

3 s.h.

This course is designed to improve the student's understanding of and adaptation to the unique communication attributes of a variety of cultural and subcultural groups in the United States. Prerequisites are the completion of Speech Core Requirement or permission of the instructor. This course is offered as needed.

370 PERSUASION IN WESTERN CULTURE

3 s.h.

A study of attitude modification and formation, source credibility, persuasive strategies, ethics, and audience analysis as they relate to debate, discussion, and tournament competitions. Prerequisite: 3 hours of speech above Speech 100. This course is offered in the spring semester, even-numbered years.

380 FORENSICS I

1 s.h.

Students participate in or supervise a campus-wide forensics activity. Prerequisite: Permission of the instructor. Pass/fail. This course is offered every fall and spring semester.

480 FORENSICS II

1 s.h.

Students participate in or supervise a campus-wide forensics activity. Prerequisite: Speech 380. Pass/fail. This course is offered every fall and spring semester.

485 SEMINAR IN SPEECH COMMUNICATION

3 s.h.

Special topics of historical and contemporary importance in the field of speech communication will be selected for in-depth analysis. Can be repeated for credit. Prerequisites: permission of the instructor. This course is offered as needed.

499 INDEPENDENT STUDY IN SPEECH COMMUNICATION

TBA

An opportunity for a well qualified, upper-level student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the Department Head before approval by the Vice President for Academic Affairs. Credit to be determined.

SPORTS MANAGEMENT (DEPARTMENT OF PHYSICAL EDUCATION)

Students who choose a major in sports management are qualified for entry level management positions in sports-related businesses such as sporting goods stores and health clubs.

Type of degree(s) awarded: B.A., B.S.

Writing-Enrichment Course(s): PED 203 and 400

Major in Sports Management: 46 s.h., including PED 203, 216, 217, 218, 308, 400; SMA 380, 490; 6 s.h. from BIO 306, PED 220, 313, 404 and SMP 219; also ACC 251 and 252, BUS 341 and 351, and ECO 261 and 262.

Requirements for a minor: 18 semester hours beyond PED 201, including PED 203 and 400. A minor does not qualify students for physical education teacher-licensure.

SPORTS MANAGEMENT COURSES**380 SPORTS MANAGEMENT OBSERVATIONS**

1 s.h.

Designed to give students an opportunity to observe actual operations of sports management related businesses prior to engaging in a more lengthy internship experience. Permission of Physical Education Department Head required prior to registration. Students will be supervised by a Physical Education Department faculty member. This course is offered during the fall and spring semester.

490 SPORTS MANAGEMENT INTERNSHIP

6 s.h.

The internship is designed to give the student practical experience in his/her chosen area of study. This course is open only to students who have completed all other requirements for the sports management concentration within the physical education major. Students must contact the Head of the Physical Education Department by midterm of the semester prior to the Sports Management Internship semester to gain permission to enroll in this course. Students will be supervised by a Physical Education Department faculty member. This course is offered during the fall and spring semester.

SPORTS MEDICINE (DEPARTMENT OF PHYSICAL EDUCATION)

Students who choose a major in sports medicine and earn NATA certification usually work with athletes in school-based settings or in sports medicine clinics.

Type of degree(s) awarded: B.A., B.S.

Writing-Enrichment Course(s): PED 203 and 400

Major in Sports Medicine: 45 s.h., including PED 203, 205, 217, 218, 313, 400, 404, 405, 406; SMP 219, 418, 419, 480; BIO 306 and 308. Students are strongly encouraged to take additional course work from the following: PSY 101, 220, 304, 341, CHE 151, 152, PHY 151, 152. Students seeking certification by the National Athletic Trainers Association (NATA) must also earn 1500 clinic hours working under the direct supervision of an NATA certified Athletic Trainer in order to be qualified to sit for the certification exam administered by the NATA.

