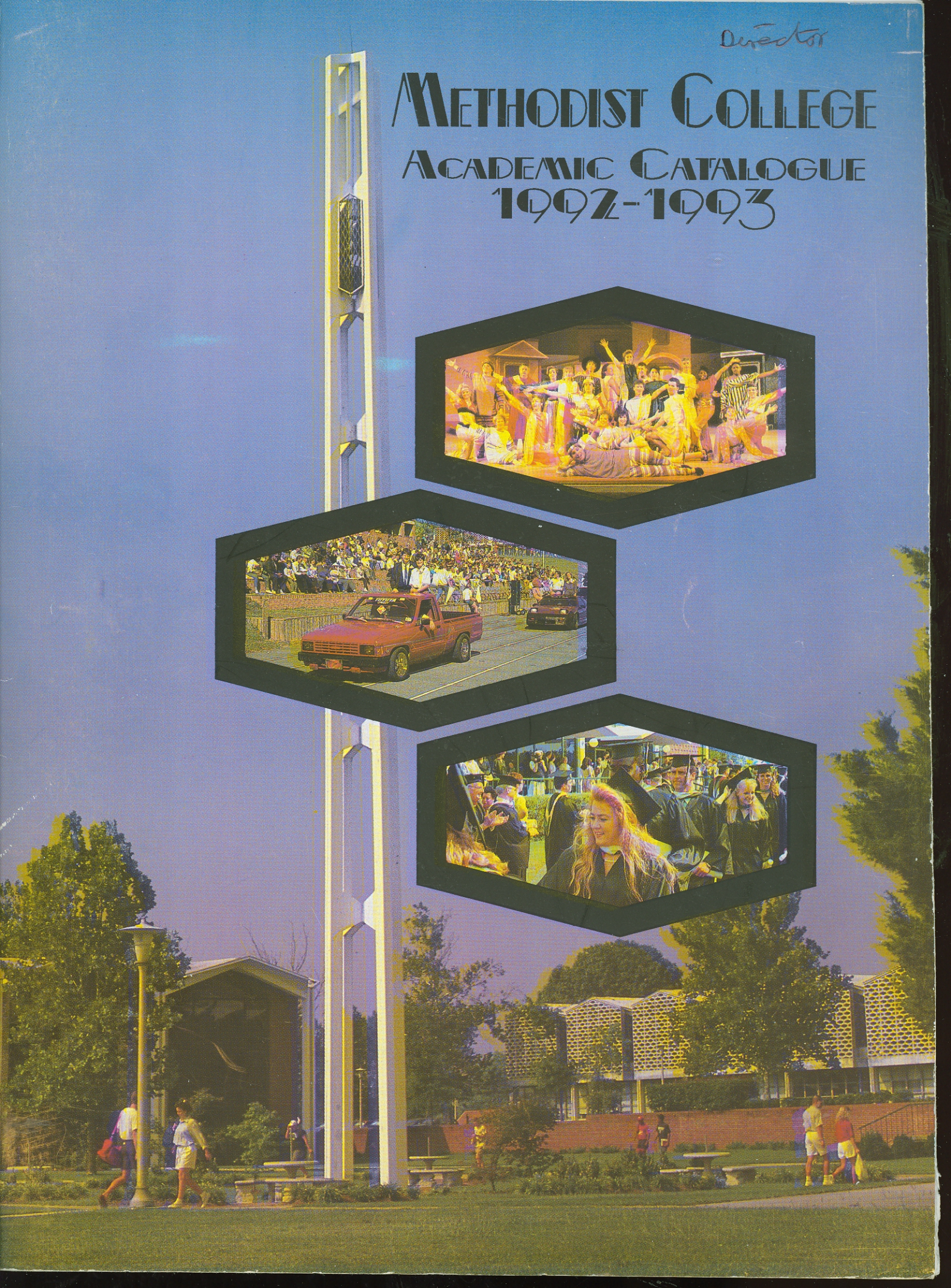


Director

METHODIST COLLEGE

ACADEMIC CATALOGUE

1992-1993



Methodist College
METHODIST COLLEGE

ACADEMIC CATALOGUE

1992-1993

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Office of Academic Affairs
 Methodist College
 Fayetteville, North Carolina 28311-1420

Methodist College does not discriminate on the basis of race, national or ethnic origin, age, sex, handicap, or religion in its administration of its education and educational policies, recruitment, enrollment, retention, or any other college-administered program.

This catalogue is not an investment contract. All registrations, provisions, and information herein are subject to change as conditions warrant.

Directions for Correspondence and Communication
Methodist College, Fayetteville, North Carolina 28311-1420

General College Policy

President—Dr. M. Elton Hendricks (630-7005)

Academic Information

Vice-President for Academic Affairs—Dr. Erik J. Bitterbaum (630-7032)

Assistant Deans for Academic Affairs—Dr. John Sill and Mrs. Jane Gardiner (630-7037)

Admissions Information

Director of Student Enrollment—Mr. Alan Coheley—(630-7030)

Athletic Information

Director of Athletics—Ms. Rita Wiggs (630-7182)

Career Planning and Placement

Director of Counseling and Career Placement—Ms. Kathy Woltz (630-7150)

Church, Public Relations

Vice-President for Church and Community Relations—Dr. William Lowdermilk (630-7004)

Development and Alumni Relations

Vice-President for Development—Mr. Bev Pankey (630-7169)

Evening College Information

Director of the Evening College—Ms. Linda Gravitt (630-7074)

Financial Information

Vice-President for Business Affairs—Mr. Gene Clayton (630-7011)

Director of Financial Aid—Mr. John Keso (630-7193)

Records and Transcripts

Registrar—Mr. Charles O. Plummer (630-7036)

Student Information and Housing

Vice-President for Student Affairs—Mr. Michael Safley (630-7152)

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ACADEMIC CALENDAR 1992-93

1992			
August	19	Wednesday	Orientation for New Faculty at 8:30 A.M.
August	20	Thursday	General Faculty Meeting at 9:00 A.M.
August	22	Saturday	New resident students arrive
August	23-24	Sunday-Monday	Orientation & faculty advising (new students)
August	24	Monday	Residence halls open for returning students 2:00 P.M.
August	25	Tuesday	REGISTRATION
August	26	Wednesday	CLASSES BEGIN AT 8:00 A.M.
August	30	Sunday	Graduation at 2:00 P.M.
September	1	Tuesday	Last day to add a class
September	8	Tuesday	Last day to drop a class without record
September	14	Monday	Opening Convocation at 1:00 P.M.
September	18	Friday	Last day to submit intent-to-graduate forms for December
September	28	Monday	Speech Competency Examination 6:30-8:30 P.M.
October	8	Thursday	Midterm Grades due to Registrar by 3:00 P.M.
October	12-13	Monday-Tuesday	Fall Break
October	17	Saturday	Homecoming
October	19	Monday	Advisee group meeting at 1:00 P.M.
October	20-30	Tuesday-Friday	Individual advisee conferences
October	30	Friday	Pre-registration materials due to Registrar by noon
November	24	Tuesday	Residence halls close at 5:00 P.M.
November	25-29	Wednesday-Sunday	Thanksgiving Holiday
November	29	Sunday	Residence halls open at 2:00 P.M.
November	30	Monday	Classes resume at 8:00 A.M.
December	8	Tuesday	Last day to drop class with WP or WF
December	8	Tuesday	Last day of class
December	9	Wednesday	Reading day
December	10-17	Thursday-Thursday	FINAL EXAMINATIONS
December	15	Tuesday	Senior grades due to Registrar by 9:00 A.M.
December	18	Friday	Graduation at 2:00 P.M.
December	18	Friday	Residence halls close at 5:00 P.M.
December	21	Monday	All grades due to Registrar by 10:00 A.M.
January	3	Sunday	Residence Halls open 2:00 P.M. (Interim Students)
January	4	Monday	Interim begins
January	15	Friday	Interim ends

1993

January	17	Sunday	New resident students arrive 2:00 P.M.
January	18-19	Monday-Tuesday	Orientation and faculty advising for new students
January	18	Monday	Placement tests for new students
January	19	Tuesday	Continuing students arrive
January	20	Wednesday	REGISTRATION
January	21	Thursday	CLASSES BEGIN at 8:00 A.M.
January	27	Wednesday	Last day to add classes
February	1	Monday	Opening Convocation at 1:00 P.M.
February	3	Wednesday	Last day to drop a class without record
February	12	Friday	Last day to submit intent-to-graduate for May
March	8	Monday	Speech Competency Examination 6:30-8:30 P.M.
March	11	Thursday	Midterm grades due to Registrar by 3:00 P.M.
March	12	Friday	Residence halls close at 5:00 P.M.
March	13-21	Saturday-Sunday	Spring vacation (no classes)
March	21	Sunday	Residence halls open at 2:00 P.M.
March	22	Monday	Classes resume at 8:00 A.M.
March	22	Monday	Advisee group meetings at 1:00 P.M.
March 23-April	2	Tuesday-Friday	Individual advisee conferences
April	2	Friday	Pre-registration materials due to Registrar
April	9	Friday	Good Friday (no classes)
April	12	Monday	Classes resume at 8:00 A.M.
April	23	Friday	Awards Day
May	5	Wednesday	Last day to drop a class with <i>WP</i> or <i>WF</i>
May	5	Wednesday	Last day of classes
May	6	Thursday	Reading Day
May	7-14	Friday-Friday	FINAL EXAMINATIONS
May	11	Tuesday	Senior grades due to Registrar by 9:00 A.M.
May	16	Sunday	Baccalaureate Service at 10:30 A.M.
May	16	Sunday	Graduation at 2:00 P.M.
May	16	Sunday	Residence halls close at 5:00 P.M.
May	17	Monday	All grades due to Registrar by 5:00 P.M.
May	17	Monday	Speech Competency Examination 6:30-8:30 P.M.

SUMMER SCHOOL 1993

- Day Term I—May 20-June 11, 1993
- Day Term II—June 21-July 13, 1993 (July 4, Holiday)
- Day Term III—July 15-August 6, 1993
- Evening Term IV—June 1-July 22, 1993

EVENING COLLEGE

- Autumn Term I—August 3-September 24, 1992
- Autumn Term II—October 13-December 3, 1992
- Spring Term I—January 11-March 4, 1993
- Spring Term II—March 22-May 13, 1993
- Summer Term IV—June 1-July 22, 1993

INTRODUCTION TO THE COLLEGE

Purpose

Methodist College is a church-related institution, owing its origin and values to the life and teachings of Jesus Christ. The purpose of Methodist College is to develop responsible members of society by providing a liberal arts education for students regardless of their religious, regional, national, racial, or ethnic origins and regardless of handicap. The college's program is based on the conviction that a liberally educated person can contribute substantially and creatively to the professions and to civic life. Methodist College adheres to the following premises:

1—A liberally educated person should be flexible, should have a general understanding of the world, should sample the major paths of human thought, should be acquainted with various ways of knowing and viewing, should be able to integrate knowledge, should be adept in basic skills, and should have in-depth training in a particular discipline.

2—A liberally educated person is ethical. Methodist College seeks to inculcate high ethical standards in its students, especially through an emphasis on recognizing the needs and rights of others.

3—A liberal arts education should promote self-understanding. Methodist College attempts to foster self-understanding by encouraging all students to engage in a variety of academic, social, athletic, cultural, religious, and civic activities.

4—A liberal arts education ministers to the whole person. Methodist College seeks to provide a program by which students acquire enlightened minds and responsible spirits, as well as a continuing thirst for knowledge.

Accreditation

Methodist College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award baccalaureate and associate degrees.

The college is also a member of the North Carolina Association of Colleges and Universities, the North Carolina Association of Independent Colleges and Universities, and the North Carolina Association for Colleges of Teacher Education. It is approved by the Division of Certification and Standards of the North Carolina Department of Public Instruction for the preparation of public school teachers and by the University Senate of the United Methodist General Board of Education for the undergraduate training of ministers and Christian education workers.

Founding

Methodist College was founded by the people of Cumberland County and the North Carolina Conference of the United Methodist Church in 1956 for the purpose of Christian higher education and the extension of the influence of science, art, and Christian culture. The college seal portrays the "Prophet of the Long Road," Francis Asbury, the first bishop of the Methodist Church in America, and also symbolizes his successors, the early Circuit Riding Clergy. The motto is *Veritas et Virtus*, "Truth and Virtue." While the college is deeply committed to the United Methodist Church, its function is to provide a liberal arts education for all.

Location and Facilities

The college is located in Fayetteville, North Carolina (a 1986 All-America city), part of the Carolina Sandhills region in the heart of golfing country and two hours from the coast. Designed by Stevens and Wilkinson of Atlanta, the award-winning campus has grown from three buildings at its opening in 1960 to its present seventeen. It consists of six hundred acres, primarily in undeveloped woodland and including Cape Fear River frontage. Part is given over to a Nature Trail visited by many school children and garden clubs each year. A Fitness Trail, established with a grant from Wells Fargo, also circles the campus. Classes are held principally in the Trustees'/Classroom Building, the Science Building, and Reeves Auditorium/Fine Arts Building (a community center for the arts). The new March F. Riddle Physical Activities Center opened in January, 1990. Other campus facilities include four residence halls, the Student Union, Horner Administration Building, O'Hanlon Amphitheater, tennis courts, an outdoor track, a tee area, a driving range, and baseball and soccer fields. The Yarborough Bell Tower, located in the central mall of the campus, provides amplification for the carillon. The illuminated cross on the top of this ninety-five-foot structure symbolizes our religious origin. Hensdale Chapel, located in the central mall, features a vaulted ceiling with an interior of red oak. A Schantz pipe organ enhances worship services and provides an excellent instrument for organ recitals. The Mallett-Rogers House, the oldest home in Cumberland County, was donated to the campus by the Florence Rogers Foundation, which also assisted with its on-campus conversion to an art gallery. A new Business/Education Computer Laboratory augments our already-existing computer facilities, the Computer-Assisted Composition Laboratory and the Computer Science Laboratory.

The Davis Memorial Library houses over 67,000 books and seats up to three hundred people for reading and study. The journal collection contains over 9,000 bound volumes and 14,000 microform volumes. There are six individual study or typing rooms, and a group study/conference room. Services and equipment available to students include interlibrary loan, CD-ROM based journal index system, online database searching, reference assistance, library tours and classes, a photocopier, microform reader/printers, and a variety of music listening equipment. The music collection contains over 2,600 recordings.

Special collections are in the LaFayette Room, which has books, documents, letters, and other materials relating to General Lafayette, for whom Fayetteville was named, and the North Carolina Room, which houses North Carolina history and fiction. The library also contains an extensive Bible collection donated by the Reverend Mr. Allen C. Lee, memorabilia of Carolina College, and the archives of the United Methodist Women of the North Carolina Conference. The Friends of Davis Memorial Library was organized in 1984 and sponsors two events a year.

The Teaching Materials Center, a branch of the main library, is located in the Trustees'/Classroom Building. It houses a 5,700 strong collection of children's literature, school textbooks, and teaching aids (including educational computer software) that are used primarily for the Teacher Education Program. In addition there are over 9,000 audiovisual and non-print items.

Academics

The academic area has the following six divisions: Business and Economics, Education and Physical Education, Fine Arts, Humanities, Sciences, and Social Sciences.

Excellent teaching, professional development, and research are expected of faculty. The Head of the Department of Religion and Philosophy was the recent President of the National Association of Teachers of Religious Education. Other faculty have served on the Women's Committee of the National Council of Teachers of English and in the Delegate Assembly of the Modern Language Association. The Head of the Art Department has had a work purchased by a leading Japanese bank. Several faculty have won places in National Endowment for the Humanities Summer Seminars and Institutes for College Teachers. Science faculty and students frequently receive National Science Foundation and other summer research awards. A recent graduate won a research grant from the national Foreign Language Honorary, Phi Sigma Iota. The annual Southern Writers' Symposium brings to campus contemporary authors as well as scholars from across the country. The college held the first state-wide conference in North Carolina on educational computing.

Methodist is committed to both tradition and flexibility. Proud to be in the mold of the higher educational institution originated in America during the Colonial Period and persisting into the 1860's, it yet realizes the demands placed on graduates by today's world and aims to combine the liberal arts base and spirit with career orientation and adaptability. Recent additions to the curriculum reflect this dual vision: Business Administration with a Concentration in Professional Golf Management or Professional Tennis Management, Arts/Management, Criminal Justice/Legal Studies, Liberal Arts, and Writing. Many of the alumni go on to graduate or professional schools prior to entering the work force. Divinity School is a frequent choice, too.

Among the Outcomes Assessment activities on-going and in progress at Methodist are Writing, Speaking, and Critical Thinking across the Curriculum and emphasis on values and on life-long learning.

Diversity of the Student Body

A coeducational four-year liberal arts college, Methodist is nonetheless unusual in the great diversity of its student population, which includes not only traditional residential students but commuters of all ages, a large Evening College contingent, soldiers from Fort Bragg, airmen from Pope Air Force Base, senior citizens, minorities, and international students. It has a cooperative program with the Defense Language Institute and, with three other campuses, is a member of the North Carolina Southeastern Consortium for International Education. To meet the needs of its unusual student body, the college holds three complete graduation ceremonies a year, all with three unusual features: a ceremony in which the graduates receive their baccalaureate hoods from persons they designate, the procession of the flags given by graduating international students, and an honor cordon formed by faculty through which the graduates march.

Religious Life

The college offers a well-balanced Religious Life Program coordinated by the Campus Minister, who also advises Koinonia, the umbrella organization for all student religious activities (e.g., weekly worship services; Bible studies; fellowship meals; the Christmas Moravian Love Feast; the Thanksgiving, Maundy Thursday, and Easter Sunrise Services; Faith-in-Life Week). The Fellowship of Christian Athletes brings resource persons to campus, presents programs in area churches, and participates in service projects in the local community.

Athletics

The Athletic Program at Methodist consists of eighteen NCAA Division III sports, including cheerleading. The college mascot is the Monarch lion, teams are called the Monarchs, and the school colors are dark green and gold. Many of the teams participate each year in their respective NCAA tournaments and produce both All-Americans and Academic All-Americans. In 1991-92, the women's golf team won its sixth consecutive NCGA Division III National Small College Championship. In 1992, the men's golf team won its third consecutive NCAA Division III National Championship.

ADMISSIONS POLICY

Methodist College admits academically qualified students of any age, race, sex, national or ethnic origin, or religious faith. Candidates applying for admission are accepted as either freshmen, transfers, re-admitted students, or visiting students.

Freshmen

Students applying for admission as freshmen must be graduates of accredited secondary schools or hold a General Education Diploma (GED). They must have 16 units of credit, including four units of English. It is also recommended that applicants have two units of mathematics, two units of science, and two units of history. The areas considered when reviewing freshman applicant credentials include course curriculum (grades 9-12), standardized test scores (ACT or SAT), grade point average (grades 9-12), and class rank. All prospective student files are reviewed on an individual basis, and extracurricular achievements and recommendations are taken under consideration. It is the policy of Methodist College to admit those students who, in the professional judgment of the Admissions Staff and the college faculty, appear to be prepared academically for success at the college. This judgment involves a careful weighing of all criteria listed above. Students holding a High School Equivalency Diploma or GED are required to submit official copies of the High School Equivalency transcript or GED test results. They must also provide standardized test scores (SAT or ACT) unless they have reached their twenty-first birthday by the date of the application.

Transfers

Applicants seeking admission as a transfer student must fulfill the following requirements. They must have official copies of all transcripts from previously attended technical/community/junior colleges, colleges, and universities forwarded to the Admissions Office. They must show overall academic success at all former institutions. In the event they have fewer than thirty-one prior semester hours of post-secondary course work, they are required to provide official copies of their high school/Adult High School Diploma transcript, or GED test results and Standardized Test Scores (SAT or ACT) must also be provided unless the student has reached his/her twenty-first birthday. All transfer student applicants must be eligible to return to the last post-secondary institution attended.

Re-admitted Students

Students applying for re-admission to the college must be given clearance by the Methodist College Business Office, Office of the Registrar, and Office of Student Affairs prior to re-enrollment.

Special (Non-admitted) Students

Special students are allowed to register for twelve semester hours of course work before being required to meet all admission requirements. Students entering the college under this plan are placed on limited approval pending completion of admission requirements. Financial Aid and/or other Third Party Tuition Assistance programs are not available to students under this program. Upon completion of this program, students desiring to continue their education must make application for, and be admitted to, the College as specified elsewhere in this catalogue.

Visiting Students

Applicants seeking admission as visiting students must have an official copy of a high school or college transcript forwarded to the Admissions Office. Those seeking teacher certification must provide an official copy of their transcript from the institution where they received their baccalaureate degree.

All students applying for admission to Methodist College must complete the following procedures:

The Regular Academic (Day) Program

- 1—Submit a completed regular, day application-for-admission form, including a typed essay (freshman and transfer applicants only). While the essay is optional, it is highly recommended.
- 2—Include an application fee of \$20.00 (non-refundable).
- 3—Request that official copies of all appropriate academic credentials be forwarded to the Admissions Office.
- 4—Forward a copy of immunization records.
- 5—Arrange an interview with the Admissions Office (optional but recommended for freshman and transfer applicants).

The Evening College

- 1—Submit a completed Evening College application-for-admission form.
- 2—Request that official copies of all appropriate academic credentials be forwarded to the Evening College Office.
- 3—Arrange an interview with the Director of the Evening College

Students entering the Evening College may take up to twelve semester hours of course work prior to meeting all admission requirements by completing the Evening College application-for-admission form. At that time, a one-time \$20.00 (non-refundable) application fee will be charged. Upon completing the twelve semester hours of work, those students desiring to continue the studies must be admitted to the college as specified above. Students not fully admitted to the College are not eligible for Financial Aid or other Third Party Tuition Assistance programs.

Methodist College Admissions Policy: International Students

Admissions Requirements for All International Students

- 1—Submit a signed and completed international application with the required (US) \$50.00 application fee. (Canadian Citizens need only submit the \$20.00 application fee.)
- 2—Official transcript(s) of all secondary and post-secondary institution(s) attended, with certified English translations, accompanied by two letters of recommendation from teachers or college professors.
- 3—Immunization records
- 4—A certified Affidavit of Support and a Certified Bank Statement must be on file at the college.

5—Official copy of either the Scholastic Aptitude Test (SAT), or American College Testing Program (ACT), or Test of English as a Foreign Language (TOEFL) must be submitted.

6—International students will be required to purchase United States major medical/accident insurance. (Canadian Students are exempted from this requirement.)

Note: Upon receipt of all required information, the Admissions Office will review each student's file and admit those students deemed academically prepared for success at the college.

Release of the I-20

1—The student must be officially accepted to Methodist College.

2—The Methodist College Business Office will determine the amount of money to be on deposit before an I-20 can be issued. This deposit will be considered the first payment toward tuition.

3—Upon completion of the above requirements, the I-20 will be issued for nine months listing only tuition, room and board. All additional expenses will be the responsibility of the student.

BASIC EXPENSES FOR ACADEMIC YEAR 1991-1992

To obtain the per-semester figures, divide by two:

	Commuting Student	Residential Student	
Tuition	\$8,250.00	\$8,250.00	
Board	---	\$2,050.00	(twenty-one meals per week)
Room Rent	---	\$1,350.00	(includes local telephone service)
	-----	-----	
TOTALS	\$8,250.00	\$11,650.00	

All tuition, fees, and charges for the semester are payable in advance in the Business Office; and financial obligations for the semester must be satisfied before registration can be completed. Individual circumstances may necessitate payment of accounts in installments. Outstanding balances at the end of the month (EOM) are subject to a 1% interest charge. A 1% monthly charge is equal to a 12% ANNUAL PERCENTAGE RATE (APR). Accrued interest is collected before funds are applied to tuition, fees, or other charges. Transcripts or other statements of work completed cannot be released by the Registrar until all charges in the Business Office have been satisfactorily cleared. In order to meet changing economic conditions, the Board of Trustees reserves the right to revise charges as conditions demand; but no changes will be made during a semester.

Senior Citizens (65 and older) may obtain full tuition remission for up to 18 s.h. per semester but are subject to all admission requirements of Methodist College.

Special Fees:

Tuition per s.h. in excess of 18 s.h. or below 9 s.h.	\$245.00
(Fee is not charged if overload is caused by enrollment in a music ensemble)	
Tuition per s.h. for a student in the Regular Academic Program who enrolls in Evening College courses	95.00
Tuition per s.h. for a student in the Evening College	95.00
Tuition per s.h. for Summer School	95.00
Interim fees per semester hour	95.00
Student Activity fee for Evening College students	30.00
(includes Reeves Auditorium cultural events, admission to events in the PAC, use of the PAC and student body elections)	
Directed Study	200.00 per s.h. in addition to regular tuition fee
Independent Study	100.00 per s.h. in addition to regular tuition fee
Auditing a course	60.00
Graduation fee	55.00
Late charge for filing the Intent-to-Graduate form	25.00
Course Challenge fee	55.00
Credit awarded for challenging a course	125.00
CLEP Test fee (per test or segment)	45.00
Key, mattress, and damage deposit (residential students only)	100.00
Private Room fee	337.50
Residential hall dues	10.00
Golf Laboratory fees	125.00 per semester
Summer Coops (e.g., PGM, PTM)	175.00
Transcripts—first copy free; subsequent price per copy	5.00
Applied music lessons (music majors and minors)	
one half hour lesson per week	115.00
two half hour lessons per week	210.00
three or more half hour lessons per week	270.00

(Non-music majors)	
one half hour lesson per week245.00
two half hour lessons per week420.00

General fees:

Auto registration	35.00
Late registration for class	20.00
Application Fee	20.00
International Application fee	50.00
Student Reservation Fee for commuter student	100.00
Student Reservation Fee for resident student	200.00

The application fee is non-refundable. Reservation fees must be paid within 30 days of notification of tentative acceptance. The \$100.00 (commuter) or \$200.00 (residential hall) reservation fee is applied to the student's first-semester account. These fees are necessary to insure confirmation of schedule and/or room assignment. The deposit is fully refundable until May 1, 1993. Deposit refund requests must be made in writing and post-marked no later than May 1, 1993. Please send payment in the form of a check or money order made payable to Methodist College to: Office of Admissions, Methodist College, 5400 Ramsey Street, Fayetteville, NC 28311-1420.

Refund Policies

General

If a student in the Regular Academic (day) Program officially withdraws from Methodist College for any reason during the first 14 calendar days from the day classes begin in the fall and spring semesters, he/she is eligible for a prorated refund as follows:

Date of Withdrawal	Amount of Refund
1-7 days, including first class day	75% of tuition and fees
8-14 days, including first class day	50% of tuition and fees

Note: Fees include all non-tuition charges except board (meals).

After 14 days, no refunds are made for the Regular Academic (day) Program except in case of tuition paid in advance beyond the current semester or board (meals) paid in advance beyond the week in which withdrawal becomes effective. No refunds are made after the expiration of the Add/Drop period in both the Summer and Evening Programs. That date is found on the back of all Academic Schedules.

Student Activity fee for Evening College Students

Evening students can, by paying a \$30.00 fee in addition to other charges, be issued a card entitling them to free admission to cultural events in Reeves Auditorium (on the same basis as regular day students), and admission to athletic contests. This fee is payable in the business office on a yearly basis (academic year). The card also entitles them to use of the facilities at the Riddle PAC and the right to participate in Student Government Association activities. Evening students are never allowed to participate in athletic programs or to live in the residence halls.

Title IV Federal Programs and Institutional Scholarships

In accordance with the policy above, refunds to Title IV Federal Programs are returned to these programs in the following order as applicable: NDSL and GSL to zero balance for the award period, SEOG to zero balance for the award period, and PELL to zero balance for the award period. After crediting the Federal Programs, refunds are also applied to Institutional Scholarships as applicable per the prorated refund schedule. Any remaining balance is refunded to the student.

Clearance with the Business Office

All student accounts are expected to be cleared before the end of each semester. Before grades or transcripts can be released by the Registrar, student accounts must be settled; or satisfactory arrangements must be made in the Business Office.

Students who drop classes that will change full-time or part-time status must clear with the Business Office. Failure to do so will result in the student being charged for the additional classes.