Sports Medicine Program Admissions Criteria and Procedures: The Methodist College Sports Medicine Program promotes the education of future athletic trainers and the development and improvement of the athletic training/sports medicine profession. This Program is designed to be a limited enrollment program. Prior to formal acceptance into the Sports Medicine Program (SMP), students entering Methodist College under the 1996-97 catalogue and seeking admission to the SMP will be considered Pre-Sports Medicine (PSM) majors. Only after students have been formally admitted to the SMP, will they be considered Sports Medicine Program (SMP) majors. Admission to the SMP is on a competitive and space available basis. The steps necessary to apply for admission into the Methodist College Sports Medicine Program (SMP) are described in the following paragraphs.

Formal application for admission into the Sports Medicine Program must be made during the spring semester of a student's sophomore year. Students must have completed a minimum of 36 credit hours. Each applicant must also undergo a thorough physical exam, including bloodwork, and be medically cleared by a physician. All application materials and a copy of the completed physical exam must be submitted to the Sports Medicine Program Director six weeks prior to the last day of classes of the spring semester. At the beginning of each spring semester, the exact meeting location, day, and time for an introductory group meeting and the exact due date for application materials will be posted in the Athletic Training Room.

Students who have completed the necessary paperwork by the announced due date and are deemed by the SMP Admissions Committee to be viable candidates in the competitive Methodist College Sports Medicine Program will be invited to participate in an admissions interview.

Applicants will be notified in writing by the Program Director as to whether they have been selected for an interview or have been removed from the application process. The interviews will take place before the end of the spring semester and each interview will last approximately thirty minutes. All interviews will be conducted by the Methodist College Sports Medicine Program Admission Committee. The Admissions Committee will be made up of the Sports Medicine Program Director, the Clinical Director, and the Assistant Athletic Trainer(s). The Head of the Physical Education Department will serve as an ex-officio member of the SMP Admissions Committee.

Once all interviews are completed the Admissions Committee will meet to make final decisions regarding students' admittance, non-admittance, or alternate status. Students will be notified in writing by July 1 of their status in relation to the Methodist College Sports Medicine Program. As soon as students are notified in writing of their admittance, they have two weeks from the postmarked date of the notification letter to contact the Program Director and confirm their admittance. If a student withdraws his or her application or fails to contact the Program Director within this time period, the student's admittance will be revoked. When students are notified in writing that they have been placed on alternate status, this indicates that if a student who has been admitted either withdraws his or her admittance or fails to contact the Program Director within the established time frame, the first student on the alternate status list will then be offered admittance. The students on the alternate status list will be placed in numerical order in relation to their potential admittance order. When students have been notified in writing of their non-admittance, they may contact the Program Director to discuss the reason(s) for their non-admittance.

All students applying for admission into the Sports Medicine Program must be full-time students at Methodist College. Minimum application requirements for Admission into the Methodist College Sports Medicine Program include successful completion of:

- 1—BIO 153, BIO 306, PED 203, PED 205, PED 217, and SMP 219, with a C (not a C-) or better in each course*;
- 2—BIO 153, BIO 306, PED 203, PED 205, PED 217, and SMP 219, with a minimum 2.5 average*;
- 3—A minimum overall GPA of 2.5* (must be maintained);
- 4—Each freshman competency with a 75 percent or better*;
- 5—A thorough physical exam, including bloodwork, performed by a physician clearing the student medically;
- 6—An Application Form;
- 7—A one page essay expressing the student's desire for admission into the Methodist College Sports Medicine Program, the student's philosophy regarding sports medicine/athletic training, and the student's personal and professional goals.
- 8—Two written recommendations from Faculty/Staff members at Methodist College, any other institution or organization, or a former employer(s). Students may not request recommendation(s) for this process from any member of the Methodist College Sports Medicine Program Admission Committee.