No student who has an outstanding financial balance may participate in a graduation ceremony.

Financial Aid

Methodist College feels that no qualified student should be denied entry because of financial difficulties. It offers a variety of financial aid based on academic excellence and need and participates in all available federal and state financial aid programs. To insure maximum consideration for financial aid, applicants should complete the Family Financial Statement used by the American College Testing Need Analysis Services (ACT). For information on aid and application procedures students should see the Methodist College *Financial Aid Information* supplement to this catalogue.

Policy on Combining Regular Day Program and Evening College

Students enrolled in nine or more semester hours in the Regular Day Program and sufficient hours in the evening program to qualify as full-time (12 or more s.h.) will be charged as full-time day students. Hours in excess of 18 s.h. will be charged according to the fee schedule.

COLLEGE LIFE AND REGULATIONS

The content of this catalogue is supplemented by other official documents and publications, such as the *Student Handbook*, *The Faculty Manual*, and the official minutes of academic committees.

Release of Information

Access to student records is regulated by the **Family Educational Rights and Privacy Act** (20 U. S. C. 1232), FERPA, designed to protect the privacy of the student's records. Methodist College complies fully with this act and categorizes the following as **directory information** to be released in the best interests of the student as determined by the college: name, address, telephone number, date and place of birth, parents' names, major field of study, participation in officially recognized activities and sports, most recent previous educational institution attended, weight and height of members of athletic teams, dates of attendance at Methodist, and degrees and awards received. Under the terms of FERPA, students have the right to withhold disclosure of any or all directory information by **filing, annually, non-disclosure requests with the Registrar**. Methodist College assumes that the absence of such a request indicates student approval of disclosure.

Any student who is currently enrolled at Methodist College or who has been previously enrolled has the right to review and request the amendment and/or correction of any and all records pertaining to him/her maintained by the college. The institutional policy statement concerning these and other privacy rights is the **Methodist College Student Educational Records Privacy Policy (MCSERPP)**, to be found in the Office of the Registrar in Horner Administration Building and in the *Student Handbook*. Students retain the right to file a complaint with the United States Department of Education alleging a failure of Methodist College to abide by the provisions of FERPA and the enabling regulations.

The college catalogue constitutes annual notification to students currently in attendance, as well as to the parents of those students, of their rights under FERPA and MCSERPP.

Changes in Name and Address

Students desiring to make changes to official records in regard to NAME, ADDRESS, STUDENT NUMBER, and DATE OF BIRTH, must do so by completing the Methodist College Information System Data Correction Form obtained in the Registrar's Office.

Campus Honor Code and Judicial Code

In the pursuit of academic studies at Methodist College, every student has the responsibility of obeying the Honor Code, which prohibits cheating (including plagiarism), theft, and academic misrepresentation. The Honor Code is printed in full in both the *Student Handbook* and the *Faculty Manual*, and each student is responsible for becoming familiar with it and for entering his/her name in the *Honor Code Book* as a personal pledge to uphold the standards and abide by the policies of the Honor Code. All work submitted to instructors must be "pledged" as an indication of its conformity to the rules of the Honor Code.

The **Judicial Code** formulated by Student Affairs and the Student Government Association is also available in the *Student Handbook*.

Suspension, Dismissal, and Re-admission

1—Suspensions and/or dismissals of students are executed by the office of the Vice-President for Academic Affairs or Vice-President for Student Affairs and are reflected on transcripts.

2—Application for re-admission must be addressed to the appropriate Vice-President in writing and must explain why re-admission is warranted.

3—Students who have been suspended must be formally re-admitted before they can enroll in classes in either the evening or the summer sessions of the college.

4—Transfer students applying for admission must be eligible to continue at the institution from which they are transferring and are subject to the terms of admission set by the Admissions Committee of Methodist College.

Withdrawal from the College

A student withdrawing from the college must follow the procedures for withdrawal. The process begins in the office of the Vice-President for Student Affairs; and the student must be cleared by other areas, including the Business Office, the Registrar, and the Vice-President for Academic Affairs, as indicated on the withdrawal form.

Housing during Holidays and Summer Sessions

The college does not assume financial or supervisory responsibilities for students during periods when it is closed but does assist students in finding accommodations in the Fayetteville area and in transporting them at the beginning and end of a holiday period, as needed.

Organizations and Honor Societies

I—Campus Government and Leadership

Omicron Delta Kappa—a national leadership society
Residence Hall Councils

ROTC
Student Government Association

II—Student Publications

Carillon—the student annual
Tapestry—the literary and art magazine
sMall Talk—the campus newspaper

III—Social, Recreational, and Entertainment Groups

Alpha Epsilon Omega
SAC (Student Activities Council)

Pi Kappa Phi

IV—Intramurals, Sports, and Pep Clubs

Campus Recreation Intramural Program

V—Religious, Service, Honorary, and Professional Organizations

Accounting Club
Alpha Chi—National Scholastic Fraternity
Alpha Psi Omega—a national theatre honorary fraternity
Beta Beta Beta—Science Honorary
Black Student Movement
College Republicans
Computer Club
Fellowship of Christian Athletes
International Student Club
Koinonia—a campus Religious Life group
North Carolina Student Legislature

Phi Eta Sigma—Freshman Honorary
Phi Sigma Iota—Foreign
Language Honorary
Political Science and History Club
Psi Chi—Psychology Honorary
Pre-medical Society
Psychology Club
Sigma Omega Chi—Sociology Honor
Society
Sociology/Social Work Club
Student Education Association

VI—Creative and Performing Arts

Chorus
Gospel Choir
Monarch Playmakers—a theatre production group
National Association of Teachers of Singing
Stage Band
Student Music Educators National Conference



ACADEMIC REGULATIONS

A—Information, Guidelines, and Regulations for All Students

Student Responsibility for Requirements and Registration

Every student admitted to Methodist College is enrolled in a degree program normally completed in four academic years. The college provides counseling resources, and every student has a faculty advisor to assist in planning his/her program. However, **each student is responsible for all materials and information included in the catalogue of Methodist College and for the satisfaction of all college requirements.** Students must consult their advisors before making changes in their academic program.

Registration is indicated in the academic calendar, and students are not permitted to attend any class until they have registered. Nor can they register after the cut-off date designated in the academic calendar for entering classes. A penalty of \$20.00 is imposed when fees are paid on or after the date designated as the beginning of classes in the academic calendar.

Honor Code

See **College Life and Regulations.**

Pre-Registration

In order to register for classes, a student must first pre-register. The pre-registration period is commenced by advisor-advisee meetings, the dates of which are listed in the calendar. Students must have their pre-registration data schedule approved by their advisors during those meetings. Each student receives mid-semester grades from his/her advisor at this time as well.

Attendance Policy

Instructors will determine their own attendance policies and provide them the first day of class on the syllabus of each class.

Course Load

The student's normal course load is 12 to 18 s.h. Those who make the Dean's List in the previous semester or have an overall GPA of 3.20 or higher can register for 19 semester hours with the approval of the faculty advisor. All students must have the approval of the Assistant Dean of Academic Affairs or Registrar for 20 or more semester hours. An additional fee per semester hour is charged for each academic semester hour over 18. Orientation 109 (1 s.h.) is free and can be taken as an overload. **The maximum load for a summer day term is 9 s.h.; for an evening term, 12 s.h.; and for a given semester, 24 s.h.** These limits cannot be waived. Students violating these rules will be dropped from the excess classes by the Registrar and will not be entitled to any refund of monies paid for these courses.

Residential students whose academic load drops below 12 s.h. are not eligible for continued residence unless authorized by the Vice-President for Student Affairs.

Maximum Number of Hours Outside the Major

Of the 124 hours required for graduation, twelve (12) semester hours of upper-level courses must be taken in areas outside of the major field or area of concentration. Consult the Department Head of the major for specific guidance related to this requirement.

Implementation of Outcomes Assessment and Institutional Effectiveness

Methodist College is involved in the implementation of Outcomes Assessment and Institutional Effectiveness measures to enhance the educational process. Participation in testing, surveys, and questionnaires and in subject-area examinations in the major may be required. Any examinations are for institutional analysis purposes, and scores do not affect GPA or graduation status.

Writing Across the Curriculum

To enhance the writing skills of our students, the following guidelines are established:

1—All new students will be placed in an appropriate English course (ENG 100, 101, 102 [103], 207) either on the basis of SAT or ACT scores or by a departmentally administered English Placement Test given at the beginning at each semester at Methodist College.

2—Transfer students who have taken English 101 and/or English 102 and who place into English 207 must take and pass that course before attempting any other core requirements in English. Transfer students who have had no English and who place into English 100 must take and pass that course before attempting English 101.

3—Entering Freshmen who place into English 100 must take and pass that course before attempting English 101.

4—A passing grade in English 100 (if needed) is prerequisite for English 101, a passing grade in English 101 is a prerequisite for English 102 (or 103), and a passing grade in English 102 (or 103) is a prerequisite for all other English courses.

5—**Each student, day or evening, must take at least one writing enrichment course in his/her major field.**

6—Faculty teaching courses designated by their departments as writing enrichment courses will tell their classes when courses are so-designated.

7—Business Writing will not be considered a writing enrichment course for Accounting and Business majors.

Quality Points (q.p.'s)

To be graduated, a student must obtain a minimum of 124 s.h.'s and 248 q.p.'s. The minimum q.p. ratio (grade point

average/GPA) is 2.0; the ratio is obtained by dividing the total number of q.p.'s by the total number of hours attempted. Each graduate must also obtain the minimum 2.0 GPA in all courses taken in the major subject area, the minor subject area, and all classes taken in residency at Methodist College. The GPA is computed separately for each category.

Classification of Students

- 1—Full-Time Students: those enrolled in any semester (or 2 terms—Evening College Division—6 s.h. per term) for 12 or more s.h.
- 2—Part-Time Students: those enrolled for fewer than 12 s.h. per semester
- 3—Special Students: those not enrolled in an academic program but admitted by the college for specific courses
- 4—Class Standings: Students are classified according to s.h. completed:

Freshmen—0-30 s.h.	Juniors—63-94 s.h.
Sophomores—31-62 s.h.	Seniors—95-124 s.h.

Grading System

Effective with the Autumn Semester 1991-92, Methodist College has adopted a 13 point grading scale as follows:

Letter Grade	Quality Point per semester hour	
A+	4.3	Excellent
A	4.0	
A-	3.7	
B+	3.3	
B	3.0	Good
B-	2.7	
C+	2.3	
C	2.0	Satisfactory
C-	1.7	
D+	1.3	
D	1.0	Passing
D-	0.7	
F	0.0	Failure

I An *I* is awarded when extenuating circumstances warrant an extension of time for completion of the course. The course work must be completed by the end of the next academic semester during which the student is enrolled, or within six months following the completion of the course; whichever comes first. Otherwise, the *I* becomes an *F*.

- WP* Withdrew passing..No quality points awarded
WF Withdrew failing..No quality points awarded; computed in GPA as *F*.
WD Withdrew, no grade awarded..only awarded when student officially withdraws from college without grades or quality points being awarded.
AU Audit/no grade awarded. No quality points
WV Waiver..No quality points
P Course taken on Pass/Fail basis. Pass. No quality points.
F Course taken on Pass/Fail basis. Fail. No quality points awarded.

Course Abbreviations

Methodist College utilizes the following standardized listing of three-letter abbreviations to indicate courses and programs on the official transcript:

ACC—Accounting	GGY—Geology	PHI—Philosophy
ARS—Aerospace Studies	HIS—History	PHY—Physics
ART—Art	HUM—Humanities	PSC—Political Science
BIO—Biology	IDS—Interdisciplinary Studies	PSY—Psychology
BUS—Business Administration	ILS—International Studies	PTM—Business Administration with a Concentration in Professional Tennis Management
CHE—Chemistry	LAN—Foreign Language	RED—Religious Education
CJL—Criminal Justice/Legal Studies	LAR—Liberal Arts Studies	REL—Religion
COM—Communications	LAT—Latin	SCI—Science
CSC—Computer Science	LSC—Library Science	SOC—Sociology
ECO—Economics	MAT—Mathematics	SPA—Spanish
EDU—Education	MPC—Music Performance	SPC—Speech
EGR—Engineering	MPS—Management/Psychology	SPE—Special Education
ENG—English	MSC—Military Science (ROTC)	SSC—Social Science
EQM—Equine Management	MUS—Music	SWK—Social Work
ESC—Earth Science	NUR—Nursing	
ESL—English as a Second Language	ORT—Orientation	

FAR—Fine Arts
FRE—French
GEO—Geography
GER—German

PED—Physical Education
PGM—Business Administration with a
Concentration in Professional
Golf Management
THE—Theatre
WRI—Writing

Course Numbering

100-199—primarily for freshmen
200-299—primarily for sophomores

300-399—primarily for juniors
400-499—primarily for seniors

Dropping/Changing Courses

Students are not permitted, except in extraordinary situations, to make changes in courses later than the deadline specified for that purpose in the academic calendar.

1. A student cannot not add/enter a class after the first five school days of any semester.
2. A student can drop a class as late as the tenth school day without penalty.
3. A student dropping a class after the tenth school day as specified in the academic calendar will be awarded a *WP* or *WF*. The *WF* grade will be treated the same as an *F* in computing the student's GPA.
4. A student unavoidably withdrawing from the institution will receive a *WD* grade.

All changes to academic programs or schedules must be initiated in writing through the Office of the Registrar and have the approval of the student's academic advisor and instructor.

Withdrawal from the College

See *College Life and Regulations*.

Cancellation of Courses

The college reserves the right to cancel any scheduled course at any time through the first meeting of the class. All published class schedules are tentative and are not contractual in nature.

The college reserves the right to cancel or discontinue any course because of small enrollment or other reasons. In order to assure quality education, the college reserves the right to limit further registrations when the maximum number set by the department has been reached. The college reserves the right to make changes in schedule and/or faculty when necessary.

Right to Change Requirements

The faculty reserves the right to change academic curricula and requirements. When the catalogue changes, the student has two options: to be governed by the catalogue under which he/she enrolled (the normal approach) or to be governed by the new catalogue. Requirements from the two catalogues cannot be mixed. The enrolled student wishing to switch to the new catalogue must notify the Registrar in writing during the academic year in which the catalogue is being changed to. No student can be graduated under the terms of any catalogue dated more than six years prior to the graduation date. (**This catalogue expires: August, 1999.**)

Declaration of Intent to Graduate

Any candidate for a Methodist College degree must file an "Intent to Graduate Form" in the Office of the Registrar not later than the date specified in the academic calendar for the next scheduled graduation. A non-refundable graduation fee of \$55.00 must be paid at the time the intent is filed. The College assumes no responsibility for making special adjustments for students who fail to file graduation applications by the designated time. If a candidate fails to file his/her Intent by the deadline, a \$25.00 late filing fee will be charged. A candidate who fails to file an application for graduation or meet graduation requirements by the designated date will be considered for only the next scheduled graduation. Candidates failing to qualify for graduation after filing their intent must resubmit their application within thirteen calendar weeks of the next specified graduation. **Intent to Graduate forms are not carried forward from one graduation to the next.** All financial obligations must be satisfied prior to a student participating in graduation ceremonies.

Graduation Exercises

The college conducts two formal graduation exercises each year: at the end of spring semester, and in December. Special features are the presentation of the bachelor's hood to each graduate, the presentation of their countries' flags to the college by international students, and the honor cordon formed by the faculty to honor the graduates.

B—Student Options

Credit by Examination

Students entering Methodist College can earn up to 30 s.h. of credit by satisfactory performance on each of the five General Examinations [English Composition, Humanities, Social Sciences and History, Mathematics, Natural Science] of the College Level Examination Program (CLEP) of the College Board. Additional credit can be earned through the CLEP Subject Examinations for a total of no more than 62 hours of CLEP credit. In the awarding of CLEP credit, the college follows American Council on Education guidelines. Additional information and details of the program can be obtained from the Office of the Registrar, the Admissions Office, and the Office of Counseling and Career Placement.

A maximum of twenty-four pass/fail semester hours can be earned by satisfactory scores on the Advanced Placement criteria of

the College Entrance Examination Board (CEEB) achievement tests while still in high school.

Some Methodist College courses can be challenged by passing a validating examination. A request to take a challenge examination must be addressed to the appropriate Department Head, who will make the final determination as to whether a specific course qualifies. Satisfactory performance on the validating examination earns degree credit on a pass-fail basis. The fee is \$55.00 to sit for the challenge examination. If the student passes, he/she must pay \$125 to have the credit awarded. No additional charge is applied to have the course waived.

Directed and Independent Study Policy

Directed Study: Only in unusual circumstances can a student register for a non-scheduled course as a Directed Study. Any non-scheduled course in the *Methodist College Catalogue*, with the exception of 499, taught on a one-to-one basis is considered a Directed Study. The reasons for the request must be approved by the faculty advisor, the course instructor, and the Department Head prior to the approval by the Assistant Dean of Academic Affairs. Directed Studies are offered by full-time faculty members **only** and are an addition to regular teaching assignments.

Directed Study fees and contact hours are the same for students enrolled in the Day Program, Evening College or a Summer term. A student registered for a Directed Study must pay \$200 per Directed Study semester hour credit in addition to the regular tuition rate. Directed Studies have a minimum of seven (7) contact hours (between instructor and student) per semester hour credit. Students cannot take more than two (2) Directed Studies at Methodist College.

Exceptions to any of these policies can be made only by the Vice President for Academic Affairs.

Independent Study: An Independent Study is reserved as an opportunity for well-qualified upper-division students to engage in special research in their major. Regular courses from the *Methodist College Catalogue* are **not** offered as Independent Studies. Independent Studies must be approved by the faculty advisor, the faculty supervisor, and the Department Head prior to the approval by the Assistant Dean of Academic Affairs. Independent Studies are supervised by full-time faculty members **only** and are an addition to regular teaching assignments. An Independent Study must be supervised on a one-to-one basis.

Independent Study fees and contact hours are the same for students enrolled in the Day Program, Evening College or a Summer term. A student registered for an Independent Study must pay \$100 per Independent Study semester hour credit in addition to the regular tuition rate. Independent Studies have a minimum of three (3) contact hours (between faculty supervisor and student) per semester hour credit.

Exceptions to any of these policies can be made only by the Vice President for Academic Affairs.

Pass/Fail Option

Juniors and seniors may take one elective course during each of the four semesters in residence on a pass/fail basis. The grade received is excluded from the GPA and earns no q.p.'s. In order to enroll in a course on a pass/fail basis, the student should complete a pass-fail form in the Office of the Registrar during the first two weeks of classes. Once a course is commenced on this basis, it cannot be changed to a graded course.

Auditing a Course

Any Methodist College course can be audited for no credit. Once registered for the course, the student may elect to audit the course for no grade or credit by completing the "Request To Audit A Course" form obtained in the Registrar's Office. This action should be completed prior to the student entering the course. Once a course is commenced on an Audit basis, it cannot be changed to a graded course. Refer to the fee schedule elsewhere in this catalogue for audit costs.

Innovative Learning Opportunities

Qualified upper-division students can, with the approval of the appropriate department, the Academic Standards Committee, and the Vice-President for Academic Affairs, pursue non-traditional programs (e.g., internships in state and federal agencies, resident study at foreign institutions, independent study and research) on and off campus for credit.

Summer Session

Methodist College conducts a summer semester that includes both day and evening classes. The academic calendar should be consulted for the exact dates of the summer terms. Full details, including dates, course listings, and schedules can be obtained from the Office of the Evening College or the Registrar.

C—Guidelines/Aids for Students with Deficiencies or Difficulties

Developmental Courses

Courses listed with numbers below 100 are developmental and are designed to increase the skill level of students with academic deficiencies. They carry academic credit and are graded; however, the hours earned in them **do not count** toward graduation or honors, nor do they earn quality points.

Repeating a Course

A student can repeat any course at this institution, regardless of the original grade received. The highest grade earned will be the grade of record. The student transcript will reflect the number of times the course was taken and the grade in each case.

Course grades originally awarded at this institution must be repeated at this institution in order for the new grades to be recorded on the Methodist College transcript. CLEP credit is not considered to be received at this institution for purpose of the application of this rule.

Suspension, Dismissal, and Re-admission

See College Life and Regulations.

Academic Probation Policy

All students at Methodist College must demonstrate continuous satisfactory progress toward graduation. Although the evaluation of a student's performance is an on-going process, the academic standing (good standing, probation and suspension will be assessed as indicated below.

1. For purposes of definition, academic periods as used in this policy are defined as: The autumn period encompasses the autumn semester in the Day Program and the two corresponding terms in the Evening Program. The spring period encompasses the spring semester in the Day Program and the two corresponding terms in the Evening Program. The summer period encompasses the three summer terms in the Day Program and the one term in the Evening Program.

2. The academic standing (good standing, probation, and suspension) is assessed at the end of the autumn and spring academic periods.

3. At the end of the summer academic period, the academic standing of students placed on academic probation before a summer academic period **who during the summer academic period either (a) complete a course at Methodist College or (b) complete and transfer a course taken elsewhere** is re-assessed. Those students who qualify for being considered students in good standing then formally attain that standing. No student is placed on academic probation or suspended at the end of the summer academic period.

4. Students who attempt 12 semester hours or more during an autumn or spring academic period **who either (a) obtain a GPA for the academic period less .46 or (b) complete less than six semester hours** must request and receive permission from the Academic Standards Committee to continue the following autumn or spring. Those who do not receive permission to continue the following autumn or spring are suspended that academic period.

5. At the end of an autumn or a spring academic period, students **who have attempted 24 semester hours or more** who have a cumulative GPA less than 1.0 are suspended until the end of the following autumn or spring academic period. Students suspended may appeal their suspension to the Academic Standards Committee.

6. The status of Academic Probation is applied in accordance with the performance levels below:

Hours Attempted	Desired GPA	Minimum Acceptable GPA	Academic Probation
24-30	2.00 or higher	1.40	1.39 or lower*
31-62	2.00 or higher	1.60	1.59 or lower
63-94	2.00 or higher	1.80	1.79 or lower
95-124 (+)	2.00 or higher	1.90	1.89 or lower

*Freshmen (1-23 s.h.) are exempt.

Note: Additionally, in order for a student to remain in a residence hall, he/she must successfully pass two courses (six semester hours in the preceding semester.)

7. Counting only the autumn and spring academic periods, students placed on academic probation have two such academic periods within which they attempt courses at Methodist College to attain good standing. Those who fail to do so are suspended until the end of the following autumn or spring academic period. Those students suspended may appeal their suspension to the Academic Standards Committee.

8. Students who have been suspended a second time for academic reasons and who then fail to achieve good standing within the allotted time are expelled from Methodist College. Those students expelled may appeal their expulsion to the Academic Standards Committee.

9. Students on academic probation are prohibited from taking more than 12 semester hours during an academic period, and they are required to do the following:

a—Repeat all failed courses that are core requirements for their degree or required for their major.

b—Enroll in Interdisciplinary Studies (IDS) 100—Student Study Skills at first opportunity.

c—Maintain regular contact with their Faculty Advisor; the Student Mentor; and as needed, the Assistant Dean for Academic Affairs.

D—Special Programs and Categories of Students

Evening College Students

The Evening College provides education for non-traditional students such as military personnel, those who work full- or part-time in civilian positions, and those who are beyond the usual college age or have major family responsibilities. The Evening College Office is located in the Trustees'/Classroom Building (T-203) and is open from 1:00-8:00 P.M. Monday through Friday. Advising is available on the main campus and at Fort Bragg (Room 16, Building T-3571, near the corner of Knox and Randolph Streets). Methodist College is also involved in a cooperative program with the Defense Language Institute Foreign Language Center (DLIFLC) for the awarding of Associate of Arts Degrees in languages taught by that institution.

Residents of North Carolina and military personnel stationed in North Carolina and their resident dependents are eligible for the North Carolina Legislative Tuition Grant (NCLTG), which was \$1150 for the 1991-92 school year, if they carry 12 s.h. per semester (6 s.h. per Evening College term). In addition, the Army and the Air Force pay a significant percentage of the tuition for eligible service members. Contact the Methodist College Financial Aid Office or the Fort Bragg office (436-3624) for details.

Counseling is available at the Fort Bragg office and on main campus by appointment during the Evening College terms and on a walk-in basis during the registration periods. **Formal evaluations of all transfer credit**, including CLEP, DANTES, MOS, military schooling, and corporate and federal schools, are provided for students who have earned a minimum of 6 semester hours with a GPA of 2.00 or higher at Methodist College.

Students register for or drop/add an Evening College class Monday through Friday at the Fort Bragg office or in the Office of the Registrar on main campus. The college reserves the right to cancel a class through its first scheduled meeting. Published class schedules are tentative and are not contractual in nature. **Add/Drop/Late Registration periods end on Friday of the first week of classes; no refunds are made after that time.**

Tuition for the Evening College is \$95.00 per s.h., and no refunds are made after the Add/Drop/Late Registration period. Tuition is payable at the time of registration by either cash, charge card, or personal check. Military Tuition Assistance and Veterans' Educational Benefits are available. Students contact the Financial Aid Office on the main campus or the Fort Bragg office for details. Tuition assistance forms must be initiated before the student can enter class; the college will aid in this process.

Evening College students can **transfer to the Regular Academic Program** by meeting the requirements for continuance in college stated in the catalogue and by paying a change of registration fee of \$20.00. An Evening College student enrolled in 9 s.h. in the Regular Academic Program and sufficient hours in the Evening Program to qualify as full-time (12 or more s.h.), will be charged as full-time day students.

The Evening College of Methodist College offers select majors in a variety of degree programs to include Associate of Arts, Bachelor of Applied Science, Bachelor of Arts and Bachelor of Science Degrees.

The following Associate of Arts degrees are available in their entirety through the Evening College: Accounting, Business Administration, Criminal Justice/Legal Studies, English, Foreign Languages (for Defense Language Institute graduates), General Education, History, Political Science, Psychology, Sociology, and Spanish.

The following Bachelor of Arts or Bachelor of Science majors are available in their entirety (with the exceptions noted) through the Evening College: Accounting, Business Administration, Criminal Justice/Legal Studies, History, International Studies, Political Science, Social Work (except Social Work 470 and 474—Field Experience), Sociology, and Spanish.

Students transferring to Methodist College possessing a qualifying Associate of Arts or Science degree may apply to be considered for the Bachelor of Applied Science Degree program as specified elsewhere in this catalogue.

Special Students

Special Students are reminded that their Admissions Files must be completed prior to pre-registration for their second semester at Methodist College. If SAT scores or transcripts necessary to full acceptance into the institution have not been entered in the student's file, he/she cannot pre-register for the next semester.

Credits for Transfer Students

The Registrar is responsible for determining the acceptability of academic credit from other institutions into Methodist College. In determining the transferability of academic credit, the following minimum guidelines will be followed with the understanding that Methodist College is at no time under any obligation, legal or otherwise, to accept the academic credits of any institution, except where provided for in reciprocal contractual agreements among colleges.

- A. A maximum of 62 semester hours of course work will be accepted from two-year post secondary institutions.
- B. A maximum of 95 semester hours of course work, from all sources, will be accepted as transfer credit by Methodist College.
- C. Formal evaluations of all transfer credit will be provided for current students who have earned a minimum of six semester hours with a grade point average of 2.0 or higher at Methodist College. Academic credit from post-secondary institutions will be evaluated as follows:

A course with a grade C or higher will be accepted without regard to the date when the course was earned so long as the institution awarding the grade was accredited by a regional accrediting agency at the time the grade was earned.

Methodist College has an equivalent course, or the course is applicable as general elective credit toward a Methodist College degree program.

Course grades of less than C- will not be accepted.

Courses taken on an "audit" or "pass/fail" basis will not be accepted.

D. Academic credit from non-traditional learning will be evaluated as follows:

Credit will be awarded only in areas which fall within the regular curricular offerings of the institution, and must be appropriately related to the student's current educational goals.

A maximum of 62 semester hours of credit can be earned through the College Level Examination Program (CLEP) General Examinations, CLEP Subject Examinations, College Board Advanced Placement Examinations, the ACT Proficiency Examination Program (PEP), DANTES Subject Standardized Tests (DSST's), USAFI Subject Standardized Tests (USST's), and USAFI End-Of-Course Examinations.

Within the 62 semester hour limit, credit may also be awarded for military training courses, Army Military Occupational Specialities (MOS's), Navy Ratings, Coast Guard Ratings, Marine Corps (MOS's), and Air Force Specialty Codes (AFCS's). Credit will be awarded in accordance with the recommendations stated in the ACE Guide.

Visiting Student Letters

At the point a student completes his/her first class at Methodist College, he/she is considered, for enrollment purposes, a Methodist College student. In order to receive subsequent academic credit at Methodist College for course work taken at another institution after becoming enrolled, the student must obtain written prior approval from the Office of the Registrar in the form of a

"Visiting Student Letter".

The Registrar will determine whether a Visiting Student Letter will be issued based on the following criteria:

A. A student who maintains legal domicile outside of the Cumberland County/Cape Fear/Sandhills region wishes to take course work during the summer from an institution in close proximity to his/ her domicile.

B. A student requires a specific course for graduation that is not available on campus before the date of graduation, and a departmental substitution cannot be granted for the course.

C. A student who is required to move to a permanent legal domicile outside of the area specified above; or, who is required to move as a result of military orders; who has met the minimum residency requirements at Methodist College and requires the requested course work for graduation.

Any one Visiting Student Letter will not authorize more than eight semester hours of credit and will not be issued to replace the grade of a course previously taken at this institution.

The issuance of Visiting Student Letters will conform to the guidelines set forth in this catalogue, "Credits for Transfer Students".

Veterans' Administration Requirements

1—A student receives full-time benefits for 12 s.h., three-fourths time benefits for 9-11 s.h., one-half time benefits for 6-8 s.h., and tuition and fees for 1-5 s.h.

2—The Veterans' Administration will not pay benefits for Independent or Directed Study courses.

3—Before a student can be certified for enrollment for VA benefits, his/her high school transcript or GED equivalency must be filed in the Office of the Registrar; and previous training and education must have been evaluated for transfer credit.

4—A student **cannot** receive benefits for repeating a course with a grade of *D* or better.

5—Students must report to the college's VA representative at the beginning of each semester to verify hours and continuance of school enrollment and are required to notify that representative of any change in student status (e.g., withdrawals, drop/adds). Failure to report can result in overpayment or loss of benefits or termination of class attendance.

6—A student who fails to make adequate progress after one semester on academic probation will be dropped by the Veterans' Administration until he/she is removed from academic probation.

International Students and the Procession of Flags

Each graduation has a procession of flags, including those given by the countries of the college's international students. Those whose flags have not yet been given to the college are invited to arrange for a formal presentation during their graduation ceremonies. These students should contact the Office of the Vice-President for Academic Affairs.

E—Academic Honors and Recognitions

The President's List

Students who achieve a 3.70 GPA with at least 44.4 quality points during the semester on a total course load of 12 or more semester hours, with no grade of *D*, *F*, or *I* and **no developmental courses**, are named to the President's List.

The Dean's List

Students who achieve a 3.20 or better GPA with at least 38.4 quality points during the semester on a total course load of 12 or more s.h.'s, with no grade of *D*, *F*, or *I* and **no developmental courses**, are named to the Dean's List.

Graduation with Honors

Students who fulfill the residency requirements for a baccalaureate degree and earn the prescribed GPA are graduated with the following honors:

Summa Cum Laude—3.90

Magna Cum Laude—3.70

Cum Laude—3.40

The student's academic record from other post-secondary institutions is used in assessing eligibility for honors with the exception that, when a student transfers to Methodist College with a higher GPA than he/she subsequently earns here, only the Methodist College record is considered. The student must also have carried a full-time load at Methodist College for the two semesters preceding the semester in which he/she is being considered for honors and must hold no other baccalaureate degree. The Bachelor of Applied Science degree is not considered a baccalaureate degree for purposes of this rule, and holders of that degree are not graduated with honors.

Honors Program

See Courses of Instruction.

Honors and Awards

Alpha Chi is a National Honorary Scholastic Fraternity chartered in 1922. The North Carolina Mu Chapter was installed on October 8, 1976. Membership is limited to the top 3% of the junior class and the top 5% of the senior class.

The **Alpha Psi Omega Outstanding Theatre Contribution Award** is given upon vote by the local chapter of the national honorary fraternity.

The **Balaez-Ambrose Mathematics Award** was established by James Loschiavo, a 1969 (Summa Cum Laude) graduate,

to honor Dr. Ofelia M. Balazs and Mr. Robert B. Ambrose, Professors of Mathematics. It is presented to the mathematics student with the greatest academic potential. The student must have completed 18 s.h. of work in mathematics by or during the second semester of his/her junior year. It consists of \$100.00 in cash and a certificate of recognition.

The **Charlotte Butler Music Award** is given to the outstanding upperclass music student at Methodist College. Donated by her family and friends, the award (\$100.00) honors the memory of Mrs. Butler, a respected violinist and teacher.

The **Clark Award in Accounting** was established in 1990 by Lynn G. Clark to honor Samuel J. Clark, Director of Computing at Methodist College, and a previous Registrar and Director of Extension Services. He came to the college as an Instructor of Accounting, and this award is given yearly to the most outstanding junior or senior Accounting major. The award is given based on a vote of the faculty of the Accounting department. It consists of a \$100 United States Savings Bond.

The **Clark Memorial Science Service Award** was established in 1984 by the Biology faculty to honor Dr. Fred E. Clark, *Dean of Academic Affairs and Professor of Biology*. It is given to the student making the greatest contribution to Science Department programs and activities.

The **Joe Cannata Memorial Incentive Scholarship** is presented annually to the active member of Sigma Omega Chi, (the Sociology/Social Work Honor Society) with the highest grade point average.

The **Edna L. Contardi Award** was established in 1970 by students Charles G. Hartman, James T. Gwyn, and Stephen A. Magnotta in honor of the former Professor of English. The \$50.00 honorarium is presented to the graduating English major with the highest GPA in English.

The **Yolanda M. Cowley Award**, established in 1971 to honor Dr. Cowley, Professor of Spanish. The award is presented to the Spanish student with the greatest academic potential. The student must have at least a minor in Spanish. Students whose native tongue is Spanish are not, as a rule, eligible. It consists of a \$100.00 United State Government Bond and a certificate of recognition.

The **Samuel R. Edwards Award**, established by the faculty in 1990 to honor Mr. Edwards, who served simultaneously as first Registrar, Admissions Director, Director of Financial Aid, and Instructor of Physical Education. The award will consist of an engraved plaque presented at the December graduation to a graduating Evening College student, in recognition of his/her academic excellent, spiritual development, and community service.

The **Marie C. Fox Philosophy Award**, established by the first professor of Philosophy at Methodist College, is presented to the philosophy student who has exhibited outstanding analytic ability, philosophical perspective, and creative potential. The honorarium is a \$50.00 United States Government Bond or the cash equivalent.

The **Willis C. Gates Music Award for Excellence in Performance** was established by the music faculty in 1979 to honor Dr. Gates, one of the original faculty members of Methodist College and the first Chair of the Department of Music. The award is presented to the student deemed by the music faculty the finest performing artist of the academic year. The student's name is inscribed on a plaque that is on permanent display at the college and is presented with a smaller plaque commemorating the award.

The **Gautam Award in Business Administration** was established in 1978 by John Junius Grandefeld (1975) to honor Dr. Sid Gautam and is given to the student manifesting the same dedicated interest and creativity in the field of finance and investments as Dr. Gautam in his teaching. The recipient must be majoring in Business Administration/Economics, be a rising junior or senior with a 3.0 or better GPA, and have demonstrated an interest in pursuing a career in finance and investment. The award is a \$100.00 United States Savings Bond or the cash equivalent.

The **Pauline Longest Education Award** is presented by Mrs. Pauline Longest to a senior member of the Student Education Association who has contributed to the work of the chapter and has demonstrated outstanding potential as a teacher. Established in 1974 as the Student Education Award, it was renamed in 1978 to honor the original advisor to the chapter and consists of a \$50.00 honorarium and a certificate of recognition.

The **Military Order of the World Wars Award** is presented to a cadet in good standing in all military and scholastic aspects who has indicated a strong desire to serve his/her country.

The **George and Lillian Miller Award**, established by Methodist College's first Dean of Women, who was also a member of the History Department, is presented to the history student with the greatest academic potential. The student must have completed 18 s.h. of work in history by or during the second semester of his/her junior year. The honorarium is a \$50.00 United States Government Bond or the cash equivalent.

The **Mullen-Mansfield Memorial Award** was established by the Military Science Department to honor the late Col. William Mullen and Capt. Clayton Mansfield. Col. Mullen, who died in 1978, was the husband of Mrs. Georgia Mullen, former head librarian at Methodist College. A veteran of thirty years in the Army, he commanded the first Green Beret unit, the 77th Special Forces Group, and served as Army attaché in Canada and as Professor of Military Science at the University of Notre Dame. Captain Mansfield, stepson of former Professor Eugene Smith, distinguished himself by heroic action on April 29, 1965, while serving as the senior Army advisor to South Vietnamese forces, and was killed in action in Vietnam. The award is presented to the graduating ROTC cadet who displays the highest standards in unit leadership, academic excellence, and Army summer training programs and consists of a \$100.00 United States Government Bond and a permanent inscription on a memorial wall plaque.

The **Ott-Cooper Science Award** was established in 1971 by Mrs. Pauline Longest to honor the first and second Chairmen of the Science and Mathematics Division, Drs. Charles N. Ott and William C. Cooper. It is presented to a senior science major for scholastic achievement, interest and participation in Science Department activities, and potential for success in a science-related career and consists of \$100.00 and a certificate of recognition.

The **Plyler Humanities Award**, established in 1988 by Dr. Lorenzo Plyler and his family in memory of the late Elizabeth (Betty) Plyler, consists of \$100.00 presented to a graduating senior in the Humanities Division chosen by the Heads of the Departments of English, Foreign Languages, and Philosophy/Religion.

The **Plyler-Knott Award in Religion**, established and now funded by Lynn Moore Carraway, Michael Safley, James

Malloy, and William Presnell, honors Drs. Lorenzo Plyler and Garland Knott, Professors of Religion. It is given to the outstanding religion student and consists of a \$100.00 United States Government Bond and a certificate of recognition. The winner must plan to enter a religious vocation and have successfully completed 12 s.h. of religion.

The **J. Elaine Porter French Award**, established in 1990 by Mr. Fred Epeley, friend and colleague of Mrs. Porter. The award is presented to the French student with the greatest academic potential. The student must have at least a minor in French. Students whose native tongue is French are not, as a rule, eligible. It consists of a \$100.00 United States Government Bond and a certificate of recognition.

The **Methodist College President's Award** is presented to the cadet who has displayed the highest level of leadership and military excellence since entering ROTC.

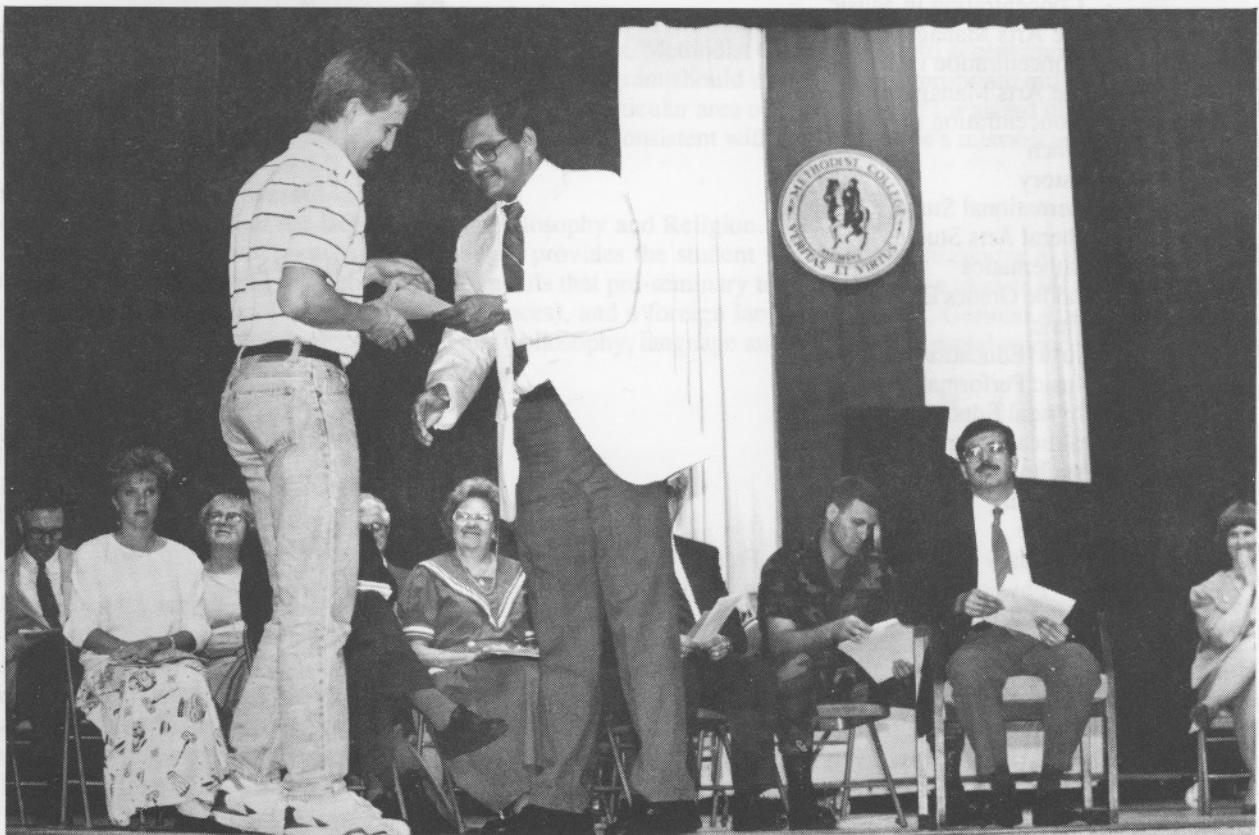
The **Publisher's Award** was established in 1983 to honor a student demonstrating superior achievement in collegiate journalism. The award and permanent plaque are provided by Mr. Ramon Yarborough, publisher of *The Fayetteville Observer Times*.

The **Reserve Officers Association Award** is presented to outstanding Military Science IV's, Military Science III's, and Basic Course Cadets for leadership and high aptitude for the military. Recipients must indicate a desire to continue in ROTC and obtain a commission.

The **Outstanding ROTC Cadet Participation Award** was established by the Cape Fear Chapter of the Retired Officers Association in 1979 to honor a Basic or an advanced Cadet with an excellent academic performance (a GPA of 3.0 or better) and excellent ratings in leadership positions. The cadet must have participated extensively in ROTC and must have excellent potential for service to the community and nation. The award consists of a United States Savings Bond, a certificate of recognition, and the inscription of the recipient's name on a permanent wall plaque.

The **Elizabeth H. Weaver Award** was established in 1973 by the Methodist College Women's Club to honor the wife of the college's first president, Dr. L. Stacy Weaver. Presented for contributions to the moral, intellectual, and cultural life of the college, it consists of an engraved plaque and a \$1,000.00 scholarship to be credited to the recipient's account over two consecutive semesters at \$500 each..

The **Lucius Stacy Weaver Award**, established in 1964 by the family of Dr. L. Stacy Weaver to honor Methodist College's first President, is an engraved plaque presented to an outstanding member of each graduating class for academic excellence, spiritual development, leadership, and service.



PROGRAM AND DEGREE REQUIREMENTS

Required Courses and Curriculum Patterns

To avoid serious course scheduling difficulties, all entering freshmen must enroll in available and appropriate English and Physical Education courses and at least one other course among the college's Core/General Education requirements. Students should complete as many of their Core/General Education requirements as possible during their freshman and sophomore years and must continue in the sequential English courses until the English requirement has been fulfilled. **Curriculum patterns** for each major are available from the advisor or the Department Head.

Academic Majors

Students should select their majors at least by the sophomore year and follow the respective departmental curriculum patterns established for each major. The college offers 36 majors:

Major Program	Degrees Offered
Accounting	AA, BS
Art	AA, BA
Art Education (K-12)	BA
Biology	AS, BA, BS
Business Administration	AA, BS
Business Administration with a Concentration in Professional Golf Management	BS
Business Administration with a Concentration in Professional Tennis Management	BS
Chemistry	AS, BA, BS
Communications/Mass Media	AA, BA, BS
Computer Science	AS, BA, BS
Criminal Justice/Legal Studies	BA, BS, AA
Elementary Education	BA, BS
English	AA, BA
Fine Arts Management with a Concentration in Music	BA
Fine Arts Management with a Concentration in Theatre	BA, BS
Fine Arts Management with a Concentration in Visual Arts	BA
French	AA, BA
History	AA, BA, BS
International Studies	BA, BS
Liberal Arts Studies	BA, BS
Mathematics	AA, AS, BA, BS
Middle Grades Education	BA, BS
Music	AA, BA
Music Education (K-12)	BM
Music Performance	BM
Physical Education	BA, BS
Political Science	AA, BA, BS
Psychology	AA, BA, BS
Religion	BA
Science	AS, BA, BS
Secondary Education (English, French, Mathematics Physical Education, Science, Social Studies, Spanish)	BA, BS
Social Work	BS
Sociology	AA, BA, BS
Spanish	AA, BA
Special Education (K-12)	BA, BS
Theatre	AA, BA, BS
Writing	AA, BA

Interdisciplinary Majors

- Business Administration with a Concentration in Professional Golf Management
- Business Administration with a Concentration in Professional Tennis Management
- Communications/Mass Media
- Criminal Justice/Legal Studies
- International Studies
- Liberal Arts Studies
- Fine Arts Management with a Concentration in Music
- Fine Arts Management with a Concentration in Theatre
- Fine Arts Management with a Concentration in Visual Arts

Minors

Selected minors are available in many departments and are listed in the catalogue under the departmental descriptions.

Bachelor of Applied Science Concentrations

The following associate degree concentrations, awarded by a recognized community, technical, or junior college will be accepted by Methodist College toward the award of the Bachelor of Applied Science Degree: (For degree requirements see elsewhere in this catalogue.) To be considered for this program candidates must complete a "Request for Admission to the Bachelor of Applied Science Program Form," during their first semester at Methodist College. This form can be obtained in the Registrar's Office.

- | | |
|------------------------------------|------------------------------|
| Architectural Technology | Industrial Management |
| Associate Degree Nursing | Insurance |
| Banking and Finance | Marketing and Retailing |
| Civil Engineering Technology | Paralegal Technology |
| Criminal Justice | Physical Therapist Assistant |
| Electronics Engineering Technology | Public Administration |
| Food Service Management | Radiologic Technology |
| Funeral Service Education | Real Estate |
| General Occupational Technology | Respiratory Care Technology |
| Horticulture Business Management | |

In cooperation with The Community College of The Air Force, Methodist College will also accept applications for the award of the Bachelor of Applied Science Degree. Applicants for this program should contact their appropriate military education counselor or the Assistant Registrar, Fort Bragg office. Approval of any particular area of concentration for award of the Bachelor of Applied Science Degree will be based on the nature of the concentration, consistent with this institution's mission as a liberal arts college.

Vocational and/or Pre-Professional Programs

Pre-Theology—See the Head of the Department of Philosophy and Religion.

Though not always a requirement, a religion major provides the student with certain advantages at the seminary level. The American Association of Theological Schools recommends that pre-seminary training include a total of 90 s.h. in religion, English, history, philosophy, psychology (and other social sciences), and a foreign language (French, German, Latin, Hebrew, or Greek), with an area of concentration chosen from religion and philosophy, language and literature, or social science. Suggested minimums are as follows:

	S. H.
English Composition and Literature	12
Speech	3
History (Ancient, Modern European, American)	6
Religion	6-12
Philosophy (History, Content and Method)	3
Psychology	3
Other Social Sciences	9

Pre-Medicine, Pre-Dentistry, Pre-Nursing—See the Head of the Department of Science.

Pre-medical, pre-dental, and pre-nursing students should obtain as fundamental and broad a preparation in the humanities as is possible and consistent with thorough preparation in the sciences. Since professional schools vary, students should be familiar with the respective entrance requirements, which usually include general biology, inorganic and organic chemistry, general physics, English, foreign language, and history.

Pre-Engineering—See the Pre-Engineering Advisor in the Department of Science.

Pre-Law—See the Pre-Law Advisor in the Department of History and Political Science.

There is no major that is particularly recommended for students interested in attending law school. The student must secure a strong, broad educational background which develops ability to read and comprehend, to speak and write clearly and correctly, and to think precisely and analyze complex factual situations.

In addition to courses in the core curriculum and the major, students interested in law school should generally have courses in advanced expository writing, logic and ethics, political science, American and English history, Latin or a modern foreign language, accounting, sociology, psychology, and economics.

ROTC Program/Military Science—See the Head of the Department of Military Science or the Admissions Office.

Students can earn an academic minor in Military Science at Methodist College and, upon successful completion of the ROTC Program, be commissioned in the United States Army. The ROTC program is divided into Basic and Advanced levels. Students admitted to the Advanced phase qualify for financial assistance while in the program.

See Military Science for Methodist's AFROTC agreement with Fayetteville State University.

Degrees Awarded

Methodist College confers six different degrees upon completion of the respective academic program and the approval of the faculty. It reserves the right to refuse a degree if the character or conduct of the student does not represent the college in an acceptable manner. Baccalaureate degrees are conferred upon completion of a course of study with a minimum of 124 (approved) s.h.; associate degrees are conferred upon completion of a course of study with a minimum of 62 (approved) s.h. Courses numbered below 100 cannot be counted toward the semester-hour minimum for an associate or a baccalaureate degree.

Bachelor of Arts (B.A.) degrees are awarded in 28 fields.

Bachelor of Science (B.S.) degrees are awarded in 24 fields.

Bachelor of Music (B.M.) degrees are awarded in 2 fields: Applied Music (Performance) and Music Education.

Bachelor of Applied Science (B.A.S.) degrees are conferred upon graduates of accredited associate degree programs of Technical Institutes/Colleges and Community Colleges. Candidates must complete all academic requirements of Methodist College except the previously completed associate degree concentration. The acceptable degree concentrations are listed previously.

Associate of Arts (A.A.) degrees are awarded to persons completing a prescribed two-year course of study in the liberal arts.

Associate of Science (A.S.) degrees are awarded to persons completing a prescribed two-year course of study in such areas as biology, chemistry, mathematics, science, computer science, and pre-engineering.

Requirements for Graduation

Methodist College confers the **baccalaureate degree** when the student exhibits the following qualifications:

- 1—Is in good standing in character, conduct, and financial obligations to the college.
- 2—Has earned at least 124 (approved) s.h. of credit with a minimum cumulative GPA of 2.00. Also, must have a minimum GPA of 2.00 in the major and/or minor areas, and in all courses taken at Methodist College.
- 3—Has satisfactorily completed the general education/core requirements for the degree.
- 4—Has achieved satisfactory competence in oral expression as evidenced by the taking and passing the Speech Competency Test (or the appropriate speech course). **Each student, day or evening, must take at least one writing enrichment course in his/her major field.** All students are required to take the English Placement Examination or have a qualifying score on the ACT/SAT.
- 5—Has completed all requirements of the major. He/she must have no failing grade in the major field and must have at least a C average (2.00 or better GPA) on all courses taken in that field both overall and at Methodist College. In the event that any course in the major program is failed, the student must repeat the course successfully at Methodist College unless extenuating circumstances warrant approval of a waiver by the Vice-President for Academic Affairs and the appropriate Division Director and Department Head.
- 6—Has earned a minimum of 31 semester hours in residence at Methodist College, of which **24 hours must be in upper-division (300-400-level) courses.** Not fewer than half of the total semester hours required in the major must be completed in upper-division courses of that major at Methodist College as well as 3 s.h. of upper-division credit in each minor.
- 7—Of the 124 hours required for graduation, **twelve (12) semester hours** of upper-level courses must be taken in areas outside of the major field or area of concentration. Students should consult the Department Head of the major for specific guidance related to this requirement.
- 8—Has filed a **Declaration of Intent to Graduate** in the Office of the Registrar before the deadline specified in the academic calendar and paid the non-refundable graduation fee of \$55.00 at the time the Intent is filed. If a candidate fails to qualify after filing the Declaration of Intent to Graduate form and fee but does qualify at some later time, he/she must submit another application for graduation but need not re-submit the fee. **If a candidate fails to file his/her Intent by the deadline, a \$25.00 late filing fee will be charged.**
- 9—Has been recommended by the faculty.

A candidate failing to meet any of the above requirements must wait until the next commencement after satisfying the requirements to receive a diploma and is not graduated until that time.

Methodist College confers the **associate degree** when the student exhibits the following qualifications:

- 1—Is in good standing in character, conduct, and financial obligations to the college.
- 2—Has earned at least 62 (approved) s.h. of credit with a minimum cumulative GPA of 2.00 and a minimum GPA of 2.00 on all courses taken at Methodist College.

3—Has satisfactorily completed the general education/core requirements for the degree, including passing the Speech Competency Test (or taking the appropriate speech course).

4—Has maintained satisfactory competence in written and oral expression.

5—Has completed all requirements for a concentration or for the general studies program. He/she must have no failing grade in the concentration and must have at least a C average (2.00 or better GPA) on all courses taken in that concentration. In the event that any course in the concentration is failed, the student must repeat the course successfully at Methodist College unless extenuating circumstances warrant approval of a waiver by the Vice-President for Academic Affairs and the appropriate Division Director and Department Head.

6—Has earned a minimum of 16 s.h. in residence at Methodist College.

7—Has at least a C average (2.00 or better GPA) on all courses taken at Methodist College in the subject concentration.

8—Has been recommended by the faculty.

9—Has filed a **Declaration of Intent to Graduate** in the Office of the Registrar before the deadline specified in the academic calendar and paid the non-refundable graduation fee of \$55.00 at the time the intent is filed. If a candidate fails to qualify after filing the Declaration of Intent to Graduate form and fee but does qualify at some later time, he/she must submit another application for graduation but need not re-submit the fee. **If a candidate fails to file his/her Intent by the deadline, a \$25.00 late filing fee will be charged.**

A candidate failing to meet any of the above requirements must wait until the next commencement after satisfying the requirements to receive a diploma and is not graduated until that time.

General Education/Core Requirements for the Bachelor of Arts

	S. H.
ORIENTATION	
Orientation to the Liberal Arts Experience (Required of new freshmen only)	1

Total	1
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
3 s.h. Speech or competency test (placement determined by testing)	0-3
Foreign Language courses in one language through the 202 level or demonstrated competency	0-14

Total	6-27
HUMANITIES	
Any literature course in the department of English except English 361	3
Religion, 2 courses (See <i>Religion</i> , core requirements, page 87.)	6
Philosophy 211, 212, or 411	3

Total	12
FINE ARTS	
Art 151, Music 151, Theatre 162 or 163, or 3 hours in applied music/ensemble (Fine Arts 300 also required for Teacher Education* students)	3

Total	3
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (but 106 can only be taken by Teacher Education students) (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)	3
1 physical and 1 biological science (See <i>Science</i> , core requirements, page 89.)	6-8

Total	9-11
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, or Sociology 151 (Choose 2 from 2 areas.)	6

Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201 (Physical Education majors are exempt from this core requirement)	2

Total	2
Total Semester Hours	45-67

*Teacher Education majors must consult the core requirements for their particular curriculum pattern.