All transfer students must be enrolled at Methodist College for a minimum of one year, two semesters (including spring semester), prior to applying for admission to the Methodist College Sports Medicine Program. If a student transfers to Methodist College in the spring, the student would be eligible to apply for admission during the subsequent spring semester. If accepted the student must then spend a minimum of two years in the Program and must follow all of the guidelines pertaining to the Program. Acceptance or non-acceptance of transfer courses to Methodist College in place of BIO 153, BIO 306, BIO 308, PED 203, and PED 217 will be at the discretion of the Methodist College Registrar and/or the appropriate Department Head(s).

Ordinarily, all Sports Medicine courses (SMP 219, 418, 419, and 480) must be taken at Methodist College. Students wishing to transfer credit for any of these courses taken at another college or university must successfully pass a written competency test developed by the Methodist College Sports Medicine Program staff for each course. Students who fail to make a passing score on a competency test must take the accompanying course at Methodist College. Re-takes of competency exams are not permitted. A successfully completed competency exam alone may not be substituted for formal, college level instruction in Sports Medicine courses.

During the first year, Pre-Sports Medicine students will be required to take instruction on a series of basic athletic training skills known as Freshman Competencies. Student performances on each Freshman Competency must be evaluated by the Clinical Director. In addition, students must pass each competency with a minimum score of seventy-five percent before application for admission into the Program may be completed.

Students entering the Sports Medicine Program will incur additional expenses related to physical exams, immunizations, and professional equipment and supplies.

Requirements for a minor: 18 semester hours beyond PED 201, including PED 203 and 400. A minor does not qualify students for physical education teacher-licensure.

SPORTS MEDICINE COURSES

219 BASIC ATHLETIC TRAINING

3 s.h.

Introduction to the field of athletic training. The history of athletic training, immediate injury care, taping techniques, and athletic training administrative procedures are discussed. This course also includes the study of nutrition as it pertains to fundamental requirements, demands of exercise, and health implications. This course is offered every fall semester.

418 ADVANCED ATHLETIC TRAINING I

3 s.h.

Study of the recognition, evaluation, treatment, and prevention of injury to the spine, hip, knee, ankle, and foot. Prerequisites: SMP 219, PED 313. This course is offered every fall semester.

419 ADVANCED ATHLETIC TRAINING II

3 s.h.

Study of the recognition, evaluation, treatment, and prevention of injury to the head, face, neck, shoulder, elbow, wrist, hand, chest, and abdomen. Prerequisites: SMP 219, PED 313. This course is offered every spring semester.

480 MODALITIES/REHABILITATION

3 s.h.

Study of the theory and application of treatment modalities in the athletic training profession. Study of design and implementation of rehabilitation programs for specific sports injuries. Prerequisites: SMP 219, 418, 419. This course is offered every spring semester.

THEATRE (DEPARTMENT OF THEATRE AND SPEECH)

Dr. Paul F. Wilson, Head
Mr. Edward R. Cohn

Mr. Matthew Bulluck (part-time)
Ms. Phoebe Hall (part-time)

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the Major in Theatre: 47 s.h.—Theatre 162, 163, 300, 361, 362, 365, 367, 368, 369, 370, 467, 490, and COM 366, ENG 326, 374 and 407.

Requirements for the Minor in Theatre: 21 s.h.—Theatre 162 or 163, 300, 365, 467, 485, and 490

Requirements for the AA Concentration: Same as minor.

Requirements for the major (B.A.) in Liberal Arts: Three Liberal Arts concentrations are offered in theatre:

Theatre-Musical concentration—23 s.h., Music 151, six hours of applied and/or ensemble music, Theatre 163, 242, 365, 367, 467, and 490

Theatre-Religious concentration—23 s.h., including Religion 201 and 202; Religion 301 or 302; and Theatre 163, 365, 367, 467, and 490

Theatre/Fine Arts Management concentration—Theatre 162, 163, 300, 365, 367, 370, 467, 470, 490 and COM 366

Writing-Enrichment Course: Theatre 485

Requirements for Theatre Arts/Fine Arts Management: See Fine Arts Management.