General Education/Core Requirements for the Bachelor of Science

	S. H.
ORIENTATION	
Orientation to the Liberal Arts Experience (Required of new freshmen only)	1
Total	1
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
3 s.h. speech or competency test (placement determined by testing)	0-3
Total	6-12
HUMANITIES	
Religion, 2 courses (See <i>Religion</i> , core requirements, page 87.)	6
Any literature course in the department of English (except English 361) and/or any philosophy course listed in catalogue or 2 courses in 1 foreign language at the level in which the student places	6-8
Total	12-14
FINE ARTS	
Art 151, Music 151, Theatre 162 or 163, or 3 hours in applied music/ensemble (Fine Arts 300 also required for Teacher Education* students)	3
Total	3
MATHEMATICS AND NATURAL SCIENCE	
Computer Science Programming and/or Mathematics (105 or higher, but 106 can only be taken by Teacher Education students) (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)	6
Science, 3 courses (See <i>Science</i> , core requirements, page 89.)	9-12
Total	15-18
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, or Sociology 151 (6 hours from 2 areas required for Teacher Education students)	3
Total	9
PHYSICAL EDUCATION	
Physical Education 101 and 201 (Physical Education majors are exempt from this core requirement)	2
Total	2
Total Semester Hours	48-59

*Teacher Education majors must consult the core requirements for their particular curriculum pattern.

General Education/Core Requirements for the Bachelor of Music

	S. H.
ORIENTATION	
Orientation to the Liberal Arts Experience (Required of new freshmen only)	1
Total	1
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207 (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing) (Continual enrollment in composition courses mandated until requirements are fulfilled.)	6-9
French or German language courses in one language through the 202 level (or demonstrate competency) (Vocal Performance majors must take French <i>and</i> German through the 102 level or demonstrate competency.)	0-16
Total	6-25
HUMANITIES	
Any literature course in the department of English except English 361	3
Religion (See <i>Religion</i> , core requirements, page 87.)	3
Philosophy 211, 212, or 411	3
Total	9
FINE ARTS	
Art 151 or Theatre 162 or 163 or Fine Arts 300	1-3
Total	1-3
MATHEMATICS AND NATURAL SCIENCE	
Mathematics 105 or higher (but 106 can only be taken by Teacher Education students) (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)	3
1 physical and 1 biological science (See <i>Science</i> , core requirements, page 89.)	6-8
Total	9-11
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, or Sociology 151 (Choose 2 from 2 areas.)	6
Total	12
PHYSICAL EDUCATION	
Physical Education 101 and 201	2
Total	2
Total Semester Hours	40-63

The Bachelor of Applied Science Degree

Methodist College accepts associate degrees in recognized college-level degree programs from Technical Institutes/Community Colleges in accordance with the guidelines below:

- 1—Any student awarded the associate degree in a recognized college-level equivalent program and completing a minimum of 62 semester hours or 93 quarter hours may transfer with junior status and be credited with having fulfilled one-half of the 124-s.h. minimum requirement for the baccalaureate degree. The acceptable degree concentrations are listed on page 20.
- 2—A graduate with an associate degree utilizing this option must enter the Bachelor of Applied Science degree program, and the transferred credits become the academic major for the Methodist College degree.
- 3—While at Methodist College, the student must fulfill two requirements:
 - a—all Methodist College academic requirements for graduation with the exception of the major.
 - b—all residency requirements, including a minimum of 31 s.h. of total credit with a minimum of 24 s.h. of upper-level (300-400) courses, of which 9 s.h. must be in a single academic discipline.
- 4—The academic standing of the transfer student is determined by the final cumulative GPA earned at the Technical Institute/Community College. This figure is applied to the 62-s.h. transfer credit to determine initial standing at Methodist College.
- 5—Actual course transfer for completion of Methodist College course requirements is in accordance with transfer credit criteria shown elsewhere in this catalogue.
- 6—The student must achieve a GPA of 2.00 or better on all work undertaken at Methodist College.
- 7—Candidates for admission to this program follow the usual admission procedures required of all applicants for admission to

Methodist College.

8—To be considered for this program candidates must complete a "Request for Admission to the Bachelor of Applied Science Program Form," during their first semester at Methodist College. This form can be obtained in the Registrar's Office.

The Associate of Arts Degree

Candidates for the Associate of Arts Degree must

- 1—Complete a minimum of 62 s.h.
- 2—Complete a minimum residency requirement of at least 16 s.h. at Methodist College.
- 3—Maintain a minimum cumulative GPA of 2.0.
- 4—Pass the Speech Competency Test (or take the appropriate speech course).
- 5—Have qualifying scores on the English Placement Test, SAT or ACT.

The Associate of Arts Degree in General Studies

A—General Education/Core Requirements

COMMUNICATIONS

English 100, 101, 102, or 103, and 207

(Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)

(Continual enrollment in composition courses mandated until requirements are fulfilled.)

Foreign language (2 courses in one language) or speech and computer science

S. H.

6-9

6-8

Total 12-17

HUMANITIES AND FINE ARTS

Any literature course in the English department except English 361

Religion, 2 courses (See *Religion*, core requirements, page 87.)

Philosophy 211, 212, or 411

Art 151, Music 151, Theatre 162 or 163

3

6

3

3

Total 15

MATHEMATICS AND NATURAL SCIENCE

Mathematics 105 or higher (Entry level determined by scores attained on standardized ACT/SAT and/or placement testing)

Science

9-12

Total 12-15

SOCIAL SCIENCE

History 101 and 102

Economics 261 or 262, Geography 252, Political Science 151,

Psychology 101, or Sociology 151 (Choose 2 from 2 areas.)

6

6

Total 12

PHYSICAL EDUCATION

Physical Education 101 and 201

2

Total

2

Total Semester Hours

53-61

B—Electives: 4-9 s.h.

Total s.h. required for the Associate of Arts Degree in General Studies

(No subject concentration)—62

Total hours required in residence at Methodist College—16

The Associate of Arts Degree with a Subject Concentration

Candidates must

- 1—Complete the basic requirements.
- 2—Obtain a subject concentration of at least 18 s.h. with a minimum GPA of 2.0.
- 3—Complete the necessary electives to attain a minimum of 62 s.h.
- 4—Pass the Speech Competency Test (or take the appropriate speech course).
- 5—Have qualifying scores on the English Placement Test, SAT or ACT.

A—General Education/Core Requirements

COMMUNICATIONS

English 100, 101, 102, or 103, and 207

Entry level determined by scores attained on standardized ACT/SAT and/or placement testing
(Continual enrollment in composition courses mandated until requirements are fulfilled.)

Foreign language or speech and computer science

S.H.

6-9

3-4

Total 9-13

HUMANITIES AND FINE ARTS

Any literature course in the English Department except English 361

Religion (See *Religion*, core requirements, page 87.)

Philosophy 211, 212, or 411

Art 151, Music 151, Theatre 162 or 163

3

3

3

3

Total 12

MATHEMATICS AND NATURAL SCIENCE

Mathematics 105 or higher (Entry level determined by scores attained on standardized
ACT/SAT and/or placement testing)

Science

3

6-8

Total 9-11

SOCIAL SCIENCE

History 101 and 102

Economics 261 or 262, Geography 252, Political Science 151,

Psychology 101, or Sociology 151 (Choose 2 from 2 areas.)

6

6

Total 12

PHYSICAL EDUCATION

Physical Education 101 and 201

2

Total 2

Total Semester Hours

44-50

B--Areas of Subject Concentration for the Associate of Arts Degree (See also department listings for specific course requirements.)

Accounting

Art

Business Administration

Communications/Mass Media

Criminal Justice/Legal Studies

Economics

English

Foreign Languages

French

German

History

Mathematics

Music

Political Science

Psychology

Sociology

Spanish

Theatre

Writing

Total s.h. required—62; total hours required in residence—16

Methodist College/Defense Language Institute Cooperative Program:

A.A. with a Subject Concentration

Methodist College cooperates with the Defense Language Institute Foreign Language Center (DLIFLC) in a program permitting a DLIFLC graduate to utilize American Council of Education (ACE) recommended s.h. credits to obtain an Associate of Arts (A.A.) degree with a subject concentration in the following DLIFLC-taught courses:

Arabic-Egyptian	Lingali
Arabic (Modern Standard)	Persian Farsi
Chinese—Mandarin	Polish
Czech	Portuguese
Dutch	Rumanian
French	Russian
German	Slovak
Greek	Spanish
Hebrew	Tagalog
Italian	Thai
Japanese	Turkish
Korean	Vietnamese



Associate of Science Degree with a Subject Concentration

This degree is awarded the student completing a core program of liberal arts courses and a concentration in biology, chemistry, computer science, mathematics, or science.

Candidates for the A.S. degree with a subject concentration must adhere to the following guidelines:

- 1—Complete the basic requirements for this degree.
- 2—Obtain a subject concentration of 29-31 s.h. with a minimum GPA of 2.0.
- 3—Complete the necessary electives to obtain a minimum of 62 s.h.
- 4—Pass the Speech Competency Test (or take the appropriate speech course).
- 5—Complete, if transfer students, a minimum residency of 16 s.h. at Methodist College.
- 6—Maintain a minimum cumulative GPA of 2.0.
- 7—Have qualifying scores on the English Placement Test, SAT or ACT.

A—General Education/Core Requirements

	S. H.
COMMUNICATIONS	
English 100, 101, 102, or 103, and 207	6
Entry level determined by scores attained on standardized ACT/SAT and/or placement testing	
Speech or Computer Science	3
Total	9
HUMANITIES AND FINE ARTS	
Any literature course in the English Department except English 361	3
Religion (See <i>Religion</i> , core requirements, page 87.)	3
Philosophy 211, 212, or 411	3
Art 151, Music 151, Theatre 162 or 163	3
Total	12
SOCIAL SCIENCE	
History 101 and 102	6
Economics 261 or 262, Geography 252, Political Science 151, Psychology 101, or Sociology 151	3
Total	9
PHYSICAL EDUCATION	
Physical Education 101 and 201	2
Total	2
Total Semester Hours	32

B—Subject Concentrations:

Biology: 153 plus at least 16 s.h. of 300- or higher-level courses for a total of at least 20 s.h. in biology; Earth Science 141 and Physical Science 143 for a total of 6 s.h.; Mathematics 105 or higher for a total of 3 s.h.; **29 s.h. for the concentration**

Chemistry: 151 and 152 plus at least 12 s.h. of 300- or higher-level courses for a total of at least 20 s.h. in chemistry; Science 142 and Earth Science 141 for a total of 6 s.h.; Mathematics 105 or higher for a total of 3 s.h.; **29 s.h. for the concentration**

Mathematics: 231-232, 250, and 312 plus 9 additional s.h. beyond 250 (not to include 307 and 410) for a total of at least 21 s.h. of Mathematics; Science 142, Physical Science 143, and Earth Science 141 for a total of 9 s.h.; **30 s.h. for the concentration**

Science: Biology 153, Chemistry 151 and 152, Physics 151 and 152, Geology 151 or 152, and a 4-s.h. science elective, other than the 141-143 non-major courses, for a total of 28 s.h. of Science; Mathematics 105 or higher for a total of 3 s.h.; **31 s.h. for the concentration**

Computer Science: 210, 215, 220, 310, and 325 for a total of 15 s.h. in Computer Science; Mathematics 231, 250, and 251 for a total of 9 s.h.; Science 142, Earth Science 141, and Physical Science 143 for a total of 9 s.h.; **33 s.h. for the concentration**

Total hours required in residence at Methodist College—16

Total hours required—62

DEPARTMENTS OF INSTRUCTION AND COURSES

ACCOUNTING (DEPARTMENT OF BUSINESS AND ECONOMICS: THE REEVES SCHOOL OF BUSINESS)

Type of degree(s) awarded: B.S., A.A.

Requirements for the Major in Accounting: 54 s.h.—15 s.h. of Reeves School foundation courses (Accounting 251 and 252, and Economics 261, 262, and 216); 21 s.h. of upper-level Accounting (341, 342, 345, 346, 385, 481, and 490); and 18 additional hours of upper-level business courses (Business 332, 341, 351, 352, 353, and 425).

Requirements for the Minor in Accounting: 18 s.h.—12 s.h. of required courses (Accounting 251, 252, 341, and 342) and 6 s.h. of electives (from any of the Accounting courses)

Requirements for the AA Concentration: 18 s.h.—12 s.h. of required courses (Accounting 251, 252, 341, and 342) and 6 s.h. of electives (from any of the Accounting courses)

Writing Enrichment Course: Accounting 481

The 15 s.h. of Reeves School foundation courses should be completed by the end of the sophomore year and prior to enrolling in any 300/400-level Accounting, Business, or Economics course. In cases where limits on class size apply, students who have completed the five foundation courses will receive priority.

ACCOUNTING COURSES

251 PRINCIPLES OF ACCOUNTING I

3 s.h.

Fundamentals of accounting, with emphasis on recording, summarizing, and reporting of financial data for the service and merchandising organization, and upon understanding accounting for different types of assets as well as current liabilities. Fall and spring semesters.

252 PRINCIPLES OF ACCOUNTING II

3 s.h.

The tools and methods of accounting for partnership and corporate organizations, determination and reporting of earnings per share, statement of cash flows, financial statement analysis, and accounting in a manufacturing environment. Prerequisite: Accounting 251. Fall and spring semesters.

341 INTERMEDIATE ACCOUNTING I

3 s.h.

A study of financial accounting functions and theory, including recognition and measurement of assets and liabilities. Prerequisite: Accounting 252. Fall semester.

342 INTERMEDIATE ACCOUNTING II

3 s.h.

Accounting for long-term liabilities and investments; stockholders' equity and earnings per share calculations; issues relating to income measurement; and the preparation and analysis of financial statements. Prerequisite: Accounting 341. Spring semester.

345 COST ACCOUNTING I

3 s.h.

Cost accounting fundamentals; study of cost behaviors; cost information for decision and control purposes; planning and budgeting; and inventory control. Presented with a managerial emphasis for business majors and as an introductory cost accounting course for accounting majors. Prerequisite: Accounting 252 and Economics 216. Fall and spring semesters.

346 COST ACCOUNTING II

3 s.h.

Study of cost allocations; job order and process costing; and measuring and evaluating performance, including the use of standard costs. Prerequisite: Accounting 345. Spring semester.

385 FEDERAL INCOME TAXATION I

3 s.h.

Federal income tax law, with emphasis on preparation of individual income tax. Filing status, gross income, exclusions, deductions, adjusted gross income, and tax credits are analyzed. Prerequisite: Accounting 252. Fall semester.

386 FEDERAL INCOME TAXATION II

3 s.h.

Federal income tax law, with emphasis on businesses and the tax consequences of business decisions. Partnership, corporation fiduciary returns, including depreciation and inventory impacts upon income tax. Prerequisite: Accounting 385. Spring semester.

- 431 ACCOUNTING INFORMATION SYSTEMS** 3 s.h.
Introduction to accounting within a computerized environment and integrating information systems concepts into the basic accounting processes. Co-requisite: Accounting 345.
- 463 FUND ACCOUNTING** 3 s.h.
Accounting for non-profit entities, with emphasis on governmental units, colleges/universities, and hospitals. Prerequisite: Accounting 252. Fall semester.
- 473 ACCOUNTING THEORY** 3 s.h.
Financial accounting, with emphasis on the evolution of generally accepted accounting principles. Includes controversial issues facing the profession. Prerequisite: Accounting 342. Spring semester.
- 481 ADVANCED ACCOUNTING** 3 s.h.
Accounting for stock investments under the equity method; business combinations and consolidations under the pooling of interests and purchase method, and consolidated earnings per share. Designated writing enrichment course for accounting majors. Prerequisite: Accounting 342. Fall semester.
- 485 SPECIAL TOPICS IN ACCOUNTING** 3 s.h.
Studies in specialized, upper-level applications of accounting theory and practice. Prerequisite: Accounting 342 and permission of the Department Head. Offered as needed.
- 490 AUDITING** 3 s.h.
Auditing theory and practice, standards and procedures, rules of professional conduct, and related materials of professional importance. Prerequisite: Accounting 342. Spring semester.
- 491 ADVANCED AUDITING** 3 s.h.
The application of the auditing process to cycles within the accounting system, including auditing within the EDP environment. A study of operational and compliance auditing, including their relationship to internal controls.
- 499 INDEPENDENT STUDY IN ACCOUNTING** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Prerequisite: Accounting 342. Credit to be determined.

ART (DEPARTMENT OF ART)

Mrs. Silvana Foti-Soublét, Head
Mrs. Peggy Hinson

Dr. Harvey Jenkins (part-time)
Mr. Robert Caudill (part-time)

Type of degree(s) awarded: B.A., A.A.

Requirements for the major:

Areas of concentration

Painting: 40 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 300, 305, 306, 309 or 310, 353, 354, 401, 405

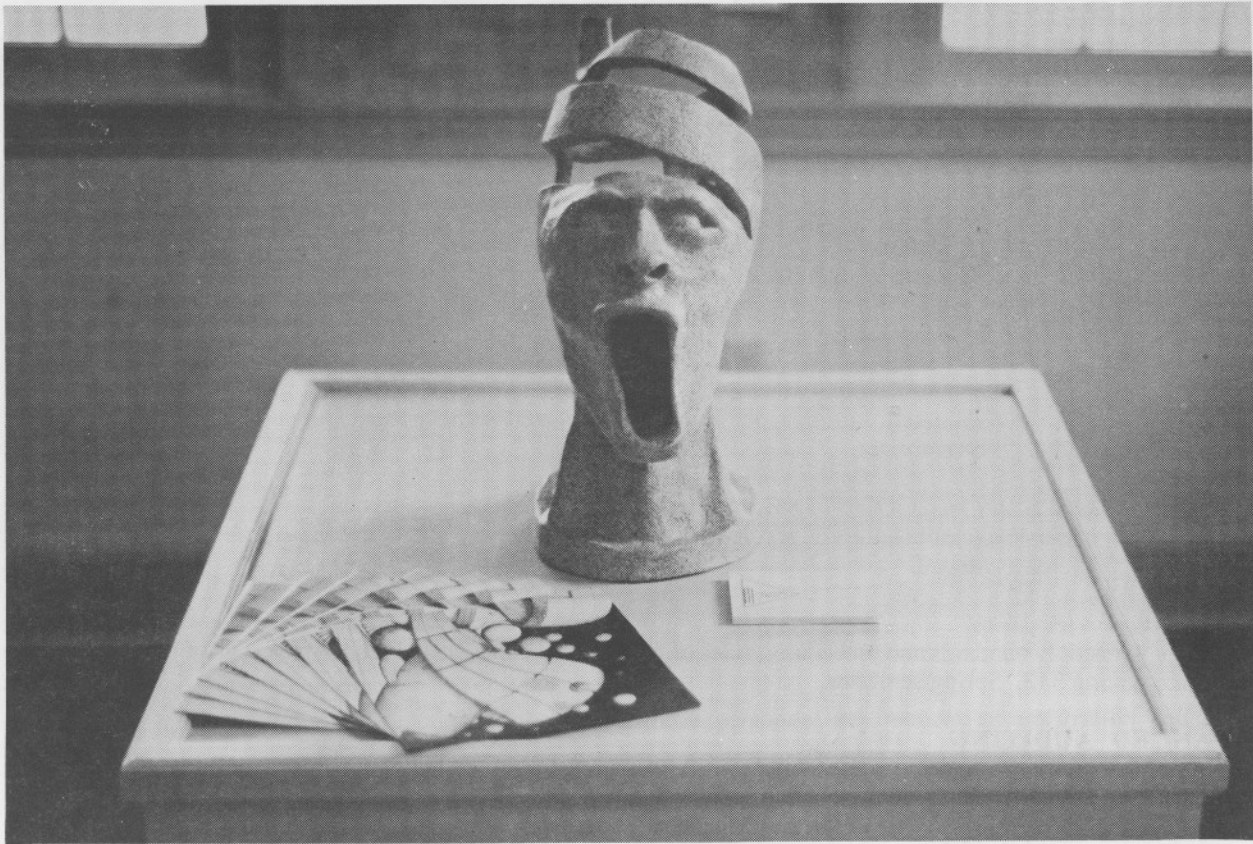
Printmaking: 40 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 300, 309, 310, 311, 312, 353, 354, 401

Ceramic Sculpture: 40 s.h.—Art 151, 101, 102, 203, 205, 207, 215, 300, 307 or 315, 308 or 415, 309 or 310, 353, 354, 401

Requirements for teacher certification in Art (K-12): After declaring this major, the student must make written application to the art and the education departments. The following entrance requirements must be met before the student is accepted into the block courses.

44 s.h.—(1) Art 151, 101, 102, 203, 205, 207 or 215, 300, 301, 309 or 310, 353 or 354, 362, and 401, plus a minimum of 9 hours of studio electives in a specific area of concentration arranged by the art faculty and the student. (2) Pre-entry for admission to teacher education requires successful completion of Cores I and II of the National Teacher's Examination. (3) Students must also take the professional education sequence: Education Field Experience (142, 242, 342); Education 250, 251, 320, 350, 406, 407, 417 and 421; Psychology 300; and Special Education 255.

Visual Arts/Management: 48 s.h.—Art 151, 101, 102, 203, 205, 207 or 215, 309 or 310, 353 or 354; Music 151; Theatre 162; Theatre 367; Accounting 251 and 252; Business 341 and 375; Internship 470



Requirements for the minor: 18-24 s.h.—Art 151, 353, and 354, plus 9 hours in studio (depending on the type of minor) to be chosen in consultation with the art faculty. Prerequisite: Art 101 and 203 are prerequisites for all studio courses.

Requirements for the AA Concentration: 18-24 s.h.—Art 151, 353, and 354, plus 9 hours in studio (depending on the type of minor) to be chosen in consultation with the art faculty. Prerequisite: Art 101 and 203 are prerequisites for all studio courses.

Requirements for the major (B.A.) in Liberal Arts with a concentration in art: Same as the major in art.

Writing Enrichment Course(s): Art 353, 354

Art 101 and Art 203 are prerequisites for all studio courses. A minimum of 12 hours in one studio skill is required for both an art and art education major.

The art department serves the college by providing (1) art courses fulfilling the fine arts requirement for the general education program; (2) elective courses for all students; (3) the major and minor in art; (4) special preparation for teaching art in the public schools; (5) programs in Visual Arts/Management and an Art Education Endorsement; and (6) individual and group student exhibitions.

The Fayetteville Museum of Art and the Arts Center expose students to works by a variety of artists. The art department itself is staffed by practicing artists who regularly exhibit their work.

The art department seeks students willing to work hard and perform with a degree of independence. Each student is encouraged to explore various media and techniques to provide a broad base from which to select and pursue his/her primary goal.

Demonstrated competency through actual performance is a basic criterion for being accepted and/or continuing in any of the programs. The exit evaluation assesses the student's ability and promise as an artist or as a special subject teacher in art.

Requirements for transfer students: a portfolio (of no fewer than 12 samples) accompanied by college transcripts

Portfolio review: Student work is reviewed each spring, and the student presents a balanced selection of works from all studio courses taken since the previous review and displays the work effectively. The art faculty provides a written evaluation describing the level of performance as "superior," "satisfactory," or "unsatisfactory."

Senior Exhibition: This is required of graduating art or art education majors; optional for art minors. If the gallery (the Mallett-Rogers House) is inaccessible, an alternative site for exhibiting senior work can be selected, subject to approval by the art faculty. The department maintains the right to retain samples of student work for its collection and to exhibit these works.

ART COURSES

ART HISTORY

151 ART APPRECIATION

3 s.h.

Western art history, covering major movements (prehistoric to the 19th century), concentrating on painting, sculpture, and architecture. Includes Indian, Chinese, Japanese, Pre-Columbian, African, and American Indian art. Fall and spring semesters.

353 RENAISSANCE AND BAROQUE: HISTORY AND THEORY

3 s.h.

Major developments of painting and sculpture from the early 14th through the 18th centuries, with emphasis on stylistic trends of Italian and Northern European Renaissance and Baroque Art, including that of Germany, Holland, and France. Prerequisite: Art 151 or permission of the art faculty. Designated writing enrichment course for art majors. Fall semester.

354 NINETEENTH- AND TWENTIETH-CENTURY: HISTORY AND THEORY

3 s.h.

Major developments of modern art from the late 18th century to the present, with emphasis on European and American art movements and trends and developments in painting, sculpture, and architecture, including Neo-Classicism, Romanticism, Realism, Impressionism, Post-Impressionism, Fin de Siécle, Fauvism, Cubism, Dadaism, Surrealism, and Abstract and Modern Art. Includes also Japanese, Pre-Columbian, African, American Indian, Indian, and Chinese art. Designated writing enrichment course for art majors. Prerequisite: Art 151 or permission of the art faculty. Spring semester.

STUDIO COURSES

Art 101 and 203 are prerequisites for all studio courses. A minimum of twelve hours in one studio area is required, i.e., 205, 305, 306, and 405.

101 BASIC DESIGN

3 s.h.

The elements and principles of two-dimensional design: line, shape/volume, value, texture, color, and space, with emphasis on problem-solving and organization in a composition. Fall semester.

102 BASIC DESIGN

3 s.h.

A variety of two-dimensional and three-dimensional principles using color. Lectures and critiques. Prerequisite: Art 101. Spring semester.

203 BASIC DRAWING

3 s.h.

The drawing fundamentals, introducing a wide range of subject matter, media, and techniques, with emphasis on the relationships of pictorial elements in the organization of composition. Prerequisite: Art 101 or permission of the art faculty. Fall and spring semesters.

300 INTERMEDIATE DRAWING

3 s.h.

Continuation of the drawing sequence with emphasis on creative pictorial organization. Prerequisite: Art 101, 203, or permission of the art faculty.

303 DRAWING MEDIA AND TECHNIQUES

3 s.h.

Experimental investigation of non-traditional methods of drawing and extending traditional concepts of drawing beyond their perimeters. Prerequisite: Art 101, 102, 203 or permission of art faculty.

403 ADVANCED DRAWING

3 s.h.

Further development of drawing skills, visual awareness, and personal expression and interpretation. Continued experimentation with media. Prerequisites: Art 203 and 303 or permission of the art faculty. Fall and spring semesters.

205 PAINTING

3 s.h.

Exploration of expressive properties of oil and acrylic techniques individually, in combination, and with textual surfaces. Fall and spring semesters.

305, 306 INTERMEDIATE PAINTING

3, 3 s.h.

More experimentation with techniques: emphasis on color, form, and personal expression. Fall and spring semesters.

405, 406 ADVANCED PAINTING

3, 3 s.h.

Skills necessary for expressive problem-solving. The student establishes his/her personal painting style and direction. Fall and spring semesters.

- 309 PRINTMAKING** 3 s.h.
Relief printmaking processes, including woodcut, linocut, silkscreen, and stencil techniques. Every third semester.
- 310 PRINTMAKING (ETCHING)** 3 s.h.
Etching and engraving processes, with emphasis on composition. Techniques include drypoint, line etching, softground, liftground, aquatint, and embossing. Small editions required. Prerequisites: Art 101 and 203 or permission of the art faculty. Fall or spring semesters.
- 311 INTERMEDIATE PRINTMAKING (ETCHING)** 3 s.h.
Emphasis on color multi-plate, viscosity, and stencil. Prerequisite: Art 212 or permission of the art faculty. Fall or spring semesters.
- 312, 411, 412 ADVANCED PRINTMAKING (ETCHING)** 3, 3, 3 s.h.
For a printmaking concentration. Individual problem-solving, exploration of various concepts (e.g., forms and imagery), and development of a personal statement. Color printing required. Prerequisite: Art 311 or permission of the art faculty. Fall or spring semesters.
- 207, 307, 407 FIGURATIVE SCULPTURE** 3 s.h. each
Three-dimensional design in clay, concentrating on creative concepts and form. Some experimentation with abstract forms based on the figure. Prerequisite: Art 101, 203, or permission of the art faculty. Fall semester.
- 215 CERAMIC SCULPTURE** 3 s.h.
Fundamental handbuilding techniques and the properties of clay, with emphasis on three-dimensional sculptural forms, relief, glazing, decoration, and firing. Spring semester.
- 315, 415 ADVANCED CERAMIC SCULPTURE** 3, 3 s.h.
Design and technical skills, with emphasis on combining techniques, surface decoration in relation to form, originality, and creativity. Prerequisite: Art 215 or permission of the art faculty. Spring semester.
- 219, 319, 419 CRAFTS** 3 s.h. each
Application of the elements and principles of design to paper, weaving, stitchery, batik, metal collage, scrap materials, etc. Prerequisite: Art 101 or permission of the art faculty. Offered as needed.
- 213, 314 PAPERMAKING** 3 s.h. each
Papermaking techniques from basic materials and methods of handmade paper to more complex processes utilizing color, cast paper, three-dimensional applications, and paper as a medium. Spring semester.
- 301 BASIC PHOTOGRAPHY** 3 s.h.
Lectures; laboratory work; darkroom and field experience; black-and-white camera work; and a brief survey of motion picture and video tape techniques, with emphasis on expression, composition, creativity, and self-criticism. A photographic essay thesis required. A 35 mm (or larger) camera required. Offered as needed.
- 302 ADVANCED PHOTOGRAPHY** 3 s.h.
Extensive field and laboratory work with regular critiques. Advanced techniques while developing individual creativity. Prerequisite: Art 301. Offered as needed.
- 385, 485 SPECIAL TOPICS IN ART** 1-6 s.h.
Allows advanced juniors and seniors to experiment in areas of special interest or in special topics not otherwise provided in the art curriculum. May combine several areas in which students have demonstrated proficiency. Involves a series of problems designed by the student in consultation with the instructor. A contract establishes responsibilities and credit hours. Two classroom contact hours required per each s.h. of work. Courses cannot be taken concurrently and cannot be repeated. Students enroll for a maximum of 6 hours per semester and a maximum of 12 hours overall. Prerequisite: Permission of the art faculty. Offered as needed.
- 401 SENIOR COMPREHENSIVE** 1 s.h.
This course is a part of the art major and art education major requirements to be taken at the conclusion of one's course of study. It is designed to provide professional preparation and hands-on experience in the following areas: planning and hanging exhibitions, writing news releases, and preparing receptions and professional portfolios and resumés. The exhibition receives no course credit but is graded as **honors, pass, or fail**. In the first semester of the senior year, the candidate meets with the art faculty to discuss the requirements for the exhibition and then submits a proposal. Offered as needed.
- 499 INDEPENDENT STUDY IN ART** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs.

Credit to be determined.

SPECIAL PREPARATION FOR TEACHING ART IN THE PUBLIC SCHOOLS

362 THEORY AND PRACTICE IN ART EDUCATION

4 s.h.

Current trends and theories in art education investigating the role of art in society, the school curriculum, and child development, with emphasis on positive self-expression, creative thinking, and perceptual sensitivity. Lesson planning, student presentations, and a wide variety of studio experiences, including photography, motion picture, and video tape techniques and computer graphics. Grades K-12. The course includes one-hour lecture and 3 hours studio. **The course does not count toward a major or minor in art.** Prerequisite: The student must fulfill requirements for admission to Teacher Education and be accepted into the Teacher Education Program. Fall semester.

EDU 417 SPECIAL SUBJECT TEACHER IN ART

3 s.h.

See also Education 410-419. A "block" course meeting daily during the first part of the fall semester of the senior year. Materials and techniques applicable to secondary public school programs, with emphasis on the philosophy of art education, curriculum planning, instructional procedures and methods, materials and resources, planning and organization, and the evaluation of skills. Prerequisite: Art 362.

BIOLOGY (DEPARTMENT OF BIOLOGY)

Dr. Margaret D. Folsom, Head
Dr. Linda S. Barnes

Ms. Carla Raineri-Maldonado
Dr. Erik J. Bitterbaum (part-time)

Mr. Ray Pope (part-time)

Type of degree(s) awarded: B.A., B.S., A.S.

Core/General Education requirements: Students can combine Biology 153 with Chemistry 151, Geology 151 or 152, or Physics 151 to meet the Core/General Education science requirements if they have the appropriate prerequisites. Biology 153 can also be combined with any two of the non-majors 141-143 courses, except Science 142, to fulfill the core/general education science requirement.

Requirements for majors in Biology: 31-32 s.h.: Biology 153, 486 or 487 and 26 additional hours of Biology and Chemistry 151, 152, and 321. Additional courses in physics, chemistry, geology, and mathematics are desirable electives. Biology majors must also complete Mathematics 105 and Psychology 220 or Mathematics 113 and Psychology 220.

Areas of concentration available for Biology majors are the following:

GENERAL BIOLOGY: Biology 153; 301, 304 or 317; 302, 303 or 319; 309 or 401; 305 or 440; 412; and additional biology electives to make a total of 30 s.h.—This option is required for students seeking teacher certification.

BOTANY: Biology 153, 301, 304, 307, 317, and 440; 309 or 401; 412; and one zoology course from Biology 302, 303, 319 or 321, 486 or 487

ZOOLOGY: Biology 153, 302, 303, 319, and 321; 309 or 401; 305 or 440; 412 and one botany course from Biology 301, 304, or 307, 486 or 487

ORGANISMIC BIOLOGY: Biology 153, 301, 302, 317, 319, 321, and 412; 401, 309 or 440; 486 or 487; Geology 151 or 152 or Earth Science 141

MICROBIOLOGY/CELL BIOLOGY: Biology 153, 301, 307, 309, 401, and 440; Chemistry 450; and 1 course from Biology 302, 303, 317, 319, 321, or 412, 486 or 487; recommended for pre-medical students majoring in biology

Teacher certification with biology as a major: the required education courses, Mathematics 105, and 8 s.h. from Geology 151 or 152 and Physics 151-152

Requirements for the minor in biology: 16 s.h.: Science 142 or Biology 153 plus elective up to 16 s.h.

Requirements for the AS Concentration: (See page 28.)

Requirements for the major (B.A.) in Liberal Arts with a concentration in biology: 23-24 s.h., Biology 153 or 209; Biology 301, 302, 303, or 319; Biology 401, 440, or 309; Biology 307 or 305; any other biology electives

Writing Enrichment Course(s): Biology 307, 309, 401, 412, 440

COURSES IN BIOLOGY

153 FUNDAMENTALS OF BIOLOGY

4 s.h.

For students planning further study in Biology or a related field: includes cell structure and function, mitosis and meiosis, principles of genetics, and classification of living organisms. 3 hours of lecture and 3 hours of laboratory each week. Prerequisites: high school biology and chemistry or Science 142 and Physical Science 143. Fall semester.

301 PLANT MORPHOLOGY

4 s.h.

Morphological trends and life-cycle patterns in the prokaryotes, algae, fungi, and vascular plants. 3 hours of lecture and 3 hours of laboratory each week. Spring semester, even years.

302 INVERTEBRATE ZOOLOGY

4 s.h.

Invertebrate animals, with particular attention to physiological processes, ecological roles, and parasites of humans and domestic animals. 3 hours of lecture and 3 hours of laboratory each week. Prerequisite: Biology 153. Spring semester, odd years.

303 VERTEBRATE ZOOLOGY I

4 s.h.

Ichthyology and Herpetology. The biology of fish, amphibians, and reptiles, with attention to morphology, physiology, ecological adaptations, and evolutionary relationships. 4 hours of lecture and demonstration each week. Prerequisite: Biology 153 or permission of the instructor. Spring semester, odd years.

304 ANATOMY AND PHYSIOLOGY OF VASCULAR PLANTS

4 s.h.

Cell, tissue, and organ structure and function, with emphasis on the flowering plants. 3 hours of lecture and 3 hours of laboratory each week. Spring semester, odd years.

305 HUMAN ANATOMY AND PHYSIOLOGY

4 s.h.

The human as a functioning organism, with emphasis on the relationship between structure and function of body systems. 3 hours of lecture and 3 hours of laboratory each week. Prerequisite: Biology 153 or Science 142. Fall semester.

307 MICROBIOLOGY

4 s.h.

Immunology, virology, morphology, physiology of bacteria, etiology, and applied microbiology. 3 hours of lecture and 3 hours of laboratory each week. Designated writing enrichment course for biology majors. Prerequisite: Biology 153. Fall semester, even years.

309 GENETICS

4 s.h.

The molecular basis of inheritance and the historical development of genetics, including cellular, quantitative, and Mendelian. 3 hours of lecture and 3 hours of laboratory each week. Designated writing enrichment course for biology majors. Prerequisites: Biology 153, Chemistry 151 and one upper level biology class. Fall semester, odd years.

317 LOCAL FLORA

4 s.h.

Classification and identification of the vascular plants of North Carolina, with field and laboratory work emphasized. 3 hours of lecture and field work each week. Prerequisite: Biology 153 or permission of the instructor. Summer sessions as needed.

319 VERTEBRATE ZOOLOGY II

4 s.h.

Ornithology and Mammalogy. The biology of birds and mammals, with emphasis on morphology, physiology, behavior, and classification. 4 hours of lecture and demonstration each week. Prerequisite: Biology 153 or permission of the instructor. Spring semester, even years.

321 INSECT BIOLOGY

4 s.h.

Entomology, the roles of insects in the balance of life, public health issues, taxonomy, morphology, and physiology. 3 hours of lecture and 3 hours of laboratory each week. Prerequisite: Biology 153. Spring semester, even years.

401 DEVELOPMENTAL BIOLOGY

4 s.h.

Representative patterns in the development of plants and animals from zygote to functioning adults, with emphasis on the early stages. 3 hours of lecture and 3 hours of laboratory each week. Designated writing enrichment course for biology majors. Prerequisites: 8 s.h. of upper-division biology. Spring semester, even years or as needed.

412 GENERAL ECOLOGY

4 s.h.

Principles, problems, and methods of environmental studies, with emphasis on the relationships of organisms to their environment; the nature and structure of populations, communities, and ecological systems; and the processes of succession. 3 hours of lecture and 3 hours of laboratory each week. Designated writing enrichment course for biology majors. Prerequisites: 8 s.h. of upper-division biology. Fall semester, even years.

440 CELLULAR PHYSIOLOGY

4 s.h.

Cellular structures and processes as they provide the basic mechanisms of life. Three hours of lecture and three hours of laboratory each week. Designated writing enrichment course for biology majors. Prerequisites: 8 s.h. of upper-division biology, plus Chemistry 151 and 152. Chemistry 321 and 322 recommended. Spring semester, odd years.

485 SPECIAL TOPICS IN BIOLOGY

1-4 s.h.

For biology majors wishing to do advanced work. Classroom work and individual laboratory and library investigation. Prerequisite: Permission of the department head. Offered as needed.

486 LIBRARY RESEARCH PROJECT

1 s.h.

Seniors will write a proposal for a library project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Biology 486 or 487 is required for graduation.

487 LABORATORY RESEARCH PROJECT

2 s.h.

Seniors will write a proposal for a laboratory project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Biology 486 or 487 is required for graduation.

499 INDEPENDENT STUDY IN BIOLOGY

TBA

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

**BUSINESS ADMINISTRATION (DEPARTMENT OF BUSINESS AND ECONOMICS:
THE REEVES SCHOOL OF BUSINESS)**

Mr. Joseph F. Doll, Director
Mr. Darrell D. Bock
Mrs. Theresa P. Clark
Mr. Robert H. Cooper
Mr. T. Jerry Hogge
Dr. Donald S. Kline
Dr. Jen-Hsiang Lin

Dr. J. Michael Marr
Mr. William M. Richardson, Sr.
Mr. Walter M. Swing, Head
Mr. Larry L. Bass (part-time)
Mr. Richard Fox (part-time)
Dr. Sid Gautam (part-time)
Ms. Linda M. Gravitt (part-time)

Type of degree(s) awarded: B.S., A.A.

Requirements for the major in Business Administration: 42 s.h.—15 s.h. of Reeves School of Business foundation courses (Accounting 251 and 252; Economics 261, 262, and 216); 27 s.h. of Business Major requirements (Accounting 345; Business 332, 341, 342, 351, 352, 425 and 470; and Economics 311)

Requirements for the minor in Business Administration: 18 s.h.—12 s.h. of fundamental studies (Accounting 251 and 252; Economics 261 and 262); and 6 s.h. of upper-level accounting or business courses

Requirements for the AA Concentration: 18 s.h.—12 s.h. of fundamental studies (Accounting 251 and 252; Economics 261 and 262); and 6 s.h. of upper-level accounting or business courses

Writing Enrichment Course(s): Business 332, 341, 351, 352, 353, 365

The Reeves School of Business and Economics offers Bachelor of Science majors in Accounting, and Business Administration; minors in Accounting, Business Administration, and Economics; and Associate Degrees in Accounting, Business Administration, and Economics.

Each major is based upon a common core of foundation courses in accounting, economics, and statistics. The core is succeeded by major-designated upper-level requirements and upper-level guided electives that advance and channel topics begun at the qualifying level and provide opportunity for particular interests or aptitudes to be emphasized.

Prior to enrolling in 300/400-level Accounting, Business and Economics courses, students should have completed the following Reeves School foundation courses: Accounting 251 and 252; Economics 216, 261, and 262. In cases where limits on class size apply, students who have completed the foregoing foundation courses will receive priority.

The Reeves School of Business also offers programs in Professional Tennis Management and Professional Golf Management in the form of academic concentrations within the Business Administration major. They do not, however, supplant or negate Reeves School of Business or major requirements. A \$175 fee is charged for each co-op/internship work experience in the PTM and PGM programs. Students in the PGM program are required to pay a \$125 laboratory fee each semester.

Students interested in an international emphasis in their business studies should take Political Science 151 during the freshman year. Those deficient in foreign language background should begin a language sequence in French, Spanish, or German as freshmen;

others should begin the language sequence no later than the sophomore year. Geography 252 and Political Science 227 should be taken as soon as possible, and program planning should include Economics 452 and Economics 465. Other relevant courses may be selected as study progresses.

BUSINESS ADMINISTRATION COURSES

320 BUSINESS WRITING

3 s.h.

Offered by the English department. Counted as a business administration elective or toward the major or minor in English, but not both. See English 320. Spring semester.

332 MANAGERIAL FINANCE

3 s.h.

Management of funds from the corporate perspective, with emphasis on security valuation, risk analysis, financial forecasting, capital budgeting, capital structure components and their costs, and dividend policy. Designated writing enrichment course for business administration majors. Prerequisites: Accounting 252; Economics 216 and 262. Fall semester.

341 PRINCIPLES OF MANAGEMENT

3 s.h.

Survey of the management functions of planning, organizing, directing, staffing, and controlling within both structural and behavioral contexts. Designated writing enrichment course for business administration majors. Prerequisites: Accounting 252 and Economics 262 or permission of the instructor. Fall and spring semesters.

342 ORGANIZATIONAL BEHAVIOR AND THEORY

3 s.h.

Study of individual behavior, interpersonal relationships, small groups, intergroup relations, leadership, and change within the various structures of contemporary formal organizations. Also involves the study of organizational structure including the design of centralization, formalization, and complexity. Prerequisites: Business 341 or permission of the instructor. Fall semester.

345 FIELD EXPERIENCE IN ECONOMICS AND BUSINESS

3 s.h.

Students engage in approved research projects in private or public sectors. Prerequisites: Accounting 251, 252; Economics 216, 261 and 262; junior or senior status and permission of the division director. Spring semester.

346 STUDENTS IN FREE ENTERPRISE I

2 s.h.

A special course under the auspices of Students in Free Enterprise (SIFE). Involves the formation of project groups, training, and project design, and is taken during the first semester of SIFE participation. Prerequisites: A sophomore, junior, or senior standing with a minimum GPA of 2.5. Fall semester.

347 STUDENTS IN FREE ENTERPRISE II

2 s.h.

Focuses on the communication of the principles of free enterprise and economic supply and demand to a diversity of publics through very explicit special projects. Continuation of Business 346 and taken during the second semester of SIFE participation. In addition to design of the projects, the projects are entered into regional/national competitions. Prerequisite: Business 346. Spring semester.

351 PRINCIPLES OF MARKETING

3 s.h.

Survey of marketing: models of buyer behavior, functions, channels of distribution, promotion strategies, and pricing policies. Emphasis on the use of marketing variables in decision-making. Designated writing enrichment course for business administration majors. Prerequisites: Accounting 252 and Economics 262 or permission of the instructor. Fall and spring semesters.

352 BUSINESS LAW I

3 s.h.

The organization and theory of the American legal system and its relationship with the business environment, including Contract, Agency, Property, and Tort Law. Designated writing enrichment course for business administration majors. Fall semester.

353 BUSINESS LAW II

3 s.h.

The Uniform Commercial Code and its provisions concerning Sales, Negotiable Instruments, Commercial Paper, and Banking; the Uniform Partnership Act and relevant Corporate Law. Designated writing enrichment course for business administration majors. Prerequisite: Business 352. Spring semester.

360 PRINCIPLES OF REAL ESTATE

3 s.h.

A survey of legal, economic, and accounting principles applied to real property resources. Topics include brokerage, contracts, closings, valuation, investing, and finance. The analysis of income-producing property is emphasized. Prerequisites: Business 332 and Business 352; or permission of instructor and department chairperson. Spring semester.

365 PRINCIPLES OF INSURANCE

3 s.h.

An overview of the insurance industry and underwriting principles. Risk management, contract provisions, and contract law as applied to both casualty and life dimensions. Emphasis on the investment function of life insurance. Fall semester.

375 HUMAN RESOURCES MANAGEMENT

3 s.h.

Traditional functions of personnel administration: recruitment, selection, development, compensation, and personnel planning.

Includes employee morale and the impacts of legislation upon the personnel process. Prerequisite: Business 341. Alternate fall semesters. Fall, 1991.

383 MARKETING MANAGEMENT 3 s.h.
Managerial functions of analysis, planning, and control related to the development and implementation of marketing strategy. Emphasis on marketing concept and marketing mix. Prerequisite: Business 351. Fall semester.

414 REAL ESTATE FINANCE 3 s.h.
A survey of instruments, methods, institutions, and markets involved in the financing of real estate. Emphasis on primary and secondary markets; investment returns and risks; and construction and permanent financing. Prerequisite: Business 360. Spring semester.

425 MICROCOMPUTER BUSINESS APPLICATIONS 3 s.h.
Use of the microcomputer in contemporary business, with emphasis on spreadsheets and data management. Selected applications in business problem-solving. Prerequisite: Completion of fundamental studies in accounting, economics, and statistics; or permission of instructor. Fall and spring semesters.

446 STUDENTS IN FREE ENTERPRISE III 2 s.h.
A special course under the auspices of Students in Free Enterprise (SIFE). Involves the formation of project groups, training, and project design, and is taken during the third semester of SIFE participation. Prerequisites: Business 346 Business 347. Fall semester.

447 STUDENTS IN FREE ENTERPRISE IV 2 s.h.
Focus on the communication of the principles of free enterprise and economic supply and demand to a diversity of publics through very explicit special projects. In addition to design of the projects, the projects are entered into regional/national competitions. Continuation of Business 446 and taken during the fourth semester of SIFE participation. Prerequisites: Business 346, Business 347 and 446. Spring semester.

450 OPERATIONS MANAGEMENT 3 s.h.
Quantitative techniques to assist the manager in decision-making. Linear programming, project management models, inventory models, waiting-line theory, simulation, and forecasting. Prerequisites: Economics 216 and Business 341. Spring semester.

470 BUSINESS POLICY AND STRATEGY 3 s.h.
The formulation and execution of organizational strategy for a variety of organizations, both in the private and not-for-profit sectors. Integration with prior studies in management, finance, accounting, economics, marketing, and law. Prerequisites: Business 332, 341, 351, and 352. Fall and spring semesters.

485 SPECIAL TOPICS 3 s.h.
Studies in specialized, upper-level applications of financial, marketing, or management theory. Prerequisites: completion of 24 s.h. of required major courses and permission of the department head. Offered as needed.

499 INDEPENDENT STUDY IN BUSINESS ADMINISTRATION TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

CHEMISTRY (DEPARTMENT OF CHEMISTRY AND PHYSICAL SCIENCE)

Dr. Narendra P. Singh, Head
Dr. George Maguire

Mr. Stephen Williams
Dr. M. Elton Hendricks (part-time)
Mr. William Winfield (part-time)

Type of degree(s) awarded: B.A., B.S., A.S.

Chemistry 151 can be combined with Science 142 or Biology 153 toward the general education/core requirements for the Bachelor of Arts degree or with two other science courses for the Bachelor of Science degree. It cannot be combined with Physical Science 143 toward these requirements.

Requirements for the major in Chemistry: 24 s.h. in courses at the 300 level or higher to include Chemistry 486 or 487 and Mathematics 231 and 232

Students majoring in chemistry should select biology, mathematics, or physics as a minor.



Requirements for the minor in Chemistry: 16 s.h., including a minimum of 8 s.h. in 300-level courses

Teacher certification: the required courses in education and Biology 153, Geology 151 or 152, and Physics 151 and 152

Requirements for the AS Concentration: (See page 28.)

Requirements for the major (B.A.) in Liberal Arts with a concentration in Chemistry: 23 s.h., Chemistry 151, 152, 250, 312, 350, and one additional chemistry course

Writing Enrichment Course(s) Chemistry 311, 421, 422, 450

COURSES IN CHEMISTRY

151 GENERAL CHEMISTRY

4 s.h.

The elements, their compounds, and their reactions. 3 hours of lecture and 3 hours of laboratory each week. Prerequisites: Mathematics 105, 113, or 231 (determined by placement tests). Fall semester.

152 GENERAL CHEMISTRY

4 s.h.

A more detailed study of topics introduced in 151. 3 hours of lecture and 3 hours of laboratory each week. Prerequisite: Chemistry 151. Spring semester.

250 BIO-ORGANIC CHEMISTRY

4 s.h.

The principles of organic and biological chemistry, with applications to such areas as nutrition, pharmacology, and physiological chemistry. **Does not count toward a chemistry major.** 3 hours of lecture and 3 hours of laboratory each week. Prerequisite: Chemistry 151 or the equivalent. Offered as needed.

310 INORGANIC CHEMISTRY

3 s.h.

The chemistry of the elements, with emphasis on inorganic main group compounds and transition series coordination compounds, concepts of effective nuclear charge and periodicity, band theory, group theory, symmetry, p and d orbital bonding, catalysis, metallurgy, and atomic structure. 3 hours of lecture each week. Fall semester, even years.

- 311 QUANTITATIVE ANALYSIS** 4 s.h.
Quantitative chemical analysis, with lecture, discussion, laboratory work, and problems. 3 hours of lecture and 3 hours of laboratory each week. A designated writing enrichment course. Prerequisite: Chemistry 151 and 152. Fall semester, odd years.
- 312 INSTRUMENTAL ANALYSIS** 4 s.h.
The operation of standard laboratory instruments, including the IR spectrophotometer, gas chromatograph, and electroanalyzer. 3 hours of lecture and 3 hours of laboratory each week. Prerequisites: Chemistry 151 and 152. Spring semester, even years.
- 321, 322 ORGANIC CHEMISTRY** 4, 4 s.h.
The compounds of carbon and their reactions, with emphasis on theories and mechanisms of reactions. 3 hours of lecture and 3 hours of laboratory each week. A designated writing enrichment course. Prerequisites: Chemistry 151 and 152. 321, Fall semester; 322, Spring semester.
- 421, 422 PHYSICAL CHEMISTRY** 4, 4 s.h.
The properties of solids, liquids, gases, and solutions. 3 hours of lecture and 3 hours of laboratory each week. Prerequisites: Chemistry 311, Mathematics 231, and Physics 151 and 152, which can be taken concurrently. A designated writing enrichment course. 421, fall semester; 422, spring semester, or both as needed.
- 450 BIOLOGICAL CHEMISTRY** 4 s.h.
The chemical nature and interactions of biological molecules, acidbase chemistry, buffers, carbohydrates, lipids, proteins, nucleic acids, enzymes, coenzymes, the interrelationships of compounds in major metabolic cycles, and the utilization and synthesis of high energy compounds as "energy currency." 3 hours of lecture and 3 hours of laboratory each week. A designated writing enrichment course. Prerequisites: Chemistry 321. Offered as needed.
- 485 SPECIAL TOPICS** 1-4 s.h.
For chemistry majors wishing to do more advanced work. Classroom work and individual laboratory and library investigation. Prerequisite: Permission of the department head. Offered as needed.
- 486 LIBRARY RESEARCH PROJECT** 1 s.h.
Seniors will write a proposal for a library project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Chemistry 486 or 487 required for graduation.
- 487 LABORATORY RESEARCH PROJECT** 2 s.h.
Seniors will write a proposal for a laboratory project, carry out the research, write a research paper, and present a seminar complete with the appropriate visual aids. Either Chemistry 486 or 487 required for graduation.
- 499 INDEPENDENT STUDY IN CHEMISTRY** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

**COMMUNICATIONS/MASS MEDIA
(DEPARTMENT OF ENGLISH AND COMMUNICATIONS/MASS MEDIA)**

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 48 s.h.

Communications/Mass Media—31-35 (105, 251, 252, 253, 254, 280, 303, 305, and one course from 421, 422, 423, 424 or 425) plus four of the following seven courses: 311, 312, 321, 331, 364, 366, and 485).

Art—3 (301 or 302 [placement by portfolio])

English—6 (320 and 3 s.h. of any English courses at the 200 level or above except for 207, 361, and 362)

Speech—6 (from 151, 254, and 356)

Cognate courses—15, to be selected from the following list of courses: Economics 261 and 262, Business Administration 341 and 342, Psychology 101 and 361, Social Work 313, Art 101 and 102, English 326, Music 161 and 162, Theatre 163, 361, 362, 365, 368, 369, and 467, Political Science 151, 201, and 347

Recommended electives—Business Administration 351; Computer Science 130 and other computer science courses; English 231, 232, and other literature courses.

Requirements for the minor: 24 s.h., including not fewer than 15 s.h. in Communications, plus 3 s.h. in Art (301 or 302 [placement by portfolio]); any English courses at the 200 level or above except for 207, 361, and 362; and 3 s.h. in Speech (151, 254, 356). At least 6 s.h. of credit toward the minor can be earned by fulfilling general education/core requirements for graduation.

Requirements for the AA Concentration: 18 s.h., including not fewer than 15 s.h. in communications, plus 3 s.h. either in Speech (151, 254, 356) or any English course at the 200 level or above except for 207, 361, and 362.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Communications/Mass Media: 21 s.h. including not fewer than 18 s.h. in communications, plus 3 s.h. either in Speech (151, 254, 356) or any English course at the 200 level or above except for 207, 361, and 362.

Writing enrichment courses recommended for majors in Communications/Mass Media: Communications 251, 252, or 253, 254, or English 320.

Communications/Mass Media is a broadly based and an interdisciplinary major designed to prepare graduates for a variety of careers involving mass media and public relations. At least 12 s.h. of credit toward the major can be earned by fulfilling general education/core requirements for graduation. Entering freshmen with strong writing skills should take English 101 and Communications/Mass Media 105 simultaneously.



COURSES IN COMMUNICATIONS/MASS MEDIA

105 INTRODUCTION TO MASS COMMUNICATIONS

3 s.h.

All forms of mass communication, including newspapers, magazines, radio-television, book publishing, public relations, and advertising. Begins with analysis of the communications process and ends with media career opportunities. Fall and spring semesters.

251 WRITING FOR COMMUNICATIONS MEDIA I

2 s.h.