THEATRE COURSES

- 150, 250, 350, 450 STAGE PERFORMANCE LAB** 1 s.h. each
Improvisation and such other acting tools as dialects, scene study, pantomime, character analysis, clowning, speech for the actor, period styles of acting, and other acting tools will be polished. May be taken eight times. This course is offered every fall and spring semester.
- 160, 260, 360, 460 APPLIED THEATRE** 1 s.h.
A minimum of thirty hours of work on co-curricular theatrical productions, either on-stage or back-stage. This course is offered in the fall and spring semester.
- 162 THEATRE APPRECIATION** 3 s.h.
Develops an appreciation of theatre for audiences with emphasis on theatre crafts, styles, and modes. Students must attend three theatrical productions. This course is offered in the fall and spring semester.
- 163 PLAY PRODUCTION** 3 s.h.
A practical course devoted to the crafts of theatre production with emphasis on costuming, lighting, make-up, properties, scenery, and sound effects. This course is offered in the fall and spring semester.
- 300 THEATRICAL BACKGROUNDS** 3 s.h.
The development of plays and theatres in historical movements. Prerequisite: Theatre 162. This course is offered every spring semester, odd-numbered years.
- 340 CREATIVE DRAMATICS AND MOVEMENT** 3 s.h.
The exploration of individual expression through improvisation, role-playing, dramatization, dance, and pantomime. One-third of the class time is spent in a real classroom. This course is offered every fall and spring semester.
- 361 COSTUMING LABORATORY** 2 s.h.
A laboratory course devoting equal time to theories and work on costumes for current productions. Prerequisite: Theatre 163 or permission of instructor. This course is offered in the spring semester, odd-numbered years.
- 362 MAKE-UP LABORATORY** 2 s.h.
A laboratory course devoting equal time to theories and work on make-up for current productions. Prerequisite: Theatre 163 or permission of instructor. This course is offered in the spring semester, even-numbered years.
- 363 PUPPETRY** 2 s.h.
Puppetry preparation and performance with emphasis on writing the script, designing the productions, and performing the show. This course is offered as needed.
- 364 CINEMA APPRECIATION** 3 s.h.
The art of film making. Students view films to learn film-making techniques. Cross-listed as Communications 364.
- 365 ACTING** 3 s.h.
Acting crafts with emphasis on performance. Prerequisite: Speech 160 and Theatre 162 or 163. This course is offered in the spring semester, even-numbered years.
- 366 ADVANCED ACTING** 3 s.h.
Advanced acting with an emphasis on acting styles. Prerequisite: Theatre 365. This course is offered in the spring semester, even-numbered years.
- 367 FINE ARTS/MANAGEMENT** 3 s.h.
Arts/management, public relations, and program/exhibition supervision; management principles from the classroom applied in a laboratory setting. This course is offered in the fall semester, odd-numbered years.

368 SCENE DESIGN LABORATORY

2 s.h.

A laboratory course devoting equal time to studying scene design theories and their practical applications. Prerequisite: Theatre 163 or permission of instructor. This course is offered in the fall semester, odd-numbered years.

369 LIGHTING DESIGN LABORATORY

2 s.h.

A laboratory course devoting equal time to theories and work on lighting for current productions. Prerequisite: Theatre 163 or permission of instructor. This course is offered in the fall semester, even-numbered years.

370 STAGE MANAGEMENT LABORATORY

2 s.h.

Study of the production process of stage management for theatrical enterprises and managing current productions. Prerequisite: Theatre 163 or permission of instructor. This course is offered in the spring semester, odd-numbered years.

467 PLAY DIRECTION

3 s.h.

The craft and art of play direction. Students direct one-act plays. Prerequisite: Theatre 162 or 163. This course is offered in the spring semester, odd-numbered years.

468 ADVANCED PLAY DIRECTION

3 s.h.

An emphasis on directing styles and creating the fully mounted production. Prerequisite: Theatre 467. This course is offered in the spring semester, odd-numbered years.

469 THEATRE WORKSHOP

1-3 s.h. or RC [renewal] credits

Study of and laboratory experience in Methodist College theatre productions. Major or permission of instructor. This course is offered every fall and spring semester.

470 THEATRE/MANAGEMENT INTERNSHIP

3 s.h.

120 hours in arts council or performing theatre companies. A final oral report on the experience. Prerequisite: Theatre 367. This course is offered as needed.

485 SPECIAL STUDY IN THEATRE

1-3 s.h.

An exploration of the student's special interest in theatre, either academic or production-oriented. Prerequisite: Permission of the department head. Writing-enrichment course. This course is offered every fall and spring semester.

490 SPECIAL PRODUCTION IN THEATRE

3 s.h.

A cumulative student production with written pre-production plans, a public performance, and a post-production evaluation. Prerequisite: Permission of the instructor. This course is offered as needed.

499 INDEPENDENT STUDY IN THEATRE

TBA

An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

VISUAL ARTS/MANAGEMENT**470 ARTS/MANAGEMENT INTERNSHIP**

3 s.h.

At least 120 hours in a gallery, museum, community arts center, musical group, performing arts theatre, or arts council. All activities are supervised jointly by an on-site sponsor and a faculty member. Students are required to prepare a report on management concepts or problem resolutions. This course is offered as needed.

WOMEN'S STUDIES

Type of degree awarded: none

Requirements for the minor in Women's Studies: 18 s.h. including WST 200, ENG 342, and HIS 385; plus 9 s.h. from the following courses: WST 202 or 485, and SOC 372, 383, or 392

Requirements for the major and A.A. Concentration: not available

WOMEN'S STUDIES COURSES

200 INTRODUCTION TO WOMEN'S STUDIES

3 s.h.

Introduction to the impact of gender, the role of values, institutions, and socialization processes in the lives of women in our own and other cultures; contributions of various disciplines to the study of women; critical approaches and tools for doing research related to women's experience. This course is offered as needed.

202 INTERNSHIP

1-3 s.h.

To be performed at the Women's Center or elsewhere, as approved by the director. This course is offered as needed.

ENG 342 FEMINIST THEORY AND WOMEN IN LITERATURE

3 s.h.

See English 342.

SOC 372 MARRIAGE AND THE FAMILY

3 s.h.

See Sociology 372.

SOC 383 GENDER AND SOCIETY

3 s.h.

See Sociology 383.

HIS 385 WOMEN'S HISTORY

3 s.h.

The study of the women's movement, including such issues as women in the anti-slavery movement, women and work, women and higher education, the suffrage movement, the settlement house movement, and contemporary feminism. See History 385. This course is offered as needed.

SOC 392 HUMAN SEXUALITY

3 s.h.

See Sociology 392.

485 SPECIAL TOPICS

3 s.h.

Topics will vary, focusing on interdisciplinary work arising from feminist scholarship. Permission of the director.

WRITING (DEPARTMENT OF ENGLISH, COMMUNICATIONS/MASS MEDIA, AND WRITING)

Type of degree awarded: B.A., A.A.

Requirements for the major in Writing: 18 s.h. of English at the 200 level or above, including 322 and 323 and excluding 207, 260, 361, and 362, with English 374 strongly recommended; plus six of the other writing courses listed below (e.g. 251-52, 253-54, 320, 324, 325, 326, 327)

Requirements for the minor in Writing: 9 s.h. of English at the 200 level or above, excluding 207, 260, 361, and 362; plus three of the other writing courses listed below

Requirements for the A.A. Concentration: 9 s.h. of English at the 200 level or above, excluding 207, 260, 361, and 362; plus three of the other writing courses listed below

Requirements for the major (B.A.) in Liberal Arts with a concentration in Writing: 9 s.h. of English at the 200 level or above, excluding 207, 260, 361, and 362; plus four of the other writing courses listed below

Writing-enrichment courses recommended for majors in Writing: 300 and 400 level English courses with the exception of 322, 324, 325, 326, 361, and 362

Prerequisites: English 101 and English 102 (or 103, with 103 preferred), plus three hours in a survey of British, American, or world literature

WRITING COURSES

251, 253 WRITING FOR THE MEDIA I and II

2, 2 s.h.