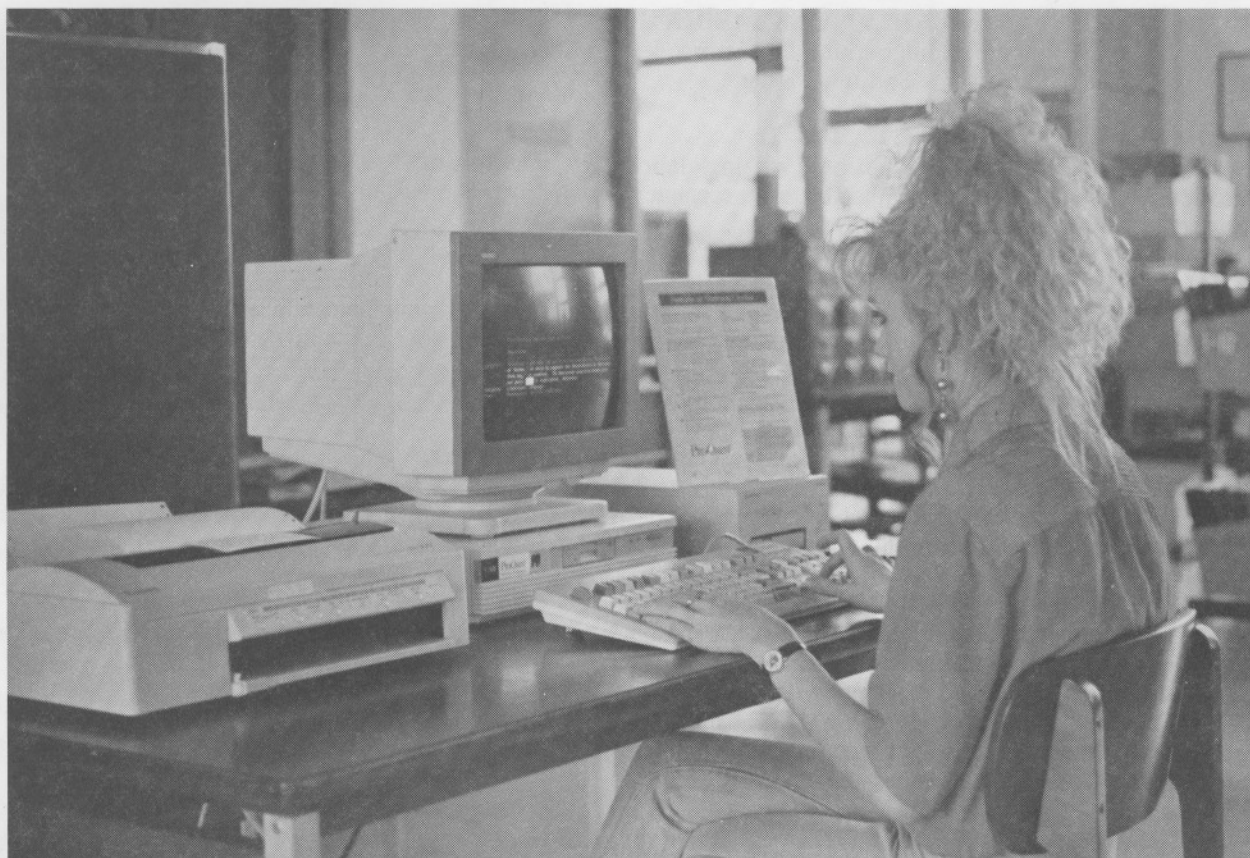
News, news-gathering, and news and feature structures, including preparation of copy for publications. Experience and practice in reporting techniques and problems and ethics in laboratory work based on campus and community assignments. Submission of assigned news stories. Fall semester.

252 COMMUNICATIONS PRACTICUM I

1 s.h.

A CAC (Computer-Assisted Composition) writing laboratory which must be taken by all students enrolled in Communications/Mass Media 251. May also be taken separately by students who wish to receive college credit for work with the college newspaper. Fall semester.

- 253 WRITING FOR COMMUNICATIONS MEDIA II** 2 s.h.
Reporting and feature writing, including writing for the broadcast media. Further practice in reporting and in writing of articles, editorials, and interpretive journalism. Spring semester.
- 254 COMMUNICATIONS PRACTICUM II** 1 s.h.
A CAC (Computer-Assisted Composition) writing laboratory which must be taken by all students enrolled in Communications/Mass Media 253. May also be taken separately by students who wish to receive college credit for work with the college newspaper. Spring semester.
- 280 COMMUNICATIONS THEORY** 3 s.h.
Speech communications models; theories of intrapersonal, interpersonal, and mass communication; language and meaning; message organization; persuasive strategies; nonverbal communication; and listening behavior. Prerequisite: Communications/Mass Media 105. Offered as needed.
- 303 BASIC BROADCAST ELECTRONICS** 3 s.h.
Theory, principles, and application of television broadcast equipment. Fall semester.
- 305 PRODUCTION** 3 s.h.
Television production techniques and studio operations. Prerequisite: Communications/Mass Media 303. Spring semester.
- 311 NEWSPAPER AND COMMUNICATION LAW** 3 s.h.
Principles and case studies in communication law, constitutional guarantees, libel, privacy, contempt, privilege, copyright, and government regulatory agencies. Offered as needed.
- 312 ETHICS, MASS MEDIA, AND SOCIETY** 3 s.h.
Social responsibility of the journalistic or other mass communicator. Professional codes, responsibilities of media or social change, reaction to political and economic pressures. Offered as needed.
- 321 NON-BROADCAST VIDEO SYSTEMS** 3 s.h.
Exploration of various applications of small systems, focusing on production and operational elements. Study of utilization in business, medicine, and instruction. Prerequisite: Communications 303 and 305. Offered as needed.
- 331 ADVERTISING PRODUCTION** 3 s.h.
A seminar/workshop in advertising production in newspapers, magazines, radio, television, billboards, and direct mail.
- 364 CINEMA APPRECIATION** 3 s.h.
The art of film making. Viewing films to learn film-making techniques. Creditable to one program only: either Theatre, Theatre Arts/Management, or Communications. (See Theatre 364.) Offered as needed.
- 366 PERFORMANCE FOR THE CAMERA** 3 s.h.
Training and practical experience in all aspects of performing on television. Working in class as news anchor, interviewer, talk show participant, and dramatic actor. Videotaping of student performances to aid in evaluation of skills. Spring semester.
- 421 INTERNSHIP 1 s.h.; 422 INTERNSHIP 2 s.h.; 423 INTERNSHIP 3 s.h.; 424 INTERNSHIP 4 s.h.; 425 INTERNSHIP 5 s.h.**
Training and work experience with local media and other community agencies. Assigned duties in a communications organization approved by the department. Joint direction and evaluation by the college instructor and the work supervisor. Prerequisites: Communications/Mass Media 105, 280, 303, 305, and departmental approval. Offered as needed.
- 485 SPECIAL STUDIES IN COMMUNICATIONS/MASS MEDIA** 1-3 s.h.
To be determined. In-depth study involving research or research/travel. Interim or as needed. Prerequisite: permission of the department head.
- 499 INDEPENDENT STUDY IN COMMUNICATIONS/MASS MEDIA** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.



COMPUTER SCIENCE (DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE)

Type of degree(s) awarded: B.A., B.S., A.S.

Requirements for the major in Computer Science: 30 s.h.—CSC 210, 215, 220, 305, 310, 325, 410, and 412; plus 12 s.h. of Mathematics: MAT 231, 232, 250, and 251; 2 courses from CSC 314, 415, 420, 430; MAT 312 or 320

Requirements for the minor in Computer Science: 15 s.h.—CSC 210, 215, 220, 310 and 325; 9 s.h. from Mathematics 231, 250, or 251

Requirements for the A.S. subject concentration in Computer Science: 15 s.h.—CSC 210, 215, 220, 310 and 325; 9 s.h. from Mathematics 231, 250, or 251

Requirements for the major (B.A.) in Liberal Arts with a concentration in Computer Science: the same as the minor

Writing Enrichment Course: CSC 412

Computer science is the systematic study of computers and of the phenomena of computing. Formal properties are given more emphasis than realizations or applications. A major objective of the discipline is the formulation of a systematic body of knowledge to explain these properties. One of the most important concepts of computer science is the management of complexity. Students must understand how abstraction is used to control complexity. As a method of reasoning, computer science bears a strong similarity to mathematics and depends heavily upon mathematics. Students should note that, although the introductory sequence in the curriculum is programming, computer science involves much more than programming.

COMPUTER SCIENCE COURSES

131 PASCAL

3 s.h.

Computer programming with PASCAL. Elementary and intermediate programming techniques with emphasis on development of algorithms, top-down design, structured programming and program documentation. Topics include arrays, strings, files, and debugging, with applications to both business and scientific problems. Prerequisite: Mathematics 105 or higher. Fall and spring semesters.

- 210 INTRODUCTION TO PROGRAMMING I** 3 s.h.
 Problem-solving and algorithm development, structured programming using a block-structured high-level programming language, top-down design, programming style and documentation, and testing and debugging. Corequisite: Mathematics 113. Fall semester.
- 215 INTRODUCTION TO PROGRAMMING II** 3 s.h.
 Data structures (e.g., stacks, queues, linked lists, and binary trees); recursion, sorting, and searching not covered in 210; complexity and verification. Prerequisite: Mathematics 113 and Computer Science 210; Corequisite: Mathematics 250. Spring semester.
- 220 ASSEMBLER LANGUAGE AND ORGANIZATION** 3 s.h.
 Registers, looping, addresses and address modification, I/O using macro instructions, subroutines, and linking assembler programs to higher-level languages. Prerequisite: Computer Science 215 and Mathematics 250.
- 305 SOFTWARE ENGINEERING IN THE C/UNIX PROGRAMMING ENVIRONMENT** 3 s.h.
 An intensive course in the study of large programming projects and how they are accomplished/implemented in the C/Unix programming environment. Topics include the C programming language; the Unix programming environment; the tools that C and Unix provide for dealing with large programming projects; and various topics in Software Engineering. Prerequisites: CSC 215 and 220 with a grade of C or better in each.
- 310 DATA STRUCTURES AND ALGORITHMS** 3 s.h.
 Complexity, data structures, searching and sorting not covered in 215, graphs, and mathematical algorithms. Prerequisites: Computer Science 215 and Mathematics 251.
- 314 NUMERICAL METHODS** 3 s.h.
 Error analysis, interpolation, numerical differentiation and integration, solutions of linear and non-linear systems of equations, and ordinary differential equations. Prerequisite: Mathematics 232, Mathematics 312, and knowledge of a high-level language. See Mathematics 314.
- 325 PROGRAMMING LANGUAGES** 3 s.h.
 Design and implementation of contemporary programming languages, language syntax and translation, data structures, sequence control, subprograms, storage management, and theoretical models. Prerequisite: Computer Science 215 and Mathematics 250.
- 410 OPERATING SYSTEMS** 3 s.h.
 Operating systems, including job control languages, supervisor programs, libraries, monitor control systems, I/O device management, and buffering techniques. Prerequisite: Computer Science 220.
- 412 THEORY OF COMPUTABILITY** 3 s.h.
 The concept of effective computability, Turing machines, primitive recursive functions, Godel numbering, universal Turing machines, and undecidable predicates. Designated writing enrichment course for computer science majors. Prerequisite: Mathematics 251. See Mathematics 412.
- 415 COMPUTER ARCHITECTURE** 3 s.h.
 Central processors, control unit and microprogramming, memory management, I/O and interrupts, combinational circuits and error detection. Prerequisites: Computer Science 220.
- 420 DATABASE MANAGEMENT** 3 s.h.
 Data models, normalization, query facilities, file organization, index organization, security, integrity, and reliability. Prerequisites: Computer Science 220 and 310.
- 430 COMPILER CONSTRUCTION** 3 s.h.
 Formal grammars, syntax, lexical scanners, parsing, symbol tables, storage allocation, object code generation, error handling, code optimization, use of compiler writing languages, and overall design. Prerequisites: Computer Science 220, 310, and 325; Mathematics 251.
- 485 SPECIAL TOPICS** 1-4 s.h.
 Advanced students study in depth compiler design, artificial intelligence, graphics, simulation, organization, formal logic, or computability. Prerequisite: permission of the department head.
- 499 INDEPENDENT STUDY IN COMPUTER SCIENCE** TBA
 An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

**CRIMINAL JUSTICE/LEGAL STUDIES
(DIVISION OF SOCIAL SCIENCE)**

Dr. Suzan K. Cheek, Coordinator
Mrs. Emily Seamon

Dr. John Sill
Mrs. Theresa Clark

An interdisciplinary curriculum providing preparation for such careers as law enforcement officers, juvenile court counselors, probation officers, court administrators, corrections officers, or other careers in the legal system.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 45 s.h. including CJL 241, 450, 470, PSC 151, 201, PSY/SOC 220 or ECO 216, PSY 341, SOC 253, 410, SWK 313, and any five of the following courses: CJL 385, 471, HIS 422, PHI 411, PSC 471, 472, PSY 300, PSY 361 or SOC 393, SOC 310, 386, SWK 332, 390.

Requirements for the minor: 18 s.h. including CJL 241, SOC 410 and any other four courses from the above list, except PSC 151.

Requirements for the AA Concentration: 18 s.h. including CJL 241, SOC 410 and any other four courses from the above list, except PSC 151.

Writing Enrichment Course: CJL 450

241 INTRODUCTION TO THE AMERICAN LEGAL SYSTEM 3 s.h.
This course investigates the major institutions and processes of the American legal system, including the nature and function of American law, the federal and state court systems. Students will attend trials, visit law enforcement and correctional facilities, and discuss issues with full-time professionals in the field. The course will emphasize development of students' powers of reasoning as they explore theory of legal problem solving and how legal institutions and processes affect and are affected by political and social change.

385 SPECIAL TOPICS IN CRIMINAL JUSTICE/LEGAL STUDIES 3 s.h.
A subject not covered in depth in the regular curriculum. Topics vary. Can be repeated for credit with a new topic. Prerequisite: permission of the department head.

450 SEMINAR IN CRIMINAL JUSTICE/LEGAL STUDIES 3 s.h.
Senior level course focusing on planning, development, and implementation of policies and programs in criminal justice and legal fields. Designed writing enrichment course for criminal justice majors. Prerequisites: CJL 241 and SOC 410.

470 INTERNSHIP IN CRIMINAL JUSTICE/LEGAL STUDIES 3 s.h.
Student placement in approved criminal justice agency for supervised practical experience. Minimum requirement of 100 hours in the field agency and participation in a weekly seminar. Prerequisites: CJL 241, SOC 410, SWK 313, senior standing, and consent of instructor.

471 LAW ENFORCEMENT CERTIFICATION COURSE 3 s.h.
Methodist College credit for the 13 week police certification course.

499 INDEPENDENT STUDY IN CRIMINAL JUSTICE/LEGAL STUDIES TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

**ECONOMICS (DEPARTMENT OF BUSINESS AND
ECONOMICS: THE REEVES SCHOOL
OF BUSINESS)**

Type of degree(s) awarded: A.A., B.A. in Liberal Arts

Requirements for the minor in Economics: 15 s.h.—9 s.h. of required courses (Economics 261, 262, and 311) and 6 s.h. of electives (from any of the economics courses)

Requirements for the A.A. Concentration: 18 s.h.—9 s.h. of required courses (Economics 261, 262, and 311) and 9 s.h. of electives (from any of the economics courses)

Requirements for the major (B.A.) in Liberal Arts with a concentration in Economics: 15 s.h., Economics 261, 262, 311, 400, and any other 300/400 level Economics course.

ECONOMICS COURSES

216 STATISTICS FOR BUSINESS AND ECONOMICS 3 s.h.
Inferential statistics using business and economics data. Principal topics: probability, hypothesis testing, regression and correlation, and time series and forecasting. Prerequisite: Mathematics 105 or higher. Fall and spring semesters.

261 PRINCIPLES OF MACROECONOMICS 3 s.h.
Aggregate income measurement and analysis, fiscal and monetary policy, inflation, unemployment, and other current issues. Prerequisite: sophomore classification. Fall and spring semesters.

262 PRINCIPLES OF MICROECONOMICS 3 s.h.
Price theory applied to product and resource markets, with emphasis on pricing and output decisions under various market conditions. Prerequisite: Economics 261. Fall and spring semesters.

301 ENTREPRENEURSHIP 3 s.h.
Emphasis on business formation: feasibility studies, legal and financial aspects of start-up, tax considerations, business valuation techniques, and accounting control systems. Prerequisites: Accounting 252 and Economics 262. Spring semester.

311 MONEY AND BANKING 3 s.h.
The functions of money, commercial bank operations, the Federal Reserve System, the macroeconomy, and the impact of monetary policy upon economic stabilization and growth. Prerequisites: Economics 261 and 262. Fall semester.

316 ADVANCED STATISTICAL ANALYSIS 3 s.h.
An advanced study of statistical analyses frequently used in business decision-making and economic forecasting. Emphasis on both multiple regression and analysis of variance. Particular attention given to time series analysis. Survey sampling and Chi-Square tests also included. Prerequisite: Economics 216. Alternate fall semesters.

400 CURRENT ECONOMIC ISSUES 3 s.h.
Selected contemporary policy issues, e.g., the economic role of government, poverty, debt financing, free trade vs. protectionism, entrepreneurship, and problems of fiscal and monetary management. Prerequisites: Accounting 251 and Economics 261 and 262. Recommended: Accounting 252. Alternate fall semesters.

415 INVESTMENT AND PORTFOLIO MANAGEMENT 3 s.h.
A survey of investment alternatives with emphasis upon security evaluation, features of trading, the regulatory structure, and the design of portfolios. Prerequisites: Economics 216, 261, and 262. Spring semester.

420 COMPARATIVE ECONOMIC SYSTEMS 3 s.h.
Capitalism, socialism, communism, and fascism as economic systems and as philosophies; resource allocation and distribution of income and the rise of centralized economic planning in developing countries. Prerequisites: Economics 261 and 262. Offered as needed.

451 LABOR ECONOMICS 3 s.h.
Principles of economics applied to the human resource and its market with emphasis on problems of occupational mobility, the impacts of technological change, labor unions, and labor legislation. Prerequisites: Economics 261 and 262. Alternate spring semesters. Spring, 1992.

452 INTERNATIONAL TRADE AND FINANCE 3 s.h.
International trade theory and practice, the financial dimensions of multinational exchange, institutional features and channels of marketing, and international corporate relationships. Prerequisites: Economics 261 and 262. Fall semester.

465 ECONOMIC GROWTH AND DEVELOPMENT 3 s.h.
Theories of economic development with reference to the economic history of the industrially advanced nations. Applications of theory to problems and policies of emerging and underdeveloped economies. Prerequisites: Economics 261 and 262. Spring semester.

485 SPECIAL TOPICS 3 s.h.
Selected applications of economic theory and practice. Content and credit vary. Prerequisites: completion of 24 s.h. of major requirements and permission of the department head. Offered as needed.

499 INDEPENDENT STUDY IN ECONOMICS

TBA

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

EDUCATION (DEPARTMENT OF EDUCATION)

Dr. Anthony J. DeLapa, Head
Dr. Gillie Benstead
Mrs. Carolyn T. Bittle
Dr. Betty Cline
Ms. P. Jennifer Jerch

Dr. Tryon Lancaster
Mrs. Helen Matthews
Ms. Maureen Molter
Dr. Jo Ann Parkerson
Mrs. Susan E. Pulsipher

The department of Education offers teaching certification programs (B.A. or B.S.) for Elementary Education, Middle Grades Education, Secondary Education in four major areas (English, mathematics, science, and social studies), Special Education, and Special Subjects K-12 (physical education, music [B.M.], art, French, and Spanish).

One of the primary concerns of the college, as well as one of its principal opportunities for service, is in the field of Teacher Education. The college wishes to make a maximum contribution toward meeting the need for well-trained and dedicated teachers for the public schools. It recognizes Teacher Education as an institution-wide responsibility. The unifying theme for all of the Education programs is the development of professional educators as facilitative teachers who understand and value the process of learning.

Methodist College is committed to a Teacher Education program that will enable its graduates to

- 1--exhibit the qualities of well-rounded, educated individuals.
- 2--demonstrate ethical, moral, and social maturity.
- 3--demonstrate a commitment to the education of young people.
- 4--demonstrate skills necessary for helping children and youth to learn.

The objectives for each certification program are listed in the Teacher Education Handbook, available to all students in Teacher Education.

The college, accredited by the Southern Association of Colleges and Schools and the North Carolina State Board of Education, provides courses of study for the following teaching certificates:

- Elementary Education (K-6)
- Middle Grades Education (6-9) Concentrations: Language Arts, Social Studies, Science
- Secondary Education (9-12): English, Mathematics, Biology, Chemistry, Social Studies
- Special Subjects (K-12): Art, French, Spanish, Music, Physical Education, Special Education

Reciprocity: The North Carolina teaching certificate is currently honored in thirty-seven states either by NASDTEC (National Association of State Directors of Teacher Education and Certification) or through interstate compact agreements.

Requirements for admission to Teacher Education—Candidates are encouraged to apply for admittance to Teacher Education during the second semester of the sophomore year. Former Teacher Education candidates who wish to re-enroll in Methodist College must re-apply for admission under the current catalogue. Students must be approved by the Teacher Education Committee on the basis of the following criteria:

- 1—Passing scores on the General Knowledge and Communication Skills sections of the National Teacher Examination, which must be taken by the beginning of the junior year or by the completion of 50% of all college work. Completion of general education/core requirements before taking these tests is strongly recommended.
- 2—A grade point average of 2.5 or better in the general education/core requirements. This average is to be maintained throughout the total program.
- 3—A grade of C or better in each course in the student's major and in the professional sequence (Education and methods courses).
- 4—Recommendations by faculty and staff.
- 5—Successful completion of the Speech Competency Test or a recommended speech course.

Students must be admitted to Teacher Education prior to enrollment in courses beyond Education 142, 242, 250, and 251 and Special Education 255. This restriction applies to any methods courses in other departments (i.e., Art 362, Music 362, Science 307, etc.)

Requirements for Admission to Student Teaching

- 1—Successful completion of field experience and methods courses
- 2—Maintenance of the academic requirements (i.e., 2.5 GPA overall, etc.) for entering Teacher Education
- 3—An application on file
- 4—Faculty recommendations

- 5—Completion of Section B of the 01a form
- 6—Correction of any identified weaknesses

During the spring semester, the Methodist College spring break and the public school spring break are scheduled for different times. Therefore, those student teachers who live in the dormitory will be responsible for their meals during the week in which the campus food service facility is closed.

Requirements for certification. The student is responsible for completing all requirements for both the degree and the certificate. Students must consult with the Education Department throughout the course of study.

Requirements for Certification Only or Lateral Entry: Persons with a baccalaureate degree wishing to obtain certification only or lateral entry through Methodist College must consult the Education Department for transcript evaluation and assistance for entry into the program.

Transfer students, students who are seeking certification only, and lateral entry should apply for admission to Teacher Education before completion of the first semester in attendance. These persons must meet the same requirements for entrance into the Teacher Education program and student teaching as students seeking baccalaureate degrees through Methodist College.

Exceptions to policy: Education majors with academic circumstances possibly demanding an exception to existing Methodist College requirements or policies must contact their advisor for direction in the procedure for requesting an exception. The student is fully responsible for initiating this procedure and monitoring the process to its completion.

Requirements for the minor in Education (does not include certification): Education 250 and 251; Psychology 300; 9 s.h. from Education 142, 242, 342, 320, 346, 347, 350, and 499 and Special Education 255; and proficiency in Speech (or completion of a recommended Speech course).

Writing Enrichment Course: Education 251

ELEMENTARY EDUCATION (K-6) (Coordinator: Dr. JoAnn Parkerson)

A—General Education/Core Requirements (B.A., B.S.): Teacher Education graduates must complete all courses required for college graduation for the chosen degree. The B.A. requires one additional hour in the Fine Arts and 9 s.h. of sciences, and the B.S. requires one additional hour in the fine arts and three additional hours in the social sciences.

B—Professional Education: Education 142, 242, 250, 251, 342, 346, 350, 406, 407, and 421, Psychology 300, and Special Education 255

C—Special Subjects

1—Cultural Arts: Art 362, Music 362, a fine arts elective (included in A), Fine Arts 300, Theatre 241, and Theatre 242.

2—Health and physical education: Physical Education 311.

3—Language Arts: English 211, 212, 231, or 232 (included in A above); English 221 or 222 (included in A above); Education 404, Education 331, and English 361.

4—Mathematics and science: Mathematics 106, Mathematics 307 (taken in the student-teaching semester), Science 307, and 9 hours distributed over 3 areas of science (included in A above); (B.A. and B.S.)

5—Social Studies: History 201 or 202; History 362; Geography 252; Political Science 151, or 201; and a social science elective.

6—Passing score on the Speech Competency Test (or completion of the recommended speech course)

D—Electives (number of hours to be determined)

Parts A through D must total at least 124 s.h.; 12 s.h. of upper-level hours must be taken outside the major.

E—Satisfactory scores on the Professional Knowledge and Specialty Area sections of the National Teacher Examination. See the education department for information on current score requirements.

MIDDLE GRADES EDUCATION (6-9) (Coordinator: Dr. Tryon Lancaster)

A—General Education/Core Requirements (B.A. or B.S.): Teacher Education graduates must complete all courses required for college graduation for the chosen degree. The B.A. requires 1 additional hour in the fine arts and 9 s.h. of sciences, and the B.S. requires 1 additional hour in the fine arts and 3 additional hours in the social sciences for Teacher Education graduates.

B—Professional Education: Education 142, 242, 250, 251, 342, 347, 350, 403, 404, 406, 407, and 421; Psychology 300; Special Education 255

C—Special Subjects

1—Cultural Arts: Art 362, Music 362, a Fine Arts Elective (included in A above), and Fine Arts 300

2—Health and Physical Education: Physical Education 311

3—Language Arts: English 211, 212, 231, or 232 (included in A above), English 221 or 222 (included in A above), Education 404, Education 331, and English 362

4—Mathematics and science: Mathematics 106, Mathematics 307 (taken in the student-teaching semester), Science 307, and 9 hours distributed over 3 areas of science (included in A above)

5—Social studies: History 101 and 102 (included in A above), and 3 hours of Political Science 151, or 201 and 3 hours of social science electives from fields other than history and political science (excluding psychology), and Education 403

6—Passing scores on the Speech Competency Test (or completion of the recommended course)

D—Academic Concentrations

Two academic concentrations are required. Their respective requirements include parts of A and B above.

1—Language Arts: 24 hours: English 322 must be included.

2—Science: 18 hours distributed over at least 3 areas of science—Two sequences are suggested: Sequence A—Science 141, 142, or 143, with other hours distributed over at least 2 areas; Sequence B—Biology 153, Physical Science 143, Geology 151 and 152, and one upper-level science course. Science 307 does not count toward this concentration.

3—Social Studies: 24 hours, including social studies courses in A and C above; 4 courses in at least 3 areas (history, political science, anthropology/sociology, economics, and geography) North Carolina history and a non-Western history course must be included in this concentration.

E—Electives (number of hours to be determined)

Parts A through E should total at least 124 semester hours; 12 s.h. of upper-level hours must be taken outside the major.

F—Satisfactory scores on the Professional Knowledge and Specialty Area sections of the National Teacher Examination—See the Education Department for current information on score requirements.

SECONDARY EDUCATION AND SPECIAL SUBJECTS (K-12)

A—General Education/Core Requirements (B.A., B.S. or B.M.): Teacher Education graduates must complete all courses required for college graduation for the chosen degree. The B.A. requires one additional hour in the fine arts, and the B.S. requires 1 additional hour in the fine arts and three additional hours in the social sciences for Teacher Education graduates.

B—Professional Education: Education 142, 242, 250, 251, 320, 342, 406, 407, appropriate teaching methods courses (411-419), and 421; Psychology 300; Special Education 255.

C—Passing score on the **Speech Competency Test** (or completion of the recommended speech course); included in A above

D—Subject Area Preparation—See the individual discipline in this catalogue. The number of s.h. required for each is as follows:

Art—43, biology—53, chemistry—46, English—36, French—32, music—49, mathematics—33, physical education—41, social studies—51, Spanish—32, special education—53.

E—Electives (number of hours to be determined)

The total of Parts A through E should be at least 124 hours; 12 s.h. of upper-level hours must be taken outside the major.

F—Satisfactory scores on the Professional Knowledge and Specialty Area sections of the National Teacher Examination—See the Education department for current information on score requirements.

SPECIAL EDUCATION—LEARNING DISABILITIES (K-12) (Coordinator: Dr. Betty Cline)

Course descriptions are listed under SPECIAL EDUCATION.

A—General Education/Core Requirements (B.A. or B.S.): Teacher Education graduates must complete all courses required for college graduation for the chosen degree—The B.A. requires 1 additional hour in the fine arts, and the B.S. requires 1 additional hour in the fine arts and 3 additional hours in the social sciences for Teacher Education graduates.

B—Professional Education: 142, 242, 250, 251, 342, 350, 406, 407, and 421; Psychology 300

C—Special Subjects

1—Health and physical education: Physical Education 406

2—Language arts: English 211, 212, 231, or 232 (included in A above); English 221 or 222 (included in A above); Education 404, Education 331, and English 361

3—Mathematics and science: Mathematics 106, Mathematics 307 (taken in the student-teaching semester), Science 307, and 9 hours distributed over 3 areas of science (included in A above B.A. and B.S.)