See Communications/Mass Media 251, 253. Can be counted toward only one program.

252, 254 COMMUNICATIONS PRACTICUM I and II

1, 1 s.h.

See Communications/Mass Media 252, 254.

- 320 BUSINESS WRITING** 3 s.h.
See English 320. Can be counted toward only one program.
- 321 TECHNICAL WRITING** 3 s.h.
Development of writing skills necessary in technical and scientific fields. One hour of CAC Laboratory required per week. This course is offered as needed.
- 322 ADVANCED GRAMMAR** 3 s.h.
See English 322. Required for writing majors.
- 323 ADVANCED EXPOSITORY WRITING** 3 s.h.
See English 323. Required for writing majors.
- 324 CREATIVE WRITING: FICTION** 3 s.h.
The development of fiction-writing skills, using short stories and novels as models. Students produce a minimum of 10,000 words. One hour of CAC Laboratory required per week. This course is offered as needed.
- 325 CREATIVE WRITING: POETRY** 3 s.h.
The development of poetry-writing skills, using traditional and modern forms as models. Students produce a portfolio of their work. One hour of CAC Laboratory available per week. This course is offered as needed.
- 326 CREATIVE WRITING: DRAMA** 3 s.h.
The development of play-writing skills, using a broad selection of plays, ancient to modern, as models. Each student writes at least one play. Film and/or television drama can serve as alternate focuses. One hour of CAC Laboratory required per week. This course is offered as needed.
- 327 FEATURE WRITING FOR POPULAR MAGAZINES** 3 s.h.
Magazine and feature-section writing. Each student attempts publication of material written in the class. One hour of CAC Laboratory required per week. This course is offered as needed.
- 345 INTERNSHIP I (For Writing Majors)** 3 s.h.
Experiential learning acquired through placement with local organizations in either the private or public sectors. The student is assigned duties and responsibilities approved by the head of the department and supervised and evaluated by the college instructor and on-site supervisor. Weekly class contact, journal or written reports are required. Classroom instruction includes resumé/letter writing, interviewing techniques, and oral presentations. Prerequisites: junior or senior status, a minimum GPA of 2.5 in the major; or permission of the instructor. See ENG 345. Applicable to one program only: Business, English, or Writing. For elective credit. Not creditable toward major or minor in Writing. This course is offered every fall and spring semester.
- 416 INTERNSHIP II (For Writing Majors)** 3 s.h.
For students who have WRI 345 and who would like to take another internship experience. Prerequisites: WRI 345, junior or senior status, and a minimum GPA of 2.5 in the major; or permission of the instructor. See ENG 416. Applicable to one program only: Business, English, or Writing. For elective credit. Not creditable toward major or minor in Writing. This course is offered every fall and spring semester.
- 485 SPECIAL STUDIES** 3 s.h.
To be determined. In-depth study involving research or research/travel and writing. Pre-requisite: permission of the department head. This course is offered as needed.
- 499 INDEPENDENT STUDY IN WRITING** TBA
An opportunity for a well-qualified, upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, the supervising professor, and the department head before approval by the Dean of Academic Affairs. Credit to be determined.