4—Social studies: History 201 or 202; Geography 252; Political Science 151, or 201; Education 403

5—Passing score on the **Speech Competency Test** (or completion of the recommended course)

D—Subject Area Preparation: SPECIAL EDUCATION—Special Education 255, 260, 348, 351, 358, 385, and 419 and Education 345

E—Electives (number of hours to be determined)

Parts A through E should total at least 124 hours; 12 s.h. of upper-level hours must be taken outside the major.

F—Satisfactory scores on the Professional knowledge and Specialty Area sections of the National Teacher Examination. See the Education department for current information on score requirements.

ADD-ON CERTIFICATES

With careful planning and additional courses, a Teacher Education candidate can also earn a second certificate. An add-on certificate exists in the areas of Reading (K-12) and Academically Gifted (K-12).

1. Reading K-12 (Coordinator: Ms. Jennifer Jerch)

A student who wishes to add-on the reading certification to the existing or proposed initial certification must meet the following requirements:

A. Prerequisites: EDU 404 Communication Skills in the Elementary School, EDU 361 Literature for Children

B. Additional requirements: EDU 320 Reading in the Content Area, EDU 331 Teaching Reading in the Elementary Schools, EDU 345 Reading Diagnosis and Correction, EDU 441 Remedial Reading Instruction, EDU 442 Reading Practicum

C. Satisfactory score on the Specialty Area section of the National Teacher Examination.

D. See the Education Department for more detailed information

2. Academically Gifted K-12 (Coordinator: Dr. Betty Cline)

A student who wishes to add-on the academically gifted certification to the existing or proposed initial certification must meet the following requirements:

- A. **Prerequisites:** SPE 255 Education of the Exceptional Student, and EDU 350 Instructional Technology
- B. **Additional requirements:** SPE 442 Practicum in Gifted, SPE 448 Curriculum Development for Gifted, SPE 450 Counseling the Gifted, SPE 451 Methods of Teaching the Gifted, SPE 455 Nature and Nurture of Gifted, SPE 465 Issues and Trends in Gifted Education, SPE 470 Giftedness in Handicapped Students
- C. Satisfactory score on the Specialty Area section of the National Teacher Examination.
- D. See the Education Department for more detailed information

EDUCATION (EDU) COURSES

(The following courses may be taken prior to admission to Teacher Education.)

142 FIELD EXPERIENCE I 1 s.h.
Campus seminars and labs which require a minimum of thirty hours in an accredited school, with emphasis on observation. Supervised by a cooperating teacher and a member of the Education Department faculty. Recommended for the freshman or sophomore year. Formal application required to the Education Department prior to enrollment. Fall and spring.

242 FIELD EXPERIENCE II 1 s.h.
Campus seminars and labs which require a minimum of thirty hours in an accredited school, engaging in non-instructional activities and limited instruction. Supervised by a cooperating teacher and a member of the Education Department faculty. Recommended for the sophomore or junior year. Formal application required to the Education Department prior to enrollment. Fall and spring.

250 EDUCATIONAL PSYCHOLOGY 3 s.h.
Study ranges from stage theories of development, age level characteristics, and pupil variability to learning theories, motivation, evaluation, and the learning environment. Students will develop a resource handbook with application techniques. Fall and spring semesters.

251 INTRODUCTION TO EDUCATION 3 s.h.
Historical, sociological, philosophical, and legal foundations of education; organization, control, and functions of public education in America; teaching as a profession; professional ethics; lesson planning; and the role of the teacher in the school and community. Designated writing enrichment course. Fall and spring.

EDUCATION COURSES

(The following courses require that the student must be admitted to Teacher Education).

312 GUIDANCE AND COUNSELING 3 s.h.
Foundations and processes of guidance as influenced by the school situation, responsibilities of the guidance counselor in assisting the student toward self-actualization, and the guidance process in elementary and secondary schools.

320 READING IN THE SECONDARY SCHOOLS (6-9, 9-12) 3 s.h.
Instructional strategies to assist middle school and secondary students to read assigned texts and other printed matter. Student-teaching semester.

331 TEACHING READING IN THE ELEMENTARY SCHOOL 3 s.h.
The reading process and current teaching methodology, with emphasis on readiness to read, developmental reading, diagnostic procedures, and remediation. Fall.

342 FIELD EXPERIENCE III 1 s.h.
Campus seminars and labs which require a minimum of thirty hours in an accredited school, engaging in non-instructional activities and limited instruction experiences. Supervised by a cooperating teacher and a member of the Education Department faculty. Required the semester before student teaching. Formal application required to the Education Department prior to enrollment. Fall and spring.

345 READING DIAGNOSIS AND CORRECTION 3 s.h.
Correlates of reading disability, diagnostic procedures, and corrective. Field experience required. Prerequisite: Education 331.

346 ELEMENTARY EDUCATION (K-6) 3 s.h.
Curriculum development; activities, classroom management, and techniques for elementary education (primary and intermediate grades); and parent-school-community relationships. Fall and spring.

347 EDUCATION IN THE MIDDLE SCHOOLS (6-9) 3 s.h.
Curriculum, activities, and techniques for middle grades education. Spring.

- 310 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY** 3 s.h.
The application of psychology to improve the productivity and satisfaction of members of an organization. Topics include personnel selection, performance appraisal, job analysis, job training, work motivation, job satisfaction, group processes, leadership, and organizational theory and development. Prerequisites: PSY 101 and either ECO 216 or PSY 220. Alternate spring semesters.
- 313 INTRODUCTION TO COUNSELING** 3 s.h.
See Social Work 313.
- 320 HUMAN FACTORS** 3 s.h.
The application of psychology to the design and evaluation of person-machine-environment systems. Topics include the human operator as a receiver, processor, and emitter of information; the effects of fatigue and environmental stress; and human factors in accident research. Prerequisites: PSY 101 and PSY 220. Alternate fall semesters.
- 341 ABNORMAL PSYCHOLOGY** 3 s.h.
Abnormal behavior and mental processes. Topics include the distinction between normality and abnormality, the classification and diagnosis of psychological disorders, the neurotic and psychotic disorders, and the major therapeutic approaches. Prerequisite: PSY 101. Every third semester.
- 347 PSYCHOLOGICAL TESTS AND MEASUREMENTS** 4 s.h.
Theory of the measurement of behavior and mental processes, and applications of the theory. Included are construction of a psychological test and a survey of available psychological tests, especially tests of cognitive ability, personality, and vocational interest. Prerequisites: PSY 101 and PSY 220. Alternate spring semesters.
- 353 HISTORY AND SYSTEMS OF PSYCHOLOGY** 3 s.h.
The historical development of psychology, emphasizing the philosophical origins and early schools of psychology (e.g., Structuralism, Functionalism, Behaviorism, and Gestalt Psychology). Prerequisite: PSY 101. Alternate fall terms.
- 355 EXPERIMENTAL PSYCHOLOGY** 4 s.h.
Scientific research methods used in psychology, with an emphasis on the experimental research method. Includes a literature review of a psychological research topic, designing and conducting an experiment, and preparing a research report of the experiment APA style. Designated writing enrichment course for psychology majors. Prerequisites: PSY 101 and PSY 220. Every third semester.
- 361 SOCIAL PSYCHOLOGY** 3 s.h.
The influence others have on an individual's mental processes and behavior. Topics include the social self, person perception, attitudes, interpersonal attraction, social influence, prosocial behavior, aggression, group dynamics, and applied social psychology. Prerequisite: PSY 101. Every third semester.
- 370 PERCEPTION** 3 s.h.
The sensory and cognitive processes utilized to construct a phenomenological reality, emphasizing brightness, color vision, length and form perception, depth perception, and theories developed to explain these phenomena. Prerequisite: PSY 101. Every third semester.
- 385 SPECIAL TOPICS IN PSYCHOLOGY** 3 s.h.
A topic in psychology not covered in depth in any of the other established courses in psychology. Prerequisite: PSY 101. Offered as needed.
- 395 MEMORY AND COGNITION** 3 s.h.
Theories and data pertaining to cognitive psychology. Attention, imagery, memory structure and organization, rehearsal strategies, concept formation, language, and problem solving emphasized. Prerequisite: PSY 101. Alternate fall semesters.
- 405 THEORIES OF PERSONALITY** 3 s.h.
Theories of the behavior and mental processes that characterize an individual. Included are psychoanalytic, humanistic, existential, trait, and behavioral theories. Prerequisite: PSY 101. Alternate fall semesters.
- 421 PSYCHOLOGY OF RELIGIOUS EXPERIENCE** 3 s.h.
See Religion 421.
- 431 PRINCIPLES OF LEARNING** 3 s.h.
Theories and supporting data related to animal and human conditioning. Habituation, classical conditioning, and operant conditioning, schedules of reinforcement, generalization, and discrimination emphasized. Prerequisite: PSY 101. Alternate fall semesters.

485 RESEARCH SEMINAR

3 s.h.

Each student selects a research problem in psychology, reviews the problem in the literature, forms a causal hypothesis, designs and conducts an experiment to test the hypothesis, analyzes and interprets the data, and reports the experiment in a manuscript prepared APA style. Prerequisites: Psychology 101, 220 and 355 and permission of the instructor. Offered as needed.

499 INDEPENDENT STUDY IN PSYCHOLOGY

3 s.h.

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined. Prerequisite: PSY 101.

RELIGION (DEPARTMENT OF PHILOSOPHY AND RELIGION)

Dr. Garland Knott, Head
Dr. Kenneth J. Collins
Dr. Richard G. Walsh

Dr. Rama Datta (part-time)
Dr. Connie Feightner (part-time)
Mrs. Catherine Shuford (part-time)

Type of degree awarded: B.A.

Requirements for the major: A student majoring in religion concentrates in one of three areas. Each concentration requires the completion of 30 s.h. in the department as follows. Please note: **Religion 103 and 104 do not count toward the major.**

Concentration in Biblical Studies: 30 s.h., including Religion 201, 202, 301, 302, 351, 402, 405, 406, and six additional hours in religion

Concentration in Historical and Systematic Thought: 30 s.h., including Religion 201, 202, 351, 405, and 406; Philosophy 311, 312, 411, and 412; and three additional hours in religion

Concentration in Religious Education: 30 s.h., including Religion 201, 202, 351, and 405; 15 s.h. chosen from Religion 220-221, 320-321, and 420-421; and three additional hours in religion

Requirements for the minor in Religion: 15 hours, including Religion 351; 6 s.h. from Religion 104, 201, and 202; and 6 s.h. of upper-division courses

The A.A. concentration in Religion is not available.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Philosophy and Religion: 21 s.h., including two courses in religion in addition to the core/general education requirements (Religion 103 and 104) and two courses in philosophy in addition to Philosophy 211

Writing Enrichment Course(s): Religion 302, 352, and 421.

Core/General Education requirements in Religion: 6 s.h., at least 3 of which must deal primarily with the Hebrew-Christian tradition. Most students will fulfill this requirement by taking Religion 103-104. However, students may take other courses if all prerequisites are met. The following courses do not deal primarily with the Hebrew-Christian tradition: Religion 103, 351, 421. (For example, one may not meet the requirement by taking both 103 and 351.)

A program in religion is especially helpful to students preparing for seminary or graduate school. Courses in religious education count toward the major.

COURSES IN RELIGION**103 INTRODUCTION TO RELIGION**

3 s.h.

Religion as a human experience that takes many forms, with emphasis on its psychology, history, and sociology. Fall semester.

104 INTRODUCTION TO BIBLICAL LITERATURE

3 s.h.

Selected biblical passages studied as literature, with emphasis on the imagery, artistry, and total message of important segments of the English Bible. Spring semester.

201 SURVEY OF THE OLD TESTAMENT

3 s.h.

Old Testament writings with emphasis on Hebrew history and faith; theologies of covenant, presence, kingship, prophecy, priesthood, and wisdom; and historical and literary criticism. Fall semester.

- 202 SURVEY OF THE NEW TESTAMENT** 3 s.h.
New Testament writings with emphasis on the faith of the early Christian community; the social, political, cultural, and religious milieu out of which Christianity arose; and provenance and meaning. Spring semester.
- 220 PRINCIPLES OF RELIGIOUS EDUCATION** 3 s.h.
Religious education as a discipline and a program with emphasis on the vocation, history, philosophy, materials, methods, and staff relationships. Fall semester, even years.
- 221 THE PROGRAM OF THE LOCAL CHURCH** 3 s.h.
Organization of the local church, functions of its various leaders, evangelism, education, missions, stewardship, social concerns, worship, and the interrelatedness of these areas. Spring semester, odd years.
- 301 THE OLD TESTAMENT PROPHETS** 3 s.h.
The prophetic tradition in Israel and the lives and messages of Israel's prophets. Prerequisite: Religion 201 or permission of the instructor. Fall semester, odd years.
- 302 JESUS AND THE GOSPELS** 3 s.h.
The modern quest for the historical Jesus and a detailed study of the Gospel accounts with special attention to the stages of his ministry and to his message. Designated writing enrichment course for religion majors. Prerequisite: Religion 202 or permission of the instructor. Fall semester, even years.
- 320 ISSUES IN RELIGIOUS EDUCATION** 3 s.h.
Theology, philosophy, learning theory, materials, and methods; current problems (e.g., revitalization of the Church School; new approaches to learning; modern technology, including data processing). Incorporates the latest research. Spring semester, odd years.
- 321 THE CURRICULUM OF RELIGIOUS EDUCATION** 3 s.h.
The theory and content of the religious education curriculum and its resources, with emphasis on principles of curriculum construction and evaluation. Spring semester, even years.
- 351 RELIGIONS OF THE WORLD** 3 s.h.
Tribal and historical religions, Far Eastern religions (Hinduism, Buddhism, Taoism, Confucianism, Shinto, and their derivatives), and Near Eastern religions (Judaism, Christianity, and Islam). Spring semester, odd years.
- 352 RELIGION IN AMERICA** 3 s.h.
The historical and theological background of religion in America; the roots of various American Protestant groups; contemporary Roman Catholicism and Judaism; and sectarian and cult movements. Designated writing enrichment course for religion majors. Fall semester, even years.
- 385 GUIDED RESEARCH** 1-3 s.h.
Student projects completed on or off campus with instructor approval. Can count as religious education when justified by content. Credit to be determined. Prerequisite: departmental approval.
- 402 BIBLICAL STUDIES** 3 s.h.
Content varies (e.g., legal traditions, Wisdom or Apocalyptic writings, Paul's writings, 2nd Century Christianity, history of interpretation). Prerequisite: Religion 201 or 202 or permission of the instructor. Can be taken for credit more than once when the content differs. Spring semester.
- 405 HISTORY OF RELIGIOUS THOUGHT** 3 s.h.
The lives and writings of selected thinkers from the 2nd century through the post-Reformation period. Individual research projects and oral reports by students. Fall semester, odd years.
- 406 MODERN RELIGIOUS THOUGHT** 3 s.h.
Contemporary thinkers in philosophy and religion, Kant through Bonhoeffer with emphasis on major theological "schools" or movements. Spring semester, even years.
- 420 AGE-LEVEL MINISTRIES IN RELIGIOUS EDUCATION** 3 s.h.
Religious education of children, youth, and adults. A holistic approach with foundations in developmental psychology. Prerequisite: Psychology 101. Fall semester, odd years.
- 421 PSYCHOLOGY OF RELIGIOUS EXPERIENCE** 3 s.h.
The relationship of religious experience to psychological development with emphasis on Hall, Starbuck, James, Freud, Goldman, and others in the psychology of religion. Principles applied to psycho-social problems and church ministries. Designated writing enrichment course for religion majors. Cross-listed as Psychology 421. Spring semester, even years.

485 SEMINAR IN RELIGION

1-3 s.h.

Significant works, problems, and thinkers in the field of religion. Topics vary. Can be repeated for credit. Cross-listed with Philosophy 485 when the topic is applicable. Prerequisite: permission of the department head. Spring semester, odd years.

499 INDEPENDENT STUDY IN RELIGION

TBA

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

SCIENCE (DEPARTMENT OF CHEMISTRY)

Type of degree(s) awarded: B.A., B.S., A.S.

The science curriculum offers courses (1) for students majoring in science or mathematics and (2) for those taking science courses to satisfy graduation requirements. Students should read course descriptions carefully to ascertain the appropriate category and should consult curriculum patterns available from their advisors.

Requirements for the Science major: 32 s.h., including Biology 153 and 1 other 300- or 400-level biology course; Chemistry 151 and 152; Geology 151 and 152; and Physics 151 and 152. While available to any student, this program is designed especially for science teachers in the junior high school. Students will also complete the science concentration for teacher certification in the intermediate grades (4-9).

Core/General Education requirements: Students meet the science requirements for the **Bachelor of Arts** with Physical Science 143, Chemistry 151, or Physics 151 and with Science 142 or Biology 153. Students meet the requirements for the **Bachelor of Science** with the 141, 142, 143 sequence; with an appropriate mixture of 141-143 courses for non-majors and Chemistry 151, Physics 151, or Geology 151 or 152 or Biology 153 courses; or with an introductory course and advanced courses in the same field. Students cannot take two introductory courses in the same area; that is, they will not receive credit toward the requirement for both Science 142 and Biology 153; Chemistry 151 or Physics 151 and Physical Science 143; or Earth Science 141 and Geology 151.

No minor in science is available.

Requirements for the AS Concentration: (See page 28.)

Requirements for the major (B.A.) in Liberal Arts with a concentration in Science: 23-24 s.h., Biology 209 or 153; Physical Science 209 or Physics 151 and 152; Chemistry 151 and 152; Earth Science 209 or Geology 153; Electives if needed to total 23-24 hours

Writing Enrichment Course(s): Chemistry 311, 421, 422, 450 or Biology 307, 309, 401, 412, 440

SCIENCE COURSES FOR NON-MAJORS**141 EARTH SCIENCE**

3 s.h.

Major concepts of historical and physical geology. Two sixty minute lectures and two hours of laboratory each week. Fall, spring, and summer semesters.

142 BIOLOGY

3 s.h.

Major concepts of biology, including cellular structure, diversity of form, interrelationships among living organisms, and the importance of other organisms to man. Two sixty minute lectures and two hours of laboratory each week. Fall, spring, and summer semesters.

143 PHYSICAL SCIENCE

3 s.h.

Basic topics of physics, chemistry, and astronomy, with special emphasis on real-world applications. Two sixty minute lectures and two hours of laboratory each week. Prerequisite: Mathematics 105. Fall, spring, and summer semesters.

307 METHODS OF ELEMENTARY SCIENCE

2 s.h.

Laboratory experience in methods and materials appropriate for the elementary classroom. Construction and utilization of teaching materials, field trips, and related activities emphasized. Four hours of laboratory each week. **Does not count toward the science concentration.** Prerequisites: Earth Science 141, Science 142, and Physical Science 143 or equivalent science courses. Spring semester.

EDU 415 SCIENCE TEACHING METHODS FOR THE SECONDARY AND SPECIAL SUBJECT AREAS

Methods, materials, and evaluation procedures for teaching science. See Education 411-419.

3 s.h.

SOCIAL STUDIES

Requirements for the Teaching Certificate in Social Studies (Grades 9-12): completion of history or political science requirements and of education requirements

Requirements for Social Studies Education (Grades 9-12) with a History concentration: 30 s.h. in History (including one non-Western history course); 21 s.h. distributed among 3 of these areas—economics, geography, political science, sociology/anthropology, and psychology

Requirements for Social Studies Education (Grades 9-12) with a Political Science concentration: 30 s.h. in political science; 21 s.h. distributed among 3 of these areas—economics, geography, history, sociology/anthropology, and psychology; one non-Western history course required

EDU 412 SOCIAL STUDIES TEACHING METHODS FOR THE SECONDARY AND SPECIAL SUBJECT AREAS Methods, materials, and evaluation procedures for teaching social studies. See Education 411-419. 3 s.h.

SOCIAL WORK (DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK)

Mrs. Emily Seamon, Head

Mrs. Terri Moore Brown

Mrs. Mary Bobo (part-time)

Field Instructors, 1992

Ms. June Woronchuk

Juvenile Services Center

Mr. Richard Garris, MSW

Cumberland County Mental Health

Ms. Linda Williams, MSW

Womack Army Hospital

Ms. Mary Bobo, MSW

Veteran's Administration Medical Center

Ms. June Hoffler, MSW

Highsmith-Rainey Hospital

Ms. Jane Maas-Brady, MSW

Cumberland Hospital

Mr. Tom Sheller, MSW

Cumberland House

Mr. Michael Ralko, MSW

Cumberland County Mental Health

The Social Work program is a professional track program that is designed to prepare the student for entry level employment as a generalist practitioner. The program is currently in the process of applying for candidacy status for accreditation with the Council on Social Work Education. Courses for the major should be taken in the recommended sequence. Students must apply for admission to the Social Work program. It is recommended that application be made in the second semester of the sophomore year. Social Work majors are encouraged to minor in a related area such as sociology, psychology, or legal studies.

Type of degree awarded: B.S.

Requirements for the major in Social Welfare: 39 s.h. in Social Work as follows: SWK 231, 300, 302, 313, 332, 370, 420, 424, 432, 470, 474

Requirements for a minor in Social Welfare: SWK 231 and 15 s.h. of other SWK courses. (Please note that SWK 424, 470 and 474 may be taken only by Social Work majors and may not be taken as part of a minor.)

Writing Enrichment Course: Social Work 370

Prerequisites or Foundation courses in the program: SOC 151, PSY 101, PSY 220, PSY 341, PSC 151, and BIO 305. (These should be completed in the freshman and sophomore years except for PSY 341, which should be completed by the junior year. Three of these courses can be applied to the completion of the general education/core requirements.)

Requirements for admission to the Social Work Program: Students must be approved by the admissions committee based on the following criteria:

1. A grade point average of 2.0 or better on all work completed.
2. Completion of the general education/core requirements for the B.S. degree before entering the Social Work Program is recommended. Fifty percent of the general education/core requirements must be completed before application to the program can be made.
3. Completion of SWK 231 with a grade of C or better.
4. Completion of a written application to the Social Work Program submitted to the Director of the Social Work Program after the above requirements are met.

Candidates are encouraged to apply for admission to the program in the second semester of their sophomore year.

SOCIAL WORK COURSES

231 INTRODUCTION TO SOCIAL WORK

3 s.h.

Introduction to social problems and social service systems designed to impact upon those problems. Introduction to social work as a profession, its ethics, values, knowledge base, skills base, and fields of practice. Fall semester.

300 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT I

3 s.h.

Various theoretical perspectives regarding the bio-psycho-social development of the individual and the family as they pass through the life cycle. This is the first of a two-part course and will cover pre-natal through early adolescence, looking especially at maturational crisis. Prerequisites: SOC 151, PSY 101. Fall semester.

302 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT II

3 s.h.

Various theoretical perspectives regarding the bio-psycho-social development of the individual and the family as they pass through the life cycle. This is the second of a two-part course and will cover late adolescence through very old age. Prerequisites: SOC 151, PSY 101. Spring semester.

304 FAMILY SOCIAL WORK

3 s.h.

Introduction to the family as a social system, patterns of family communication and interaction, and the concept of intervention with the family. Offered as needed.

313 INTRODUCTION TO COUNSELING

3 s.h.

An introduction to the giving and taking of help, the helping relationship and process, and various intervention concepts and theories. Prerequisite: SOC 151 or PSY 101. Spring semester.

332 METHODS OF SOCIAL RESEARCH

3 s.h.

The scientific method, research design, (including single systems design and program evaluation), data gathering techniques, and data analysis. The student will develop and conduct an original research project. Prerequisite: PSY 220. Fall semester.

360 MINORITY RELATIONS

See Sociology 361.

370 SOCIAL WELFARE POLICIES AND PROGRAMS

3 s.h.

The historical and philosophical development of the social welfare system in the United States, including an introduction to current policies and programs. Designated writing intensive course for social work majors. Prerequisites: PSC 151 or HIS 201 or 202. Fall semester.

375 CHILD WELFARE

3 s.h.

Policies, programs, and issues relating to the child welfare system are examined, including protective services, out-of-home placements, adoption, day care, and public school programs. Offered as needed.

385-395 SPECIAL TOPICS IN SOCIAL WORK

3 s.h.

A subject in social work not covered in depth in the regular curriculum. Topics vary. Can be repeated for credit with a different topic. Offered as needed.

420 PRACTICE METHODS I

3 s.h.

Introduction to social work practice methodology, including skills development in interviewing, building relationship, problem assessment and definition, and goal planning. Prerequisite: SWK 231, 313, and admission to the Social Work Program. Fall semester.

424 PRACTICE METHODS II

3 s.h.

An introduction to intervention techniques (including work with individuals, groups, and the community), evaluation, and termination. Prerequisite: SWK 420. Spring semester.

432 POLICY ANALYSIS

3 s.h.

Current social welfare policy of the U.S. is explored and analyzed. Approaches to social welfare in other Western nations, and values reflected in policy options. Prerequisite: PSC 151. Spring semester.

470 FIELD PRACTICUM I

6 s.h.

Student placement in a selected and approved social welfare agency for supervised learning experience. Minimum requirement of 200 clock hours in the field agency and participation in a weekly concurrent seminar. Prerequisites: admission to the social work program and senior class standing. Corequisite: SWK 420. Fall semester.

474 FIELD PRACTICUM II

6 s.h.

Student placement in a selected and approved social welfare agency for supervised learning experience. Minimum requirement of 200 clock hours in the field agency and participation in a weekly concurrent seminar. Prerequisite: SWK 470. Corequisite: SWK 424. Spring semester.

499 INDEPENDENT STUDY IN SOCIAL WORK

1-3 s.h.

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

SOCIOLOGY (DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK)

Dr. John Sill

Dr. Cynthia Hancock (part-time)

Dr. H. R. Doub (part-time)

Mrs. Deborah Stevenson (part-time)

Mr. Jim Phelan (part-time)

Sociology 151 is a prerequisite for all other sociology courses except 356 and 372.

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the major: 36 s.h.—SOC 151, PSY 220 or ECO 216, SOC 253, SWK 332, SOC 431, plus 21 additional s.h. in sociology, and may include up to 4 social work courses.

Requirements for the minor: 18 s.h. in sociology, including 151 and 253. May include up to 2 social work classes

Requirements for the A.A. Concentration in Sociology: 18 s.h. in sociology, including 151 and 253. May include up to 2 social work classes

Requirements for the major (B.A.) in Liberal Arts with a concentration in Sociology: 21 s.h. including Sociology 151, 253, 431; Psychology 220 or Social Work 332; and 9 additional hours of sociology

Writing Enrichment Course: Sociology 431

SOCIOLOGY COURSES**151 PRINCIPLES OF SOCIOLOGY**

3 s.h.

The science of human society, with emphasis on description and analysis of society, culture, the socialization process, social institutions, and social change. Fall and spring semesters.

220 APPLIED STATISTICS

3 s.h.

See Psychology 220.

253 SOCIAL PROBLEMS

3 s.h.

Social disorganization, personal deviation, and value conflicts and choices as they affect the individual and selected social institutions. Spring semester.

301 INTRODUCTION TO GERONTOLOGY

3 s.h.

Aging, including historical perspectives; demographic trends; psychological and physiological processes of later life; and social role behavior in such areas as retirement, politics, religion, family life, housing, death, and dying. Alternate spring semesters.

305 DEATH AND DYING

3 s.h.

Personal and societal reaction to death with emphasis on euthanasia and suicide and the experience of the dying individual in relation to self, family, and care-providing institutions. Alternate spring semesters.

310 JUVENILE DELINQUENCY

3 s.h.

The nature and causes of juvenile delinquency, including individual, community, and labeling theories, with attention to such social responses as prevention programs, juvenile courts, probation, correctional institutions, and rehabilitation. Offered as needed.

313 INTRODUCTION TO COUNSELING

3 s.h.

See Social Work 313.

332 METHODS OF SOCIAL RESEARCH

3 s.h.

See Social Work 332.