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Assistant Athletic Trainer
Baseball Coach
Track and Cross Country Coach
Men's Golf Coach
Head Trainer
Men's Soccer Coach
Sports Information Director
Volleyball and Softball Coach
Assistant Football/Track Coach
Assistant Women's Basketball Coach
Men's Tennis Coach
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Manager, Student Store
College Printer; Head of the Print Shop
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Accounts Receivable Specialist
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Assistant, Mail Center
Comptroller
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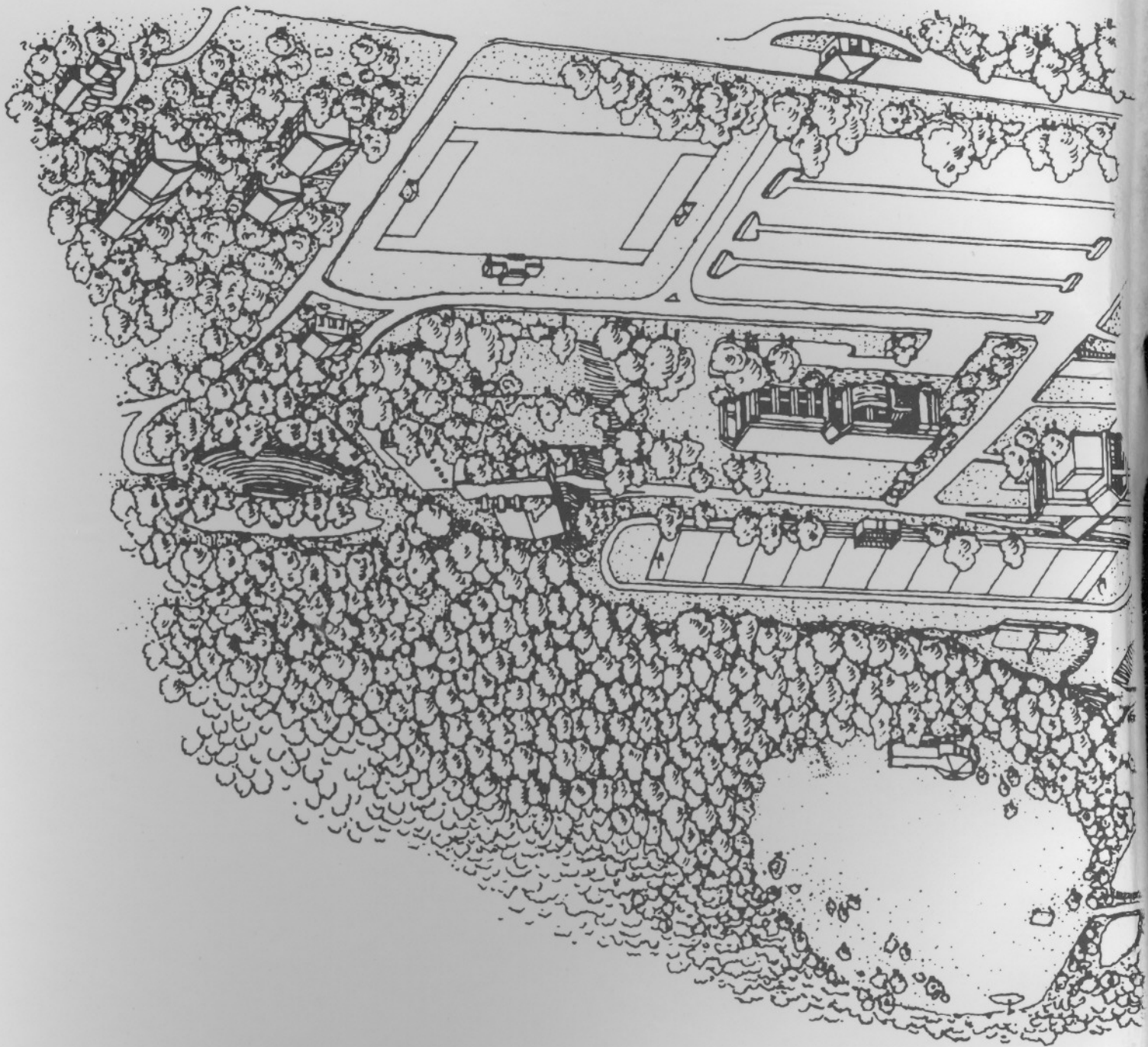
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