- 350 AMERICAN SOCIAL HISTORY** 3 s.h.
See History 350.
- 356 CULTURAL ANTHROPOLOGY** 3 s.h.
A cross-cultural survey and an analysis of social institutions, religion, art, beliefs, values, and political and economic systems in a variety of societies with emphasis on non-industrial societies. Alternate spring semesters.
- 360 MINORITY RELATIONS** 3 s.h.
Racial, ethnic, religious, and other minority groups, particularly in America, with emphasis on current patterns in intergroup relations, dynamics and patterning of prejudice, and discrimination and majority-minority relations. Offered as needed.
- 370 SOCIOLOGY OF RELIGION** 3 s.h.
The impact and role of religion in society; the development of religious organizations; the processes of conversion and commitment; and the impact of stratification in religion in such areas as social class, race, and sex. Offered as needed.
- 372 MARRIAGE AND THE FAMILY** 3 s.h.
Love, sexuality, mate selection, marriage, divorce, and child-rearing in a changing society. Alternate fall semesters.
- 380-394 SPECIAL TOPICS IN SOCIOLOGY** 3 s.h.
A subject not covered in depth in the regular curriculum. Offered as needed.
- 384 GROUP DYNAMICS**
386 DRUGS AND SOCIETY
388 MEDICAL SOCIOLOGY
389 DEMOGRAPHY
390 SPORT IN SOCIETY
391 COMMUNES AND UTOPIAS
392 HUMAN SEXUALITY
393 SOCIETY AND SELF
- 395-99 SPECIAL TOPICS IN ANTHROPOLOGY** 3 s.h.
A subject not covered in depth in the regular curriculum. Offered as needed.
- 395 INTRODUCTION TO ARCHEOLOGY**
396 NATIVE CULTURES OF NORTH AMERICA
397 ART IN SOCIETY
398 PHYSICAL ANTHROPOLOGY
- 410 CRIMINOLOGY** 3 s.h.
The nature and types of delinquent and criminal behavior; the nature of the criminal and the crime; social, cultural, and psychological factors involved in illegal behavior; control and prevention; police, courts, probation, and correctional institutions. Fall, 1991 and alternate fall semesters.
- 420 SOCIAL CHANGE** 3 s.h.
The causes and types of social change, strategies of change, and the impact of change on society and the individual with emphasis on change within a variety of social institutions of modern society and on the process of modernization in less developed societies. Offered as needed.
- 431 SOCIOLOGICAL THEORY** 3 s.h.
Historical and analytical study of sociological thought with emphasis on the ideas and assumptions of key theorists. Prerequisite: Sociology 151 and junior standing. Designated writing enrichment course for sociology majors. Spring semester.
- 499 INDEPENDENT STUDY IN SOCIOLOGY** 1-3 s.h.
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

SPANISH (DEPARTMENT OF FOREIGN LANGUAGES)

Type of degree(s) awarded: B.A., A.A.

Requirements for the major in Spanish: 24 s.h. of 300/400 level Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the minor in Spanish: 12 s.h. of 300/400 level Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the AA concentration: 18 s.h. of 300/400 level Spanish courses, including 301 or approved substitute in the case of demonstrated proficiency.

Requirements for the major (B.A.) in Liberal Arts with a concentration in Spanish: 18 s.h. of Spanish courses, with 12 of these at the 300/400 level. With advanced placement at the 300 level, a total of 12 s.h. is required, including 301.

Writing Enrichment Course: Spanish 402

Teacher certification in Spanish: Students seeking certification to teach Spanish in the public schools (K-12) are required by the State Department of Public Instruction to complete, or show equivalency to, the program for a major (8 upper-level courses, 300/400 level). Students are also required to fulfill Teacher Education specifications, including Education 416 and LAN 307, as well as all the courses in the Professional Education component. (See the education department for requirements for special subject certification and Mrs. J. Elaine Porter, Coordinator for Spanish certification.) In addition, K-12 certification in Spanish requires field experiences at elementary, middle or junior high, and senior high school, and Education 346, as well as demonstrated oral proficiency in Spanish.

SPANISH COURSES

101, 102 ELEMENTARY SPANISH I, II 4, 4 s.h.
Oral comprehension, speaking, reading, and writing, with emphasis on functional syntax, pronunciation, common idioms, and vocabulary. Each course consists of 4 class hours and 1 unsupervised laboratory hour per week. Prerequisite for 102: Spanish 101 or a satisfactory score on the placement test. Fall and spring semesters.

151 BASIC ORAL SKILLS FOR SPANISH CONVERSATION 2 s.h.
An intensive, accelerated review of elementary language structure with emphasis on oral skills and correct pronunciation. Recommended for teachers planning to teach Spanish in the elementary classroom where no English is permitted. Prerequisite: one year of college Spanish or permission of the department. Offered as needed.

201, 202 INTERMEDIATE SPANISH I, II 3, 3 s.h.
Functional grammar; readings; understanding, speaking, reading, and writing Spanish of moderate difficulty. 3 class hours per week. Prerequisite for 201: Spanish 102 or a satisfactory score on the placement test. Prerequisite for 202: Spanish 201 or a placement test score that indicates preparation for the 202 level. Fall, spring semesters in sequence only.

251 BUILDING ORAL PROFICIENCY IN SPANISH 2 s.h.
Structured conversation emphasizing practical classroom vocabulary and situations. Recommended for teachers who want to conduct their classes in the target language and who must meet American Council for Teaching Foreign Languages (ACTFL) oral proficiency standards for certification. Prerequisite: Two years of college-level Spanish or the equivalent or permission of the instructor. Offered as needed.

260 HISPANIC CULTURE 3 s.h.
The civilization of the Hispanic world from prehistoric to modern times, as represented in art, literature, music, and history. In English. Sophomore level. Presupposes some knowledge of European history and geography. **Does not count toward the major or minor in Spanish.** Can be taken as an elective. Offered upon demand.

301 SPANISH CONVERSATION AND GRAMMAR 3 s.h.
Accurate language use (form) and language usage (meaning) for communicative purposes. Syntax, phonetics, comprehension drills, grammatical structures, and structured conversation. Fall. Prerequisite: Spanish 202 or demonstration of oral proficiency. Offered as needed.

302 CIVILIZATION AND CULTURE OF SPAIN 3 s.h.
The history, geography, arts, literature, and current political structure of Spain through readings in Spanish. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate years.

303 SURVEY OF SPANISH LITERATURE I 3 s.h.
Spanish literature through the Golden Age (prose and poetry of the Middle Ages and the Renaissance, the mystics, the creation of the national theatre, the drama from Lope de Vega to Calderón, Cervantes and the modern novel, the Baroque, Quevedo, and Gongora). Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate fall semesters.

304 SURVEY OF SPANISH LITERATURE II 3 s.h.
Spanish literature from the 18th century to the present: Neoclassicism, Romanticism, Realism, and the literary trends of the 20th century. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate spring semesters.

- 306 BUSINESS SPANISH** 3 s.h.
Commercial Spanish vocabulary for business skills such as letter writing, making reservations, billing, ordering, using the metric system, and working with various departments of a business in the Spanish language. Prerequisite: Spanish 301 or permission of the instructor. Offered upon demand.
- 320 SPANISH-AMERICAN CIVILIZATION AND CULTURE** 3 s.h.
The history and geography of Spanish America. The blend of Hispanic heritage and native civilizations in colonial times. Arts, literature, and current issues in different countries. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate years.
- 401 ADVANCED SPANISH GRAMMAR** 3 s.h.
The history of the Spanish language and different approaches to grammar from Nebrija to the present, with emphasis on phonology, morphology, and syntax. Required for students preparing to teach Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate years.
- 402 SPANISH COMPOSITION AND TRANSLATION** 3 s.h.
Writing clear and grammatical expository prose and translating accurately from Spanish into English and English into Spanish. For students preparing to teach Spanish and for bilingual education. Prerequisite: Spanish 401 or demonstration of knowledge of Spanish grammar. Designated writing enrichment course for Spanish majors. Offered as needed.
- 420 SURVEY OF SPANISH-AMERICAN LITERATURE I** 3 s.h.
Spanish-American literature from the colonial period to the beginning of the 19th century. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate years.
- 421 SURVEY OF SPANISH-AMERICAN LITERATURE II** 3 s.h.
Major writers and styles of Spanish-American literature, 19th-20th centuries. Conducted in Spanish. Prerequisite: Spanish 301 or permission of the instructor. Alternate years.
- 451 SPANISH LITERATURE: CERVANTES** 3 s.h.
The life, thought, and works of Cervantes, with emphasis on *Don Quixote*. Conducted in Spanish. Prerequisite: Spanish 303 or permission of the instructor. Offered upon demand.
- 485 SPECIAL STUDIES IN SPANISH** 1-3 s.h.
In-depth study of a specific subject in Spanish literature or linguistics determined by the department. Credit to be determined. Prerequisite: permission of the Department Head. Offered upon demand.
- 499 INDEPENDENT STUDY IN SPANISH** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

SPEECH (DEPARTMENT OF THEATRE AND SPEECH)

Ms. Susan Paschal (part-time)

Mr. Lee Yopp (part-time)

Requirements for Liberal Arts Studies. Speech 100, 151, 254, 270, 271, 356, 370, 380, and 480 and Theatre 367.

- 100 AMERICAN STANDARD SPEECH** 3 s.h.
Improving speech in social and business situations with emphasis on adapting speech, selecting models, and practicing diction, and pronunciation. Recommended for English as a Second Language and special needs students. Spring semester.
- 151 SPEECH COMMUNICATION** 3 s.h.
Practicing and improving the skills for orally communicating messages and for critically and analytically listening for messages. Fall and spring semesters.
- 201 INTRODUCTION TO VARSITY DEBATE** 2 s.h.
Instruction in techniques of policy debate, including building an affirmative case, refutation and cross-examination. Participation in research and practice debates on the annual American Debate Association debate topic. Competition for opportunity to compete in intercollegiate debate tournaments. Required of participants in the Methodist College varsity debate team, but open to others. Prerequisite: one speech course at the high school or college level. Offered fall semester.

254 ORAL LEADERSHIP TECHNIQUES

3 s.h.

Oral leadership and persuasion with emphasis on persuasive and informative speaking, discussion, debate, and interviewing.

270 PARLIAMENTARY PROCEDURE

1 s.h.

Training in leadership of formal organizations with emphasis on Robert's Rules of Order and on administering an organization. Fall semester, even years.

271 ASSERTIVE COMMUNICATION

3 s.h.

Assertive communication in social, business, and professional settings. Students learn to communicate their own feelings and ideas as they defend their own rights without violating those of others.

356 ORAL INTERPRETATION

3 s.h.

Varying types of literature prepared for solo performance, readers' theatre, and chamber theatre. Recommended for students experienced with public speaking and a special interest in literary interpretation. Spring semester.

370 PERSUASION IN WESTERN CULTURE

3 s.h.

A study of attitude modification and formation, source credibility, persuasive strategies, ethics, and audience analysis as they relate to debate, discussion, and tournament competitions. Prerequisite: 3 hours of speech above Speech 100. Spring semester, even years.

380 FORENSICS I

1 s.h.

Students participate in or supervise a campus-wide forensics activity. Prerequisite: Permission of the instructor. Fall and spring semesters.

480 FORENSICS II

1 s.h.

Students participate in or supervise a campus-wide forensics activity. Prerequisite: Speech 380. Fall and spring semesters.



THEATRE (DEPARTMENT OF THEATRE AND SPEECH)

Dr. John C. Peyrouse, Head

Mr. Paul F. Wilson

Ms. Susan Paschal (part-time)

Type of degree(s) awarded: B.A., B.S., A.A.

Requirements for the Major in Theatre: 36 s.h.—Theatre 162, 163, 241, 242, 300, 361, 362, 365, 367, 368, 369, 370, 467, 490, and 4 s.h. of 469 and/or 485.

Requirements for the Minor in Theatre: 20 s.h.—Theatre 163, 365, 467, 490, and 4 s.h. of 369 and/or 485.

Requirements for the AA Concentration: Same as minor.

Requirements for the major (B.A.) in Liberal Arts: Three Liberal Arts concentrations are offered in theatre:

Musical Theatre concentration—24 s.h., Music 151, six hours of applied and/or ensemble music, Theatre 163, 242, 365, 367, 467, and 490

Religious Theatre concentration—24 s.h., including Religion 201 and 202; Religion 301 or 302; and Theatre 163, 365, 367, 467, and 490

Theatre/Fine Arts Management concentration—Theatre 162, 163, 365, 367, 370, 467, 470, and 490

Writing Enrichment Course: Theatre 485

Requirements for Theatre Arts/Fine Arts Management: See Fine Arts Management.

THEATRE COURSES

- 160, 260, 360, 460 APPLIED THEATRE** 1 s.h.
A minimum of 30 hours of work on co-curricular theatrical productions, either on-stage or back-stage. Fall and spring semesters.
- 162 THEATRE APPRECIATION** 3 s.h.
Develops an appreciation of theatre for audiences with emphasis on theatre crafts, styles, and modes. Students must attend 3 theatrical productions. A designated writing enrichment course. Fall and spring semesters.
- 163 PLAY PRODUCTION** 3 s.h.
A practical course devoted to the crafts of theatre production with emphasis on costuming, lighting, make-up, properties, scenery and sound effects. Fall and spring semesters.
- 241 CREATIVE DRAMATICS** 2 s.h.
The exploration of individual expression through improvisation, role-playing, and poem and story dramatization. Fall semester.
- 242 CREATIVE MOVEMENT** 1 s.h.
The exploration of creative movement, dance, and pantomime in the classroom and on the stage. Fall semester.
- 300 THEATRICAL BACKGROUNDS** 3 s.h.
The development of plays and theaters in historical movements. Prerequisite: Theatre 162. Spring semester, odd years.
- 361 COSTUMING LABORATORY** 2 s.h.
A laboratory course devoting equal time to theories and work on costumes for current productions. Prerequisite: Theatre 163 or permission of instructor. Spring semester, odd years.
- 362 MAKE-UP LABORATORY** 2 s.h.
A laboratory course devoting equal time to theories and work on make-up for current productions. Prerequisite: Theatre 163 or permission of instructor. Spring semester, even years.
- 363 PUPPETRY** 2 s.h.
Puppetry preparation and performance with emphasis on writing the script, designing the productions, and performing the show. Spring semester, odd years.
- 364 CINEMA APPRECIATION** 3 s.h.
The art of film making. Students view films to learn film-making techniques. (See Communications 304.)

- 365 ACTING** 3 s.h.
Acting crafts and styles with emphasis on performance. Spring semester, even years.
- 367 FINE ARTS/MANAGEMENT** 3 s.h.
Arts/management, public relations, and program/exhibition supervision; management principles from the classroom applied in a laboratory setting. Spring semester, even years.
- 368 SCENE DESIGN LABORATORY** 2 s.h.
A laboratory course devoting equal time to studying scene design theories and their practical applications. Prerequisite: Theatre 163 or permission of instructor. Fall semester, odd years.
- 369 LIGHTING DESIGN LABORATORY** 2 s.h.
A laboratory course devoting equal time to theories and work on lighting for current productions. Prerequisite: Theatre 163 or permission of instructor. Fall semester, even years.
- 370 STAGE MANAGEMENT LABORATORY** 2 s.h.
Study of the production process of stage management for theatrical enterprises and managing current productions. Prerequisite: Theatre 163 or permission of instructor. Fall semester, even years.
- 467 PLAY DIRECTION** 3 s.h.
The craft and art of play direction. Students direct one-act plays. Spring semester, odd years.
- 469 THEATRE WORKSHOP** 1-3 s.h. or RC [renewal] credits
Study of and laboratory experience in Methodist College theatre productions. Major or permission of instructor. Fall and spring semesters.
- 470 THEATRE/MANAGEMENT INTERNSHIP** 3 s.h.
120 hours in art councils or performing theatre companies. A final oral report on the experience.
- 485 SPECIAL STUDY IN THEATRE** 1-3 s.h.
An exploration of the student's special interest in theatre, either academic or production-oriented. Prerequisite: permission of the department head. Fall and spring semesters.
- 490 SPECIAL PRODUCTION IN THEATRE** 3 s.h.
A cumulative student production with written pre-production plans, a public performance, and a post-production evaluation.
- 499 INDEPENDENT STUDY IN THEATRE** TBA
An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.

VISUAL ARTS/MANAGEMENT

- 470 ARTS/MANAGEMENT INTERNSHIP** 3 s.h.
At least 120 hours in a gallery, museum, community arts center, musical group, performing arts theatre, or arts council. All activities are supervised jointly by an on-site sponsor and a faculty member. Students are required to prepare a report on management concepts or problem resolutions.

WRITING (DEPARTMENT OF ENGLISH, COMMUNICATIONS/MASS MEDIA, AND WRITING)

Type of degree awarded: B.A., A.A.

Requirements for the major in Writing: 18 s.h. of English at the 200 level or above, including 322 and 323 and excluding 207, 361, and 362, with English 374 strongly recommended; plus 6 of the other writing courses listed below (e.g. 251-52, 253-54, 320, 324, 325, 326)

Requirements for the minor in Writing: 9 s.h. of English at the 200 level or above, excluding 207, 361, and 362; plus 3 of the other writing courses listed below

Requirements for the A.A. Concentration: 9 s.h. of English at the 200 level or above, excluding 207, 361, and 362; plus 3 of the other writing courses listed below



Requirements for the major (B.A.) in Liberal Arts with a concentration in Writing: 9 s.h. of English at the 200 level or above, excluding 207, 361, and 362; plus 4 of the other writing courses listed below

Writing enrichment courses recommended for majors in Writing: 300 and 400 level English courses with the exception of 322, 324, 325, 326, 328, 361, and 362.

Prerequisites: English 101 and English 102 (or 103, with 103 preferred), plus 3 hours in a survey of British, American, or world literature

WRITING COURSES

251, 253 WRITING FOR THE MEDIA I and II 2, 2 s.h.
See Communications/Mass Media 251, 253. Can be counted toward only one program.

252, 254 COMMUNICATIONS PRACTICUM I and II 1, 1 s.h.
See Communications/Mass Media 252, 254.

320 BUSINESS WRITING 3 s.h.
See English. Can be counted toward only one program.

321 TECHNICAL WRITING 3 s.h.
Development of writing skills necessary in technical and scientific fields. One hour of CAC Laboratory required per week. Offered as needed.

322 ADVANCED GRAMMAR 3 s.h.
See English. Required for writing majors.

323 ADVANCED EXPOSITORY WRITING 3 s.h.
See English. Required for writing majors.

324 CREATIVE WRITING: FICTION

3 s.h.

The development of fiction-writing skills, using short stories and novels as models. Students produce a minimum of 10,000 words. One hour of CAC Laboratory required per week. Offered as needed.

325 CREATIVE WRITING: POETRY

3 s.h.

The development of poetry-writing skills, using traditional and modern forms as models. Students produce a portfolio of their work. One hour of CAC Laboratory available per week. Offered as needed.

326 CREATIVE WRITING: DRAMA

3 s.h.

The development of play-writing skills, using a broad selection of plays, ancient to modern, as models. Each student writes at least one play. Film and/or television drama can serve as alternate focuses. One hour of CAC Laboratory required per week. Offered as needed.

327 FEATURE WRITING FOR POPULAR MAGAZINES

3 s.h.

Magazine and feature-section writing. Each student attempts publication of material written in the class. One hour of CAC Laboratory required per week. Offered as needed.

328 THEORIES OF COMPOSITION

3 s.h.

Rhetoric and research of the past twenty years. Demonstrates different styles of teaching composition and rhetoric. Prepares students for teaching or for graduate school in Composition and Rhetoric. One hour of CAC Laboratory required per week. Offered as needed.

329 COMPUTER APPLICATIONS FOR WRITING

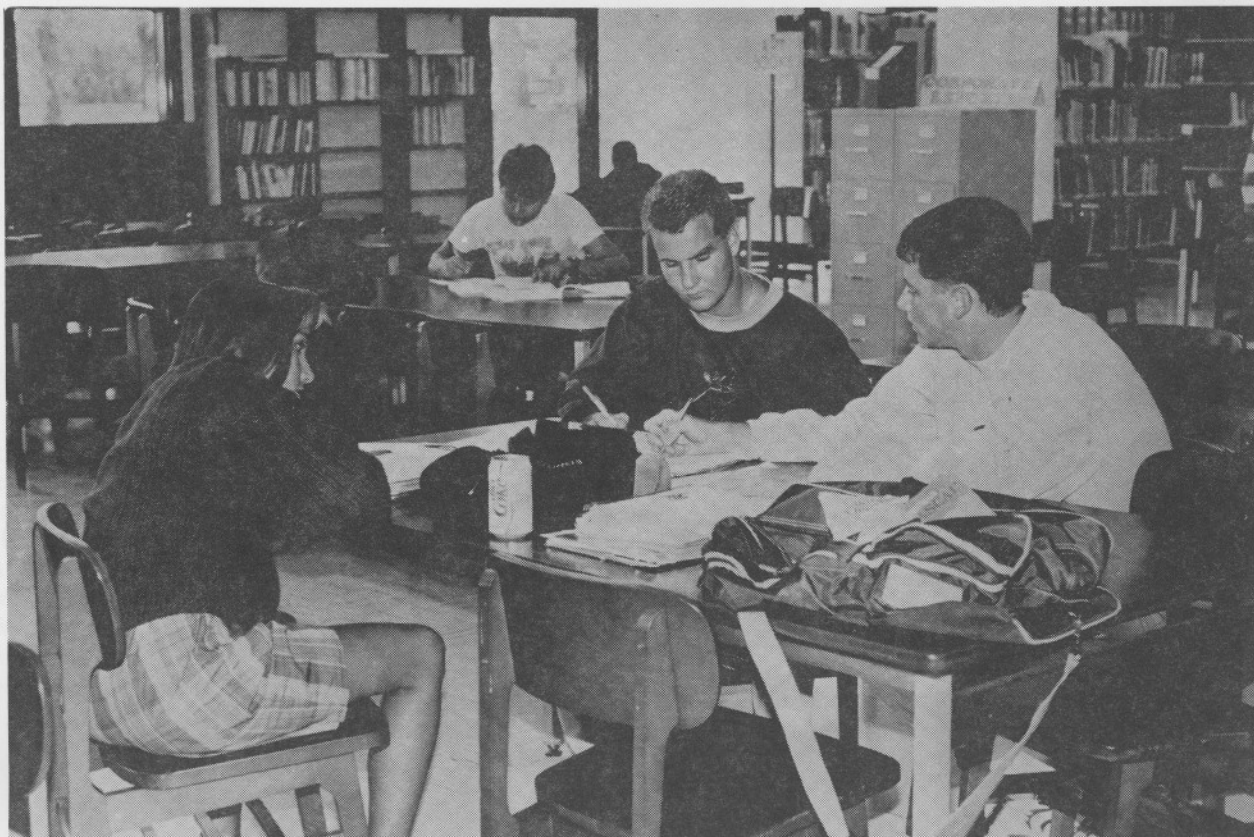
3 s.h.

The use of computer software for writing. One hour of CAC Laboratory required per week. Offered as needed.

499 INDEPENDENT STUDY IN WRITING

TBA

An opportunity for a well-qualified upper-division student to engage in special research in his/her major. Requires approval by the faculty advisor, supervising professor, and the department head prior to being approved by the Assistant Dean of Academic Affairs. Credit to be determined.



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B.A., M.A., University of Denver; Ph.D., University of Nebraska
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B.A., Mount Union College; M.A., Duke University; further study, University of Illinois
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B.A., Lenoir Rhyne College; M.A., University of Maryland; Ph.D., Kent State University
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B.S., M.S., University of Gorakhpur, India; M.S., Mississippi State University; Ph.D., Banaras Hindu University, India
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- John Topolski (1992)** Instructor of Physical Education; Athletic Trainer
B.S., Kent State University; M.S., Eastern Kentucky University
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B.A., M.A., East Carolina University
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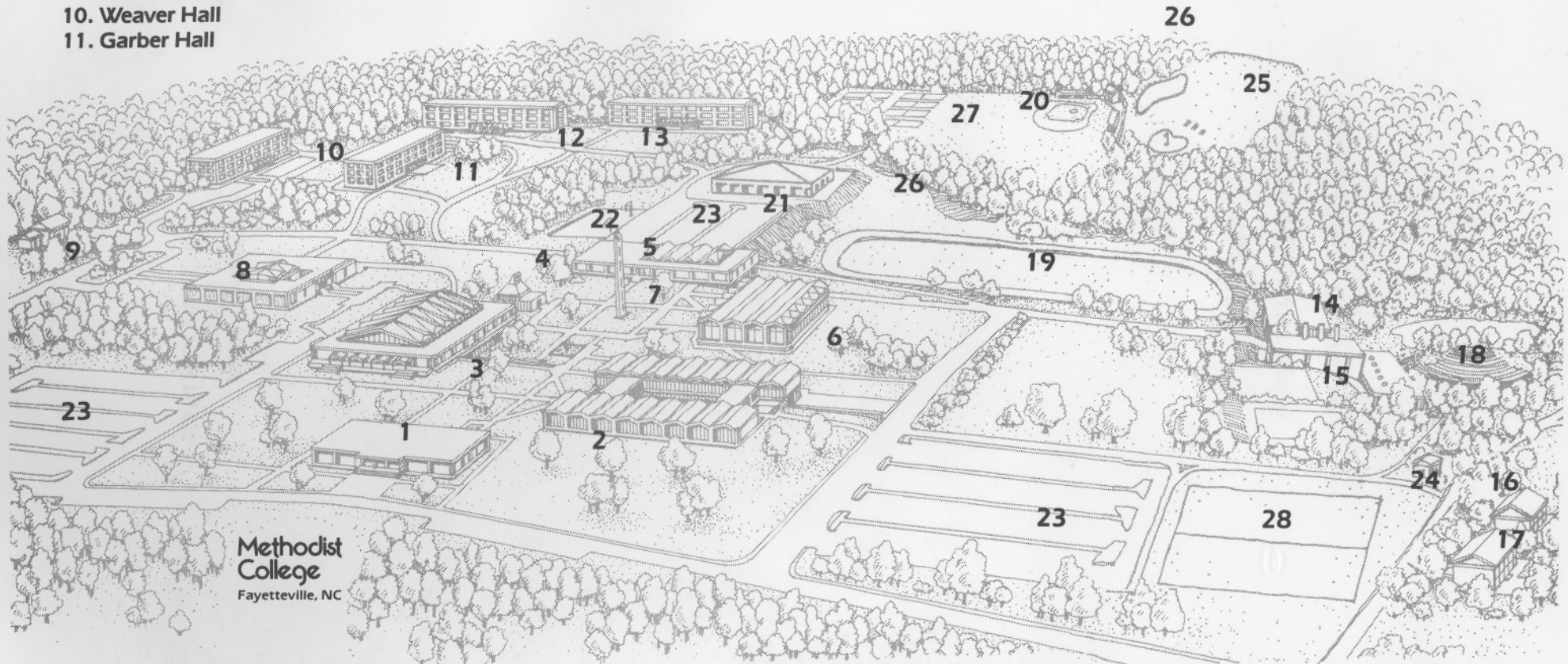
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KEY

1. Horner Administration Building
2. Trustees Classroom Building
3. Reeves Auditorium/Fine Arts Building
4. Hensdale Chapel
5. Student Union/Cafeteria
6. Davis Memorial Library
7. Yarborough Bell Tower
8. The Science Building
9. The President's Home
10. Weaver Hall
11. Garber Hall

12. Sanford Hall
13. Cumberland Hall
14. Old Gymnasium
15. Boiler Plant/Maintenance/Security
16. Development/Athletics/Alumni Affairs
17. College Apartments
18. O'Hanlon Memorial Amphitheater
19. Football Field(Fall '89)/Track
20. Shelley Baseball Field/Athletic Fields

21. Physical Activities Center (Winter '89)
22. Basketball/Volleyball Courts
23. Parking
24. Rogers House/Art Gallery
25. Golf Driving Range
26. Longest Nature Trail
27. Tennis Courts
28. Soccer/Field Hockey Fields (Fall '89)



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